



ARMS Policy Board Meeting Minutes

DATE: November 17, 2016
3:30 PM

PLACE: City of Urbana – 2nd Floor Conference Room
400 South Vine Street, Urbana, IL

MEMBERS PRESENT: Captain Matt Myrick (proxy for Chief Jeff Christensen, UIPD)
Chief Anthony Cobb, CPD
Lt. Jeff Wooten, RPD
Chief Pat Connolly, UPD
Chief Deputy Allen Jones (proxy for Sheriff Dan Walsh, CCSO)

MEMBERS ABSENT: None

STAFF PRESENT: Sanford Hess, Urbana IT
Dave Wakefield, Urbana IT

OTHERS PRESENT: None

1. Call to Order

The meeting was called to order at 3:38 p.m.

2. Additions to the Agenda

There were none.

3. Approval of Minutes

- Motion to approve the agenda by Chief Deputy Jones, and seconded by Lt. Wooten.
- The minutes passed unanimously.

4. Public Input

There was none.

5. Staff Report

- Annual Report
 - Sanford presented highlights from the ARMS Annual Report.
 - The board discussed having training classes on the reporting tool, possibly at ILEAS.

- Sanford presented an additional breakdown of the “Datagate Licensing” (“Software Licensing”) costs, which appears at the bottom of the minutes.
- Sanford shared that the employee hired to write documentation quit in October.
 - This could wind up under-spending the budget.
 - Sanford noted that there could be opportunities for other records staff that know ARMS and have available time.
- The ARMS Policy Board decided to place the report on file, and it will be added to the website.
- eCitations
 - Sanford gave the update that the Circuit Clerk is in contract discussions with a vendor.
 - Sanford discussed the ARMS changes needed to “receive” eCitations, which will be brought in as Field Reports.
- Development Update
 - Field Reporting Permissions was pushed out
 - Sanford made a procedure and sent it out.
 - Task Force has been using this already.
 - The group discussed getting more groups to use this.
 - Metro, Multi-Jurisdiction, Street Crimes Task Force, and SWAT – these are the groups that will use it.
 - Crisis Intervention Team
 - Sanford presented that Dave has created a better method for printing the multiple reports.
 - The CIT team will be reviewing the printed CIT form in December.
 - Sanford shared the list of prioritized enhancements, as voted by the User Group.
 - Big news... the Rantoul conversion is complete.

6. Reports of committees and officers.

- Chief Cobb delivered a Treasurer’s report.
 - He and Sanford sat down to walk through the numbers.
 - Chief Cobb mentioned concerns about starting to search for ARMS replacements.
 - Sanford mentioned that he wants to attend the IACP conference in May, and the money is available in the budget.

7. Unfinished business.

- Proposed ARMS Security Policy
 - The group discussed the current status of security.
 - Read-Only agencies (Jurisdiction “Z”) are not paying any costs now.
 - Read-Only agencies will have their security performed by the ARMS programmer (this was the change made to the Security Policy).

- The group approved the Policy unanimously.
 - Revising the makeup of the ARMS User Group.
 - Sanford made a proposal to re-orient the group towards having two voting seats per agency, with 5 ex-officio seats for dedicated roles, as provided in the meeting packet.
 - Chief Jones motioned, Captain Myrick seconded, and the group passed it unanimously.
 - Special Alerts
 - Sanford passed on information from the State about recording medical issues because it related to a discussion on how Special Alerts were displayed in the last meeting.
8. **New Business**
- There was no new business.
9. **Adjournment.**
- The meeting adjourned at 4:40 PM.

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Breakdown of Software Licensing for ARMS

	2013	2014	2015	2016	2017	Grand Total
DB2 Web Query License			\$3,160		\$995	\$4,155
Misc. Hardware		\$441				\$441
Misc. Software		\$185		\$175		\$360
Platform Tools	\$4,089	\$4,175	\$2,488	\$3,338	\$2,212	\$16,301
SSL Certificate				\$637		\$637
Upgrade Services				\$4,040		\$4,040
IBM Maintenance			\$1,251	\$3,231	\$626	\$5,108
Grand Total	\$4,089	\$4,801	\$6,899	\$11,422	\$3,833	\$31,043

Details:

Fiscal Year	Type	Amount	Vendor	Date	Description
2013	Platform Tools	\$ 2,340	ASNA	2/15/2013	Field Reporting Platform
2013	Platform Tools	\$ 859	PROFOUND LOGIC SOFTWARE, INC	11/30/2012	12/13/12-6/30/13
2013	Platform Tools	\$ 889	PROFOUND LOGIC SOFTWARE, INC	7/27/2012	RPG 7/2012-7/2013
2014	Misc. Hardware	\$ 441	SHI INTERNATIONAL CORP	6/20/2014	
2014	Misc. Software	\$ 185	FIRST NATIONAL BANK OMAHA	6/6/2014	SOFTWARE
2014	Platform Tools	\$ 2,475	ASNA	3/28/2014	Field Reporting Platform
2014	Platform Tools	\$ 912	PROFOUND LOGIC SOFTWARE, INC	7/26/2013	
2014	Platform Tools	\$ 788	PROFOUND LOGIC SOFTWARE, INC	12/19/2013	12/13-6/30
2015	DB2 Web Query License	\$ 3,160	LOGICALIS, INC	12/26/2014	10 LIC WEB QUERY
2015	IBM Maintenance	\$ 1,251	LOGICALIS, INC	12/26/2014	50% 2015 COST
2015	Platform Tools	\$ 788	PROFOUND LOGIC SOFTWARE, INC	12/12/2014	
2015	Platform Tools	\$ 912	PROFOUND LOGIC SOFTWARE, INC	8/1/2014	
2015	Platform Tools	\$ 788	VENDOR NAME NOT AVAILABLE	6/30/2015	EXP PROFOUND LOGIC GENIE PREPD
2016	IBM Maintenance	\$ 729	LOGICALIS, INC	11/20/2015	COMPUTER HDW/SFTW
2016	IBM Maintenance	\$ 626	VENDOR NAME NOT AVAILABLE	6/30/2016	ALLOCATION LOGICALIS Q4
2016	IBM Maintenance	\$ 626	VENDOR NAME NOT AVAILABLE	12/31/2015	ALLOCATION LOGICALIS IBM Q2
2016	IBM Maintenance	\$ 626	VENDOR NAME NOT AVAILABLE	9/30/2015	ALLOCATION LOGICALIS IBM Q1
2016	IBM Maintenance	\$ 626	VENDOR NAME NOT AVAILABLE	3/31/2016	ALLOCATION LOGICALIS Q3

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Fiscal Year	Type	Amount	Vendor	Date	Description
2016	Misc. Software	\$ 175	IBM CORPORATION	11/13/2015	COMPUTER SOFTWARE
2016	Platform Tools	\$ 1,615	PROFOUND LOGIC SOFTWARE, INC	12/18/2015	GENIE MAINT 15/16
2016	Platform Tools	\$ 934	VENDOR NAME NOT AVAILABLE	8/28/2015	RECL FROM 0061 TO L17-RPGSP
2016	Platform Tools	\$ 394	VENDOR NAME NOT AVAILABLE	9/30/2015	ALLOCATION PROFOUND LOGIC Q1
2016	Platform Tools	\$ 394	VENDOR NAME NOT AVAILABLE	12/31/2015	ALLOCATION PROFOUND LOGIC Q2
2016	SSL Certificate	\$ 637	FIRST NATIONAL BANK OMAHA	3/4/2016	SSL CERTIFICATE
2016	Upgrade Services	\$ 590	ITECH SOLUTIONS GROUP, LLC	4/8/2016	COMP UPGRADE
2016	Upgrade Services	\$ 3,450	ITECH SOLUTIONS GROUP, LLC	5/20/2016	SERVER UPGRADE '16
2017	DB2 Web Query License	\$ 995	LOGICALIS, INC	9/23/2016	DATAGATE LIC/MAINT
2017	IBM Maintenance	\$ 626	VENDOR NAME NOT AVAILABLE	9/30/2016	LOGICALIS IBM Q1 ALLOCATION
2017	Platform Tools	\$ 962	PROFOUND LOGIC SOFTWARE, INC	7/15/2016	7/22/16-7/21/17
2017	Platform Tools	\$ 1,250	PROFOUND LOGIC SOFTWARE, INC	10/28/2016	RPGSP LICENSE