



MINUTES OF A BI-MONTHLY MEETING

APPROVED

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CIVILIAN POLICE REVIEW BOARD

**DATE:** Wednesday, September 28, 2022

**TIME:** 6:00 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Ricardo Diaz; Katrina Kindle; Peggy Patten; Ashley Withers

**MEMBERS ABSENT:** Tony Allegretti; Tony Rice

**ALSO PRESENT:** Carla Boyd, Human Rights and Equity Officer

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

Ricardo Diaz called the meeting to order at 6:12 p.m. Roll was taken. A quorum was present.

**2. APPROVAL OF AGENDA**

Mr. Diaz asked for any changes or additions to the agenda. There was none.

**3. APPROVAL OF MINUTES**

**a. May 25, 2022**

Mr. Diaz called for a motion to approve the minutes from the May 2022 meeting. Ashley Withers so moved. Katrina Kindle seconded. The board approved the motion by a voice vote.

**b. July 27, 2022**

Mr. Diaz confirmed with the members that there had been no quorum at the July meeting and no business occurred. Thus, no minutes were approved, but that fact is reported for the record.

**4. PUBLIC INPUT**

There was none.

**5. OFFICER'S REPORT**

Carla Boyd provided an update highlighting:

- Status of complaints; information may be reviewed in the portal by the board members
- The Annual Report is being prepared and is nearing the proofing stage
- An Appeals Hearing is scheduled for Friday, October 7, 2022, at 6:00 p.m. Attendance of the appellant has yet to be confirmed.
- Reminded board members to obtain their City of Urbana email address

- She participated in a de-escalation training (prior to the scheduled July meeting), which was hosted by the Urbana Police Department. Mr. Diaz also attended.
- She volunteered at the Jetty Rhodes Neighborhood Day celebration, along with Lemond Peppers and Peggy Patten
- She participated, along with Ms. Patten, in a webinar by the National Association for Civilian Oversight of Law Enforcement (NACOLE) regarding body-worn cameras. Board members should contact Carla if they would like to participate in a live webinar. Meanwhile, past trainings are on the NACOLE website for easy review.
- There will be a table for C-U Pride Fest, this Saturday, October 1. Additionally, the mayor is asking volunteers to join her when she marches in the parade.
- The Office of Human Rights and Equity will participate in the Urbana Fire Department Family Night on Sunday, October 9, at 4:00 p.m.
- Ride-a-longs are available for Board members to complete their training. Please contact Sergeant Colby Wright to schedule.

Board members follow-up:

- Ms. Patten asked about how much police use bodycam footage. Ms. Boyd will be following up with police personnel to get an explanation.
- Mr. Diaz reported the de-escalation training he received from the police could easily be applied to other aspects of life
- The number of complaints received was clarified. There have been a total of five thus far in 2022.
- Tom Unzicker was introduced. He started working in a temporary situation for the City in April, and recently switched to a contract assignment with the City. He has just begun working with the CPRB as part of his assigned responsibilities.
- Board members are receiving City email addresses in order to work more easily with City files. Citizens will find the professional instead of personal email addresses of Board members. All City business should now occur using the City assigned email addresses.

## 6. UNFINISHED BUSINESS

### a. Annual Report

Ms. Patten has been reviewing a report draft. Other Board members might be recruited to assist with reviewing in order to have additional sets of eyes on the project.

### b. Training

Board members received up to 90 hours of training annually. Board members can confer with Ms. Boyd to ensure they are receiving all training.

Mr. Diaz reported Tony Rice has a broken leg. Meanwhile, Tony Allegretti has a conflict with Wednesday evening meetings. One position on the board is currently vacant.

### c. NACOLE Annual Conference

Ms. Kindle reported on her trip to the conference in Fort Worth, earlier this month. She enjoyed the experience and appreciated the opportunity to interact with delegates from around the nation.

She recommends making connections between police academy cadets and the CPRB. Diversity and cultural competency were emphasized at the conference and Ms. Kindle hopes that emphasis will occur locally as well.

Upon Ms. Kindle's suggestion, CPRB members decided to ask for an invitation from the police academy to create new interactions with each other. Mr. Diaz will follow up.

The 2023 NACOLE Conference is expected to be held in Arizona.

### d. Ride-A-Longs

Shift availabilities have been either 7:00 a.m. to 1:00 p.m. or 7:00 p.m. to 1:00 a.m.

**e. Outreach/Opportunities**

Mr. Diaz encouraged members to consider participation in events as part of their roles as volunteers. He is making plans to participate in a Pride event. He also will be at the event of the firefighters.

Ms. Kindle might be able to assist with set up at Pride and stop by at the fire fighters event.

Ms. Boyd will have a table at the fire fighters event. Members may stop by.

Mr. Diaz requested clarification about the number of members who may be together when it is less than an actual quorum. Ms. Boyd will follow up.

**f. "Buckets"**

Mr. Diaz relayed that there are three topics still needing follow up on future meeting agendas:

1. Changes in CPRB procedures not requiring Council response
2. Changes that require adjustments to ordinances by the Council
3. Processes learned from CPRB-type boards in other cities

**7. NEW BUSINESS**

There was none.

**8. PUBLIC INPUT**

There was none.

**9. BOARD INPUT AND COMMUNICATIONS**

a. Ms. Withers announced that the Disability Expo will be held on Saturday, October 22, 11:00 a.m. to 4:00 p.m. at Marketplace Mall. Ms. Boyd announced that the City is one of the sponsors. She will provide cards for Ms. Withers to contribute to the courtesy/information bags, which attendees take home.

b. Reminder: A police representative will attend the meeting in November for a TASER update. Ms. Patten requested a training session on TASER usage be arranged for her and anyone else who has not yet received the training. Ms. Withers she also needs the training. Ms. Boyd will follow up.

Mr. Diaz told the story of recently encountering a broadly smiling police officer at a City event. It turned out to be the same officer who had "TASED" Mr. Diaz upon Mr. Diaz's request during an earlier TASER training session... Mr. Diaz does not recommend that others volunteer for the experience.

**10. ADJOURNMENT**

Mr. Diaz asked for a motion to adjourn. Ms. Kindle so moved. Ms. Patten seconded the motion. Mr. Diaz requested a roll call vote. The motion carried unanimously. The meeting adjourned at 7:27 p.m.

**11. NEXT MEETING**

The next meeting is set for Wednesday, November 16, 2022, at 6:00 p.m.

Respectfully submitted,

Thomas D. Unzicker  
Recording Secretary