



Urbana Police Pension Fund

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URBANA POLICE PENSION FUND

Board Minutes - Friday, July 31, 2015, 1 PM
City Building Conference Room-2nd Floor

Next Pension Meeting: October 23, 2015, 1:00 PM
City Building Conference Room – 2nd Floor

Present: Steve Royal, President (Term expires 5/31/16)
Dave Smysor, Secretary (Term expires 5/14/17)
Elizabeth Hannan, City Finance Director

Others

Present: Jim Dobrovoly, Attorney for the Board, Reimer, Dobrovoly & Karlson
Patrick Donnelly, Greystone Consulting, a division of Morgan Stanley
Ron Eldridge
Keith Carlson, Reimer, Dobrovoly & Karlson, LLC.

Absent: Doug Pipkins, Assistant Secretary (Term expires 5/31/16)

President S. Royal called the meeting to order at 1:05 PM.

Old Business:

Minutes (04/24/15): The Minutes of 04/24/15 were reviewed. E. Hannan stated she was not present for the meeting, so she would abstain from voting on the Minutes. With no quorum, the Minutes will be postponed until the next Board meeting.

Open Meetings Act & Electronic Attendance: J. Dobrovoly stated on electronic attendance, a Board member is not able to attend the meeting, but wants to participate in the meeting. The Board votes on allowing electronic attendance and it would have to be a valid reason for the member not to be able to physically attend

the meeting. The Board can review the information provided and adopting the policy will be discussed at the next meeting.

Rules & Regulations-Public Participation: J. Dobrovolny recommended public participation be limited to three minutes, unless the Board wants to allow a longer length of time. The Chair would recognize the speaker and the speaker can address their concerns in this length of time.

J. Dobrovolny stated there needs to be consistency on handling of public participation. This will be discussed at the next meeting.

Pension Fund Investment Policy: P. Donnelly reviewed the policy, incorporating the changes the Board requested regarding equities and mutual funds. J. Dobrovolny discussed the Gifts & Gratuities section and how the Illinois Gift Ban is already addressed in 5 ILCS 430/10-10, so it need not be a part of the policy.

P. Donnelly will revise the policy, striking the gift & gratuity section, updating the date to today's date. Motion by E. Hannan to approved the Investment Policy w/ the noted revisions; S. Royal seconded the Motion, with an 'aye' by D. Smysor, the motion passed.

[P. Donnelly will send a revised Policy to K. Snyder for signatures and then will forward to the Department of Insurance when the Policy is signed. DOI is supposed to receive the Policy within 30 days of adoption.]

Pensioner Election: D. Smysor submitted a declaration of candidacy; no one else expressed interest in the position. S. Royal accepts D. Smysor's candidacy as an active member and deemed him elected by acclamation, with his term expiring 05/14/17.

Officers Medical Certification: J. Hurley, M McElhoe, E. Millis: D. Smysor presented the Board w/ the physicals for these three officers.

[The officers were approved to the Fund at the last meeting.]

City Funding Re: Corporate Personal Property Replacement Tax: J. Dobrovolny will meet with E. Hannan in the future.

New Business:

Public Participation: None.

Pensioner Widow Passing: Nellie C. Long (07/11/15): The Board received a Death Certificate for N. Long; her last check was prorated.

Officer Oscar Gamble's FMLA (begins 07/02/15): O. Gamble has applied to the Pension Fund for a non-duty related disability in June 2015. He is currently on FMLA and is no longer being paid by the City. It was clarified that if the gathering of information takes months to have a Hearing and his disability is approved, his pension would be retroactive to when he stopped receiving a salary from the City. Woodlake has been assigned to handle the physician documents.

R. Eldridge stated O. Gamble has been paying his regular contributions and he does not need to do this. O. Gamble will be contacted.

Karl Mehnert: Pension Conversion: Request by K. Mehnert to convert his pension from a duty related to a retiree pension. Specifics are:

DOB: 9/19/39, DOH: 2/15/66, Date of Disability: 5/19/85
Rank at Disability: Lieutenant, Effective Date of Conversion: 8/1/15

[Since Karl worked before 10/1/73, he entitled to convert using the rules during that time. This would be 50% of the salary of a lieutenant 12 months before the date he converts. The salary of a lieutenant with your creditable service for longevity purposes at 8/1/14 is \$101,048.44. 50% of this amount is \$50,524.22. He would then be entitled to a 3% increase on this amount on 01/01/17 (he has to wait a minimum of one year before receiving first increase and increases are awarded each January 1.)

R. Eldridge computed the figures for conversion; E. Hannan was asked to double check the figures to confirm the accuracy.

Motion by S. Royal to approve the conversion of K. Mehnert's pension, from a duty related to a retirement pension, with the amount to be agreed upon by the City and R. Eldridge. Motion seconded by E. Hannan; motion passed with an 'aye' vote from D. Smysor.

New Officer: Seth R. King DOE: 06/25/15, DOB 09/06/84: S. King is from Nashville, TN, so he has no prior Article 3 time; he's a Tier 2 employee. His medical report was submitted to the Board and contained no medical limitations. Motion by D. Smysor to approve his application; seconded by E. Hannan, motion passed w/ 'aye' vote by S. Royal.

Resignation: Stephanie Bennett, aka Stephanie Calease:

(DOE: 09/25/14, Resigned 05/31/15)

S. Calease resigned from UPD and requested reimbursement for funds contributed. Motion by S. Royal to reimburse S. Calease her contributions to the Fund; motion seconded by E. Hannan, carried by 'aye' vote from D. Smysor.

(S. Calease was reimbursed \$4,181.21, check #16260, dated 061515)

Retirement: Dan Morgan: (DOE Urbana 01/24/91, Retirement 07/31/15)

DOB: 2/24/56, DOE: 12/24/79 (transferred in 133 months service from Mt. Vernon in 12/2007 for 35 years of service)

Salary: \$88,816 plus \$4,611.60 holiday pay or total of \$93,427.60

75% of \$93,427.60 = \$70,070.70 or \$5,839.23/month

Will be paid for 1 day 7/31 or \$188.36

His 1st pay raise will be in 8/16 of 3% or \$175.18 and then 3% each January 1st thereafter.

R. Eldridge will figure out his pension; his calculations will be checked by E. Hannan.

Financial Report: R. Eldridge reviewed the Financial Report, for the quarter ending 063015. The report was divided in 3 sections:

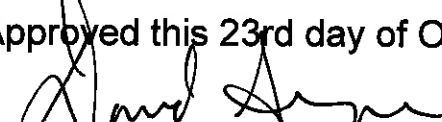
- 1) Busey checking/savings & accounts maintained by Morgan Stanley;
- 2) Benefit payments made by the Fund for each month; and
- 3) Listing of all investments & cash (includes CDs, US Government investments, corporate bonds, equity investments, etc.)

Motion by S. Royal to accept the Quarterly Report submitted by R. Eldridge; motion seconded by E. Hannan, with an 'aye' vote by D. Smysor carried motion.

Investment Presentation: P. Donnelly reviewed his report submitted to the Board. Motion by E. Hannan to sell \$500,000 in mid cap index fund and move to the VanGuard International Index Fund. Motion seconded by S. Royal, w/ an "aye" vote from D. Smysor; motion carried.

There being no further business before the Board, the meeting adjourned at 2:38 PM.

Respectfully submitted,
Karen R. Snyder
Recording Secretary

Approved this 23rd day of October, 2015.

David G. Smysor, Secretary