



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, July 11, 2018

**TIME:** 5:30 p.m.

**PLACE:** Council Chambers  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Daniel Larson, Peter Resnick, Carol Bradford, Lisa Mosley, Frances Rigberg Baker, Samuel Byndom

**MEMBERS NOT PRESENT:** Stacie Burnett, Lolita Dumas; Katalyna Thomas,

**STAFF PRESENT:** Vacellia Clark, Preston James, Monique James,

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:31 p.m. Roll was taken. A quorum was present

**2. APPROVAL OF AGENDA**

- a. Mrs. Mosley made a motion that the Commission approve the agenda as presented. Ms. Rigberg-Baker seconded the motion. Chair Larson called for a voice vote. The motion carried.

**3. APPROVAL OF MINUTES**

- a. June 13, 2018 Meeting
- i. Mrs. Mosley made a motion that the Commission approve the draft minutes of the June 13, 2018 meeting as presented. Mr. Byndom seconded the motion. Chair Larson called for a voice vote. The motion carried.

**4. PUBLIC PARTICIPATION**

- a. There was none.

**5. OLD BUSINESS**

- a. There was none.

## **6. NEW BUSINESS**

- a. There was none.

## **7. STAFF REPORT**

- a. Approval of EEO Workforce Statistics
  - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    1. Robinson Engineering.
      - a. Recommend 2 years
    2. Seiler Instrument Manufacturing
      - a. Recommend 1 year
    3. Key Equipment & Supplies Co
      - a. Recommend 1 year
    4. Kinney Contractors Inc.
      - a. Recommend 1 year
    5. Beniach Construction
      - a. Recommend 2 years
    6. Jack a Slab Constructions Inc.
      - a. Recommend 2 years
    7. Pierce Manufacturing Inc.
      - a. Recommend 2 years
    8. Corrective Asphalt
      - a. Recommend 6 months
    9. Duce Construction Company
      - a. Recommend 1 year
    10. Hanson Sixth Street
      - a. Recommend 2 year
    11. ERES International Inc.
      - a. Recommend 2 years
    12. Luicity
      - a. Recommend 1 year
    13. Hall Signs
      - a. Recommend 1 year
    14. Owens Excavating & Trucking
      - a. Recommend 2 years
    15. Nicks Inc.
      - a. Recommend 2 years
    16. CDS Office Systems Inc.
      - a. Recommend 1 year
    17. Koenig Body & Equipment Inc.
      - a. Recommend 2 years

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Comments and questions from the Commission were addressed by Ms. Clark. Ms. Burnett made a motion that the Commission approve Robinson Engineering for 2 years, Seiler Instrument Manufacturing for 1 year, Corrective Asphalt for 6 months, Key Equipment & Supply Co for 1 year, Kinney Contractors Inc. for 1 year, Beniach Constructions for 1 year, Jack A Slab Constructions for 2 years, Pierce Manufacturing Inc. for 2 years, Corrective Asphalt for 6 months, Duce Construction Company for 1 year, Hanson Sixth Street for 2 years, ERES International Inc. for 2 years, Lucity

for 1 year, Hall Signs for 1 year, Owens Excavating & Trucking for 2 years, Nicks Inc. for 2 years, CDS Office Systems Inc. for 1 year and Koenig Body & Equipment Inc. for 2 years.

All were in favor. The motion carried unanimously.

**b. HRO Activity Report**

- i.** Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.

**8. ANNOUNCEMENTS**

- a.** July 19<sup>th</sup> there will be a play date in Prairie Park 5:30-7
- b.** August 1<sup>st</sup> there will be a continued community discussion
- c.** The annual Expungement Fair will be held at Stone Creek Church Oct 6<sup>th</sup>, 8:30am-5:00pm.

**9. ADJOURNMENT**

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:34 p.m.

Respectfully submitted,

Monique James Recording Secretary