

CUNNINGHAM TOWNSHIP BOARD

Monday, September 12, 2022

6 p.m.

400 S. Vine Street, Urbana, IL 61801

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

a. August 8, 2022

3. ADDITIONS TO THE AGENDA

4. PUBLIC PARTICIPATION

5. COMMITTEE TO VERIFY BILLS

a. Town Fund

b. General Assistance Fund

6. REPORTS OF OFFICERS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

a. Ordinance No. T-2022-09-004: An Ordinance Approving the Cunningham Township Annual Budget for FY 2022 (Revised - Final)

b. Resolution No. T-2022-09-014R: A Resolution Authorizing the Supervisor to Sign an Agreement with the Channing Murray Foundation for Bucket Brigade Food Delivery

c. Resolution No. T-2022-09-015R: A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for Emergency Solutions Grant for Homeless Services (FY 23)

d. Resolution No. T-2022-09-016R: A Resolution Authorizing the Supervisor to Sign an Agreement for Audit Services with Lauterbach & Amen

9. ADJOURNMENT

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://urbanainillinois.us/uptv>.

Cunningham Township
Income and Expenses by Division
August 4 through September 6, 2022

	Supervisor Unrestri...	Assessor Unrestri...	Total Town Fund	GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
Ordinary Income/Expense					
Income					
4009 · TAXES					
4012 · PPRT - Personal Property Tax	836.78	0.00	836.78	836.79	1,673.57
Total 4009 · TAXES	836.78	0.00	836.78	836.79	1,673.57
4020 · GRANTS AND REIMBURSEMENTS					
4023 · State of Illinois DHS	0.00	0.00	0.00	45,758.56	45,758.56
4026 · USD116 Grant	0.00	0.00	0.00	54,300.00	54,300.00
Total 4020 · GRANTS AND REIMBURSEMENTS	0.00	0.00	0.00	100,058.56	100,058.56
4035 · DONATIONS AND GIFTS					
4039 · Angel Donor - Cash and Checks	0.00	0.00	0.00	100.00	100.00
Total 4035 · DONATIONS AND GIFTS	0.00	0.00	0.00	100.00	100.00
4050 · EARNED AND OTHER INCOME					
4041 · Interest Income	1.10	0.00	1.10	1.11	2.21
Total 4050 · EARNED AND OTHER INCOME	1.10	0.00	1.10	1.11	2.21
Total Income	837.88	0.00	837.88	100,996.46	101,834.34
Gross Profit	837.88	0.00	837.88	100,996.46	101,834.34
Expense					
6000 · PERSONNEL					
6009 · PAYROLL EXPENSES	24.50	31.50	56.00	73.50	129.50
6010 · SUPERVISOR'S SALARY	7,965.00	0.00	7,965.00	0.00	7,965.00
6011 · ASSESSOR'S SALARY	0.00	7,965.00	7,965.00	0.00	7,965.00
6012 · CLERK'S SALARY	433.38	0.00	433.38	0.00	433.38
6013 · SALARIES - OTHERS	6,000.00	17,182.75	23,182.75	40,276.78	63,459.53
6014 · PERSONNEL- OTHER	0.00	8,310.00	8,310.00	0.00	8,310.00
6020 · BOARD'S SALARY	1,225.00	0.00	1,225.00	0.00	1,225.00
6040 · HEALTH INSURANCE	3,594.38	1,972.36	5,566.74	7,659.75	13,226.49
6050 · IMRF	441.30	413.81	855.11	1,156.55	2,011.66
6060 · FICA	1,137.45	2,516.94	3,654.39	3,128.02	6,782.41
6070 · UNEMPLOYMENT COMP INS	0.00	0.00	0.00	75.75	75.75
Total 6000 · PERSONNEL	20,821.01	38,392.36	59,213.37	52,370.35	111,583.72
6100 · ADMINISTRATION					
6230 · Dues and Subscriptions	389.50	0.00	389.50	89.50	479.00
6240 · Computer Service/Software	100.00	75.00	175.00	100.00	275.00
6283 · Janitorial	450.00	900.00	1,350.00	450.00	1,800.00
6310 · Supplies	281.92	191.25	473.17	10,380.89	10,854.06
6350 · Printing	31.95	75.00	106.95	31.95	138.90
6351 · Publishing	72.80	0.00	72.80	0.00	72.80
6411 · Equipment Purchase (< \$5,000)	43.72	0.00	43.72	8,282.73	8,326.45
6430 · Utilities	244.27	0.00	244.27	1,436.78	1,681.05
6440 · Telephone and Internet	82.47	59.95	142.42	140.90	283.32
Total 6100 · ADMINISTRATION	1,696.63	1,301.20	2,997.83	20,912.75	23,910.58
6110 · Training	0.00	6,027.14	6,027.14	650.00	6,677.14
6120 · Travel	0.00	0.00	0.00	53.38	53.38
6210 · Legal	1,350.00	7,587.50	8,937.50	1,350.00	10,287.50
6215 · Admin Services	88.11	102.71	190.82	212.48	403.30
6421 · Bldg Repairs/Maintenance	45.90	0.00	45.90	3,410.09	3,455.99
6700 · PROGRAMS					
6725 · Personal Allowances (GA) Checks	0.00	0.00	0.00	23,708.78	23,708.78
6726 · Housing Allow. (GA) Vendor Pay	0.00	0.00	0.00	1,014.00	1,014.00
6732 · Rental Assistance (RA)	0.00	0.00	0.00	33,932.66	33,932.66
6734 · Rapid Rehousing - ESG	0.00	0.00	0.00	22,714.91	22,714.91
6735 · Emergency Housing - ESG	0.00	0.00	0.00	5,476.55	5,476.55
6736 · Street Outreach - ESG	0.00	0.00	0.00	1,260.00	1,260.00
6740 · USD School Housing	0.00	0.00	0.00	3,588.05	3,588.05
6770 · Angel Donor Expenses	0.00	0.00	0.00	2,017.14	2,017.14
6778 · Solidarity Gardens CU	0.00	0.00	0.00	100.00	100.00
6779 · UU Utility Expenses	0.00	0.00	0.00	567.23	567.23
6795 · Intern/Volunteer Program	0.00	0.00	0.00	1,225.37	1,225.37
6797 · Event Expenses	334.00	0.00	334.00	390.50	724.50
6798 · Other Grants	1,365.34	0.00	1,365.34	0.00	1,365.34
Total 6700 · PROGRAMS	1,699.34	0.00	1,699.34	95,995.19	97,694.53
Total Expense	25,700.99	53,410.91	79,111.90	174,954.24	254,066.14
Net Ordinary Income	-24,863.11	-53,410.91	-78,274.02	-73,957.78	-152,231.80
Net Income	-24,863.11	-53,410.91	-78,274.02	-73,957.78	-152,231.80

Cunningham Township
Bills and Payroll
August 4 through September 6, 2022

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Income			
4009 · TAXES			
4012 · PPRT - Personal Property Tax			
08/15/2022	STATE OF ILLINOIS	PPRT - July 22 - inv# s0165782	836.78
08/15/2022	STATE OF ILLINOIS	PPRT - July 22 - inv# s0165782	836.79
Total 4012 · PPRT - Personal Property Tax			1,673.57
Total 4009 · TAXES			1,673.57
4020 · GRANTS AND REIMBURSEMENTS			
4023 · State of Illinois DHS			
08/15/2022	CITY OF URBANA.	ESG-CV September 21 Amended	3,413.32
08/15/2022	CITY OF URBANA.	ESG-CV June 22	18,838.32
09/01/2022	CITY OF URBANA.	ESG-CV June 21/Jan 22 Amended; July 22	23,506.92
Total 4023 · State of Illinois DHS			45,758.56
4026 · USD116 Grant			
08/15/2022	URBANA SCHOOL DIST...	Inv 06152022	54,300.00
Total 4026 · USD116 Grant			54,300.00
Total 4020 · GRANTS AND REIMBURSEMENTS			100,058.56
4035 · DONATIONS AND GIFTS			
4039 · Angel Donor - Cash and Checks			
08/15/2022	ANON - Whitney Street	Recurring Donor	100.00
Total 4039 · Angel Donor - Cash and Checks			100.00
Total 4035 · DONATIONS AND GIFTS			100.00
4050 · EARNED AND OTHER INCOME			
4041 · Interest Income			
08/31/2022	BUSEY BANK	Interest	1.10
08/31/2022	BUSEY BANK	Interest	1.11
Total 4041 · Interest Income			2.21
Total 4050 · EARNED AND OTHER INCOME			2.21
Total Income			101,834.34
Gross Profit			101,834.34
Expense			
6000 · PERSONNEL			
6009 · PAYROLL EXPENSES			
08/04/2022	QuickBooks Payroll Service	Fee for 6 direct deposit(s) at \$1.75 each	10.50
08/04/2022	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
08/04/2022	QuickBooks Payroll Service	Fee for 14 direct deposit(s) at \$1.75 each	24.50
08/18/2022	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$1.75 each	8.75
08/18/2022	QuickBooks Payroll Service	Fee for 6 direct deposit(s) at \$1.75 each	10.50
08/18/2022	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
08/18/2022	QuickBooks Payroll Service	Fee for 13 direct deposit(s) at \$1.75 each	22.75
09/01/2022	QuickBooks Payroll Service	Fee for 6 direct deposit(s) at \$1.75 each	10.50
09/01/2022	QuickBooks Payroll Service	Fee for 15 direct deposit(s) at \$1.75 each	26.25
09/01/2022	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
Total 6009 · PAYROLL EXPENSES			129.50
6010 · SUPERVISOR'S SALARY			
08/05/2022	DANIELLE L. CHYNOWE...	Direct Deposit	2,655.00
08/19/2022	DANIELLE L. CHYNOWE...	Direct Deposit	2,655.00
09/02/2022	DANIELLE L. CHYNOWE...	Direct Deposit	2,655.00
Total 6010 · SUPERVISOR'S SALARY			7,965.00
6011 · ASSESSOR'S SALARY			
08/05/2022	WAYNE T WILLIAMS	Direct Deposit	2,655.00
08/19/2022	WAYNE T WILLIAMS	Direct Deposit	2,655.00
09/02/2022	WAYNE T WILLIAMS	Direct Deposit	2,655.00

Cunningham Township

Bills and Payroll

August 4 through September 6, 2022

Date	Name	Memo	Paid Amount
	Total 6011 · ASSESSOR'S SALARY		7,965.00
	6012 · CLERK'S SALARY		
08/05/2022	PHYLLIS D CLARK	Direct Deposit	144.46
08/19/2022	PHYLLIS D CLARK	Direct Deposit	144.46
09/02/2022	PHYLLIS D CLARK	Direct Deposit	144.46
	Total 6012 · CLERK'S SALARY		433.38
	6013 · SALARIES - OTHERS		
08/05/2022	Akelia Risper	Direct Deposit	600.00
08/05/2022	Ivana Owona	Direct Deposit	1,500.00
08/05/2022	Jada Harris	Direct Deposit	364.50
08/05/2022	TANMAYSINGH R RAJPUT	Direct Deposit	1,600.00
08/05/2022	TANMAYSINGH R RAJPUT	Direct Deposit	727.50
08/05/2022	William Harris	Direct Deposit	1,400.00
08/05/2022	Nicole Philyaw	Direct Deposit	1,871.46
08/05/2022	Nicole Philyaw	Direct Deposit	128.54
08/05/2022	ELIZABETH PERRACHIO...	Direct Deposit	1,186.86
08/05/2022	Ioline Regibeau	Direct Deposit	955.12
08/05/2022	Ioline Regibeau	Direct Deposit	0.00
08/05/2022	Ioline Regibeau	Direct Deposit	0.00
08/05/2022	Ioline Regibeau	Direct Deposit	0.00
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	1,943.15
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	56.85
08/05/2022	JEN STRAUB	Direct Deposit	731.95
08/05/2022	Jenny Goodwine	Direct Deposit	1,021.40
08/05/2022	Jessica Black	Direct Deposit	330.00
08/05/2022	Jessica Black	Direct Deposit	0.00
08/05/2022	Jessica Black	Direct Deposit	252.00
08/05/2022	Jessica Black	Direct Deposit	0.00
08/05/2022	Jessica Black	Direct Deposit	0.00
08/05/2022	Kelsey McClurg	Direct Deposit	1,141.28
08/05/2022	Kelsey McClurg	Direct Deposit	124.60
08/05/2022	LILYIA GARCIA	Direct Deposit	944.31
08/05/2022	LILYIA GARCIA	Direct Deposit	217.36
08/05/2022	LILYIA GARCIA	Direct Deposit	126.79
08/05/2022	MARTEL MILLER	Direct Deposit	1,102.39
08/05/2022	MARTEL MILLER	Direct Deposit	262.99
08/05/2022	Melissa Stone		286.75
08/05/2022	SHAYA . ROBINSON	Direct Deposit	1,365.38
08/05/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/05/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/05/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/05/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/05/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/05/2022	KYLE PATTERSON	Direct Deposit	1,003.51
08/05/2022	KYLE PATTERSON	Direct Deposit	19.78
08/05/2022	KYLE PATTERSON	Direct Deposit	173.08
08/19/2022	Akelia Risper	Direct Deposit	270.00
08/19/2022	Ivana Owona	Direct Deposit	1,500.00
08/19/2022	Jada Harris	Direct Deposit	735.75
08/19/2022	TANMAYSINGH R RAJPUT	Direct Deposit	1,600.00
08/19/2022	TANMAYSINGH R RAJPUT	Direct Deposit	915.00
08/19/2022	William Harris	Direct Deposit	1,400.00
08/19/2022	Nicole Philyaw	Direct Deposit	2,000.00
08/19/2022	ELIZABETH PERRACHIO...	Direct Deposit	937.13
08/19/2022	ELIZABETH PERRACHIO...	Direct Deposit	195.10
08/19/2022	Ioline Regibeau	Direct Deposit	1,041.53
08/19/2022	Ioline Regibeau	Direct Deposit	0.00
08/19/2022	Ioline Regibeau	Direct Deposit	0.00
08/19/2022	Ioline Regibeau	Direct Deposit	0.00
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	1,486.20
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	199.81
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	313.99
08/19/2022	JEN STRAUB	Direct Deposit	209.08
08/19/2022	JEN STRAUB	Direct Deposit	273.14
08/19/2022	JEN STRAUB	Direct Deposit	273.14
08/19/2022	Jenny Goodwine	Direct Deposit	1,023.45
08/19/2022	Jessica Black	Direct Deposit	352.50
08/19/2022	Jessica Black	Direct Deposit	0.00
08/19/2022	Jessica Black	Direct Deposit	252.00
08/19/2022	Jessica Black	Direct Deposit	0.00

