



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, March 8, 2017
TIME: 5:30 p.m.
PLACE: Executive Conference Room
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Stacie Burnett, Daniel Larson, Peter Resnick, Katalyna Thomas

MEMBERS NOT PRESENT: Carol Bradford, Lisa Mosley, Frances Rigberg Baker, Samuel Byndom,

STAFF PRESENT: Vacellia Clark, Monique James

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Ms. Burnett made a motion that the Commission approve the agenda as presented. Ms. Thomas seconded the motion. Chair Larson called for a voice vote. The motion carried.

3. APPROVAL OF MINUTES

- a. January 11, 2017 Meeting
 - i. Ms. Burnett made a motion that the Commission approve the draft minutes of the January 11, 2017 meeting as presented. Mr. Resnick seconded the motion. Chair Larson called for a voice vote. The motion carried.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. Letter to the Community Concerning Human and Civil Rights.
 - i. Mr. Resnick made a motion that the Commission approve the letter, add it on the city website and do a press release. Ms. Thomas seconded the motion. Chair Larson called for a voice vote. The motion carried.

6. NEW BUSINESS

- a. No new business.

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
 - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. Altec Industries Inc.
 - a. Recommend 1 year
 - 2. DRE Medical Group Inc.
 - a. Recommend 1 year
 - 3. MSA Professional Service
 - a. Recommend 1 year
 - 4. Carriage Bumper to Bumper.
 - a. Recommend 2 year
 - 5. Geocon Professional Service.
 - a. Recommend 6 months
 - 6. Growmark Inc.
 - a. Recommend 6 months

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Comments and questions from the Commission were addressed by Ms. Clark. Ms. Burnett made a motion that the Commission approve Altec Industries for one year; DRE Medical Group Inc for one year; MSA Professional for one year, Carriage Bumper to Bumper for 2 years, Geocon Professional Services for six months and Growmark Inc. for six months Mr. Resnick seconded the motion. Discussion followed requesting tat Growmark show good faith efforts with hiring more minorities. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report
 - i. Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.
- c. Budget Report
 - i. Ms. James presented the Commission with the budget report.

8. ANNOUNCEMENTS

- a. Ms. Clark announced that the 2018 Rev. Dr. Martin Luther King, Jr. Countywide Celebration would take place on Friday, January 12, 2018. TBD where it will be held.
- b. Ms. Burnett spoke about the first followers inactive and the events that will be held on April 5, 2017

9. ADJOURNMENT

- a. There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:00 p.m.

Respectfully submitted,

Monique James
Recording Secretary