



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, June 8, 2016

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Frances Rigberg Baker, Carol Bradford, Stacie Burnett, Samuel Byndom, Daniel Larson, Lisa Mosley, Peter Resnick, Katalyna Thomas

MEMBERS NOT PRESENT: Aisha Lamb Sobh

STAFF PRESENT: Alex Bautista

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:32 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Ms. Mosley made a motion that the Commission approve the agenda as presented. Mr. Byndom seconded the motion. Chair Larson called for a voice vote. All were in favor. The amended motion carried unanimously; the agenda was approved as presented.

3. APPROVAL OF MINUTES

- a. May 11, 2016 Meeting
- i. Mr. Resnick made a motion that the Commission approve the draft minutes of the May 11, 2016 meeting. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously; the draft minutes were approved as presented.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. There was none.

6. NEW BUSINESS

- a. Presentation: Overview of CMS Disparity Study 2015 – HRO
- i. Mr. Bautista presented to the Commission an overview of the State of Illinois's Department of Central Management Services Disparity Study 2015. Comments

and questions from the Commission were addressed by Mr. Bautista following his presentation.

7. STAFF REPORT

- a.** Approval of EEO Workforce Statistics
 - i.** The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1.** Henneman Engineering, Inc.
 - a. Recommend 1 year
 - 2.** O'Brien Imports, Inc.
 - a. Recommend 1 year
 - 3.** Reliable Plumbing & Heating
 - a. Recommend 6 months
 - 4.** Ruyle Mechanical Services, Inc.
 - a. Recommend 1 year
 - 5.** Weatherproofing Technologies, Inc.
 - a. Recommend 1 year
 - 6.** Koenig Body & Equipment, Inc.
 - a. Recommend 1 year
 - 7.** Michels Corporation
 - a. Recommend 1 year
 - 8.** Owens Excavating & Trucking
 - a. Recommend 1 year
 - 9.** G.M. Sipes Construction
 - a. Recommend 2 years
 - 10.** Visu-Sewer of Missouri, LLC
 - a. Recommend 1 year
 - 11.** Vermeer Sales & Service of Central Illinois, Inc.
 - a. Recommend 1 year

Mr. Bautista gave a brief presentation to the Commission regarding the workforce statistics for each new contractor/vendor. Comments and questions from the Commission were addressed by Mr. Bautista. Ms. Rigberg Baker made a motion that the Commission approve Henneman Engineering, Inc. for one year; O'Brien Imports, Inc. for one year; Reliable Plumbing & Heating for six months; Ruyle Mechanical Services, Inc. for one year; and Weatherproofing Technologies, Inc. for one year. Ms. Mosley seconded the motion. Discussion followed.

Mr. Resnick proposed an amendment to the motion on the floor: that the Commission approve Weatherproofing Technologies, Inc. for two years due to improving minority hiring numbers and that the Commission approve Henneman Engineering, Inc. for six months due to poor minority hiring numbers. Discussion followed.

Mr. Resnick withdrew his proposed amendment to the motion on the floor. The withdrawal of the amendment was accepted by Ms. Rigberg Baker. Discussion followed.

Mr. Byndom proposed an amendment to the motion on the floor: that the Commission approve Ruyle Mechanical Services, Inc. for one year with the provision that the Human Relations Office request more information on the company's minority hiring and recruiting practices, with follow-up on the same in six months' time. The amendment was accepted by Ms. Rigberg Baker. With

no further discussion, Chair Larson called for a voice vote on the amended motion. All were in favor. The amended motion carried unanimously.

Mr. Bautista gave a brief presentation to the Commission regarding the workforce statistics for each renewing contractor/vendor. Comments and questions from the Commission were addressed by Mr. Bautista. Mr. Resnick made a motion that the Commission approve Koenig Body & Equipment, Inc. for one year; Owens Excavating & Trucking for one year, with the provision that the Human Relations Office request more information on the company's minority hiring and recruiting practices, with follow-up on the same in six months' time; G.M. Sipes Construction for two years; Visu-Sewer of Missouri, LLC for one year; and Vermeer Sales & Service of Central Illinois, Inc. for one year, with the provision that the Human Relations Office request more information on the company's minority hiring and recruiting practices, with follow-up on the same in six months' time. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

With regards to Michels Corporation, EEO certification was not granted based on the information the company had provided to the Commission. The Commission requested that the Human Relations Office obtain further information on the company's minority hiring and recruiting practices, tabling further consideration an approval until the July 2016 Commission meeting.

- b. HRO Activity Report
 - i. Mr. Bautista noted that his report would be forthcoming, to be published on the Wednesday following this meeting.
- c. Budget Report
 - i. Mr. Weck presented the Commission with the budget report.

8. ANNOUNCEMENTS

- a. Mr. Bautista requested the consent of the Commission to expend Commission funds on the purchase of a tablecloth to be used at Commission-related community events. Consent was granted by consensus of the Commission.
- b. Mr. Bautista briefly updated the Commission on the City Council's review process of the IDOT Traffic Stop Data Task Force's Final Report.
- c. Ms. Rigberg Baker requested an update on Community Outreach Committee activities, as such was not included on this meeting's agenda. There was nothing to report with regards to Community Outreach Committee activities. Mr. Bautista noted that Committee reports would be included on future meeting agendas. He also noted that the City is actively searching for a statistician in response to the IDOT Traffic Stop Data Task Force's recommendation of the same.

9. ADJOURNMENT

- a. There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 7:02 p.m.

Respectfully submitted,

Tony Weck
Recording Secretary