

**MINUTES OF A REGULAR MEETING**

**URBANA PUBLIC ARTS COMMISSION**

**APPROVED**

**DATE:** April 2, 2013

**TIME:** 4:30 p.m.

**PLACE:** City Council Chambers, Urbana City Building, 400 South Vine Street, Urbana, Illinois

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**MEMBERS PRESENT:** Greg Chew, Barbara Hedlund, John Morrison, Pat Sammann, Ginny Waaler, Mary-Ann Winkelmes

**MEMBERS ABSENT:** Ilona Matkovski

**STAFF PRESENT:** Christina McClelland, Public Arts Coordinator; Julianne Heuel, Public Arts Intern

**OTHERS PRESENT:** None

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**1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

The Urbana Public Arts Commission was called to order at 4:30 p.m. by Ms. Sammann. Christina McClelland took roll and a quorum was declared present.

**2. CHANGES TO AGENDA**

There were none.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the March 12, 2013 meeting were reviewed by the Commission. With no changes proposed, Ms. Waaler made a motion to approve the minutes. Ms. Winkelmes seconded the motion. All Commission members present were in favor of approval and the minutes were unanimously approved as presented.

**4. PUBLIC INPUT**

There was none.

**5. COMMUNICATIONS**

- **Presentation by Staff: Monthly Progress Report**

Ms. McClelland presented the City staff's monthly progress report to the Commission, outlining projects in process, recent requests and recommendations from the public, staff activities, and upcoming events.

For an update on current projects, she reported the following:

- With regard to the Martin Luther King Jr. Park Project Subcommittee, Ms. McClelland reported that a contract with Preston Jackson would be presented for discussion and approval during the Old Business portion of the meeting.
- With regard to the Urbana Arts Grant Program, Ms. McClelland reported that grant recipients had been announced and recipients were entering into agreements with the City to complete their projects.
- With regard to the Boneyard Creek Public Art, Ms. McClelland reported that Jack Mackie was working with the design team and contractors as the construction phase of the project progressed.
- With regard to Fundraising, Ms. McClelland reported that Staff and the subcommittee were working on the marketing plan and technical requirements for "Keep It or Change It". She stated that a launch event was scheduled for April 30, 2013.
- With regard to Annual Planning, Ms. McClelland reported that the draft FY13-14 Program Plan and budget would be presented for discussion and approval during the New Business portion of the meeting.
- With regard to *Art Now!*, Ms. McClelland reported that the April episode would be a rebroadcast of Pat Sammann's interview with artist Don Lake. She stated that episodes could be seen at: <http://www.urbanaininois.us/artnow>.
- With regard to the Artist of the Corridor, Ms. McClelland reported that *Identities* by the Wiley fifth grade students would be the Artist of the Corridor exhibit for the Boneyard Arts Festival, with April 12<sup>th</sup> and 13<sup>th</sup> as Champaign and Urbana Days.
- With regard to Art at the Market, Ms. McClelland reported that Staff was working to book artists and performers for the 2013 Market season.
- With regard to Marketing, Ms. McClelland reported that City staff had been regularly updating the Public Arts Program's Facebook page, which as of this meeting had 582 fans. She also stated that the Urbana Public Arts Twitter account, which could be followed @urbanapublicart, as of this meeting had 568 followers. Ms. McClelland reported that a monthly e-mail newsletter had been sent to 518 subscribers on March 20, 2013.
- With regard to Grants, Ms. McClelland reported that staff applied for a FY13-14 Program Grant for general operating support in the local arts agency category. She stated that additionally, staff worked with the Market at the Square to apply for an Efroymsen Family Fund Cultural Tourism Development grant for additional resources for the Performance at the Market series.
- For upcoming events, Ms. McClelland stated that the date for the next Public Arts Commission meeting was set for Tuesday, May 14, 2013 at 4:30 p.m. in the City Council Chambers.

## 6. OLD BUSINESS

- **Discussion and Approval of King Park Public Art Design Services Agreement**

Ms. Sammann introduced this agenda item. Ms. McClelland briefly discussed this agreement that would contract selected artist, Preston Jackson. She stated that staff had worked with the artist, and City Legal Staff to put together the Public Art Design Services Agreement. Changes were made from the previous agreement used with Douglas Kornfeld. Ms. McClelland also stated that due to previous unspent TIF 3 funds, and upon Council approval, an additional \$30,000 may be available for this project. Ms. Waaler made a motion to approve the King Park Public Art Design Services Agreement. Mr. Chew seconded the motion. With no further comments or questions from the Commission, Ms. Sammann called for a voice vote. All Commission members were in favor of approval and the motion carried unanimously.

## **7. NEW BUSINESS**

- **Discussion and Approval of FY13-14 Annual Program Plan**

Ms. Sammann introduced this agenda item. Ms. McClelland gave an update on topics that had been covered with the different subcommittees in regards to the program plan. She briefly summarized the Program Plan items and their estimated expenditures. A discussion of the matter by members of the Commission and staff ensued. Following discussion, Ms. Winkelmes moved to approve the FY13-14 Program Plan. Mr. Morrison seconded the motion. With no further comments or questions from the Commission, Ms. Sammann called for a voice vote. All Commission members were in favor of approval and the motion carried unanimously.

## **8. ANNOUNCEMENTS**

Ms. Hedlund wanted to congratulate 2013 Woman of Distinction recipient, Christina McClelland. She stated that Ms. McClelland would be honored on April 11<sup>th</sup> at the Hilton Garden Inn.

## **9. ADJOURNMENT**

Mr. Chew made a motion that the meeting be adjourned. Mr. Morrison seconded the motion. With no further business, Ms. Sammann declared the meeting adjourned at 4:45 p.m.

Submitted,

Christina McClelland, Public Arts Coordinator