

**CUNNINGHAM TOWNSHIP BOARD**  
**Monday, August 7, 2017**

The Cunningham Township Board met in Regular session Monday, August 7, 2017 at 7 p.m. in the Council Chambers at the Urbana City Building, 400 S. Vine Street, Urbana, Illinois.

**ELECTED OFFICIALS PHYSICALLY PRESENT:**

**Chair:** Diane Wolfe Marlin  
**Trustees:** Bill Brown; Dean Hazen; Eric Jakobsson; Jared Miller  
**Town Clerk:** Charles A. Smyth  
**Supervisor:** Danielle Chynoweth  
**Assessor:** Absent

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** None

**ELECTED OFFICIALS ABSENT:** Aaron Ammons, Ward 3; Dennis Roberts, Ward 5; Dan Stebbins, Assessor; Maryalice Wu, Ward 1

**OTHERS PRESENT:** Robin Arbiter; Mindy Campbell; Frederic Grosser; Wendy Hundley; Members of the Media

1. **ROLL CALL**

Chair Marlin called the meeting of the Cunningham Township Board to order at 7:03 p.m.

2. **PUBLIC PARTICIPATION**

There was none.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Trustee Jared Miller made a motion to approve minutes of the meeting held on July 10, 2017. Trustee Bill Brown seconded. Chair Marlin asked to verify attendance for July 10 because Trustee Dennis Roberts's name does not appear on the minutes as present or absent. After acknowledgment by clerk Smyth, motion carried by voice vote.

4. **COMMITTEE TO VERIFY BILLS**

The following items were presented in omnibus fashion:

1. Town Fund
2. General Assistance Fund

Trustee Bill Brown made a motion to approve the Town Fund for \$95,182.39 and the General Assistance Fund for \$18,263.23. Trustee Jared Miller seconded. Motion carried by voice vote.

5. **REPORTS OF OFFICERS**

There was none

6. **UNFINISHED BUSINESS**

There was none.

7. **NEW BUSINESS**

- a. **Ordinance No. T-2017-08-001:** An Ordinance Approving the Annual Budget and Appropriation Ordinance (Fiscal Year 2017-2018)

Township Supervisor Danielle Chynoweth explained the process of approving the annual budget. This ordinance was included in the packet but does not need to be approved tonight. However, a motion is necessary for the designation of FY 2018 Tentative Budget.

Ms. Chynoweth gave a brief presentation about the history of Cunningham Township. Ms. Chynoweth furnished each board member a printout copy of the United Way report. The report provides a breakdown of Champaign County's concerns such as poverty levels among children, the rest of the population, housing concerns, and the role of Township.

Ms. Chynoweth also gave an overview of the annual budget with highlights that included supervisor programs (Job search and training, rental assistance, homeless services, yearly bus passes for participants, intern and volunteer program and social service funding).

Township Office Administrator Mindy Campbell read a letter on behalf of Robin Arbiter (volunteer at the Township office) expressing her gratitude for the programs offered by the Township office.

Ms. Chynoweth addressed questions and concerns from the board. Trustee Brown suggested adding dollar amounts to the pie chart on page 6, Ms. Chynoweth acknowledged request. Discussion ensued.

Trustee Jared Miller made a motion to approve the designation of the document as a tentative budget and appropriation ordinance for Fiscal Year 2018 as presented. Trustee Eric Jakobsson seconded. Motion carried by unanimous voice vote.

- b. **Ordinance No. T-2017-08-002:** Transfer of Appropriation Ordinance Cunningham Township Budget FY 2016-2017

Township Supervisor Danielle Chynoweth presented Ordinance No. T-2017-08-002 with a recommendation for approval. There being no questions or concerns about this item, Trustee Eric Jakobsson made a motion to approve Ordinance No. T-2017-08-002 as presented. Trustee Bill Brown seconded. Motion carried by unanimous voice vote.

- c. **Resolution No. T-2017-08-006R:** Resolution Authorizing the Cunningham Township Supervisor to Sign a Contract with NJS Enterprises for Case Management Software

Township Supervisor Danielle Chynoweth presented Resolution No. T-2017-08-006R with a recommendation for approval. This resolution will allow the Township to purchase a software design for township offices and provide a backup system. There being no questions or concerns about this item, Trustee Bill Brown made a motion to approve Resolution No. T-2017-08-006R as presented. Trustee Eric Jakobsson seconded. Motion carried by unanimous voice vote.

8. **ADJOURNMENT**

There being no further business to come before the Cunningham Town Board, Chair Marlin declared the meeting adjourned at 7:52 p.m.

Wendy M. Hundley  
Recording Secretary

Charles A. Smyth  
Charles A. Smyth, Town Clerk

This meeting was taped.

This meeting was broadcast on cable television.

Website link for this meeting: <http://www.urbanaininois.us/node/6199>

**Minutes Approved: September 5, 2017**