
DATE: Monday, June 17, 2019
TIME: 7:00 P.M.
PLACE: Urbana City Council Chambers, 400 S. Vine St, Urbana, IL 61801

The City Council of the City of Urbana, Illinois, met in regular session June 17, 2019 at 7:00 p.m. in the Council Chambers at the Urbana City Building.

ELECTED OFFICIALS PHYSICALLY PRESENT: City Council Members (CM) Maryalice Wu (Ward 1), Eric Jakobsson (Ward 2), Shirese Hursey (Ward 3), Bill Brown (Ward 4), Dennis Roberts (Ward 5), Dean Hazen (Ward 6), Jared Miller (Ward 7), Diane Wolfe Marlin (Mayor), Charles A. Smyth (City Clerk)

ELECTED OFFICIALS PRESENT VIA TELECONFERENCE: None

ELECTED OFFICIALS ABSENT: None

STAFF PRESENT: Carol Mitten, John Schneider, James Simon, Chuck Lauss, John Schneider, Elizabeth Hannan, Kris Francisco, Bryant Seraphin, Robert Fitzgerald, Cassie Heldman

OTHERS PRESENT: News-Gazette, Bishop King James and Rev. Dr. Evelyn Underwood, Etha Reid, Elderess Melinda Carr

A. CALL TO ORDER AND ROLL CALL

There being a quorum present, Mayor Marlin called the meeting of the Urbana City Council to order at 7:01 p.m.

B. APPROVAL OF MINUTES OF PREVIOUS MEETING

City Council Member (CM) Hazen made a motion to approve minutes from the June 3, 2019 regular meeting, seconded by CM Miller, and passed by unanimous voice vote.

C. ADDITIONS TO THE AGENDA

There were no additions. Mayor Marlin requested that New Business items be moved on the agenda to follow Unfinished Business to accommodate guests in attendance. CM Wu moved that New Business follow Unfinished Business, seconded by CM Hazen and passed by unanimous voice vote.

D. PUBLIC INPUT

There was none.

E. UNFINISHED BUSINESS

There was none.

F. NEW BUSINESS

1. Mayoral Appointments to Boards and Commissions

- a. Citizen Police Review Board
 1. Darius White – term ending June 30, 2022
- b. Community Development Commission
 1. Darius White – term ending June 30 2022
- c. Sustainability Advisory Commission
 1. Tomas Delgado – term ending June 30, 2022
 2. Megan McGinty – term ending June 30, 2022

Mayor Marlin read her list of appointments noting qualifications and background of the nominees. CM Miller moved approval, seconded by CM Jakobsson. With no discussion, the motion passed by unanimous voice vote.

2. Mayoral Reappointments to Boards and Commissions

- a. Community Development Board
 1. Chris Diana – term ending June 30, 2022
- b. Design Review Board
 1. Nancy Ouedraogo – term ending June 30, 2022
 2. Adam Rusch – term ending June 30, 2022
- c. Market at the Square Advisory Board
 1. Gary Taylor – term ending June 30, 2022
- d. Urbana Public Television Commission
 1. Chris Fuller – term ending June 30, 2022

Mayor Marlin read her list of appointments noting that these are reappointments. CM Roberts moved approval, seconded by CM Wu. With no discussion, the motion passed by unanimous voice vote.

3. Mayoral Staff Appointments – Effective July 1, 2019 through June 30, 2020

- a. Executive Department
 1. Carol Mitten – City Administrator
 2. Todd Rent – Human Resources Director
 3. Vacellia Clark – Human Relations Officer
 4. Sanford Hess – Information Technology Manager
 5. James L. Simon – City Attorney
- b. Community Development Services Department
 1. John Schneider – Community Development Services Director
 2. Lorrie Pearson – Deputy Community Development Services Director/Planning Manager
 3. Sheila Dodd – Grants Manager
 4. Brandon Boys – Economic Development Manager
- c. Finance Department
 1. Elizabeth Hannan – Finance Director
 2. Elizabeth Beaty – Administrative Services Manager
 3. Kristine Francisco – Financial Services Manager
- d. Fire Department
 1. Charles Lauss – Fire Chief
 2. Chad Hensch – Division Chief
 3. Kyle Hensch – Division Chief
 4. Derrick Odle – Division Chief
 5. Phillip Edwards – Fire Marshall
- e. Police Department
 1. Bryant Seraphin – Police Chief
 2. Robert Fitzgerald – Deputy Police Chief
 3. Jason Norton – Police Lieutenant
 4. Joel Sanders – Police Lieutenant
 5. Richard Surles – Police Lieutenant
 6. Matthew Bain – Police Lieutenant
- f. Public Works
 1. *Search in Progress* - Public Works Director
 2. Vince Gustafson – Deputy Public Works Director for Operations
 3. Brad Bennett – Interim Co-City Engineer

