



MINUTES OF A REGULAR MEETING **APPROVED**

HUMAN RELATIONS COMMISSION

DATE: Wednesday, February 9, 2022
TIME: 5:30 p.m.
PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801
*Virtually Via Zoom

MEMBERS PRESENT: Stacie Burnett (arrived 5:37 p.m.), Asako Kinase-Leggett, Peter Resnick, Julie Robinson Schaeffer

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Peter Resnick called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

Peter Resnick called for a motion to approve the agenda. Julie Robinson Schaeffer moved to approve the agenda. Stacie Burnett seconded the motion. The motion was approved by a roll call vote.

3. APPROVAL OF MINUTES

- a. December 8, 2021
- b. January 19, 2022

Julie Robinson Schaeffer made a motion to approve the minutes from the December 8, 2021 and January 19, 2022 meetings. Asako Kinase-Leggett seconded the motion. Julie Robinson Schaeffer requested a change to the spelling of her name be made in the December 8, 2021 minutes. The motion was approved by a roll call vote.

4. PUBLIC PARTICIPATION

There was none.

5. UNFINISHED BUSINESS

There was none.

6. NEW BUSINESS

- a. **EEO Workforce Statistics**
 - Baker Tilly US, LLP
 - Lauterbach & Amen, LLP
 - Michels Construction, Inc.

- Sikich, LLP
- Mid State Fire Repair, LLC

The EEO Workforce Statistics applications were reviewed. Julie Robinson Schaeffer made a motion to approve Baker Tilly for 2 years, Lauterbach & Amen for 2 years, Michels Construction 2 years, Sikich for 2 years and Mid State Fire Repair for 1 year. Stacie Burnett seconded the motion. Discussion ensued. Julie Robinson Schaeffer amended her original motion to approve Mid State Fire Repair for 2 years.

The motion was approved by a roll call vote.

b. Selection of New Chair

Peter Resnick discussed his thoughts on electing a new chair and shared rules for the process. He asked commissioners to think about serving as Chair and suggested continuing the discussion at a future meeting.

7. OFFICER'S REPORT

Carla Boyd gave an update on the status of complaints.

Ms. Boyd shared recent efforts by City staff to promote and recruit for HRC vacancies.

Ms. Boyd recently presented two awards to recipients at the MLK Countywide Celebration.

Ms. Boyd shared an opportunity for Commissioners to volunteer at Jettie Rhodes Day on June 25, 2022.

Ms. Boyd shared details about meetings she has attended recently with different community members and counterparts from other Cities and her attendance at IMHRA for the first time.

Ms. Boyd is working to gather and assemble training materials for Commissioners.

8. ANNOUNCEMENTS

Chair Frances Rigberg shared details from a letter received from an assistant to a state representative that was interested in discussing personal appearance as a protected class.

Peter Resnick announced that the Commission is at its bare minimum for members and encouraged anyone to apply.

9. ADJOURNMENT

There being no further business to come before the Commission, Peter Resnick declared the meeting to be adjourned at 6:00 p.m.

Respectfully submitted,
Tamra Jane Corbin
Recording Secretary