

MINUTES OF A REGULAR MEETING

URBANA ARTS AND CULTURE COMMISSION

APPROVED

DATE: February 12, 2019

TIME: 4:30 p.m.

PLACE: City Council Chambers, Urbana City Building, 400 South Vine Street, Urbana, Illinois

MEMBERS PRESENT: Courtney Becks, Katie Harrell, Jenelle Orcherton, Patricia Sammann, Stacey Robinson, Jessica Snyder

MEMBERS ABSENT: Eric Jakobsson

MEMBERS EXCUSED: Barbara Hedlund, Sara Jones

STAFF PRESENT: Brandon Boys, Economic Development Manager; Rachel Storm, Public Arts Coordinator; Sukiya J. Reid, Recording Secretary

OTHERS PRESENT: None

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

The Urbana Arts and Culture Commission was called to order at 4:32 p.m. by Ms. Sammann. Ms. Reid took roll and a quorum was declared present.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the January 8, 2019 meeting were reviewed by the Commission. Ms. Sammann noted that on page 2 under Presentations there was a comma incorrectly placed between the first and last name of Celeste Choate. Ms. Harrell stated she was in fact at the January 8, 2019 meeting but her name wasn't reflected in the minutes. Ms. Sammann moved to approve the minutes as corrected. Ms. Beck seconded the motion. All Commission members were in favor of approval, and the minutes were unanimously approved as corrected.

3. CHANGES TO AGENDA

Ms. Sammann announced that all of the grant presentations would be moved to the March meeting.

4. PUBLIC INPUT

There was none.

5. PRESENTATIONS

- **Presentation by Staff: Monthly Progress Report**

Ms. Storm presented the City staff's monthly progress report to the Commission, outlining projects in process, recent requests and recommendations from the public, staff activities, and upcoming events.

6. Review of Urbana Arts Grants Tier III Timeline and Jury Process

Ms. Sammann introduced this agenda item. Ms. Storm stated that she had scheduled a special meeting at 5:00pm on February 26th to give the Tier III applicants an opportunity to give the Commission an in-person presentation of their grant program and answer any questions. She stated that on March 12th the Commission would cast its final votes, as well as approve the jury selections for Tiers I and II. A brief discussion between members of the staff and Commission ensued.

7. ANNOUNCEMENTS

There were none.

8. ADJOURNMENT

Ms. Sammann made a motion that the meeting be adjourned. Ms. Snyder seconded the motion. With no further business, Ms. Sammann declared the meeting adjourned at 5:22 pm.

Submitted,
Sukiya J. Reid, Recording Secretary