

**CITY OF URBANA  
COMMITTEE OF THE WHOLE - June 8, 2015 - 7:00 P.M.  
CITY COUNCIL CHAMBERS - 400 S. VINE STREET, URBANA, IL**

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The City Council Committee of The Whole of the City of Urbana, Illinois, met in regular session Monday, June 8, 2015 in the Council Chambers of the Urbana City Building.

**ELECTED OFFICIALS PHYSICALLY PRESENT:** Aaron Ammons; Bill Brown; Eric Jakobsson; Michael P. Madigan (joined the meeting at 7:03 p.m.); Diane Marlin; Dennis Roberts; Charles Smyth; Laurel Lunt Prussing; Phyllis Clark

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:**

There were none

**ELECTED OFFICIALS ABSENT:**

There were none

**STAFF PRESENT:** Brandon Boys; Patrick Connolly; Celeste Choate; Elizabeth Hannan; Kelly Mierkowski; Mike Monson; Sylvia Morgan; Brian Nightlinger; Lorrie Pearson; John Schneider; Craig Shonkwiler; Elizabeth Tyler

**OTHERS PRESENT:** Bishop King James and Reverend Dr. Evelyn Underwood; Executive Director of the Champaign County Habitat for Humanity Sheila Dodd; Members of the Media

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**1. CALL TO ORDER AND ROLL CALL**

There being a quorum, Chair Eric Jakobsson called the meeting of the Committee of The Whole to order at 7:01 p.m., after which the City Clerk called the roll.

**2. ADDITIONS TO THE AGENDA AND STAFF REPORT**

**a. Departmental Budget Presentations:**

**1. Community Development Department**

Community Development Director Elizabeth Tyler gave an oral and visual presentation of the different divisions of the Community Development Department, discussing the purpose and goals of each. Ms. Tyler briefly discussed the various Community Development boards and commissions, and gave an overview of the Community Development Services Department budget. Ms. Tyler discussed the various development, redevelopment, improvement and grant-related projects that are currently being completed, and that are proposed for the future. Following Ms. Tyler's presentation, there was a brief discussion with the Committee. Ms. Tyler addressed the Committee's questions and concerns.

**2. Finance Department**

Finance Director Elizabeth Hannan gave an oral and visual presentation, discussing the purpose and organization of the Finance department and the various duties handled by the Finance department. Ms. Hannan gave an overview of the Finance Department's Budget, and discussed the cost of and need for updated financial software, discussed staffing, and other professional services. Discussion with the

Committee and Mayor Prussing ensued following Ms. Hannan's presentation. Chair Jakobsson relinquished the Chair to Alderman Ammons from 8:17 p.m. to 8:22 p.m. to participate in the discussion.

3. **Urbana Free Library**

Executive director of the Urbana Free Library Celeste Choate gave an oral and visual presentation of the proposed FY 2015/16 Urbana Free Library Budget, discussing revenue and expenditures, actions taken to work within the budget and actions planned to be taken to work within the budget, as well as grants applied for and to be applied for. Ms. Choate discussed how staff management and other tools such as self-checkout services are being utilized to conserve funds. Ms. Choate discussed the Library's various programs and the success of these programs, and how these programs benefit Urbana's residents. Discussion with the Committee ensued following Ms. Choate's presentation. Ms. Choate addressed the Committee's questions and concerns.

4. **Urbana Police Department**

Urbana Police Chief Patrick Connolly and Assistant Chief of Police Sylvia Morgan gave an oral and visual Budget presentation. Police Chief Connolly discussed that the Urbana Police Department was tasked with substantially reducing their department's budget by \$140,629.00, and that the department successfully did so, being short of the requested amount by \$2,430.00. Police Chief Connolly gave an overview of the mission of the Urbana Police Department, and discussed the various community programs and other programs that the Urbana Police Department is involved in, and the success of the programs. Police Chief Connolly expressed concerns regarding the effects on staff and programs that could occur with implementing further budget cuts. Discussion with the Committee and Mayor Prussing ensued following Police Chief Connolly's presentation. Police Chief Connolly addressed the Committee's questions and concerns.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

1. May 26, 2015

Alderman Smyth made a motion to approve the May 26, 2015 minutes. Alderwoman Marlin seconded. Being no changes, the motion to approve the May 26, 2015 minutes was carried by voice vote.

4. **STAFF REPORT AND PUBLIC INPUT**

5. **Ordinance No. 2015-06-059: An Ordinance Ascertaining Prevailing Wages (2015- 2016) - FINANCE**

Finance Director Elizabeth Hannan presented that proposed Ordinance No. 2015-06-059 is a routine yearly Ordinance that is to determine the prevailing wage rate for the City of Urbana's Public Works projects, which is based on the Illinois Department of Labor Prevailing Wage Rate.

Following Ms. Hannan's presentation, Alderman Smyth made a motion to send Ordinance No. 2015-06-059 to Council with recommendation for approval. Alderman Roberts seconded. Being no discussion, the motion to send Ordinance No. 2015-06-059 to Council with recommendation for approval was carried by voice vote.

6. **Resolution No. 2015-06-029R:** A Resolution Approving and Authorizing the Execution of an Urbana Home Consortium Subrecipient Agreement (Habitat FY 2014- 2015) - CD

Community Development Grants Management Kelly Mierkowski presented the purpose of Resolution No. 2015-06-029R, and gave an overview of the proposed projects and schedule. Ms. Mierkowski discussed that the proposed contracts will assist in committing Urbana's portion of HOME funds in a timely manner, that the funding proposed for the projects is already incorporated into the FY 2014-15 Annual Action Plan and the City Budget, and that the projects are keeping with the goals and strategies outlined in the City's Consolidated Plan.

Discussion with the Committee ensued following Ms. Mierkowski's presentation. Executive Director of the Champaign County Habitat for Humanity Sheila Dodd and Ms. Mierkowski addressed the Committee's questions and concerns.

Following discussion, Alderman Smyth made a motion to send Resolution No. 2015-06-029R to Council with recommendation for approval. Alderman Roberts seconded. Being no further discussion, the motion to send Resolution No. 2015-06-029R to Council was carried by voice vote.

7. **Resolution No. 2015-06-028R:** A Resolution Approving an Intergovernmental Agreement with The Urbana Park District for Construction and Maintenance of an Eight-Foot-Wide Sidewalk Across Crystal Lake Park - PW

Assistant City Engineer Craig Shonkwiler gave an oral and written presentation, discussing the City of Urbana partnering with the Urbana Park District to construct an eight-foot-wide sidewalk across Crystal Lake Park.

After Mr. Shonkwiler's presentation, discussion with the Committee ensued. Mr. Shonkwiler addressed the Committee's questions and concerns.

Following discussion Alderman Smyth made a motion to send Resolution No. 2015-06-028R to Council with recommendation for approval. Alderwoman Marlin seconded. Being no further discussion, the motion to send Resolution No. 2015-06-028R to Council with recommendation for approval was carried by voice vote.

8. **Adjournment:**

There being no further business to come before the Committee, Chair Charles Smyth declared the meeting adjourned at 9:41 p.m.

Vicky A. Osborn  
Recording Secretary

\*This meeting was taped.

\*\*This meeting was broadcast on cable television.

Minutes Approved: July 13, 2015