



MINUTES OF A REGULAR MEETING **APPROVED**

HUMAN RELATIONS COMMISSION

DATE: Wednesday, September 8, 2021

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801
*Virtually Via Zoom

MEMBERS PRESENT: Stacie Burnett, Asako Kinase-Legget, Peter Resnick, Frances Rigberg, Julie Robinson Schaeffer

MEMBERS ABSENT: Carol Bradford, Rev. Florence Caplow

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Chair Frances Rigberg called this meeting of the Urbana Human Relations Commission to order at 5:30 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

Chair Frances Rigberg called for a motion to approve the agenda. Peter Resnick moved to approve the agenda. Stacie Burnett seconded the motion. The motion was approved by a roll call vote.

3. APPROVAL OF MINUTES

- a. July 14, 2021
- b. July 20, 2021
- c. August 11, 2021

Julie Robinson Schaeffer made a motion to approve the minutes from the July 14, 2021, July 20, 2021 and August 11, 2021 meetings. Peter Resnick seconded the motion. Chair Frances Rigberg requested two changes be made to the announcements section of the August 11, 2021 minutes. In the sentence "It was noted the name change of the Human Rights Officer" it should say "the Human Relations Officer." Also, only one member has left the HRC not two members. The motion was approved by a roll call vote.

4. PUBLIC PARTICIPATION

There was none.

5. UNFINISHED BUSINESS

There was none.

6. NEW BUSINESS

a. EEO Workforce Statistics

- Blager Concrete Company
- Farnsworth Group
- Fehr Graham and Associates
- GovTemps USA, LLC
- Health Alliance Medical Plans
- Illiana Construction Company
- Roanoke Concrete Products
- Sport Redi Mix
- Springfield Electric Supply Company
- W.S. Darley and Co.

The EEO Workforce Statistics applications were reviewed. Peter Resnick made a motion to approve Blager Concrete Company for one year, Farnsworth Group for two years, Fehr Graham and Associates for one year, GovTemps USA LLC for one year, Health Alliance Medical Plans for two years, Illiana Construction Company for one year, Roanoke Concrete Products for one year, Sport Redi Mix for one year, Springfield Electric Supply Company for one year and W.S. Darley and Co. for one year. Discussion ensued including details regarding what kinds of approval letters should be sent to each business. Stacie Burnett seconded the motion.

The motion was approved by a roll call vote.

b. Commission Name Change

Chair Rigberg introduced the idea of changing the name of the commission to reflect the changes that have been made to the name of the office and the title of the officer. Peter Resnick asked for clarification on what the goal is for tonight's discussion. Chair Rigberg said that the goal would be for commissioners to decide what they would like to be called so that a resolution to change the name in the ordinance could be drafted. She suggested either Human Rights and Equity Commission or Human Rights Commission. Mr. Resnick liked Human Rights Commission more than Human Rights and Equity Commission because it simplifies the name and it doesn't change the HRC acronym. He agreed that Human Rights might be more familiar to the public than Human Relations and that could be helpful. Julie Robinson Schaeffer and Stacie Burnett agreed with Mr. Resnick's comments and preferred the Human Rights Commission.

c. Election of Chair and Vice Chair

Julie Robinson Schaeffer made a motion that Ms. Rigberg continue as chair and Mr. Resnick continue as vice chair. Asako Kinase-Leggett seconded the motion. Stacie Burnett stated that she would like to have Mr. Resnick as a mentor for the next year so she can learn the role.

The motion was approved by a roll call vote.

7. OFFICER'S REPORT

Carla Boyd gave an update on the status of complaints.

Ms. Boyd stated that the initial letter to property owners introducing herself and educating them on the ordinance has been composed and will be distributed very soon. She also gave a summary of two additional pieces of communication that will follow the initial letter.

Ms. Boyd shared her progress on training efforts and other daily tasks. She also presented a community outreach opportunity for Commission members at this year's CU Pride Fest.

8. ANNOUNCEMENTS

There were none.

9. ADJOURNMENT

There being no further business to come before the Commission, Frances Rigberg declared the meeting to be adjourned at 6:20 p.m.

Respectfully submitted,
Tamra Jane Corbin
Recording Secretary