



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, April 10, 2019  
**TIME:** 5:30 p.m.  
**PLACE:** City Council Chambers  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Daniel Larson, Peter Resnick, Lisa Mosley, Stacie Burnett, Frances Rigberg Baker, Lolita Dumas

**MEMBERS NOT PRESENT:** Carol Bradford, Katalyna Thomas, Samuel Byndom, Briana Donald,

**STAFF PRESENT:** Vacellia Clark, Preston James, Monique James

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:32 p.m. Roll was taken. A quorum was present.

**2. APPROVAL OF AGENDA**

- a. Mrs. Mosley made a motion that the Commission approve the agenda as presented. Mrs. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. The motion carried.

**3. APPROVAL OF MINUTES**

- a. February 13, 2019 Meeting  
i. Mr. Resnick made a motion that the Commission approve the draft minutes of the February 13, 2019 meeting as presented. Mrs. Burnett seconded the motion. Chair Larson called for a voice vote. The motion carried.

**4. PUBLIC PARTICIPATION**

- a. No public participation

**5. OLD BUSINESS**

- a. No old business

**6. NEW BUSINESS**

- a. No new business.

## **7. STAFF REPORT**

- a.** Approval of EEO Workforce Statistics
  - i.** The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    - 1.** Bacon Farmer Workman Engineering
      - a.** Recommend 1 year
    - 2.** Hoerr.
      - a.** Recommend 1 year
    - 3.** Growmark.
      - a.** Recommend 1 year
    - 4.** Springfield Electric
      - a.** Recommend 1 year
    - 5.** A & R Mechanical Services
      - a.** Recommend 6 months
    - 6.** Greenlane Environmental
      - a.** Recommend 2 year

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Ms. Clark addressed comments and questions from the Commission. Mr. Resnick made a motion that the Commission approve Bacon Farmer Workman Engineering for one year, Hoerr for one year, Growmark for one year, Springfield Electric for one year, A & R Mechanical for six months and Greenlane Environmental for two years. Mrs. Mosley seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b.** HRO Activity Report
  - i.** Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.

## **8. ANNOUNCEMENTS**

- a.** Mrs. Rigberg-Baker shared the follow-up regarding the Suburban Express incident.

## **9. ADJOURNMENT**

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 5:50 p.m.

Respectfully submitted,

Monique James  
Recording Secretary