



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, June 12, 2019

TIME: 5:30 p.m.

PLACE: City Council Chambers
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Peter Resnick, Lisa Mosley, Frances Rigberg Baker, Lolita Dumas

MEMBERS NOT PRESENT: Carol Bradford, Katalyna Thomas, Samuel Byndom, Briana Donald, Daniel Larson, Stacie Burnett,

STAFF PRESENT: Vacellia Clark, Preston James, Monique James

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Vice-Chair Resnick called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Mrs. Mosley made a motion that the Commission approve the agenda as presented. Mrs. Rigberg Baker seconded the motion. Vice-Chair Resnick called for a voice vote. The motion carried.

3. APPROVAL OF MINUTES

- a. April 10, 2019 Meeting
 - i. Mrs. Mosley made a motion that the Commission approve the draft minutes of the April 10, 2019 meeting as presented. Ms. Dumas seconded the motion. Co-Chair Resnick called for a voice vote. The motion carried.

4. PUBLIC PARTICIPATION

- a. Two Representatives for Vermeer Sales and Service came and addressed the Human Relation Commission and advised them of their good faith efforts that they have put forth to gain a more diverse work force. They advised that they go to the surrounding community colleges looking for people to fill the skilled position when they come available. They look for people that have at least five years experience. If they find a student with no experience they do have an apprenticeship that would partner the intern with a senior mechanic for roughly two years. They also advised that they rarely have turnover due to this company being very family oriented. Lastly, when positions come available they are typically filled with referrals from current employees.

5. OLD BUSINESS

- a. No old business

6. NEW BUSINESS

- a. No new business.

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
 - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. Duce Construction Company
 - a. Recommend 1 year
 - 2. Ray O'Harron Company
 - a. Recommend 2 years
 - 3. Hall Signs
 - a. Recommend 2 years
 - 4. CDS Office Systems Inc.
 - a. Recommend 2 years

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Ms. Clark addressed comments and questions from the Commission. Mrs. Mosley made a motion that the Commission approve Duce Construction for one year, Ray O'Harron for two years, Hall Signs for two years and CDS Office Systems Inc. for two years. Mrs. Rigberg-Baker seconded the motion. Vice-Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report
 - i. Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.

8. ANNOUNCEMENTS

- a. No announcements

9. ADJOURNMENT

- a. There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:09 p.m.

Respectfully submitted,

Monique James
Recording Secretary