

**MINUTES OF A REGULAR MEETING**

**URBANA PLAN COMMISSION**

**APPROVED**

**DATE:** March 8, 2018

**TIME:** 7:00 P.M.

**PLACE:** Urbana City Building  
Council Chambers  
400 South Vine Street  
Urbana, IL 61801

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**MEMBERS PRESENT:** Barry Ackerson, Jane Billman, Andrew Fell, Tyler Fitch, Lew Hopkins, David Trail, Chenxi Yu

**MEMBERS EXCUSED:** Nancy Esarey Ouedraogo, Daniel Turner

**STAFF PRESENT:** Lorrie Pearson, Planning Manager; Christopher Marx, Planner I, Teri Andel, Planning Administrative Assistant II

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**1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

Chair Fitch called the meeting to order at 7:00 p.m. Roll call was taken and a quorum of the members was declared present.

**2. CHANGES TO THE AGENDA**

There were none.

**3. APPROVAL OF MINUTES**

No minutes were presented for approval.

**4. COMMUNICATIONS**

There were none.

**5. CONTINUED PUBLIC HEARINGS**

**Plan Case No. 2331-T-18 – A request by the Urbana Zoning Administrator to amend the Urbana Zoning Ordinance to modify who may submit an application for various permits and approvals.**

Chair Fitch stated that this case was continued to the March 22, 2018 meeting.

**6. OLD BUSINESS**

There was none.

**7. NEW PUBLIC HEARINGS**

**Plan Case No. 2339-T-18 – A request by the Urbana Zoning Administrator to amend the Urbana Zoning Ordinance to combine the Mixed Office Residential (MOR) Development Review Board and the Design Review Board.**

Chair Fitch opened the public hearing for this case and continued it to the March 22, 2018 meeting.

**8. NEW BUSINESS**

**Plan Case No. 2330-M-18 – Annual Review of the Official Zoning Map**

Chair Fitch opened this item on the agenda.

Christopher Marx, Planner I, presented the staff report for this case to the Plan Commission. He reviewed the changes made to the Official Zoning Map since the last update in March of 2017. He read the options of the Plan Commission and presented City staff’s recommendation for approval.

Chair Fitch asked if any members of the Plan Commission had questions for City staff.

Mr. Hopkins asked for clarification on the vacation along Green Street. Mr. Marx stated that it was for a north-south alley right-of-way between East Green Street and East High Street.

Mr. Hopkins mentioned that there were typos in the chart of rezonings.

With no further questions for City staff and no audience to provide public input, Chair Fitch opened the case for Plan Commission discussion and/or motion(s).

Mr. Ackerson moved that the Plan Commission forward Plan Case No. 2330-M-18 to the City Council with a recommendation for approval. Mr. Fell seconded the motion. Roll call on the motion was as follows:

Ms. Billman	-	Yes	Mr. Fell	-	Yes
Mr. Fitch	-	Yes	Mr. Hopkins	-	Yes
Mr. Trail	-	Yes	Ms. Yu	-	Yes
Mr. Ackerson	-	Yes			

The motion was approved by unanimous vote. Mr. Marx noted that this case would be forwarded to City Council on March 19, 2018.

**9. AUDIENCE PARTICIPATION**

There was none.

**10. STAFF REPORT**

Christopher Marx reported on the following:

- Plan Case No. 2328-SU-18 regarding 713 West Ohio is scheduled to be reviewed by City Council on March 19, 2018.
- Plan Case No. 2329-M-18 regarding 202, 206 and 212 West Green Street and 302 North Broadway Avenue was approved by City Council on March 5, 2018.
- Plan Case Nos. 2337-CP-18 and 2338-M-18 regarding the Illinois American water site were approved on March 5, 2018.
- Plan Case No. 2333-M-18 has been deferred to a City Council meeting in May at the request of the Champaign County Board.

**11. STUDY SESSION**

There was none.

**12. ADJOURNMENT OF MEETING**

The meeting was adjourned at 7:13 p.m.

Respectfully submitted,

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Lorrie Pearson, Secretary  
Urbana Plan Commission