



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, April 12, 2017
TIME: 5:30 p.m.
PLACE: Executive Conference Room
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Stacie Burnett, Daniel Larson, Peter Resnick, Katalyna Thomas, Lisa Mosley, Frances Rigberg Baker, Samuel Byndom

MEMBERS NOT PRESENT: Carol Bradford

STAFF PRESENT: Vacellia Clark, Monique James

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:40 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Mr. Resnick made a motion that the Commission approve the agenda as presented. Ms. Burnett seconded the motion. Chair Larson called for a voice vote. The motion carried.

3. APPROVAL OF MINUTES

- a. March 8, 2017 Meeting
 - i. Mr. Resnick made a motion that the Commission approve the draft minutes of the March 8, 2017 meeting as presented. Ms. Burnett seconded the motion. Chair Larson called for a voice vote. The motion carried.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. No new business.

6. NEW BUSINESS

- a. No new business.

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics

- i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. A & R Mechanical Service.
 - a. Recommend 6 months
 - 2. ABC Sanitary Hauling.
 - a. Recommend 2 years
 - 3. Blue Cross Blue Shield
 - a. Recommend 2 years
 - 4. Corrective Asphalt Materials.
 - a. Recommend 2 year
 - 5. Duce Constructions Company.
 - a. Recommend 6 months
 - 6. Greenlane Environmental & Recycle.
 - a. Recommend 2 years
 - 7. Hanson Sixth Street
 - a. Recommend 1 year
 - 8. Otto Baum Company
 - a. Recommend 6 months
 - 9. Western Construction Group
 - a. Recommend 1 year

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Comments and questions from the Commission were addressed by Ms. Clark. Ms. Mosley made a motion that the Commission approve A & R Mechanical Service Industries for six months; ABC Sanitary Hauling for two years; Blue Cross Blue Shield for two years, Corrective Asphalt Materials for 2 years, Duce Constructions Company for six months, Greenlane Environmental & Recycle for two years, Hanson Sixth Street for one year, Otto Baum Company for 6 months and Western Construction Group for one year. Mr. Resnick seconded the motion. Discussion followed requesting that A&R Mechanical, Duce Construction and Otto Baum need to show good faith efforts with hiring more minorities. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report
 - i. Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.
 - ii. Ms. Clark presented the process of the citizen complaint form and how they are tracked.
- c. Budget Report
 - i. There was nothing to report.

8. ANNOUNCEMENTS

- a. Ms. Clark suggested a fair for the community that the HRC would sponsor.
- b. Ms. Clark will let the board know by next meeting where the MLK countywide celebrations will be held.
- c. The Community is working on the second annual expungement fair and they need more volunteers. Board member Katalyna Thomas will attend the planning meeting at the Champaign Public Library on April 13, 2017 on behalf of the HRC.

9. ADJOURNMENT

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:42 p.m.

Respectfully submitted,

Monique James
Recording Secretary