



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, January 9, 2019
TIME: 5:30 p.m.
PLACE: City Council Chambers
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Peter Resnick, Lisa Mosley, Stacie Burnett, Katalyna Thomas, Frances Rigberg Baker, Lolita Dumas

MEMBERS NOT PRESENT: Briana Donald, Samuel Byndom, Carol Bradford, Daniel Larson

STAFF PRESENT: Vacellia Clark, Preston James, Monique James,

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Vice Chair Resnick called this meeting of the Urbana Human Relations Commission to order at 5:32 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Mrs. Mosley made a motion that the Commission approve the agenda as presented. Ms. Thomas seconded the motion. Vice Chair Resnick called for a voice vote. The motion carried.

3. APPROVAL OF MINUTES

- a. December 12, 2018 Meeting
i. Mrs. Mosley made a motion that the Commission approve the draft minutes of the December 12, 2018 meeting as presented. Mrs. Rigberg-Baker seconded the motion. Vice Chair Resnick called for a voice vote. The motion carried.

4. PUBLIC PARTICIPATION

- a. No public participation

5. OLD BUSINESS

- a. Discuss donation to the Canaan Development Foundation for the Safe House. Mrs. Rigberg-Baker made a motion that the Commission approve a \$500 dollar donation to The Canaan Development Foundation for the Safe House Ms. Dumas seconded the motion. Vice Chair Resnick called for a voice vote. The motion carried. It was also requested that we invite someone from the foundation to come to a meeting and discuss what all programs they offer.

6. NEW BUSINESS

- a. No new business.

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
 - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. Davis-Houk Mechanical
 - a. Recommend 2 years
 - 2. Waters mowing Services.
 - a. Recommend 2 years

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Ms. Clark addressed comments and questions from the Commission. Mrs. Mosley made a motion that the Commission approve Davis-Houk Mechanical for six months and Waters Mowing Services for two years with a letter asking Davis-Houk come to a meeting and explain their hiring practices Ms. Burnett seconded the motion. Vice Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report
 - i. Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of this presentation.

8. ANNOUNCEMENTS

- a. No announcements

9. ADJOURNMENT

- a. There being no further business to come before the Commission, Vice Chair Resnick declared the meeting to be adjourned at 5:47 p.m.

Respectfully submitted,

Monique James
Recording Secretary