



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Thursday, November 12, 2015

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Frances Rigberg Baker, Kevin Bowersox-Johnson, Daniel Larson, Lisa Mosley, Aisha Lamb Sobh

MEMBERS NOT PRESENT: Jeniece Mitchell, Peter Resnick

STAFF PRESENT: Alex Bautista

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:33 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Mr. Bowersox-Johnson made a motion that the Commission approve the agenda as presented. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

3. APPROVAL OF MINUTES

- a. October 14, 2015 Meeting
- i. Mr. Bowersox-Johnson made a motion that the Commission approve the draft minutes of the October 14, 2015 meeting. Ms. Mosley seconded the motion. Ms. Rigberg Baker requested edits to New Business item 6b(1)(a) to reflect discussion on distribution methods of the Human Rights Poster, as well as a notation that the Ordinance Enforcement Committee would be responsible for changes to the Poster. There were no objections to these edits. With no further edits, Chair Larson called for a voice vote. All were in favor. The motion carried unanimously; the draft minutes were approved as amended.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. There was none.

6. NEW BUSINESS

- a. Committee Reports
 - i. Community Relations Committee
 - 1. Ms. Rigberg Baker reported on the recent meeting of the Community Relations Committee and on Committee activities. Ms. Mosley provided input. Discussion among Commissioners and staff ensued.
 - ii. Criminal Justice Committee
 - 1. Mr. Larson reported on recent Criminal Justice Committee activities. Discussion among Commissioners and staff ensued.
 - iii. Ordinance Enforcement Committee
 - 1. Ms. Lamb Sobh reported on recent Ordinance Enforcement Committee activities. Discussion among Commissioners and staff ensued.
 - iv. Training & Development Committee
 - 1. Mr. Bowersox-Johnson reported on recent Training & Development Committee activities. Discussion among Commissioners and staff ensued.

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
 - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. Enterprise Rent-A-Car Co. Midwest, LLC
 - a. Recommend 1 year
 - 2. Insituform Technologies USA, LLC
 - a. Recommend 6 months
 - 3. Koenig Body & Equipment, Inc.
 - a. Recommend 6 months
 - 4. Michels Corporation
 - a. Recommend 6 months
 - 5. Visu-Sewer of Missouri, LLC
 - a. Recommend 1 year

Mr. Bautista gave a brief presentation to the Commission on the workforce statistics of each new contractor/vendor. Discussion followed, during which the Commission recommended by consensus that Insituform Technologies USA, LLC, be approved for one year as opposed to six months, per staff recommendation. Additionally, the Commission recommended by consensus that Visu-Sewer of Missouri, LLC, be approved for six months as opposed to one year, per staff recommendation.

Mr. Bowersox-Johnson made a motion that the Commission approve Enterprise Rent-A-Car Company Midwest, LLC, for one year; Insituform Technologies USA, LLC, for one year; Koenig Body & Equipment, Inc., for six months; Michels Corporation for six months; and Visu-Sewer of Missouri, LLC, for six months. Ms. Mosley seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b.** HRO Activity Report
 - i.** Mr. Bautista reviewed the monthly activity report with the Commission, addressing Commission comments and questions during the course of his review.
- c.** Budget Report
 - i.** Recording Secretary Tony Weck presented the Commission with the budget report.

8. ANNOUNCEMENTS

- a.** Mr. Bautista made mention of the first review by the Civilian Police Review Board of TASER usage by the Urbana Police Department.
- b.** Mr. Bautista announced that President Obama had recently signed legislation regarding the “Ban the Box” initiative, preventing employers in the federal government sector from denying employment or consideration thereof to applicants solely on the basis of their having a felony conviction on their record.

9. ADJOURNMENT

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:35 p.m.

Respectfully submitted,

Tony Weck
Recording Secretary