



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, April 8, 2015

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Frances Rigberg Baker, Daniel Larson, Lisa Mosley, Peter Resnick

**MEMBERS NOT PRESENT:** Kevin Bowersox-Johnson, Aisha Lamb Sobh

**STAFF PRESENT:** Todd Rent

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:37 p.m. Roll was taken. A quorum was present.

**2. APPROVAL OF AGENDA**

- a. Mr. Resnick made a motion that the Commission approve the agenda with the addition to Old Business of, "Draft Commission Statement Regarding the Situation in Ferguson, Missouri". Ms. Mosley seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously; the agenda was approved as amended.

**3. APPROVAL OF MINUTES**

- a. Ms. Mosley made a motion that the Commission approve the draft minutes of the January 14, 2015 meeting and the draft minutes of the February 11, 2015 meeting in omnibus fashion. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

**4. PUBLIC PARTICIPATION**

- a. There was none.

**5. OLD BUSINESS**

- a. Draft Commission Statement Regarding the Situation in Ferguson, Missouri
  - i. Chair Larson read the draft statement to the Commission. The statement was discussed by members of the Commission and edits were proposed. By consensus the Commission returned the draft statement to Chair Larson for revision per discussion.

**6. NEW BUSINESS**

- a. There was none.

**7. STAFF REPORT**

- a. Approval of EEO Workforce Statistics
  - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    - 1. A & R Mechanical Contractors
      - a. Recommend 6 months
    - 2. A & R Services, Inc.
      - a. Recommend 6 months
    - 3. 3M Company
      - a. Recommend 1 year
    - 4. Battery Solutions, LLC
      - a. Recommend 1 year
    - 5. Brown Woods & Associates
      - a. Recommend 2 years

With regards to past concerns with poor minority hiring numbers at both entities, Mr. Rent discussed the status of both A & R Mechanical Contractors and A & R Services, Inc., with the Commission. Following discussion, Mr. Resnick made a motion that the Commission conduct a review of A & R Mechanical Contractors; that the Commission approve A & R Services, Inc., for a period of two years based on said entity's small number of employees; that the Commission approve 3M Company for one year, Battery Solutions, LLC for one year, and Brown Woods & Associates for two years. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report
  - i. Mr. Rent reviewed the monthly activity report with the Commission, addressing Commission comments and questions during the course of his review.
- c. Budget Report
  - i. Mr. Rent reviewed the monthly Budget Report, addressing Commission comments and questions during the course of his review.

**8. ANNOUNCEMENTS**

- a. Ms. Mosley announced that April is Autism Awareness Month and noted that the local Autism Awareness Walk would take place on Sunday, April 19<sup>th</sup> at 11:30 a.m., starting at the Champaign County Fairgrounds.
- b. Noting his transition from Human Relations Officer to Human Resources Manager, Mr. Rent announced that the present meeting would likely be his last as City staff for the Human Relations Commission.

**9. ADJOURNMENT**

- a. There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:01 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary