

DATE: Wednesday, July 6, 2022

TIME: 4:00 P.M.

PLACE: 2nd Floor Executive Conference Room, 400 S. Vine St., Urbana, IL 61801

The Urbana Civil Service Commission met in rescheduled regular session on July 6, 2022.

Commissioners present: Thomas Betz and Traci Nally

Staff present: Femi Fletcher, Interim HR Manager

Proceedings

Commissioner Nally called the meeting to order at 4:30 p.m. and Femi Fletcher recorded the minutes. A quorum of commissioners was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes

Staff presented to the Commission the minutes of the May 25, 2022, meeting of the Commission for approval. There were no changes to the minutes. Motion to approve the minutes was made by Commissioner Betz and seconded by Commissioner Nally. Motion approved.

Public Participation

None.

Action Items

- A. Request to add classifications: Equipment Operator II; Crew Leader – Pavement/Signs/Sewers.
Staff explained that these new classifications were agreed upon in the City's collective bargaining agreement with AFSMCE Local 1331, and would create a defined career track from Maintenance Worker to Operations Supervisor. Commissioner Betz moved adoption; Commissioner Nally seconded. Motion approved
- B. Request to revise classifications: Maintenance Worker; Equipment Operator
No further discussion. Betz moved adoption; Nally seconded. Motion approved.
- C. Request to Decertify Register: Police Services Representative
Staff explained that the current register for Police Services Representative had been certified in January of 2021, and that after conducting multiple rounds of interviews, there is no longer an adequate number of candidates remaining on the list. Nally moved adoption; Betz seconded. Motion approved.

Informational Items

None.

Adjournment

There being no further business to come before the meeting, the meeting adjourned at 4:34 p.m.

Respectfully submitted,
Femi Fletcher