4. Craig Shonkwiler – Interim Co-City Engineer
5. Scott Tess – Sustainability and Resilience Officer

Mayor Marlin asked Interim Chief Seraphin and Interim Deputy Police Chief Fitzgerald to step forward and introduced their respective families. She noted that families of police officers share the job noting the many sacrifices made. She indicated that she was including the appointments of Interim Chief Seraphin and Interim Deputy Police Chief Fitzgerald to Police Chief and Deputy Police Chief in her list of annual appointments. Mayor Marlin then summarized their experience as police officers, their work in interim positions for the past 10 months, and expressing her appreciation for their work. Chief Seraphin spoke about his early career, the chiefs he's worked under, his work as a Field Training Officer and his relationships across the justice system. He thanked the mayor and staff for their trust in him. Deputy Chief Fitzgerald stated that he appreciates the honor and privilege while noting his enjoyment interacting with the public. CM Jakobsson noted the stress on police officers, CM Roberts noted his appreciation for their appearances at various neighborhood events, and CM Hursey thanked them for their help as a new council member.

Mayor Marlin read the list of staff appointments noting several title changes and that the public works director position is under search. CM Hazen moved approval of the staff appointments, seconded by CM Hursey. With no discussion, the motion passed by unanimous voice vote.

F. REPORTS OF STANDING COMMITTEES

1. Committee of The Whole – (Council Member Dean Hazen) – Consent Agenda**
 - a. **Resolution No. 2019-06-017R:** A Resolution Approving and Authorizing the Execution of a Promotional and Marketing Agreement (Champaign County Economic Development Corporation, FY 2019-2020)
 - b. **Resolution No. 2019-06-018R:** A Resolution Approving and Authorizing the Execution of a Promotional and Marketing Agreement (Urbana Business Association)
 - c. **Resolution No. 2019-06-019R:** A Resolution Approving and Authorizing the Execution of a Promotional and Marketing Agreement (Visit Champaign County)
 - d. **Resolution No. 2019-06-020R:** A Resolution Authorizing Acceptance of a Grant for Market at the Square (Farm Credit Illinois Grant – SNAP Double Value Program – 2019)
 - e. **Resolution No. 2019-06-021R:** A Resolution Authorizing Acceptance of a Grant for Market at the Square (LINK Up Illinois Grant – SNAP Double Value Program – 2019)

For the committee, CM Hazen reported that the five Resolutions, 2019-06-017R to 2019-06-21R were sent to council in omnibus fashion with a recommendation for approval. After reading the resolutions for the record, seeing no requests for removals or public input, CM Hazen moved approval of the consent agenda, seconded by CM Brown, and passed by unanimous voice vote. CM Hazen moved approval of the stated resolutions, seconded by CM Brown. With no discussion, the motion passed by roll call vote (8-0): Brown – Aye; Hazen – Aye; Hursey – Aye; Jakobsson – Aye; Miller – Aye; Roberts – Aye; Wu – Aye; Marlin – Aye.

2. Committee of The Whole – (Council Member Dean Hazen)
 - f. **Ordinance No. 2019-06-033:** Ordinance Amending the Urbana City Code, Chapter 22 (Recycling Tax)

For the committee, CM Hazen moved approval of Ordinance 2019-06-033, seconded by CM Jakobsson. With no discussion, the motion passed by roll call vote (7-0): Brown – Aye; Hazen – Aye; Hursey – Aye; Jakobsson – Aye; Miller – Aye; Roberts – Aye; Wu – Aye.

- g. **Resolution No. 2019-06-022R:** Resolution Approving an Intergovernmental Agreement with the Urbana & Champaign Sanitary District for Billing Services

For the committee, CM Hazen moved approval of Resolution 2019-06-022R, seconded by CM Wu. With no discussion, the motion passed by roll call vote (7-0): Brown – Aye; Hazen – Aye; Hursey – Aye; Jakobsson – Aye; Miller – Aye; Roberts – Aye; Wu – Aye.

h. Ordinance No. 2019-06-034: An Ordinance Approving the Fiscal Year 2019-2020 Annual Budget

For the committee, CM Hazen moved approval of Ordinance 2019-06-034, seconded by CM Miller. Public input, questions, and discussion followed.

Bishop King James and Rev. Dr. Underwood as well as Etha Reid, who did not wish to speak, supported a statement to be made by Elderess Melinda Carr on behalf of the Dr. Ellis Subdivision Sewer Committee request relating to the 2019-20 budget. Elderess Melinda Carr read a statement, noting their critical issue concerning sewers related to the Dr. Ellis subdivision has been before the council for a number of years and asked that CDBG funds be used for sewer improvements instead of streets and infrastructure. CM Hursey asked to meet with the committee and CM Roberts asked if a particular sewer project was being requested. Elderess Carr indicated that they would be following up.

CM Roberts presented a memo to council reviewing the activities of the Sister Cities Committee. He noted past executive department support of \$5K, the planned activities of the Committee in the coming year, his production of a book on past activities, the lack of specific funding for the committee in the proposed budget, and an offer of matching any funds raised up to \$2500. He indicated a desire for permanent funding for upcoming dues payments. Questions and discussion followed.

City Administrator Mitten explained the proposal for FY20 as a transition year, and in the future the Arts and Culture committee is available as the granting source. After meeting with Scott and Dennis the city offered to carry over up to \$610 from the current budget to pay the dues. CM Roberts moved to allocate \$1,000 from carryover for the Sister Cities Committee for the coming year, seconded by CM Wu. The appropriateness of the city paying dues was indicated by CM Wu. Mayor Marlin provided historical background to city funding and the appropriateness of the Arts and Culture committee as a future funding source to which CM Jakobsson agreed.

Rev. Dr. Underwood spoke in support of CM Roberts's position and the role of the Sister Cities Committee promoting the City of Urbana.

CM Wu suggested that the remaining funds for Sister Cities could be rolled over into the FY20 Budget via a future amendment. A straw poll of council members indicated unanimous support for this approach and CM Roberts withdrew his motion. On clarification that the main motion to approve the FY20 Budget included changes made at committee, the motion passed by roll call vote (8-0): Brown – Aye; Hazen – Aye; Hursey – Aye; Jakobsson – Aye; Miller – Aye; Roberts – Aye; Wu – Aye; Marlin – Aye.

i. Ordinance No. 2019-06-035: An Ordinance Revising the Annual Budget Ordinance (Budget Amendment #10 – Fiscal Year 2018-2019 Estimates)

For the committee, CM Hazen moved approval of Ordinance 2019-06-035, seconded by CM Jakobsson. With no discussion, the motion passed by roll call vote (8-0): Brown – Aye; Hazen – Aye; Hursey – Aye; Jakobsson – Aye; Miller – Aye; Roberts – Aye; Wu – Aye; Marlin – Aye.

j. Resolution No. 2019-06-023R: A Resolution Approving the Capital Improvement Plan (2019)

For the committee, CM Hazen moved approval of Resolution 2019-06-023R, seconded by CM Jakobsson. With no discussion, the motion was approved by unanimous voice vote.

k. Resolution No. 2019-06-024R: A Resolution Adopting Financial Policies (2019)

For the committee, CM Hazen moved approval of Resolution 2019-06-024R, seconded by CM Jakobsson. Questions and discussion followed. CM Brown thanked Finance Director Hannan for the revised graphs and projections indicating his support for the policy. CM Wu discussed the need to borrow, confirming this aspect with Ms. Hannan. Ms. Hannan described the projections and how the Vehicle and Equipment Replacement Fund (VERF) pays off the loans

after they occur. CM Jakobsson spoke to the need to optimize vehicle replacement policies which Administrator Mitten confirmed is being done. Mayor Marlin noted that these projections do not include funds for facilities or infrastructure and a need to consider the policy in this context. Mayor Marlin noted that pension funding is at levels per Government Finance Officers Association (GFOA) standards.

CM Wu noted that the city will have to issue debt for large items and projects but with this proposed policy for VRF the city is setting itself up to have to borrow money versus other projects. Ms. Mitten noted that there is only so much money and there are other asset classes which have no replacement funding. By not adopting the proposed policy, the city will be handicapped next year with less flexibility for other infrastructure issues.

CM Wu noted that the FY20 budget just approved was done at the lower rate but would like to adhere to a 90% rate. Mayor Marlin stated that this means another \$300K cut on top of the \$500K cuts projected next year following this year's \$500K in cuts and new revenues of \$294K. She added that we have a \$1.2M to go depending on revenues this year. CM Jakobsson stated that he is persuaded that the mayor has the flexibility needed to come back at a lower rate next year if it makes sense, so he will not support the proposal. CM Brown said he would vote for the change as it is sustainable, is pretty level over time, rather than having excess in the VRF, and is predictable year after year.

With no further discussion, the motion failed by roll call vote (3-4): Brown – Aye; Hazen – No; Hurshey – Aye; Jakobsson – No; Miller – Aye; Roberts – No; Wu – No.

G. REPORTS OF SPECIAL COMMITTEES

There were none.

H. REPORTS OF OFFICERS

There were none.

J. ADJOURNMENT

With no further business to come before the council, Mayor Marlin adjourned the meeting at 8:46 p.m.

Charles A. Smyth
City Clerk

This meeting was video recorded with website link (viewable on demand):

<https://www.urbanillinois.us/node/7613>

This meeting was broadcast on cable television (UPTV) and streamed live:

<http://urbanillinois.us/upty>

Minutes Approved: July 1, 2019