



ARMS Policy Board Meeting Minutes

DATE: May 17, 2018
3:30 PM

PLACE: City of Urbana – 2nd Floor Conference Room
400 South Vine Street, Urbana, IL

MEMBERS PRESENT: Deputy Chief Tom Geis, UIPD (proxy for Chief Matt Myrick)
Chief Anthony Cobb, CPD
Chief Sylvia Morgan, UPD
Sheriff Dan Walsh, CCSO
Lieutenant Alex Meyer, RPD (proxy for Chief Tony Brown)

MEMBERS ABSENT: None

STAFF PRESENT: Sanford Hess, Urbana IT
Deputy Chief Bryant Seraphin, UPD
Dave Wakefield, Urbana IT

OTHERS PRESENT: Eric Swenson, Illinois Business Consultants (IBC)

1. **Call to Order** - The meeting was called to order at 3:30 AM by Chair Walsh.
2. **Additions to the Agenda**
 - None.
3. **Approval of Minutes**
 - Motion to approve the minutes by Chief Cobb, seconded by Chief Morgan.
 - The minutes passed unanimously.
4. **Public Input** - There was none.
 - Eric Snowden presented a summary of Illinois Business Consulting.
 - The team would be 6-8 students, spending 10 hours a week. Approximately 500 hours over the semester.
 - Project could be in the Fall or Spring semester.
 - There must be a project manager for the client. That will be Sanford Hess.
 - The reduced project fee offered will be \$7,500.

5. Staff Report

- Development Update
 - Dave discussed topics currently under development.
- eCitations
 - Sheriff Walsh announced that the CCSO has reached agreement with Quicket.
 - Sanford reported no further updates on eCitations programming.

6. Reports of committees and officers.

- There were none.

7. Unfinished business.

- None

8. New Business

- Contract with Illinois Business Consultants
 - After discussion about the proposal, Chief Morgan motioned that the FY 2019 ARMS Budget be amended to transfer \$7,500 between budget lines to pay for the Consulting contract. Seconded by Chief Cobb.
 - A roll call vote was taken: the results were unanimous.
 - The board decided Fall would be preferred, and directed Sanford to follow up with IBC.
- Election of officers: Chair, Vice-Chair, Treasurer.
 - Chief Morgan nominated Rantoul Police Department be the Chair, seconded by Chief Cobb. The vote was unanimous.
 - Chief Morgan nominated that the University of Illinois PD be the Vice Chair, seconded by Chief Cobb. The vote was unanimous.
 - Chief Morgan nominated that the Champaign PD be the Treasurer, seconded by Lieutenant Meyer. The vote was unanimous.

9. Adjournment

- The meeting adjourned at 4:10 AM.
 - Having reached the end of the agenda, Chair Walsh adjourned the meeting.