

**CUNNINGHAM TOWNSHIP BOARD**  
**Monday, August 6, 2018**

The Cunningham Township Board met in Regular session Monday, August 6, 2018 at 7 p.m. in the Council Chambers at the Urbana City Building, 400 S. Vine Street, Urbana, Illinois.

**ELECTED OFFICIALS PHYSICALLY PRESENT:**

<b>Chair:</b>	Diane Wolfe Marlin
<b>Trustees:</b>	Aaron Ammons; Dean Hazen; Eric Jakobsson; Jared Miller
<b>Township Clerk:</b>	Charles A. Smyth
<b>Supervisor:</b>	Danielle Chynoweth
<b>Assessor:</b>	Wayne T. Williams

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** Maryalice Wu

**ELECTED OFFICIALS ABSENT:** Bill Brown; Dennis Roberts

**OTHERS PRESENT:** Frederic Grosser; Members of the Media

**1. CALL TO ORDER AND ROLL CALL**

Chair Marlin called the meeting of the Cunningham Township Board to order at 7:00 p.m.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Trustee Jared Miller made a motion to approve minutes from July 9, 2018 and July 9, 2018 Public Hearing. Trustee Dean Hazen seconded and the motion carried by unanimous voice vote.

**3. ADDITIONS TO THE AGENDA**

There was none.

**4. PUBLIC PARTICIPATION**

There was none.

**5. COMMITTEE TO VERIFY BILLS**

The following items presented in omnibus fashion:

1. Town Fund
2. General Assistance Fund

Trustee Miller made a motion to approve the Town Fund for \$47,982.44 and the General Assistance Fund for \$68,490.65. Trustee Ammons seconded. Motion carried by voice vote.

## 6. REPORTS OF OFFICERS

Township Supervisor Danielle Chynoweth provided the board with a monthly written report, where she summarized the assistance and homelessness statistics by category as of August 1, 2018. She reported the following activity: GA participants of which 67 are homeless, 78 assigned to community workfare, 32 with pending SSI/SSDI, and an average age of 47; Homeless assistance for July served 19 households and 41 residents and prevented eviction for 6 households and 10 residents. She and staff are doing outreach and the community workfare is in the community garden, at Salt and Light, and usual locations like Eastern Illinois Food Bank. She also provided a more in-depth Homeless Assistance Report for July summarizing the transition out of this program and its impact. The report summary included a breakdown summarizing those served over the past 7.5 months. Follow up of participants is in the work and additional statistics being compiled.

Trustee Miller asked Supervisor Chynoweth to speak more to the program of moving people into shelter instead of hotels. Ms. Chynoweth gave a summary of current activities which include working on getting Times Center re-opened via contract with CU at Home as well as with the Men's Emergency Shelter. She noted that there is no shelter for a single woman to go into but they are working on expanding emergency family and single woman shelter.

Township Assessor Wayne Williams reported that factor notices have gone out, that he and staff have completed some continuing education and have more in the coming week. All the new construction is measured and sketched. Given the time of year, he is expecting and preparing for appeals. He is also looking at additional methods of using data in the office. Trustee Jakobsson asked if the Assessor's office is ready for digitizing and software changeover to which Mr. Williams indicated that they are waiting for the county to decide exactly what they will be doing before committing to a particular software.

## 7. UNFINISHED BUSINESS

### a. **Ordinance No. T-2018-06-002: An Ordinance Approving the Annual Budget and Appropriation Ordinance (Fiscal Year 2018-2019)**

Supervisor Chynoweth provided a summary of changes and corrections to the budget as presented in previous months. Trustee Ammons moved approval of the proposed budget for FY 2018-2019, seconded by Trustee Hazen. The motion passed by roll call 5-0: Ammons – Aye; Hazen – Aye; Jakobsson – Aye; Miller – Aye; Wu – Aye

## 8. NEW BUSINESS

### a. **Ordinance No. T-2018-08-003: Transfer of Appropriation Ordinance, Cunningham Township Budget FY 2017-2018**

Supervisor Chynoweth noted that this ordinance is for housekeeping to adjust last year's budget to final figures. Trustee Miller made a motion to approve Ordinance T-2018-08-003, seconded by Trustee Jakobsson. The motion passed by roll call 5-0: Ammons – Aye; Hazen – Aye; Jakobsson – Aye; Miller – Aye; Wu – Aye

b. **Resolution No. T-2018-08-009R: A Resolution Authorizing the Supervisor to Sign a Contract with i3 Broadband for Internet Service**

Supervisor Chynoweth noted that this change of service provider would cut the costs from \$600 to \$300. Trustee Jakobsson moved to approve Resolution No. T-2018- 08-009R, seconded by Trustee Hazen. Motion carried by unanimous voice vote.

**9. ADJOURNMENT**

There being no further business to come before the Cunningham Town Board, Chair Marlin declared the meeting adjourned at 7:20 p.m.

Charles A. Smyth  
Township Clerk

This meeting was video recorded with website link (viewable on demand):

<https://www.urbanaininois.us/node/7287>

This meeting was broadcast on cable television (UPTV) and streamed live:

<http://urbanaininois.us/upty>

**Minutes Approved: September 4, 2018**