



MINUTES OF A REGULAR MEETING **UNAPPROVED**

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HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, October 14, 2020

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801  
\*Virtually Via Zoom

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**MEMBERS PRESENT:** Carol Bradford, Peter Resnick, Frances Rigberg.

**LATE ARRIVAL:** Daniel Larson,

**MEMBERS ABSENT:** Stacie Burnett, Florence Caplow,

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

Chair Frances Rigberg called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was not present.

Daniel Larson joined the meeting at 5:40 establishing a quorum.

**2. PUBLIC PARTICIPATION**

- a. Christopher Hansen shared his opinions on the ineffectiveness of the HRC.
- b. Sarah Nixon voiced her opinions about a discrimination complaint that was recently filed with the HRC.

**3. APPROVAL OF AGENDA**

Peter Resnick made a motion to approve the agenda. Daniel Larson seconded the motion. The motion was approved by a roll call vote.

**4. APPROVAL OF MINUTES**

**a. September 9, 2020**

Carol Bradford made a motion to approve the minutes from the September 9, 2020 meeting. Daniel Larson seconded the motion. The motion was approved by a roll call vote.

**5. UNFISNISHED BUSINESS**

**a. Housing PSA Campaign – Frances Rigberg**

Chair Frances Rigberg suggested changing the wording on the billboard to say “ending unlawful job and housing discrimination” and then provide the Urbana Human Relations Office website and phone number.

Peter Resnick made a motion to change the wording on the billboard to say “ending unlawful job and housing discrimination” and then provide the Urbana Human Relations Office website and phone number. Daniel Larson seconded the motion. The motion was approved by a roll call vote.

**a. Proposed Changes to HRC Ordinance – Peter Resnick and Daniel Larson**

Peter Resnick and Daniel Larson gave an update on HRC ordinance proposed changes. The goal is to have a proposal written for the next meeting.

**6. NEW BUSINESS**

**a. Housing Compliance Initiative – Peter Resnick**

Peter Resnick introduced the idea of the Housing Compliance Initiative.

**b. Election of Officers**

Peter Resnick nominated Francis Rigberg to continue as Chair of the Commission. Daniel Larson seconded the nomination. Peter Resnick moved to close the nominations for Chair. Daniel Larson seconded. The motion was approved by a roll call vote with Frances Rigberg abstaining.

Carol Bradford nominated Peter Resnick to continue as Vice Chair of the Commission. Daniel Larson seconded the nomination. The nomination was approved by a roll call vote with Peter Resnick abstaining.

**c. Approval - EEO Workforce Statistics**

- Barber & DeAtley Inc
- Bluescope Construction Inc
- Brown Woods and Associates
- Clark Dietz
- Crawford, Murphy & Tilly Inc
- Electronic Data Collection
- Fehr Graham and Associates, LLC
- Growmark Inc
- Health Alliance Medical Plans Inc.
- Martin Equipment of IL
- United Fuel Co.
- Upkeep Maintenance Services
- Vermeer Sales and Service
- Visu-Sewer Inc of Wisconsin
- Visu-Sewer of Missouri LLC

The EEO Workforce Statistics applications were reviewed. Peter Resnick made a motion that the Commission approve Barber & DeAtley 1 year with a provisional letter, Bluescope Construction 2 years, Brown Woods and Associates 1 year with a provisional letter, Clark Dietz 1 year with a provisional letter, Crawford Murphy & Tilly 1 year with a provisional letter, Electronic Data Collection 6 months with a provisional letter, Fehr Graham and associates 1 year with a provisional letter, Growmark 6 months with a provisional letter, Health Alliance Plans 1 year with a letter, Martin Equipment 2 years, United Fuel 2 years, Upkeep Maintenance 2 years, Vermeer Sales and Service 2 years, Visu-Sewer Inc of Wisconsin 2 years, and Visu-Sewer of Missouri LLC 2 years. Daniel Larson seconded the motion. Discussion followed. The motion was approved by a roll call vote.

**d. Staff Report – Elizabeth Hannan**

Elizabeth Hannan presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Hannan.

**7. ANNOUNCEMENTS**

There were no announcements.

**8. ADJOURNMENT**

There being no further business to come before the Commission, Frances Rigberg declared the meeting to be adjourned at 6:45 p.m.

Respectfully submitted,  
Tamra Jane Corbin  
Recording Secretary