



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, April 13, 2016

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Frances Rigberg Baker, Kevin Bowersox-Johnson, Carol Bradford, Stacie Burnett, Daniel Larson, Peter Resnick, Aisha Lamb Sobh

**MEMBERS NOT PRESENT:** Samuel Byndom, Lisa Mosley

**STAFF PRESENT:** Alex Bautista

#### 1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present.

#### 2. APPROVAL OF AGENDA

- a. Mr. Resnick made a motion that the Commission approve the agenda as presented. Ms. Rigberg Baker seconded the motion. Mr. Bautista suggested that the approval of EEO workforce statistics be undertaken following the approval of the draft minutes of the March 9, 2016 meeting. There were no objections. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously; the agenda was approved as amended.

#### 3. APPROVAL OF MINUTES

- a. March 9, 2016 Meeting
  - i. Ms. Rigberg Baker made a motion that the Commission approve the draft minutes of the March 9, 2016 meeting. Mr. Bowersox-Johnson seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously; the draft minutes were approved as presented.

#### 4. STAFF REPORT

- a. Approval of EEO Workforce Statistics
  - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    1. Big O Services, LLC
      - i. Recommend 2 years

2. Schomburg & Schomburg Construction, Inc.
  - i. Recommend 6 months
3. 3M Co.
  - i. Recommend 1 year
4. Battery Solutions, LLC
  - i. Recommend 1 year
5. Champaign Signal & Lighting Co.
  - i. Recommend 6 months
6. Otto Baum Co., Inc.
  - i. Recommend 6 months
7. ERES International, Inc.
  - i. Recommend 2 years
8. Geocon Professional Services
  - i. Recommend 1 year
9. Hanson Professional Services
  - i. Recommend 1 year
10. Ray O'Herron Co., Inc.
  - i. Recommend 6 months

Mr. Bautista gave a brief presentation to the Commission regarding the workforce statistics for each new and renewing contractor/vendor. Discussion followed. By consensus the Commission referred 3M Co. and Otto Baum Co., Inc., to the Human Relations Office for further review of hiring and turnover numbers. Mr. Bautista agreed to send a request for information to both organizations and noted that their applications for certification renewal would be considered at the May 11, 2016 meeting. Further discussion followed.

Mr. Resnick made a motion that the Commission approve Big O Services, LLC for two years; Schomburg & Schomburg Construction, Inc., for six months; 3M Co. for 1 month (to be reconsidered at next meeting); Battery Solutions, LLC for one year; Champaign Signal & Lighting Co. for six months; Otto Baum Co. for six months; ERES International, Inc., for two years; Geocon Professional Services for one year; Hanson Professional Services for one year; and Ray O'Herron Co., Inc., for six months. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

## **5. PUBLIC PARTICIPATION**

- a. There was none.

## **6. OLD BUSINESS**

- a. Approval of Final Version of HRC Business Card
  - i. Chair Larson introduced this agenda item. Discussion among Commissioners and City staff followed. Edits made to the verbiage of the business card at the previous meeting were accepted by consensus. Further discussion ensued. Mr. Bowersox-Johnson made a motion that the Commission approve the design and verbiage of the business card as edited. Mr. Resnick seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.
- b. Miscellanea
  - i. Mr. Bautista presented to the Commission the Black History Month advertisement that had been placed in the News-Gazette's Black History Months supplement in February. Feedback from the Commission was received and addressed by Mr. Bautista.

- ii. Mr. Bautista presented to the Commission an updated version of the trifold brochure regarding Commission activities, duties and services. Feedback from the Commission was received and addressed by Mr. Bautista.
- iii. Mr. Bautista presented to the Commission an updated version of the City's Human Rights Ordinance Poster. Feedback from the Commission was received and addressed by Mr. Bautista. Mr. Bautista noted that a housing-related poster was in the design phase. The Commission proceeded to discuss further all of the aforementioned items and agreed by consensus to provide feedback via e-mail and be prepared to discuss further at the May 11, 2016 meeting.

**7. NEW BUSINESS**

- a. Briefing on Champaign County Reentry Fair held March 16, 2016
  - i. Chair Larson introduced this agenda item. Mr. Bautista briefed the Commission on his attendance of this event along with City of Urbana Assistant Human Resources Manager Elizabeth Borman.
  - ii. Mr. Bautista briefed the Commission on the book entitled "*Don't Shoot: One Man, A Street Fellowship, and the End of Violence in Inner-City America*," by David M. Kennedy. Mr. Resnick made a motion that a budgetary expenditure be made to purchase nine copies of the aforementioned book for Commission and Human Relations Office use. Ms. Burnett seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

Mr. Bautista then played back a portion of the presentation to the City Council's Committee of the Whole on April 12, 2016 given by Tracy Parsons and Diane Marlin regarding C-U Fresh Start's approach, mission and initiative. Discussion followed.

- b. Discussion of Final Report of Urbana Traffic Stop Data Task Force
  - i. Chair Larson introduced this agenda item. Mr. Bautista briefed the Commission on the progress of City Council's discussion of the Final Report's recommendations. Discussion followed.
- c. HRC Workleader Designations
  - i. Following discussion, the Commission designated by consensus the following workleaders for the following aspects of Commission duties:
    - Frances Rigberg Baker Community Relations
    - Peter Resnick Ordinance Enforcement
    - Daniel Larson Criminal Justice

Further discussion ensued, with comments and questions from the Commission being addressed by Mr. Bautista.

- d. Miscellanea
  - i. Mr. Bautista briefed the Commission on his recent viewing of the video entitled *Racial Taboo*. Ms. Bradford provided commentary on the same. Mr. Bautista encouraged all members of the Commission to see this video.

**8. STAFF REPORT (continued)**

- a. HRO Activity Report
  - i. Mr. Bautista presented the monthly activity report to the Commission. Discussion among members of the Commission and staff followed.
- b. Budget Report
  - i. Mr. Weck presented the Commission with the budget report.

**9. ANNOUNCEMENTS**

- a.** Mr. Bautista announced that Mr. Bowersox-Johnson and his family would soon be relocating and, as Mr. Bowersox-Johnson had tendered his resignation from the Commission, the present meeting would be his last. Mr. Bowersox-Johnson provided comments thereafter.
- b.** Mr. Bautista announced that there would be a presentation at the May 11, 2016 meeting by Mike Ziri of Equality Illinois on the subject of the state of the Lesbian/Gay/Bisexual/Transgender/Questioning (LGBTQ) community in Illinois.
- c.** Mr. Bautista announced that he and Ms. Burnett would be attending the Citizens' Police Academy. Discussion followed.

**10. ADJOURNMENT**

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 7:01 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary