



APPROVED MINUTES OF MEETING

URBANA CIVILIAN POLICE REVIEW BOARD

DATE: Wednesday, July 22, 2020

TIME: 5:30 p.m.

PLACE: Virtually via Zoom
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Ricardo Díaz, Scott Dossett, Mikhail Lyubansky (chair), Megan McGinty, Darrell Price

MEMBERS NOT PRESENT: None.

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Lyubansky called this meeting of the Urbana Civilian Police Review Board to order at 5:30 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Chair Lyubansky asked for a motion to approve the agenda. Scott Dossett moved and Megan McGinty seconded the motion. The motion was approved by a roll call vote.

3. APPROVAL OF MINUTES

- a. **June 24, 2020 Meeting** - Chair Lyubansky asked for a motion to approve minutes from the June 24, 2020 meeting. Ricardo Diaz moved and Scott Dossett seconded the motion. The motion was approved by a roll call vote

4. PUBLIC PARTICIPATION

- a. Tracy Chong expressed concerns with the new CPRB complaint form and CPRB operations.
- b. Christopher Hansen shared concerns with CPRB operations and gave suggestions for future meetings.
- c. Ben Joselyn expressed the need for more tools and resources to be invested in CPRB members.
- d. Jane McClintock expressed concerns about the new CPRB complaint form and the importance of meaningful oversight.

1. UNFINISHED BUSINESS

a. Status of Training

- Carol Mitten gave an update on the status of and changes to training plans. The resolution and ordinance that was approved by City Council has been posted on the website.

- Chair Lyubansky provided insight on how the protocol was developed and Board member's involvement with the process.
 - Board members discussed the new training materials and procedures.
- b. Approval of Scott Dossett's report to Council**
- Scott Dossett summarized the report. Discussion ensued.
 - Chair Lyubansky asked for a motion to approve the report. Darrell Price moved and Megan McGinty seconded the motion. The motion was approved by a roll call vote.
- c. Change frequency of CPRB regular meetings from quarterly to monthly**
- Chair Lyubansky asked for a motion to Change the frequency of CPRB Meetings from quarterly to monthly. The motion was approved by a roll call vote.
 - Discussion followed in regards to pending appeal hearings.
- d. Review revisions to police complaints form**
- Chair Lyubansky listed changes made to the complaint form. Carol Mitten explained why some suggestions from board members have not been made. Discussion ensued.
 - Ricardo Diaz made a motion to approve the form as it is today so that it can start circulating. Scott Dossett seconded the motion. The motion was approved by a roll call vote.
- e. Discuss Status of Administrative Complaints**
- Carol Mitten provided an update.

2. NEW BUSINESS

- a. Report of Preliminary Audit of 2019 CPRB Complaint Log (Ricardo Diaz/Scott Dossett)**
- Ricardo Diaz and Scott Dossett shared an update.
- b. Review outstanding duties and reporting responsibilities of Board to be compliant w/CPRB Ordinance**
- Carol Mitten introduced the agenda item and gave an update on various CPRB reports.

3. ANNOUNCEMENTS

- Status of open positions – There are two Board Member positions open. Vacellia Clark will be departing from the City of Urbana. Her last day with the City will be July 31.

4. PUBLIC PARTICIPATION

- A second session of public participation was held.

8. ADJOURNMENT

- a.** With no further business to come before the Board, Chair Lyubansky called for a motion to adjourn. Ricardo Diaz made a motion and Darrell Price seconded. The motion was approved by a roll call vote, Chair Lyubansky declared the meeting adjourned.

Respectfully submitted,
 Tamra Jane Corbin
 Recording Secretary