



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, Dec 13, 2017

TIME: 5:30 p.m.

PLACE: Council Chambers
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Peter Resnick, Carol Bradford, Frances Rigberg Baker, Samuel Byndom, Daniel Larson, Lisa Mosley, Lolita Dumas, Briana Donald

MEMBERS NOT PRESENT: Stacie Burnett, Katalyna Thomas

STAFF PRESENT: Vacellia Clark, Monique James

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Daniel Larson called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present

2. APPROVAL OF AGENDA

- a. Mr. Resnick a motion that the Commission approve the agenda as presented. Ms. Mosley seconded the motion. Chair Larson called for a voice vote. The motion carried.

3. APPROVAL OF MINUTES

- a. Oct 11, 2017 Meeting
- i. Vice Chair. Resnick made a motion that the Commission approve the draft minutes of the Oct 11, 2017 meeting with corrections as followed: all places where Co-chair is written, should be replaced with Vice-Chair. Second all areas where Chair Larson's name is, should be replaced with Vice Chair Resnick as Chair Larson was absent at this meeting. Ms. Bradford seconded the motion. Chair Larson called for a voice vote. The motion carried.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. Representatives from Growmark gave a presentation as to the good faith efforts with recruiting more minorities.

6. NEW BUSINESS

- a. There was none

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
 - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. Homer Tree Care Inc.
 - a. Recommend 1 year
 - 2. Michels Corporation
 - a. Recommend 2 years
 - 3. Schaefer Systems International
 - a. Recommend 2 years
 - 4. Cross Constructions.
 - a. Recommend 2 year
 - 5. Illiana Constructions
 - a. Recommend 2 years
 - 6. Varsity Striping & Construction Co
 - a. Recommend 2 years
 - 7. Veya
 - a. Recommend 2 years
 - 8. Champaign Signal & Lighting Co
 - a. Recommend 2 years
 - 9. Hall Signs
 - a. Recommend 6 months

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Comments and questions from the Commission were addressed by Ms. Clark. Vice Chair Resnick made a motion that the Commission approve Homer Tree Care Inc for 2 years, Michels Corporation for 2 years, Schaefer Systems International for 2 year, Cross Constructions for 2 years, Illiana Constructions for 2 years, Varsity Striping & Construction Co for 2 years, Veya for 2 years, Champaign Signal & Lighting Co for 2 years and Hall Signs for 6 months.

Ms. Mosley Second the motion, Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

b. HRO Activity Report

- i.** Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.

8. ANNOUNCEMENTS

There will be a Traffic Stop Discussion meeting with the community and the Mayor on January 23rd at the City of Urbana Civic Center 5:30pm until 8pm.

9. ADJOURNMENT

- a.** There being no further business to come before the Commission, Vice Chair Resnick declared the meeting to be adjourned at 6:46 p.m.

Respectfully submitted,

Monique James
Recording Secretary