



APPROVED MINUTES OF REGULAR MEETING

HUMAN RELATIONS COMMISSION

DATE: Wednesday, July 14, 2021

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801
*Virtually Via Zoom

MEMBERS PRESENT: Peter Resnick, Frances Rigberg, Julie Robinson Schaeffer.

MEMBERS ABSENT: Carol Bradford, Stacie Burnett, Rev. Florence Caplow, Megan McKissack.

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Chair Frances Rigberg called this meeting of the Urbana Human Relations Commission to order at 5:30 p.m. Roll was taken. A quorum was **NOT** present.

2. APPROVAL OF AGENDA

Chair Frances Rigberg called for a motion to approve the agenda, however unable to approve due to lack of a quorum.

3. APPROVAL OF MINUTES

a. June 9, 2021

Unable to approve due to a lack of a quorum.

4. INVITED PARTICIPATION

None present

5. PUBLIC PARTICIPATION

There was none.

6. UNFINISHED BUSINESS

- Notice for those seeking to rent
- Pursuant to Section 12-107 of Human Rights Ordinance, a notice has been developed for use by Urbana Landlords, employers, and including the City of Urbana that states the Anti-Discrimination Protections for job and housing applicants.
- Offices and Websites that take applications should post similar to that of FMLA and ADA Notices.

- Peter Resnick noted due to self-printing capabilities, HRC should send out print size and font regulations.
- Julie Robinson Shaeffer raised questions/issues about required font size, and also making the logo smaller and the font larger.
- Peter Resnick shared the posting guidelines and shared the HRC can make font size regulations, as well as the posting location of the Rights Ordinance. Resnick also shared the word “discrimination” should be used in the poster headline.
- Julie Robinson Schaeffer added to make the email address and website lines in a different font and colors in order for them to stand out on the poster.

7. NEW BUSINESS

a. EEO Workforce Statistics

- The five new applicants were discussed in the potential offering of new contracts.
- W.S. Darley, Springfield Electric, Stryker Sales LLC, Davincia, CEC SYNOPSIS PACKAGE, were all introduced with no vote due to lack of quorum.
- It was discussed and agreed upon to hold a “Special Meeting” for the purposes of voting on time sensitive contracts.

b. Election of Officers

- Postponed due to lack of a quorum.

c. Renaming of Human Relations Commission

- Postponed due to lack of a quorum.

8. OFFICER’S REPORT

Carla Boyd, HREO, gave an update on the status there are no closed cases. There is an informal complaint inquiry for Public Accommodations for refusal to deliver food. Carla shared she had reached out to a complainant with a housing issue unsuccessfully, but will continue in said efforts. And there is one formal complaint dealing with Section 8 acceptance.

Carla completed Taser training, attended the Juneteenth celebration in Westside Park in Champaign. Carla accompanied Mayor Diane Marlin, and Community Engagement Coordinator Lemond Peppers, to a community leaders meeting around the subject of city grants in the efforts against gun violence at Bethel A.M.E. Church.

9. ANNOUNCEMENTS

There would be a Special Meeting held, once a date is decided upon.

10. ADJOURNMENT

There being no further business to come before the Commission, Frances Rigberg declared the meeting to be adjourned at approximately 6:07 p.m.

Respectfully submitted,
Lemond Peppers
Community Engagement Coordinator