Cunningham Township
Bills and Payroll
August 4 through September 6, 2022

Date	Name	Memo	Paid Amount
08/19/2022	Jessica Black	Direct Deposit	0.00
08/19/2022	Kelsey McClurg	Direct Deposit	1,011.34
08/19/2022	Kelsey McClurg	Direct Deposit	109.77
08/19/2022	Kelsey McClurg	Direct Deposit	124.60
08/19/2022	LILYIA GARCIA	Direct Deposit	1,225.18
08/19/2022	LILYIA GARCIA	Direct Deposit	63.28
08/19/2022	MARTEL MILLER	Direct Deposit	1,355.63
08/19/2022	MARTEL MILLER	Direct Deposit	9.75
08/19/2022	Melissa Stone		237.50
08/19/2022	SHAYA . ROBINSON	Direct Deposit	911.01
08/19/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/19/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/19/2022	SHAYA . ROBINSON	Direct Deposit	45.44
08/19/2022	SHAYA . ROBINSON	Direct Deposit	408.93
08/19/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/19/2022	KYLE PATTERSON	Direct Deposit	1,410.97
09/02/2022	Akelia Risper	Direct Deposit	270.00
09/02/2022	Ivana Owona	Direct Deposit	1,500.00
09/02/2022	TANMAYSINGH R RAJPUT	Direct Deposit	1,400.00
09/02/2022	William Harris	Direct Deposit	1,400.00
09/02/2022	ELIZABETH PERRACHIO...	Direct Deposit	1,052.89
09/02/2022	Ioline Regibeau	Direct Deposit	865.30
09/02/2022	Ioline Regibeau	Direct Deposit	8.50
09/02/2022	Ioline Regibeau	Direct Deposit	0.00
09/02/2022	Ioline Regibeau	Direct Deposit	0.00
09/02/2022	JAZMINE HERNANDEZ	Direct Deposit	2,000.00
09/02/2022	JEN STRAUB	Direct Deposit	747.88
09/02/2022	JEN STRAUB	Direct Deposit	78.04
09/02/2022	Jenny Goodwine	Direct Deposit	971.88
09/02/2022	Jessica Black	Direct Deposit	771.00
09/02/2022	Jessica Black	Direct Deposit	0.00
09/02/2022	Jessica Black	Direct Deposit	252.00
09/02/2022	Jessica Black	Direct Deposit	0.00
09/02/2022	Jessica Black	Direct Deposit	0.00
09/02/2022	Kelsey McClurg	Direct Deposit	1,133.86
09/02/2022	Kelsey McClurg	Direct Deposit	14.83
09/02/2022	LILYIA GARCIA	Direct Deposit	1,288.46
09/02/2022	MARTEL MILLER	Direct Deposit	1,180.40
09/02/2022	MARTEL MILLER	Direct Deposit	184.98
09/02/2022	Melissa Stone		283.50
09/02/2022	SHAYA . ROBINSON	Direct Deposit	1,365.38
09/02/2022	SHAYA . ROBINSON	Direct Deposit	0.00
09/02/2022	SHAYA . ROBINSON	Direct Deposit	0.00
09/02/2022	SHAYA . ROBINSON	Direct Deposit	0.00
09/02/2022	SHAYA . ROBINSON	Direct Deposit	0.00
09/02/2022	SHAYA . ROBINSON	Direct Deposit	0.00
09/02/2022	KYLE PATTERSON	Direct Deposit	1,208.56
09/02/2022	KYLE PATTERSON	Direct Deposit	128.57
09/02/2022	KYLE PATTERSON	Direct Deposit	24.73
09/02/2022	Nicole Philyaw	Direct Deposit	2,000.00
Total 6013 · SALARIES - OTHERS			63,459.53
6014 · PERSONNEL- OTHER			
08/05/2022	Akelia Risper	Direct Deposit	1,600.00
08/05/2022	Jada Harris	Direct Deposit	1,440.00
08/19/2022	Akelia Risper	Direct Deposit	1,600.00
08/19/2022	Jada Harris	Direct Deposit	1,440.00
09/02/2022	Akelia Risper	Direct Deposit	1,600.00
09/02/2022	Jada Harris	Direct Deposit	630.00
Total 6014 · PERSONNEL- OTHER			8,310.00
6020 · BOARD'S SALARY			
08/19/2022	Chaundra Bishop	Direct Deposit	175.00
08/19/2022	Christopher Evans		175.00
08/19/2022	James Quisenberry	Direct Deposit	175.00
08/19/2022	Jaya Kolisetty	Direct Deposit	175.00
08/19/2022	Maryalice Wu	Direct Deposit	175.00
08/19/2022	Phyllis Grace Wilken	Direct Deposit	175.00
08/19/2022	Shirese Hursey		175.00

Cunningham Township
Bills and Payroll
August 4 through September 6, 2022

Date	Name	Memo	Paid Amount
	Total 6020 · BOARD'S SALARY		1,225.00
	6040 · HEALTH INSURANCE		
08/05/2022	WAYNE T WILLIAMS	Direct Deposit	653.68
08/05/2022	DANIELLE L. CHYNOWE...	Direct Deposit	659.13
08/05/2022	Nicole Philyaw	Direct Deposit	535.22
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	300.76
08/05/2022	Kelsey McClurg	Direct Deposit	321.13
08/05/2022	LILYIA GARCIA	Direct Deposit	286.98
08/05/2022	MARTEL MILLER	Direct Deposit	778.87
08/05/2022	MARTEL MILLER	Direct Deposit	0.00
08/05/2022	SHAYA . ROBINSON	Direct Deposit	343.80
08/05/2022	KYLE PATTERSON	Direct Deposit	517.94
08/15/2022	Key Benefit Administrators	Health Insurance Admin Fees	11.33
08/15/2022	Key Benefit Administrators	Health Insurance Admin Fees	11.33
08/15/2022	Key Benefit Administrators	Health Insurance Admin Fees	11.34
08/19/2022	WAYNE T WILLIAMS	Direct Deposit	653.67
08/19/2022	DANIELLE L. CHYNOWE...	Direct Deposit	659.13
08/19/2022	Nicole Philyaw	Direct Deposit	535.22
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	300.75
08/19/2022	Kelsey McClurg	Direct Deposit	321.13
08/19/2022	LILYIA GARCIA	Direct Deposit	286.98
08/19/2022	MARTEL MILLER	Direct Deposit	778.86
08/19/2022	MARTEL MILLER	Direct Deposit	0.00
08/19/2022	SHAYA . ROBINSON	Direct Deposit	343.80
08/19/2022	KYLE PATTERSON	Direct Deposit	517.93
09/02/2022	WAYNE T WILLIAMS	Direct Deposit	653.68
09/02/2022	JAZMINE HERNANDEZ	Direct Deposit	300.76
09/02/2022	Kelsey McClurg	Direct Deposit	321.13
09/02/2022	LILYIA GARCIA	Direct Deposit	286.98
09/02/2022	MARTEL MILLER	Direct Deposit	778.87
09/02/2022	MARTEL MILLER	Direct Deposit	0.00
09/02/2022	SHAYA . ROBINSON	Direct Deposit	343.80
09/02/2022	KYLE PATTERSON	Direct Deposit	517.94
09/02/2022	DANIELLE L. CHYNOWE...	Direct Deposit	659.13
09/02/2022	Nicole Philyaw	Direct Deposit	535.22
	Total 6040 · HEALTH INSURANCE		13,226.49
	6050 · IMRF		
08/05/2022	Ivana Owona	Direct Deposit	47.40
08/05/2022	WAYNE T WILLIAMS	Direct Deposit	83.90
08/05/2022	DANIELLE L. CHYNOWE...	Direct Deposit	83.90
08/05/2022	Nicole Philyaw	Direct Deposit	63.20
08/05/2022	ELIZABETH PERRACHIO...	Direct Deposit	37.50
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	63.20
08/05/2022	JEN STRAUB	Direct Deposit	23.13
08/05/2022	Jenny Goodwine	Direct Deposit	32.28
08/05/2022	Jessica Black	Direct Deposit	18.39
08/05/2022	Kelsey McClurg	Direct Deposit	40.00
08/05/2022	LILYIA GARCIA	Direct Deposit	40.72
08/05/2022	MARTEL MILLER	Direct Deposit	43.15
08/05/2022	SHAYA . ROBINSON	Direct Deposit	43.15
08/05/2022	KYLE PATTERSON	Direct Deposit	37.81
08/19/2022	Ivana Owona	Direct Deposit	47.40
08/19/2022	WAYNE T WILLIAMS	Direct Deposit	83.90
08/19/2022	DANIELLE L. CHYNOWE...	Direct Deposit	83.90
08/19/2022	Nicole Philyaw	Direct Deposit	63.20
08/19/2022	ELIZABETH PERRACHIO...	Direct Deposit	35.78
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	63.20
08/19/2022	JEN STRAUB	Direct Deposit	23.87
08/19/2022	Jenny Goodwine	Direct Deposit	32.34
08/19/2022	Jessica Black	Direct Deposit	19.10
08/19/2022	Kelsey McClurg	Direct Deposit	39.36
08/19/2022	LILYIA GARCIA	Direct Deposit	40.72
08/19/2022	MARTEL MILLER	Direct Deposit	43.15
08/19/2022	SHAYA . ROBINSON	Direct Deposit	43.15
08/19/2022	KYLE PATTERSON	Direct Deposit	44.59
09/02/2022	Ivana Owona	Direct Deposit	47.40
09/02/2022	Jada Harris	Direct Deposit	19.91
09/02/2022	WAYNE T WILLIAMS	Direct Deposit	83.90
09/02/2022	ELIZABETH PERRACHIO...	Direct Deposit	33.27
09/02/2022	JAZMINE HERNANDEZ	Direct Deposit	63.20

Cunningham Township
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Date	Name	Memo	Paid Amount
09/02/2022	JEN STRAUB	Direct Deposit	26.10
09/02/2022	Jenny Goodwine	Direct Deposit	30.71
09/02/2022	Jessica Black	Direct Deposit	32.33
09/02/2022	Kelsey McClurg	Direct Deposit	36.30
09/02/2022	LILYA GARCIA	Direct Deposit	40.72
09/02/2022	MARTEL MILLER	Direct Deposit	43.15
09/02/2022	SHAYA . ROBINSON	Direct Deposit	43.15
09/02/2022	KYLE PATTERSON	Direct Deposit	43.03
09/02/2022	DANIELLE L. CHYNOWE...	Direct Deposit	83.90
09/02/2022	Nicole Philyaw	Direct Deposit	63.20
Total 6050 · IMRF			2,011.66
6060 · FICA			
08/05/2022	Akelia Risper	Direct Deposit	136.40
08/05/2022	Akelia Risper	Direct Deposit	31.90
08/05/2022	Ivana Owona	Direct Deposit	93.00
08/05/2022	Ivana Owona	Direct Deposit	21.75
08/05/2022	Jada Harris	Direct Deposit	111.88
08/05/2022	Jada Harris	Direct Deposit	26.17
08/05/2022	TANMAYSINGH R RAJPUT	Direct Deposit	144.31
08/05/2022	TANMAYSINGH R RAJPUT	Direct Deposit	33.75
08/05/2022	WAYNE T WILLIAMS	Direct Deposit	153.10
08/05/2022	WAYNE T WILLIAMS	Direct Deposit	35.81
08/05/2022	William Harris	Direct Deposit	86.80
08/05/2022	William Harris	Direct Deposit	20.30
08/05/2022	DANIELLE L. CHYNOWE...	Direct Deposit	157.44
08/05/2022	DANIELLE L. CHYNOWE...	Direct Deposit	36.82
08/05/2022	Nicole Philyaw	Direct Deposit	115.60
08/05/2022	Nicole Philyaw	Direct Deposit	27.03
08/05/2022	PHYLLIS D CLARK	Direct Deposit	8.95
08/05/2022	PHYLLIS D CLARK	Direct Deposit	2.09
08/05/2022	Dustin Bacon	Direct Deposit	3.88
08/05/2022	Dustin Bacon	Direct Deposit	0.91
08/05/2022	ELIZABETH PERRACHIO...	Direct Deposit	73.58
08/05/2022	ELIZABETH PERRACHIO...	Direct Deposit	17.20
08/05/2022	Grace Kendzior	Direct Deposit	7.75
08/05/2022	Grace Kendzior	Direct Deposit	1.82
08/05/2022	Ioline Regibeau	Direct Deposit	58.47
08/05/2022	Ioline Regibeau	Direct Deposit	13.68
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	119.60
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	27.97
08/05/2022	JEN STRAUB	Direct Deposit	45.38
08/05/2022	JEN STRAUB	Direct Deposit	10.61
08/05/2022	Jenny Goodwine	Direct Deposit	63.33
08/05/2022	Jenny Goodwine	Direct Deposit	14.81
08/05/2022	Jessica Black	Direct Deposit	36.09
08/05/2022	Jessica Black	Direct Deposit	8.44
08/05/2022	Kelsey McClurg	Direct Deposit	77.11
08/05/2022	Kelsey McClurg	Direct Deposit	18.03
08/05/2022	LILYA GARCIA	Direct Deposit	79.88
08/05/2022	LILYA GARCIA	Direct Deposit	18.68
08/05/2022	MARTEL MILLER	Direct Deposit	84.66
08/05/2022	MARTEL MILLER	Direct Deposit	19.80
08/05/2022	Melissa Stone		17.78
08/05/2022	Melissa Stone		4.16
08/05/2022	Rick Hamer	Direct Deposit	5.81
08/05/2022	Rick Hamer	Direct Deposit	1.36
08/05/2022	SHAYA . ROBINSON	Direct Deposit	82.37
08/05/2022	SHAYA . ROBINSON	Direct Deposit	19.26
08/05/2022	KYLE PATTERSON	Direct Deposit	70.32
08/05/2022	KYLE PATTERSON	Direct Deposit	16.45
08/19/2022	Chaundra Bishop	Direct Deposit	10.85
08/19/2022	Chaundra Bishop	Direct Deposit	2.53
08/19/2022	Christopher Evans		10.85
08/19/2022	Christopher Evans		2.53
08/19/2022	James Quisenberry	Direct Deposit	10.85
08/19/2022	James Quisenberry	Direct Deposit	2.53
08/19/2022	Jaya Kolisetty	Direct Deposit	10.85
08/19/2022	Jaya Kolisetty	Direct Deposit	2.53
08/19/2022	Maryalice Wu	Direct Deposit	10.85
08/19/2022	Maryalice Wu	Direct Deposit	2.53
08/19/2022	Phyllis Grace Wilken	Direct Deposit	10.85

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Date	Name	Memo	Paid Amount
08/19/2022	Phyllis Grace Wilken	Direct Deposit	2.53
08/19/2022	Shirese Hursey		10.85
08/19/2022	Shirese Hursey		2.53
08/19/2022	Akelia Risper	Direct Deposit	115.94
08/19/2022	Akelia Risper	Direct Deposit	27.12
08/19/2022	Ivana Owona	Direct Deposit	93.00
08/19/2022	Ivana Owona	Direct Deposit	21.75
08/19/2022	Jada Harris	Direct Deposit	134.90
08/19/2022	Jada Harris	Direct Deposit	31.55
08/19/2022	TANMAYSINGH R RAJPUT	Direct Deposit	155.93
08/19/2022	TANMAYSINGH R RAJPUT	Direct Deposit	36.47
08/19/2022	WAYNE T WILLIAMS	Direct Deposit	153.10
08/19/2022	WAYNE T WILLIAMS	Direct Deposit	35.81
08/19/2022	William Harris	Direct Deposit	86.80
08/19/2022	William Harris	Direct Deposit	20.30
08/19/2022	DANIELLE L. CHYNOWE...	Direct Deposit	157.43
08/19/2022	DANIELLE L. CHYNOWE...	Direct Deposit	36.82
08/19/2022	Nicole Philyaw	Direct Deposit	115.59
08/19/2022	Nicole Philyaw	Direct Deposit	27.04
08/19/2022	PHYLLIS D CLARK	Direct Deposit	8.96
08/19/2022	PHYLLIS D CLARK	Direct Deposit	2.10
08/19/2022	Dustin Bacon	Direct Deposit	7.75
08/19/2022	Dustin Bacon	Direct Deposit	1.81
08/19/2022	ELIZABETH PERRACHIO...	Direct Deposit	70.20
08/19/2022	ELIZABETH PERRACHIO...	Direct Deposit	16.42
08/19/2022	Ioline Regibeau	Direct Deposit	63.82
08/19/2022	Ioline Regibeau	Direct Deposit	14.92
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	119.60
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	27.97
08/19/2022	JEN STRAUB	Direct Deposit	46.84
08/19/2022	JEN STRAUB	Direct Deposit	10.96
08/19/2022	Jenny Goodwine	Direct Deposit	63.45
08/19/2022	Jenny Goodwine	Direct Deposit	14.84
08/19/2022	Jessica Black	Direct Deposit	37.48
08/19/2022	Jessica Black	Direct Deposit	8.77
08/19/2022	Kelsey McClurg	Direct Deposit	75.86
08/19/2022	Kelsey McClurg	Direct Deposit	17.75
08/19/2022	LILYIA GARCIA	Direct Deposit	79.89
08/19/2022	LILYIA GARCIA	Direct Deposit	18.68
08/19/2022	MARTEL MILLER	Direct Deposit	84.65
08/19/2022	MARTEL MILLER	Direct Deposit	19.80
08/19/2022	Melissa Stone		14.72
08/19/2022	Melissa Stone		3.44
08/19/2022	Rick Hamer	Direct Deposit	10.49
08/19/2022	Rick Hamer	Direct Deposit	2.45
08/19/2022	SHAYA . ROBINSON	Direct Deposit	82.37
08/19/2022	SHAYA . ROBINSON	Direct Deposit	19.26
08/19/2022	KYLE PATTERSON	Direct Deposit	83.62
08/19/2022	KYLE PATTERSON	Direct Deposit	19.55
09/02/2022	Akelia Risper	Direct Deposit	115.94
09/02/2022	Akelia Risper	Direct Deposit	27.11
09/02/2022	Ivana Owona	Direct Deposit	93.00
09/02/2022	Ivana Owona	Direct Deposit	21.75
09/02/2022	Jada Harris	Direct Deposit	39.06
09/02/2022	Jada Harris	Direct Deposit	9.13
09/02/2022	TANMAYSINGH R RAJPUT	Direct Deposit	86.80
09/02/2022	TANMAYSINGH R RAJPUT	Direct Deposit	20.30
09/02/2022	WAYNE T WILLIAMS	Direct Deposit	153.11
09/02/2022	WAYNE T WILLIAMS	Direct Deposit	35.80
09/02/2022	William Harris	Direct Deposit	86.80
09/02/2022	William Harris	Direct Deposit	20.30
09/02/2022	Brittany Tuten	Direct Deposit	15.50
09/02/2022	Brittany Tuten	Direct Deposit	3.63
09/02/2022	Dustin Bacon	Direct Deposit	7.75
09/02/2022	Dustin Bacon	Direct Deposit	1.81
09/02/2022	ELIZABETH PERRACHIO...	Direct Deposit	65.28
09/02/2022	ELIZABETH PERRACHIO...	Direct Deposit	15.27
09/02/2022	Fiona ` Garcia Byrne	Direct Deposit	1.55
09/02/2022	Fiona ` Garcia Byrne	Direct Deposit	0.36
09/02/2022	Ioline Regibeau	Direct Deposit	53.42
09/02/2022	Ioline Regibeau	Direct Deposit	12.49
09/02/2022	JAZMINE HERNANDEZ	Direct Deposit	119.59

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Date	Name	Memo	Paid Amount
09/02/2022	JAZMINE HERNANDEZ	Direct Deposit	27.97
09/02/2022	JEN STRAUB	Direct Deposit	51.20
09/02/2022	JEN STRAUB	Direct Deposit	11.97
09/02/2022	Jenny Goodwine	Direct Deposit	60.26
09/02/2022	Jenny Goodwine	Direct Deposit	14.10
09/02/2022	Jessica Black	Direct Deposit	63.42
09/02/2022	Jessica Black	Direct Deposit	14.83
09/02/2022	Kelsey McClurg	Direct Deposit	69.85
09/02/2022	Kelsey McClurg	Direct Deposit	16.33
09/02/2022	LILYIA GARCIA	Direct Deposit	79.88
09/02/2022	LILYIA GARCIA	Direct Deposit	18.68
09/02/2022	MARTEL MILLER	Direct Deposit	84.65
09/02/2022	MARTEL MILLER	Direct Deposit	19.79
09/02/2022	Melissa Stone		17.58
09/02/2022	Melissa Stone		4.11
09/02/2022	SHAYA . ROBINSON	Direct Deposit	82.37
09/02/2022	SHAYA . ROBINSON	Direct Deposit	19.27
09/02/2022	KYLE PATTERSON	Direct Deposit	80.58
09/02/2022	KYLE PATTERSON	Direct Deposit	18.85
09/02/2022	DANIELLE L. CHYNOWE...	Direct Deposit	157.43
09/02/2022	DANIELLE L. CHYNOWE...	Direct Deposit	36.82
09/02/2022	Nicole Philyaw	Direct Deposit	115.59
09/02/2022	Nicole Philyaw	Direct Deposit	27.03
09/02/2022	PHYLLIS D CLARK	Direct Deposit	8.96
09/02/2022	PHYLLIS D CLARK	Direct Deposit	2.09
09/02/2022	Anna Hough	Direct Deposit	15.50
09/02/2022	Anna Hough	Direct Deposit	3.63
Total 6060 - FICA			6,782.41
6070 - UNEMPLOYMENT COMP INS			
08/05/2022	Akelia Risper	Direct Deposit	0.00
08/05/2022	Ivana Owona	Direct Deposit	0.00
08/05/2022	Jada Harris	Direct Deposit	0.00
08/05/2022	TANMAYSINGH R RAJPUT	Direct Deposit	0.00
08/05/2022	William Harris	Direct Deposit	0.00
08/05/2022	Nicole Philyaw	Direct Deposit	0.00
08/05/2022	Dustin Bacon	Direct Deposit	0.58
08/05/2022	ELIZABETH PERRACHIO...	Direct Deposit	0.00
08/05/2022	Grace Kendzior	Direct Deposit	1.15
08/05/2022	Ioline Regibeau	Direct Deposit	8.72
08/05/2022	JAZMINE HERNANDEZ	Direct Deposit	0.00
08/05/2022	JEN STRAUB	Direct Deposit	6.77
08/05/2022	Jenny Goodwine	Direct Deposit	0.00
08/05/2022	Jessica Black	Direct Deposit	5.39
08/05/2022	Kelsey McClurg	Direct Deposit	0.00
08/05/2022	LILYIA GARCIA	Direct Deposit	0.00
08/05/2022	MARTEL MILLER	Direct Deposit	0.00
08/05/2022	Melissa Stone		2.65
08/05/2022	Rick Hamer	Direct Deposit	0.86
08/05/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/05/2022	KYLE PATTERSON	Direct Deposit	0.00
08/19/2022	Akelia Risper	Direct Deposit	0.00
08/19/2022	Ivana Owona	Direct Deposit	0.00
08/19/2022	Jada Harris	Direct Deposit	0.00
08/19/2022	TANMAYSINGH R RAJPUT	Direct Deposit	0.00
08/19/2022	William Harris	Direct Deposit	0.00
08/19/2022	Nicole Philyaw	Direct Deposit	0.00
08/19/2022	Dustin Bacon	Direct Deposit	1.15
08/19/2022	ELIZABETH PERRACHIO...	Direct Deposit	0.00
08/19/2022	Ioline Regibeau	Direct Deposit	9.52
08/19/2022	JAZMINE HERNANDEZ	Direct Deposit	0.00
08/19/2022	JEN STRAUB	Direct Deposit	6.98
08/19/2022	Jenny Goodwine	Direct Deposit	0.00
08/19/2022	Jessica Black	Direct Deposit	3.97
08/19/2022	Kelsey McClurg	Direct Deposit	0.00
08/19/2022	LILYIA GARCIA	Direct Deposit	0.00
08/19/2022	MARTEL MILLER	Direct Deposit	0.00
08/19/2022	Melissa Stone		2.20
08/19/2022	Rick Hamer	Direct Deposit	1.57
08/19/2022	SHAYA . ROBINSON	Direct Deposit	0.00
08/19/2022	KYLE PATTERSON	Direct Deposit	0.00
09/02/2022	Akelia Risper	Direct Deposit	0.00

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Date	Name	Memo	Paid Amount
09/02/2022	Ivana Owona	Direct Deposit	0.00
09/02/2022	Jada Harris	Direct Deposit	0.00
09/02/2022	TANMAYSINGH R RAJPUT	Direct Deposit	0.00
09/02/2022	William Harris	Direct Deposit	0.00
09/02/2022	Brittany Tuten	Direct Deposit	2.31
09/02/2022	Dustin Bacon	Direct Deposit	1.16
09/02/2022	ELIZABETH PERRACHIO...	Direct Deposit	0.00
09/02/2022	Fiona ` Garcia Byrne	Direct Deposit	0.23
09/02/2022	Ioline Regibeau	Direct Deposit	7.97
09/02/2022	JAZMINE HERNANDEZ	Direct Deposit	0.00
09/02/2022	JEN STRAUB	Direct Deposit	7.64
09/02/2022	Jenny Goodwine	Direct Deposit	0.00
09/02/2022	Jessica Black	Direct Deposit	0.00
09/02/2022	Kelsey McClurg	Direct Deposit	0.00
09/02/2022	LILYIA GARCIA	Direct Deposit	0.00
09/02/2022	MARTEL MILLER	Direct Deposit	0.00
09/02/2022	Melissa Stone		2.62
09/02/2022	SHAYA . ROBINSON	Direct Deposit	0.00
09/02/2022	KYLE PATTERSON	Direct Deposit	0.00
09/02/2022	Nicole Philyaw	Direct Deposit	0.00
09/02/2022	Anna Hough	Direct Deposit	2.31
Total 6070 · UNEMPLOYMENT COMP INS			75.75
Total 6000 · PERSONNEL			111,583.72
6100 · ADMINISTRATION			
6230 · Dues and Subscriptions			
08/04/2022	Housing Action Illinois	Membership Dues	300.00
09/01/2022	Amazon	Amazon Prime Membership	89.50
09/01/2022	Amazon	Amazon Prime Membership	89.50
Total 6230 · Dues and Subscriptions			479.00
6240 · Computer Service/Software			
08/22/2022	Champaign County Recor...	Property Deed Access	75.00
08/30/2022	MICRO SYSTEMS INT	Monthly Support July	100.00
08/30/2022	MICRO SYSTEMS INT	Monthly Support July	100.00
Total 6240 · Computer Service/Software			275.00
6283 · Janitorial			
08/04/2022	FAUST, VERITY	Cleaning service July	250.00
08/04/2022	FAUST, VERITY	Cleaning service July	250.00
08/04/2022	FAUST, VERITY	Cleaning service July	500.00
08/30/2022	FAUST, VERITY	Cleaning service August	200.00
08/30/2022	FAUST, VERITY	Cleaning service August	200.00
08/30/2022	FAUST, VERITY	Cleaning service August	400.00
Total 6283 · Janitorial			1,800.00
6310 · Supplies			
08/06/2022	Amazon	Key Fob Lanyards-Apartments	37.92
08/09/2022	Target	School supplies - USD 116 Grant	606.08
08/10/2022	Amazon	School clothing - Battle (8 kids)	103.58
08/10/2022	Amazon	School supplies - USD 116 Grant	387.59
08/10/2022	ICMA	Reference book	191.25
08/11/2022	WALMART	School supplies - USD 116 Grant	494.64
08/11/2022	WALMART	School supplies - USD 116 Grant	410.65
08/12/2022	Amazon	School clothing - Battle (8 kids)	39.99
08/12/2022	Amazon	School clothing - Battle (8 kids)	14.54
08/12/2022	Amazon	School clothing - Battle (8 kids)	74.99
08/12/2022	Amazon	School clothing - Battle (8 kids)	25.99
08/12/2022	Amazon	School clothing - Battle (8 kids)	137.16
08/12/2022	Amazon	School clothing - Battle (8 kids)	37.87
08/12/2022	Amazon	School clothing - Battle (8 kids)	137.18
08/12/2022	Amazon	School clothing - Battle (8 kids)	248.41
08/12/2022	Amazon	Supplies - COVID	61.63
08/12/2022	Amazon	Supplies - COVID	61.62
08/12/2022	Amazon	Supplies - COVID	15.14
08/12/2022	Amazon	Supplies - COVID	15.13
08/13/2022	Amazon	School clothing - Battle (8 kids)	15.00
08/13/2022	Amazon	School clothing - Battle (8 kids)	41.98
08/13/2022	Amazon	School clothing - Battle (8 kids)	19.99

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Date	Name	Memo	Paid Amount
08/13/2022	Amazon	School clothing - Battle (8 kids)	208.65
08/13/2022	Amazon	School clothing - Battle (8 kids)	209.57
08/14/2022	WALMART	School supplies - USD 116 Grant	160.56
08/15/2022	Amazon	School clothing - Battle (8 kids)	21.99
08/16/2022	Nicole Philyaw_V	Reimburse- CTSO office keys	15.00
08/16/2022	ROGARDS	Office Supplies	101.89
08/16/2022	Amazon	School clothing - Stanley (2 kids)	30.98
08/16/2022	Amazon	School clothing - Stanley (2 kids)	16.99
08/16/2022	Amazon	School clothing - Stanley (2 kids)	393.13
08/16/2022	Amazon	School clothing - Terry (2 kids)	11.99
08/16/2022	Amazon	School clothing - Terry (2 kids)	485.93
08/16/2022	Amazon	School clothing - Stanley (2 kids)	28.57
08/16/2022	Amazon	Supplies	5.99
08/16/2022	Chemical Maintenance Inc	TP/Paper towels	58.84
08/16/2022	Chemical Maintenance Inc	TP/Paper towels	58.84
08/16/2022	WALMART	Supplies	5.97
08/16/2022	Amazon	Supplies	11.70
08/17/2022	Amazon	School clothing - Singleton	54.99
08/17/2022	Amazon	School clothing - Singleton	194.59
08/17/2022	WALMART	Supplies	49.26
08/18/2022	WALMART	School supplies - USD 116 Grant	378.42
08/18/2022	Target	School supplies - USD 116 Grant	178.93
08/18/2022	Amazon	School clothing - Lopez	247.37
08/18/2022	Amazon	School supplies - USD 116 Grant	39.95
08/19/2022	Target	School supplies - USD 116 Grant	1.75
08/19/2022	WALMART	School supplies - USD 116 Grant	19.52
08/19/2022	Amazon	Double charged -School clothing - Battle (8 kids)	19.99
08/20/2022	Amazon	Supplies	5.99
08/22/2022	WALMART	School supplies - USD 116 Grant	55.42
08/23/2022	Amazon	School clothing - Rogers (2 kids)	435.67
08/23/2022	Amazon	School clothing - Rogers (2 kids)	12.93
08/23/2022	Amazon	School clothing - Sims	242.43
08/23/2022	Amazon	School clothing -Johnson	251.87
08/23/2022	WALMART	Supplies- refund for not received	-3.58
08/24/2022	Amazon	School clothing - Nelson (2 kids)	449.01
08/24/2022	Amazon	School clothing - Nelson (2 kids)	27.97
08/24/2022	Amazon	Supplies - COVID	61.69
08/24/2022	Amazon	Supplies	5.99
08/24/2022	WALMART	School supplies - USD 116 Grant	42.86
08/24/2022	WALMART	EH Supplies	75.22
08/24/2022	FAMILY DOLLAR	EH Supplies	14.50
08/24/2022	Amazon	Replace School clothing - Terry (2 kids)	41.40
08/24/2022	Amazon	Replace School clothing - Battle	39.59
08/24/2022	Amazon	Replace School clothing - Stanley	107.29
08/24/2022	Amazon	Replace School clothing - Stanley	26.99
08/25/2022	Amazon	School clothing - Nelson (2 kids)	18.99
08/26/2022	FAMILY DOLLAR	Family housing supplies - USD 116 Grant	131.85
08/29/2022	WALMART	Family housing supplies - USD 116 Grant	315.46
08/29/2022	Amazon	School clothing - Looney (3 kids)	77.99
08/29/2022	Amazon	School clothing - Looney (3 kids)	44.53
08/29/2022	Amazon	School clothing - Looney (3 kids)	636.38
08/29/2022	Amazon	School clothing - Torrez	251.18
08/30/2022	WALMART	School supplies / family housing supplies - USD 116 Grant	362.03
08/30/2022	Amazon	School clothing - Jamison (2 kids)	510.81
08/30/2022	MICRO SYSTEMS INT	Wireless Adapter	25.00
08/30/2022	WALMART	Supplies - LGBTQ participant	21.54
08/31/2022	WALMART	School supplies / family housing supplies - USD 116 Grant	382.34
09/01/2022	WALMART	Family housing supplies - USD 116 Grant	-6.97
Total 6310 · Supplies			10,854.06
6350 · Printing			
08/25/2022	BREAKER PRESS CO., I...	Business Cards	75.00
08/30/2022	Watts Copy Systems	Printing charges	31.95
08/30/2022	Watts Copy Systems	Printing charges	31.95
Total 6350 · Printing			138.90
6351 · Publishing			
08/25/2022	Champaign Multimedia Gr...	Publishing -Notice of Revised BudgetPublishing -Notice of Revis...	72.80
Total 6351 · Publishing			72.80

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Date	Name	Memo	Paid Amount
6411 · Equipment Purchase (< \$5,000)			
08/16/2022	Nicole Philyaw_V	Reimburse-Chromebooks for program participants	1,037.00
08/16/2022	Nicole Philyaw_V	Reimburse-Chromebooks for program participants	657.00
08/22/2022	ILLINI MATTRESS COMP...	3 Family Housing Mattresses	520.00
08/24/2022	Yashua Baker	2 Washer / Dryer sets for EH apartments	625.00
08/25/2022	Air Ace	Minisplit installs 208 California apartments	5,400.00
08/30/2022	Watts Copy Systems	Copier lease	43.73
08/30/2022	Watts Copy Systems	Copier lease	43.72
Total 6411 · Equipment Purchase (< \$5,000)			8,326.45
6430 · Utilities			
08/15/2022	IL AMERICAN WATER CO	CTSO May 25 - June 23	23.98
08/15/2022	IL AMERICAN WATER CO	CTSO May 25 - June 23	23.97
08/19/2022	IL AMERICAN WATER CO	CTSO June 24 - July 26	25.98
08/19/2022	IL AMERICAN WATER CO	CTSO June 24 - July 26	25.98
08/20/2022	GFL Environmental	Trash service California properties	68.21
08/22/2022	AMEREN ILLINOIS	205 W Green	194.32
08/22/2022	AMEREN ILLINOIS	205 W Green	194.32
08/23/2022	AMEREN ILLINOIS	206 E California #1	91.66
08/23/2022	AMEREN ILLINOIS	206 E California #2	63.07
08/23/2022	AMEREN ILLINOIS	206 E California #3	155.39
08/23/2022	AMEREN ILLINOIS	206 E California #4	113.31
08/23/2022	AMEREN ILLINOIS	208 E California #4	83.97
08/25/2022	IL AMERICAN WATER CO	206 E California #1	37.79
08/25/2022	IL AMERICAN WATER CO	206 E California #2	21.97
08/25/2022	IL AMERICAN WATER CO	206 E California #3	42.55
08/25/2022	IL AMERICAN WATER CO	206 E California #4	36.72
08/25/2022	IL AMERICAN WATER CO	208 E California #1	47.85
08/25/2022	IL AMERICAN WATER CO	208 E California #2	33.09
08/25/2022	IL AMERICAN WATER CO	208 E California #3	74.30
08/25/2022	IL AMERICAN WATER CO	208 E California #4	38.00
08/29/2022	AMEREN ILLINOIS	208 E California #1	170.49
08/29/2022	AMEREN ILLINOIS	208 E California #3	114.13
Total 6430 · Utilities			1,681.05
6440 · Telephone and Internet			
08/08/2022	TING	Case manager phone	18.24
08/13/2022	I3 Broadband	Inv 2494034-1	82.47
08/13/2022	I3 Broadband	Inv 2494034-1	82.47
09/01/2022	Fax.Plus	Fax Service	11.99
09/01/2022	VOLO - INTERNET	Internet	59.95
09/06/2022	TING	Case manager phone	28.20
Total 6440 · Telephone and Internet			283.32
Total 6100 · ADMINISTRATION			23,910.58
6110 · Training			
08/08/2022	THE MANAGEMENT CEN...	Working for Change Training Kelsey	225.00
08/25/2022	THE MANAGEMENT CEN...	Managing to Change the World Training - Jazmine	425.00
08/26/2022	Sheraton	IAOO Conference - Wayne	237.01
08/26/2022	Sheraton	IAOO Conference - Ivana	123.17
08/26/2022	Uber	IAOO Conference Boston - Wayne, Ivana	36.42
09/01/2022	Sheraton	IAOO Conference - Wayne	1,426.44
09/01/2022	Sheraton	IAOO Conference - Wayne	1,390.44
09/02/2022	WILLIAMS, WAYNE	First & Last Day of Travel	112.22
09/02/2022	WILLIAMS, WAYNE	First & Last Day of Travel	6.28
09/02/2022	WILLIAMS, WAYNE	Meals and Incidentals x 5	355.14
09/02/2022	WILLIAMS, WAYNE	Meals and Incidentals x 5	19.86
09/02/2022	WILLIAMS, WAYNE	Mileage to O'Hare & back	176.39
09/02/2022	WILLIAMS, WAYNE	Mileage to O'Hare & back	9.86
09/02/2022	WILLIAMS, WAYNE	Reimburse personal parking charge Sheraton	-9.86
09/02/2022	WILLIAMS, WAYNE	Reimburse personal parking charge Sheraton	-19.86
09/02/2022	WILLIAMS, WAYNE	Reimburse personal parking charge Sheraton	-6.28
09/02/2022	IVANA OWONA.	First & Last Day of Travel	118.50
09/02/2022	IVANA OWONA.	Meals and Incidentals x 5	375.00
09/02/2022	IVANA OWONA.	Mileage to O'Hare & back	186.25
09/06/2022	WILLIAMS, WAYNE	Reimburse NIU class: Public Personnel Management	1,490.16
Total 6110 · Training			6,677.14
6120 · Travel			

Cunningham Township
Bills and Payroll
August 4 through September 6, 2022

Date	Name	Memo	Paid Amount
09/01/2022	ROBINSON, SHAYA	Reimburse mileage July & Aug	53.38
	Total 6120 · Travel		53.38
	6210 · Legal		
08/30/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 July	675.00
08/30/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 July	675.00
08/30/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 July	3,725.00
09/06/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 August	675.00
09/06/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 August	675.00
09/06/2022	GROSSER, FREDERIC - ...	ProService- Addl Hours 2022 August	3,862.50
	Total 6210 · Legal		10,287.50
	6215 · Admin Services		
08/04/2022	Built for Teams	Time-keeping software	40.00
08/10/2022	hellosign	signature software	20.00
08/18/2022	MSFT	MSFT 365	55.58
08/18/2022	MSFT	MSFT 365	55.59
08/18/2022	MSFT	MSFT 365	22.71
08/18/2022	MSFT	MSFT 365	22.71
08/18/2022	MSFT	MSFT 365	22.71
09/04/2022	Built for Teams	Time-keeping software	40.00
09/06/2022	INTUIT	Quickbooks Time	9.82
09/06/2022	INTUIT	Quickbooks Time	114.18
	Total 6215 · Admin Services		403.30
	6421 · Bldg Repairs/Maintenance		
08/12/2022	Robert Topping	Repairs & Maintenance Emergency Housing Apartments	271.16
08/12/2022	Robert Topping	Repairs & Maintenance CTSO	22.95
08/12/2022	Robert Topping	Repairs & Maintenance CTSO	22.95
08/16/2022	Ring	Monthly Ring Subs for EH	3.99
08/16/2022	AMERICAN PEST CONT...	Pest Control Service Quarterly 208 CA	100.00
08/16/2022	AMERICAN PEST CONT...	Pest Control Service Quarterly 206 CA	100.00
08/25/2022	Robert Topping	Repairs & Maintenance Emergency Housing Apartments	351.90
08/25/2022	Robert Topping	Repairs & Maintenance CTSO	22.95
08/25/2022	Robert Topping	Repairs & Maintenance CTSO	22.95
08/30/2022	Reliable Plumbing & Heating	Furnace/Hot Water Combis 206 # 1,2,4 Install Balance	2,537.14
	Total 6421 · Bldg Repairs/Maintenance		3,455.99
	6700 · PROGRAMS		
	6795 · Intern/Volunteer Program		
08/05/2022	Dustin Bacon	Direct Deposit	62.50
08/05/2022	Grace Kendzior	Direct Deposit	125.00
08/05/2022	Rick Hamer	Direct Deposit	93.75
08/19/2022	Dustin Bacon	Direct Deposit	125.00
08/19/2022	Rick Hamer	Direct Deposit	169.12
09/02/2022	Brittany Tuten	Direct Deposit	250.00
09/02/2022	Dustin Bacon	Direct Deposit	125.00
09/02/2022	Fiona ` Garcia Byrne	Direct Deposit	25.00
09/02/2022	Anna Hough	Direct Deposit	250.00
	Total 6795 · Intern/Volunteer Program		1,225.37
	6797 · Event Expenses		
08/09/2022	Amazon	Canopy Tents	334.00
08/16/2022	SAMS CLUB #8197	Event Supplies	140.50
08/26/2022	Up Center Campaign	PrideFest Parade, Booth, Ad	250.00
	Total 6797 · Event Expenses		724.50
	6798 · Other Grants		
08/30/2022	SOLA GRATIA FARMS	Reimburse Munro & Cedergren Wages July	1,365.34
	Total 6798 · Other Grants		1,365.34
	Total 6700 · PROGRAMS		3,315.21
	Total Expense		159,686.82
	Net Ordinary Income		-57,852.48

Cunningham Township
Bills and Payroll
August 4 through September 6, 2022

Date	Name	Memo	Paid Amount
Net Income			-57,852.48

Cash Basis

2:23 PM

09/07/22

Cash Basis

Cunningham Township
General Assistance Personal Allowances
August 4 through September 6, 2022

Date	Memo	Paid Amount
09/01/2022	9/1/22-9/30/22 GA	233.00
09/01/2022	9/1/22-9/30/22 GA	233.00
09/01/2022	9/1/22-9/30/22 GA	233.00
09/01/2022	9/1/22-9/30/22 GA	231.00
09/06/2022	Interim GA 8/29/22-09/30/22	356.45
09/06/2022	Interim GA 8/22/22-09/30/22	429.84
Total 6725 · Personal Allowances (GA) Checks		23,708.78
Total 6700 · PROGRAMS		23,708.78
Total Expense		23,708.78
Net Ordinary Income		-23,708.78
Net Income		-23,708.78

Cunningham Township
General Assistance Housing Allowances
August 4 through September 6, 2022

Date	Name	Paid Amount
Ordinary Income/Expense		
Expense		
6700 · PROGRAMS		
6726 · Housing Allow. (GA) Vendor Pay		
08/26/2022	GREEN STREET REALTY	79.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	30.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	88.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	92.00
08/26/2022	HOUSING AUTHORITY OF CHAMPAIGN COUNTY	94.00
08/26/2022	TOWN & COUNTRY APARTMENTS	79.00
Total 6726 · Housing Allow. (GA) Vendor Pay		1,014.00
Total 6700 · PROGRAMS		1,014.00
Total Expense		1,014.00
Net Ordinary Income		-1,014.00
Net Income		-1,014.00

Cunningham Township
Additional Assistance
August 4 through September 6, 2022

Date	Name	Paid Amount
Ordinary Income/Expense		
Expense		
6700 · PROGRAMS		
6732 · Rental Assistance (RA)		
08/04/2022	CRYSTAL VIEW TOWNHOMES	1,187.97
08/04/2022	SHARP PAD PROPERTIES	1,200.00
08/04/2022	James Moser & Dehab Stifanos	2,100.00
08/04/2022	Jim Casey	700.00
08/04/2022	4LM LLC	1,240.00
08/04/2022	PRAIRIE GREEN I	705.50
08/04/2022	BZ MANAGEMENT	1,200.00
08/04/2022	GREEN STREET REALTY	1,548.00
08/04/2022	Community Property Management	1,120.00
08/12/2022	CRYSTAL VIEW TOWNHOMES	916.97
08/12/2022	TWG Management, LLC	1,200.00
08/12/2022	SUNNYCREST MANOR APARTMENT	694.00
08/17/2022	EDGE OF MALL DEVELOPMENT	615.00
08/17/2022	EDGE OF MALL DEVELOPMENT	266.00
08/29/2022	CRYSTAL VIEW TOWNHOMES	1,106.00
08/29/2022	TOWN & COUNTRY APARTMENTS	1,206.77
08/29/2022	HIGHLAND GREEN, LLC	259.95
08/29/2022	GREEN STREET REALTY	1,095.00
08/29/2022	CARL HILL	1,665.00
08/29/2022	HOUSING AUTHORITY OF CHAMPAIGN...	732.00
08/29/2022	ONE NORTH APARTMENTS	459.00
08/29/2022	THOMAS RENTALS, LLC	1,175.00
08/29/2022	ONE SOUTH	1,646.00
08/29/2022	ROSECRANCE	666.00
08/29/2022	M2 PROPERTY GROUP	1,298.50
08/29/2022	TOWN & COUNTRY APARTMENTS	750.00
09/06/2022	BZ MANAGEMENT	1,220.00
09/06/2022	BZ MANAGEMENT	1,250.00
09/06/2022	SARAH EISSFELDT	1,420.00
09/06/2022	JONATHAN DAVIS	1,650.00
09/06/2022	TWG Management, LLC	1,640.00
Total 6732 · Rental Assistance (RA)		33,932.66
6734 · Rapid Rehousing - ESG		
08/05/2022	WALMART	20.16
08/05/2022	Salt and Light	41.39
08/08/2022	AMEREN ILLINOIS	73.30
08/08/2022	Subway	105.00
08/10/2022	CIRCLE K	35.00
08/11/2022	WALMART	20.16
08/14/2022	Kona Ice	345.00
08/14/2022	Papa John's Pizza	204.99
08/14/2022	MARATHON PETRO	6.19
08/16/2022	DON MOYER BOYS & GIRLS CLUB	40.00
08/18/2022	Goodwill	13.99
08/19/2022	CIRCLE K	34.03
08/22/2022	RODEWAY INN	388.72
08/22/2022	RODEWAY INN	1,281.50
08/22/2022	RODEWAY INN	1,688.00
08/22/2022	RODEWAY INN	1,688.00
08/22/2022	RODEWAY INN	1,688.00
08/22/2022	RODEWAY INN	1,302.00
08/22/2022	RODEWAY INN	512.00
08/22/2022	RODEWAY INN	1,310.00
08/22/2022	RODEWAY INN	1,310.00
08/22/2022	RODEWAY INN	1,310.00
08/22/2022	RODEWAY INN	142.38
08/22/2022	RODEWAY INN	189.84
08/22/2022	RODEWAY INN	284.76
08/22/2022	RODEWAY INN	462.00
08/22/2022	RODEWAY INN	1,302.00
08/22/2022	RODEWAY INN	672.00
08/22/2022	RODEWAY INN	47.46
08/22/2022	RODEWAY INN	1,092.00
08/22/2022	RODEWAY INN	588.00
08/22/2022	RODEWAY INN	462.00
08/22/2022	RODEWAY INN	427.14

Cunningham Township
Additional Assistance
August 4 through September 6, 2022

Date	Name	Paid Amount
08/22/2022	RODEWAY INN	142.38
08/24/2022	AMEREN ILLINOIS	490.03
08/26/2022	BZ MANAGEMENT	800.00
08/30/2022	CHANNING MURRAY FOUNDATION	2,144.49
09/06/2022	Murphy USA	33.00
09/06/2022	ASPEN COURT	18.00
Total 6734 · Rapid Rehousing - ESG		22,714.91
6735 · Emergency Housing - ESG		
08/08/2022	MOTEL 6 - URBANA	894.72
08/08/2022	MOTEL 6 - URBANA	894.72
08/08/2022	MOTEL 6 - URBANA	894.72
08/08/2022	MOTEL 6 - URBANA	894.72
08/24/2022	MOTEL 6 - URBANA	159.82
08/24/2022	MOTEL 6 - URBANA	159.82
08/24/2022	MOTEL 6 - URBANA	159.82
08/24/2022	MOTEL 6 - URBANA	159.82
08/25/2022	MOTEL 6 - URBANA	447.13
09/01/2022	MOTEL 6 - URBANA	811.26
Total 6735 · Emergency Housing - ESG		5,476.55
6736 · Street Outreach - ESG		
08/10/2022	Maize	1,260.00
Total 6736 · Street Outreach - ESG		1,260.00
6740 · USD School Housing		
08/07/2022	Residence Inn	500.00
08/15/2022	Residence Inn	921.00
08/15/2022	Residence Inn	672.35
08/20/2022	Residence Inn	630.25
08/21/2022	Residence Inn	500.00
08/22/2022	Residence Inn	172.35
08/22/2022	Residence Inn	192.10
Total 6740 · USD School Housing		3,588.05
6770 · Angel Donor Expenses		
08/08/2022	Subway	35.00
08/19/2022	Target	66.96
08/19/2022	WALMART	145.85
08/22/2022	Salt and Light	249.76
08/24/2022	Greyhound Lines	39.49
08/24/2022	Greyhound Lines	19.99
08/27/2022	Residence Inn	480.25
08/31/2022	Salt and Light	499.59
09/01/2022	Residence Inn	480.25
Total 6770 · Angel Donor Expenses		2,017.14
6778 · Solidarity Gardens CU		
08/22/2022	ALEX LANDSCAPING	100.00
Total 6778 · Solidarity Gardens CU		100.00
6779 · UU Utility Expenses		
08/11/2022	AMEREN ILLINOIS	440.38
08/25/2022	IL AMERICAN WATER CO	126.85
Total 6779 · UU Utility Expenses		567.23
6798 · Other Grants		
08/30/2022	SOLA GRATIA FARMS	1,365.34
Total 6798 · Other Grants		1,365.34
Total 6700 · PROGRAMS		71,021.88
Total Expense		71,021.88
Net Ordinary Income		-71,021.88
Net Income		-71,021.88



Cunningham Township

Danielle Chynoweth, Supervisor

205 WEST GREEN ST • URBANA, IL 61801

(217) 384-4144 • FAX: (217) 367-7063

WWW.CUNNINGHAMTOWNSHIP.ORG

Cunningham Township Supervisor's Memo Sept 12, 2022

Town Bills Report

- Town fund = \$79,111.90
- General Assistance Fund = \$174,954.24
- TOTAL in expenditures = \$254,066.14

General Assistance

A monthly grant for Urbana residents who are disabled or out of work, alongside support to seek/train for work or apply for federal disability payments (SSI)

- 67 current participants
- 9 are homeless
- 39 identify as male, 27 as females (1 transgender), and 1 non-binary
- 41 applications for general assistance were submitted during the month of August.

Education and Employment Track

- 35 total participants to date
- 19 current participants
- 4 medically exempt due to illness/injury
- 12 participants are currently pursuing the employment track
- 2 set to start education soon
- 1 special service referral

Disability and Wellness Track

- 2 participants were awarded SSI in FY 23 so far. 12 participants were awarded SSI/SSDI in FY22.
- 13 residents have been helped to date with submitted applications and intensive SOAR case management since our program started September 1, 2020
- 5 SSI/SSDI reconsiderations have been submitted.

Transportation Assistance

- 74 annual passes at \$60 (\$4,440) and 57 DASH passes, which are free for those who qualify – since MTD began to charge bus fare again July 2021.

Rental Assistance

Rental assistance up to 2 months rent for Urbana households behind on rent or homeless moving into housing.

- 25 households were supported with CTSO Rental Assistance last month, making August 2022 one of our largest months ever.

Housing Advocacy

Housing advocacy for participants who are homeless or at risk of homelessness to access all available subsidized housing opportunities and move in.

Subsidized Housing Advocacy

- 433 participants representing 264 households received help applying to subsidized housing since our advocacy program began July 1, 2020.

113 households have moved in!



Housing First Program

- These are direct payments to subsidized housing providers to keep CTSO participants in their homes. Participants are offered this service who have trouble paying rent regularly and must agree to direct payments and case management.
- 12 participants received the Housing First benefit last month.

Housewarming Gifts

- Housewarming gifts are entirely funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light and Habitat for Humanity Restore.
- 43 homeless households have been assisted with the Township Housewarming, since the program began in February, 2021.
- 2 households received housewarming support through Angel Donor Funds last month.

Bridge to Home

A continuum of services for homeless residents in Champaign County.

Street Outreach

Services include food, transportation to services, weather appropriate clothing and engagement events.

- Members of the public are encouraged to call CTSO for wellness checks on residents who may be homeless.
- CTSO is currently supporting 16 households with Street Outreach.
- CTSO is currently analyzing street outreach data to determine unmet needs for those who will not or can not stay in shelter and will be reporting to the CSPH Executive September 21, 2022.

Emergency Housing - Hotel

If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- Last month 6 households were sheltered in a hotel.

Rapid Rehousing

CTSO provides housing stabilization and up to 12 months of rent for literally homeless individuals and families in Champaign County, referred by Centralized Intake for the Homeless.

- 1 active household – a married couple with a young child; they are currently under-employed, actively looking for more sustainable employment, and ramping up their contribution to household expenses.
- We will have 4 openings in the program in the coming weeks, with future ESG funding, and will receive referrals from CIH.

Emergency Housing for Urbana families

Emergency Housing for families with children in Urbana schools of Crisis Nursery or residents with disabilities who are referred from CU at Home.

- Total served: 54 households including 61 adults and 96 children (since July 2020)
- Last month: 8 households served. 1 family has found stable housing using a HACC voucher transfer.
- Currently 15 Urbana children are being served.

CTSO Emergency Housing has 5 literally homeless families on the waiting list (and RPC's ESF has 4 families waiting). This is the longest our list has been since the program open. We are concerned that with the COVID housing voucher program coming to an end, an increase in families without income served, and a rise in referrals that families will go from waiting 1-2 weeks for entrance to 2-4 months. We are seeking solutions to address this.



Housing Case Management in Urbana Schools

CTSO has an agreement with Urbana School District to locate a full time Housing Case Manager in Urbana Schools.

- Total Referrals: 32 families (since program start 4/21/22)
- Active: 6 families representing 12 children and 6 adults: 4 HUD definition homeless, 2 MV homeless

Utility Support

Privately funded utility bill support for Urbana residents who face shut offs.

- 2 Households helped in August, up from 0 in July.
- Dozens were referred to RPC's LIHEAP & the new COVID relief Water Assistance.
- 175 households served since program start Nov. 2020
- 147 households served in fiscal year 2022.

Digital Inclusion Campaign

A campaign to supply low income Urbana residents with smartphones, computers, tablets, and internet access.

- Distributed to date:
 - #Total of benefits: 330
 - # Smart Phones and Lifeline service: 280
 - # Internet benefits: 18
 - # Laptops/tablets: 32
- We have partnered with Cricket Wireless who attend our events and provide tech support and activations. In addition they screen and provide e free phones and service through the ACP benefit to qualifying residents at their Urbana location.

Food Access & Assistance - UPDATED PROGRAM

Cunningham Township is committed to ensuring Urbana residents have access to plenty of healthy food. To that end, CTSO has retooled its program to provide Food Access & Assistance.



We have established a Food Justice Internship at Township who:

1. Follows up with and screens any Urbana resident seeking food support.
2. Signs eligible residents up for Bucket Brigade delivery from the Channing Murray Foundation
3. Identifies any underlying causes of food insecurity:
 - a. Referring to CCHCC anyone not receiving food stamps or having trouble accessing them.
 - b. Supporting homebound residents with food stamps to set up food delivery to the home from area grocery stores using food stamps.
 - c. Referring residents who run out of food stamps to area food pantries, maintaining an up to date list of resources.
4. Directs residents to existing services, maintaining an up to date list of food pantries.

Bucket Brigade Food Delivery Service

- With our partner, the Channing Murray Foundation, we have retooled the Bucket Brigade. A hiatus was taken, with no deliveries the weeks of August 17th - August 31st, but deliveries resumed September 7th.
- September 7th we served:
 - 19 households with Bucket Brigade Deliveries
 - 5 “hotel pack” recipients
 - 4 emergency deliveries
- Due to limits from our pantry providers, deliveries are limited to 20 households per week, not including emergency deliveries.
- Deliveries no longer include hot prepared meals. Hot meals can still be provided to street homeless residents through our street outreach team.
- Priority will be given to those with mobility issues and/or medical issues, or residents with temporary issues with LINK/food stamps. In some cases, the deliveries will be recurring for a set amount of time.
- CTSO-funded deliveries are limited to CTSO participants or residents with an Urbana address.

sincerely,

Danielle Chynoweth

Cunningham Township Supervisor

ORDINANCE NO. T-2022-09-004

**AN ORDINANCE APPROVING THE CUNNINGHAM TOWNSHIP ANNUAL BUDGET - REVISED
FISCAL YEAR 2021-2022 -FINAL**

WHEREAS all legal requirements have been complied with: Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 1, 2021 - June 30, 2022;
That the following budget, incorporated herein, containing an estimate of receipt of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 1, 2021 in the amount of	
Town Fund	\$882,781
General Assistance Fund	\$1,328,322
Total All Funds	\$2,211,103
That the estimate of cash to be received during the Fiscal year, from all sources is	
Town Fund	\$897,427
General Assistance Fund	\$1,355,866
Total All Funds	\$2,253,293
That the estimate of expenses for each of the aforementioned funds is	
Town Fund	\$728,862
General Assistance Fund	\$1,241,987
Total All Funds	\$1,970,849
That the ending balance at the end of the Fiscal Year, June 30, 2022 is estimated to be	
Town Fund	\$1,051,346
General Assistance Fund	\$1,442,201
Total All Funds	\$2,493,547

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township Board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Passed September 12, 2022 by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

Phyllis Clark, Township Clerk

Date

Diane Marlin, Township Chair

Date

	Total Supervisor Unrestricted	Assessor Unrestricted	Total Town Fund	Total GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22
Ordinary Income/Expense					
Income					
4009 - TAXES					
4010 - Property Tax - Current Year	802,918.58	0.00	802,918.58	1,036,654.02	1,839,572.60
4012 - PPRT - Personal Property Tax	37,011.77	0.00	37,011.77	37,010.95	74,022.72
Total 4009 - TAXES	839,930.35	0.00	839,930.35	1,073,664.97	1,913,595.32
4020 - GRANTS AND REIMBURSEMENTS					
4022 - CURE COVID Reimbursements	0.00	0.00	0.00	2,766.50	2,766.50
4023 - State of Illinois DHS	0.00	0.00	0.00	180,440.55	180,440.55
4024 - Heartland Alliance Grant	20,000.00	0.00	20,000.00	0.00	20,000.00
4030 - SSI Reimbursements	0.00	0.00	0.00	12,177.10	12,177.10
Total 4020 - GRANTS AND REIMBURSEMENTS	20,000.00	0.00	20,000.00	195,384.15	215,384.15
4035 - DONATIONS AND GIFTS					
4036 - Solidarity Gardens CU	0.00	0.00	0.00	551.16	551.16
4037 - UU Utility Fund	0.00	0.00	0.00	5,951.00	5,951.00
4038 - Angel Donor - Paypal	0.00	0.00	0.00	34,216.85	34,216.85
4039 - Angel Donor - Cash and Checks	0.00	0.00	0.00	37,496.93	37,496.93
Total 4035 - DONATIONS AND GIFTS	0.00	0.00	0.00	78,215.94	78,215.94
4050 - EARNED AND OTHER INCOME					
4025 - Rental Income	16,400.00	0.00	16,400.00	0.00	16,400.00
4040 - Misc Income	20,138.25	0.00	20,138.25	8,687.40	28,825.65
4041 - Interest Income	958.35	0.00	958.35	146.22	1,104.57
4050 - EARNED AND OTHER INCOME - Other	0.00	0.00	0.00	-232.86	-232.86
Total 4050 - EARNED AND OTHER INCOME	37,496.60	0.00	37,496.60	8,600.76	46,097.36
Total Income	897,426.95	0.00	897,426.95	1,355,865.82	2,253,292.77
Expense					
6000 - PERSONNEL					

	Total Supervisor Unrestricted	Assessor Unrestricted	Total Town Fund	Total GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22
6009 · PAYROLL EXPENSES	180.25	280.00	460.25	880.50	1,340.75
6010 · SUPERVISOR'S SALARY	68,519.49	0.00	68,519.49	0.00	68,519.49
6011 · ASSESSOR'S SALARY	0.00	68,519.51	68,519.51	0.00	68,519.51
6012 · CLERK'S SALARY	4,047.03	0.00	4,047.03	0.00	4,047.03
6013 · SALARIES - OTHERS	43,118.11	146,104.32	189,222.43	289,550.63	478,773.06
6014 · PERSONNEL- OTHER	0.00	23,335.50	23,335.50	0.00	23,335.50
6020 · BOARD'S SALARY	4,900.00	0.00	4,900.00	0.00	4,900.00
6040 · HEALTH INSURANCE	26,776.21	21,418.69	48,194.90	58,071.89	106,266.79
6050 · IMRF	4,858.66	5,580.77	10,439.43	10,242.10	20,681.53
6060 · FICA	8,814.01	17,789.13	26,603.14	24,550.12	51,153.26
6070 · UNEMPLOYMENT COMP INS	571.88	1,063.82	1,635.70	2,024.17	3,659.87
Total 6000 · PERSONNEL	161,785.64	284,091.74	445,877.38	385,319.41	831,196.79
6100 · ADMINISTRATION					
6230 · Dues and Subscriptions	1,926.07	8,741.17	10,667.24	119.46	10,786.70
6240 · Computer Service/Software	2,931.58	18,582.63	21,514.21	5,399.17	26,913.38
6250 · Build Urbana Tax Refund	0.00	0.00	0.00	0.00	0.00
6260 · General Insurance	1,492.21	0.00	1,492.21	-1,044.21	448.00
6270 · Appraisals	0.00	29,500.00	29,500.00	0.00	29,500.00
6283 · Janitorial	3,801.70	4,425.00	8,226.70	1,150.00	9,376.70
6310 · Supplies	1,730.59	1,631.51	3,362.10	3,972.12	7,334.22
6340 · Postage	0.00	1,779.72	1,779.72	1,863.95	3,643.67
6350 · Printing	758.50	510.00	1,268.50	3,099.65	4,368.15
6351 · Publishing	1,984.21	0.00	1,984.21	0.00	1,984.21
6411 · Equipment Purchase (< \$5,000)	5,354.13	5,116.13	10,470.26	27,329.47	37,799.73
6429 · Property Acquisition/Rent	16,165.70	10,200.00	26,365.70	1,672.90	28,038.60
6430 · Utilities	4,867.02	0.00	4,867.02	10,440.72	15,307.74
6440 · Telephone and Internet	3,536.34	2,551.27	6,087.61	2,211.04	8,298.65
6520 · Vehicle Maintenance	0.00	0.00	0.00	0.00	0.00

	Total Supervisor Unrestricted	Assessor Unrestricted	Total Town Fund	Total GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22	Jul '21 - Jun 22
6522 · Misc Expenses	713.07	488.12	1,201.19	168.03	1,369.22
Total 6100 · ADMINISTRATION	45,261.12	83,525.55	128,786.67	56,382.30	185,168.97
6110 · Training	149.00	23,236.93	23,385.93	1,205.79	24,591.72
6120 · Travel	0.00	534.76	534.76	103.49	638.25
6210 · Legal	16,200.00	35,207.50	51,407.50	4,575.00	55,982.50
6215 · Admin Services	10,027.82	22,803.92	32,831.74	3,969.32	36,801.06
6220 · Audit Services	8,500.00	0.00	8,500.00	0.00	8,500.00
6410 · Equipment Maintenance	0.00	169.99	169.99	0.00	169.99
6421 · Bldg Repairs/Maintenance	2,818.83	0.00	2,818.83	68,843.28	71,662.11
6700 · PROGRAMS					
6725 · Personal Allowances (GA) Checks	0.00	0.00	0.00	240,581.40	240,581.40
6726 · Housing Allow. (GA) Vendor Pay	0.00	0.00	0.00	3,721.88	3,721.88
6728 · Client Employment Verification	0.00	0.00	0.00	-235.35	-235.35
6729 · Transportation Assistance	0.00	0.00	0.00	1,740.00	1,740.00
6730 · Training/Education Assistance	0.00	0.00	0.00	0.00	0.00
6732 · Rental Assistance (RA)	0.00	0.00	0.00	217,126.45	217,126.45
6734 · Rapid Rehousing - ESG	0.00	0.00	0.00	144,553.57	144,553.57
6770 · Angel Donor Expenses	0.00	0.00	0.00	36,091.11	36,091.11
6778 · Solidarity Gardens CU	0.00	0.00	0.00	2,506.50	2,506.50
6779 · UU Utility Expenses	0.00	0.00	0.00	56,261.78	56,261.78
6795 · Intern/Volunteer Program	0.00	0.00	0.00	17,446.01	17,446.01
6797 · Event Expenses	1,130.89	0.00	1,130.89	1,794.91	2,925.80
6798 · Other Grants	33,418.64	0.00	33,418.64	0.00	33,418.64
Total 6700 · PROGRAMS	34,549.53	0.00	34,549.53	721,588.26	756,137.79
Total Expense	279,291.94	449,570.39	728,862.33	1,241,986.85	1,970,849.18
Net Ordinary Income	618,135.01	-449,570.39	168,564.62	113,878.97	282,443.59

Resolution No. T-2022-09-014R:

**A Resolution Authorizing the Supervisor to Sign a Memorandum of Understanding with the
Channing Murray Foundation for Bucket Brigade Food Delivery**

WHEREAS, Cunningham Township has set a goal to end food insecurity for Urbana residents;
and

WHEREAS, to that end, Cunningham Township operates a Food Access program where any Urbana resident can receive advocacy support to sign up for food stamps, access local food pantries, grow food, and/or receive a food delivery; and

WHEREAS, the Bucket Brigade is a program co-designed and produced by Cunningham Township and the Channing Murray Foundation at the beginning of the COVID-19 pandemic to provide food pantry delivery service to low income residents who need it; and

WHEREAS, since the Bucket Brigade has significantly addressed food insecurity in Urbana with 2296 deliveries since March of 2020; and

WHEREAS, the these programs require a level of program coordination, food handling, storage, and delivery that is beyond the capacity and space of Cunningham Township; and

WHEREAS, Cunningham Township annually provides funding to partner social service agencies who meet the unmet needs of Urbana residents; and

WHEREAS, the Supervisor proposes the attached Memorandum of Understanding with the Channing Murray Foundation is the best approach to enshrine shared commitments between the parties;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign the attached Memorandum of Understanding with the Channing Murray Foundation for Bucket Brigade Food Delivery and the Board authorizes the Supervisor of the Town of Cunningham to sign said agreements.

Approved this September 12, 2022 by the Township Board of the Town of Cunningham,
Champaign County, State of Illinois.

Phyllis Clark, Town Clerk

Diane Wolfe Marlin, Chair

MEMORANDUM OF UNDERSTANDING BETWEEN CUNNINGHAM TOWNSHIP SUPERVISOR'S OFFICE AND THE CHANNING MURRAY FOUNDATION FOR FOOD ASSISTANCE

This Memorandum of Understanding (the “**MOU**”) is entered as of September 15, 2022, by and between Channing-Murray Foundation, with an address of 1209 W. Oregon St. Urbana, IL 61801 and The Cunningham Township Supervisor's Office, with an address of 503 W. Green St. Urbana, IL 61801, collectively “the **Parties**.”

WHEREAS, the Parties desire to enter into an agreement to recognize the differing roles and responsibilities for each party in collaboration on food pantry delivery service, hereby named, “The Bucket Brigade”;

WHEREAS, the Parties desire to memorialize certain terms and conditions of their anticipated endeavor;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. **Purpose and Scope.** The Parties intend for this MOU to provide the foundation and structure for any and all possibly anticipated binding agreement related to coordinating and implementing the Bucket Brigade(BB), which is food pantry delivery service to low income residents who request it. BB activities include referring clients, organizing addresses, coordinating with food donors, preparing food packages, making deliveries, accounting for associated costs, data collection, and reflecting and enhancing program design.

2. Roles and Responsibilities of Channing-Murray Foundation (CMF)

a. General

- i. CMF agrees to cooperate with site visits with Cunningham Township, as requested, for Township staff to tour and review programs in progress.
- ii. CMF will use fiscal, accounting, and audit procedures that conform to accepted accounting practices and applicable statutes.
- iii. CMF will provide to the Township, upon reasonable notice, access to and the right to examine such books and records of the CMF, the CMF will make such reports to the Township, as the Township may reasonably require so that the Township may determine whether there has been compliance with this Agreement.
- iv. No person shall be excluded from participation in programs the Township is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds

provided under this MOU on the ground of race, color, national origin, sex, sexual orientation, gender identity, religion, or on any other ground upon which such discrimination is prohibited by law.

- v. CMF will comply with all applicable statutes, ordinances and regulations. The CMF will not use any of these funds for lobbying purposes. If it is determined by the Supervisor of the Cunningham Township that any expenditure made with the funds provided under this Agreement is prohibited by law, the CMF will reimburse the Township any amount that is determined to have been spent in violation of the Agreement and/or grant.

b. Bucket Brigade

i. Food Quality/Quantity Assurance:

1. CMF will ensure weekly deliveries to at least 20 CTSO referred households. Deliveries will have at least 20 pantry items per delivery, including fresh produce when available. Produce will be kept in accordance with standards acceptable to the Champaign Urbana Public Health District. Typical deliveries will include: shelf stable items (soups, rice, pasta, snacks, cereal/oatmeal), bread/sweets, meat/dairy, fruit/juice, and fresh vegetables when provided by Solidarity Gardens or other sources.
2. In addition, CMF will provide the number of hotel kits requested by CTSO weekly. These included paired down deliveries for foods able to be prepared in a microwave or without heat.
3. If requested, CMF will deliver additional CTSO-purchased items (such as toiletries and cleaning supplies) to homes, when feasible.

- ii. Data Processing and Data Security: CMF will be responsible for collecting delivery request forms from CTSO and will limit access to recipient's contact information to a small number of staff and volunteers necessary for implementing delivery. CMF staff and volunteers shall sign and adhere to the CTSO confidentiality agreement. CMF will share the full recipient list with CTSO weekly.

- iii. Deadlines: For any delivery requests that come in after the Friday deadline, CMF can prepare emergency kits available for pick up by CTSO staff within one business day of request

- iv. Branding: Bucket Brigade will be branded as a shared project of Cunningham Township and Channing Murray Foundation.

- v. Coordination: CMF program coordinator will meet at least monthly with CTSO staff to review progress and consider program enhancements.

- vi. Tracking and Invoicing: CMF will track weekly delivery numbers of recipients and invoice CTSO monthly within 4 weeks of delivery. CTSO will

only be invoiced for residents with Urbana addresses, as well as residents with children in Urbana schools.

3. Roles and Responsibilities of The Cunningham Township Supervisor's Office (CTSO)

- i. Referring Clients: To their best ability, CTSO will provide CMF with the most up-to-date household information for delivery to their recipients as well as notify recipients when to expect delivery.
 - ii. Deadlines: CTSO will intake delivery requests and share a recipient list with CMF by the end of the workday Friday for delivery on Wednesday of the following week. Deadlines may change if both agree in writing without the need for an updated MOU.
 - iii. Communication: Township staff will be available to answer questions from any time the township is open and during delivery times to help coordinate missed connections and/or aid in assisting volunteers when serving recipients in crisis.
 - iv. Prioritizing Food Requests: CTSO will manage food delivery requests and prioritize families/individuals with mobility issues or families who are otherwise unable to access walk-up/drive-up food pantries. CTSO will cap the delivery list at 20 families. CTSO will direct any families/individuals who are over the cap to other food assistance programs.
 - v. Coordination: CTSO program coordinator will meet at least monthly with CMF staff to review progress and consider program enhancements.
 - vi. Volunteer recruitment: CTSO agrees to distribute via email, social media, or other means, any calls for Bucket Brigade volunteers prepared by CMF.
 - vii. Financial Support: CTSO will reimburse CMF on a per delivery basis as follows:
 1. \$15 per household delivery of grocery and specialty items
 2. \$20 for hotel kits with ready-to-eat foods, and any emergency bags requested outside of regular delivery window (such as emergency housing deliveries)
1. **Term.** This Agreement shall commence as of September 15, 2022 as stated above, and may be renewed annually, if agreed to in writing by both parties. This MOU will end no later than May 1, 2026 (the end of the elected term of the Supervisor). This MOU is subject to annual board approval of the budget.
 2. **Supercession.** This MOU supersedes any prior oral or written agreements.
 3. **Termination.** The MOU may be terminated by Township or Channing Murray Foundation upon a thirty-day notice in writing.

4. **Amendments.** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.
5. **Representations and Warranties.** Both Parties represent that they are fully authorized to enter into this Agreement. The performance and obligations of either Party will not violate or infringe upon the rights of any third-party or violate any other agreement between the Parties, individually, and any other person, organization, or business or any law or governmental regulation.
6. **Indemnity.** The Parties each agree to indemnify and hold harmless the other Party, its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from the negligence of or breach of this Agreement by the indemnifying party, its respective successors and assigns that occurs in connection with this Agreement. This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.
7. **Limitation of Liability.** UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR ANY DAMAGES RESULTING FROM ANY PART OF THIS AGREEMENT SUCH AS, BUT NOT LIMITED TO, LOSS OF REVENUE OR ANTICIPATED PROFIT OR LOST BUSINESS, COSTS OF DELAY OR FAILURE OF DELIVERY, WHICH ARE NOT RELATED TO OR THE DIRECT RESULT OF A PARTY'S NEGLIGENCE OR BREACH.
8. **Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
9. **Waiver.** The failure by either party to exercise any right, power or privilege under the terms of this Agreement will not be construed as a waiver of any subsequent or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.
10. **Conflicts.** In the event of an unresolvable dispute, both parties agree to participate in a mediation process and to split any costs associated with such. Any outcomes of meditation shall be in writing and binding on the parties.
11. **Legal and Binding Agreement.** This Agreement is legal and binding between the Parties as stated above. The Parties each represent that they have the authority to enter into this Agreement.

12. **Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

Channing-Murray Foundation

Signed: _____

By: _____

Date: _____

Cunningham Township Supervisor's Office

Signed: _____

By: _____

Date: _____

Resolution No. T-2022-09-015R:

**A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for
Emergency Solutions Grant for Homeless Services (FY 23)**

WHEREAS, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness, in partnership with the Continuum of Service Providers to the Homeless.

WHEREAS, To that end, CTSO operates Bridge to Home, a continuum of services for the homeless in Champaign County that includes Street outreach, Emergency housing, Rapid Rehousing; and

WHEREAS, in fiscal years 2021 and 2022, CTSO's Bridge to Home program was funded through Emergency Solutions Grant (ESG) grants from the State of Illinois through a partnership with the City of Urbana, which played the role of fiscal sponsor; and

WHEREAS, for FY23, CTSO has directly applied for and been awarded \$103,622.00 in ESG funding for Bridge to Home; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois for \$103,622.00 in Emergency Solutions Grant for Homeless Services for FY 23.

Approved this September 12, 2022 by the Township Board of the Town of Cunningham,
Champaign County, State of Illinois.

Phyllis Clark, Town Clerk

Diane Wolfe Marlin, Chair

Illinois Grant Accountability and Transparency Notice of State Award

STATE OF ILLINOIS GRANT INFORMATION	
State Award Identification	Name of State Agency (Grantor): Human Services Department/Organization Unit: Family & Community Services
State Award ID Number (SAIN)	496-37222
State Program Description	§200.202 Requirement to provide public notice of Federal financial assistance programs. (a) The Federal awarding agency must notify the public of Federal programs in the Catalog of Federal Domestic Assistance (CFDA), maintained by the General Services Administration (GSA). (1) The CFDA, or any OMB-designated replacement, is the single, authoritative, governmentwide comprehensive source of Federal financial assistance program information produced by the executive branch of the Federal Government. (2) The information that the Federal awarding agency must submit to GSA for approval by OMB is listed in paragraph (b) of this section. GSA must prescribe the format for the submission. (3) The Federal awarding agency may not award Federal financial assistance without assigning it to a program that has been included in the CFDA as required in this section unless there are exigent circumstances requiring otherwise, such as timing requirements imposed by statute. (b) For each program that awards discretionary Federal awards, non-discretionary Federal awards, loans, insurance, or any other type of Federal financial assistance, the Federal awarding agency must submit the following information to GSA: (1) Program Description, Purpose, Goals and Measurement. A brief summary of the statutory or regulatory requirements of the program and its intended outcome. Where appropriate, the Program Description, Purpose, Goals, and Measurement should align with the strategic goals and objectives within the Federal awarding agency's performance plan and should support the Federal awarding agency's performance measurement, management, and reporting as required by Part 6 of OMB Circular A-11; (2) Identification of whether the program makes Federal awards on a discretionary basis or the Federal awards are prescribed by Federal statute, such as in the case of formula grants. (3) Projected total amount of funds available for the program. Estimates based on previous year funding are acceptable if current appropriations are not available at the time of the submission; (4) Anticipated Source of Available Funds: The statutory authority for funding the program and, to the extent possible, agency, sub-agency, or, if known, the specific program unit that will issue the Federal awards, and associated funding identifier (e.g., Treasury Account Symbol(s)); (5) General Eligibility Requirements: The statutory, regulatory or other eligibility factors or considerations that determine the applicant's qualification for Federal awards under the program (e.g., type of non-Federal entity); and (6) Applicability of Single Audit Requirements as required by Subpart F—Audit Requirements of this part. EXCEPTIONS: The Emergency Solutions Grant is a Formula Grant Program and is exempt from the following 1) Notice of Funding Opportunity (NOFO); 2) Grant Application; and 3) Merit Based Review requirements.
Announcement Type	Initial
Agency (Grantor) Contact Information	Name: Josalyn Smith Phone: (217) 725-5975 Email: DHS.ESG@illinois.gov

GRANTEE INFORMATION	
Grantee / Subrecipient Information	Name: Cunningham Township Supervisor's Office Address: 205 W Green St, Urbana, IL 61801 Phone: 217-384-4144 Email: nicole@cunninghamtownship.org

**Illinois Grant Accountability and Transparency
Notice of State Award**

Grantee Identification	GATA: 694840 UEI: X2PSLALF97U2 FEIN: 376000533
Period of Performance	Start Date: 7/1/2022 End Date: 6/30/2023

FUNDING INFORMATION			
FUND	CSFA	CFDA	AMOUNT
0592900000	444-80-0496	14.231	\$103,622.00
TOTAL			\$103,622.00
(M) Currently used by State of Illinois for "Match" or "Maintenance of Effort" (MOE) requirements on Federal Funding. Funding is subject to Federal Requirements and may not be used by Grantee for other match requirements on other awards.			

Illinois Grant Accountability and Transparency Notice of State Award

TERMS AND CONDITIONS	
Grantee Indirect Cost Rate Information	Rate: Base: Period:
Research & Development	No
Cost Sharing or Matching Requirements	Yes : The match requirement on ESG subrecipients is 100%. Of that, 25% must be cash. The remaining 75% can be volunteer or in-kind.
Uniform Term(s)	CODE of FEDERAL REGULATIONS Title 2: Grants and Agreements PART 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200) Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 Illinois Administrative Code
Grantor-Specific Term(s)	This Notice of State Award (NOSA) is not an agreement. This NOSA is not a guarantee of an agreement. IDHS will publish its agreements in the CSA Tracking System after you return a signed copy of this NOSA to IDHS. Please note the items identified for Section 3. Please contact your DHS program representative within 30 days to implement a plan to address the identified issues within the next 90 days. Should you have any questions please speak with the DHS contact for your award.
Program-Specific Term(s)	24 Months- Personal Services (Salaries and Wages); Fringe Benefits; Travel; Equipment; Supplies; Contractual Services; Consultant (Professional Services); Construction; Occupancy - Rent and Utilities; Research and Development; Telecommunications; Training and Education; Direct Administrative Costs; Miscellaneous Costs; Indirect Costs; THE FOLLOW ARE GATA EXCEPTIONS AND ARE NOT REQUIRED FOR THIS PROGRAM: MERIT BASED REVIEW Requesting exception to 200.203 (Competitive NOFO) and 200.204 (Merit based review). IDHS must consult with the 18 Continuum of Care Organizations (CoC) for their recommendations for allocating funds to subrecipients. Providers will be held to all other requirements of GATA. 2 CFR 200.203 and 2 CFR 200.204 does not apply – ESG Program is a Formula Grant, which is part of HUD four major formula grants. A formula grant is a U.S. federal grant that specifies a precise formula to be used in determining the amount of funding that a recipient is eligible to receive. NOTICE OF FUNDING OPPORTUNITY Requesting exception to 200.203 (Competitive NOFO) and 200.204 (Merit based review). IDHS must consult with the 18 Continuum of Care Organizations (CoC) for their recommendations for allocating funds to subrecipients. Providers will be held to all other requirements of GATA. 2 CFR 200.203 and 2 CFR 200.204 does not apply – ESG Program is a Formula Grant, which is part of HUD four major formula grants. A formula grant is a U.S. federal grant that specifies a precise formula to be used in determining the amount of funding that a recipient is eligible to receive.

Illinois Grant Accountability and Transparency Notice of State Award

SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - FISCAL AND ADMINISTRATIVE**The nature of the additional requirements****GATA Conditions:****03 - Financial and Programmatic Reporting**

Requires development of a plan to correct deficiencies identified in the risk assessment. The state agency may request to review documentation of the plan at its discretion.

Agency Adjustments / Explanation:

None

The reason why the additional requirements are being imposed**GATA Conditions:****03 - Financial and Programmatic Reporting**

Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

Agency Adjustments / Explanation:

None

The nature of the action needed to remove the additional requirement, if applicable**GATA Conditions:****03 - Financial and Programmatic Reporting**

Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.

Agency Adjustments / Explanation:

None

The time allowed for completing the actions, if applicable**GATA Conditions:****03 - Financial and Programmatic Reporting**

One year.

Agency Adjustments / Explanation:

None

The method for requesting reconsideration of the additional requirements imposed**GATA Conditions:****03 - Financial and Programmatic Reporting**

One year.

Agency Explanation:

None

SIGNATURE PAGE

Circle one: Accept NOSA / Reject NOSA

Institution / Organization

Signature

Name of Official

Title (Chief Financial Officer or equivalent)

Date of Execution

Resolution No. T-2022-09-016R:

**A Resolution Authorizing the Supervisor to Sign an Agreement for
Audit Services with Lauterbach & Amen (FY 22)**

WHEREAS, Cunningham Township requires an annual audit of its financials, and

WHEREAS, Cunningham Township conducted a search for audit services, reaching out to six firms and received two proposals; and

WHEREAS, Lauterbach & Amen, LLP has experience auditing municipalities and townships and has provided the lowest estimate for the audit and preparation of the AFR at the cost of \$9,260;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign the attached agreement with Lauterbach & Amen, LLP for audit services for fiscal year 2022 is approved, and the Board authorizes the Supervisor of the Town of Cunningham to sign said agreement.

Approved this September 12, 2022 by the Township Board of the Town of Cunningham,
Champaign County, State of Illinois.

Phyllis Clark, Town Clerk

Diane Wolfe Marlin, Chair



August 29, 2022

Board of Trustees
Town of Cunningham
Urbana, Illinois

We are pleased to confirm our understanding of the services we are to provide the Town of Cunningham, Illinois for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Town as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited: the budgetary comparison schedules, and GASB-required pension reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the Town's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

Audit Scope and Objectives – Continued

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Town or to acts by management or employees acting on behalf of the Town.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

Auditor's Responsibilities for the Audit of the Financial Statements – Continued

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures – Internal Control

We will obtain an understanding of the Town and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Town in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Responsibilities of Management for the Financial Statements - Continued

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Our fees for the June 30, 2022 audit will be as stated in the proposal.

The Town agrees that during the term of this agreement and for a period of twelve months thereafter, the Town shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Town to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue a written report upon completion of our audit of the Town's financial statements. Our report will be addressed to the Board of Trustees of the Town. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Town of Cunningham, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Town of Cunningham, Illinois.

By: _____

Title: _____



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

DUE DATE:

August 12, 2022

SERVICE PROPOSAL AUDIT SERVICES

PREPARED FOR:

Cunningham Township

FOR THE YEARS ENDING:

June 30, 2022, 2023, 2024



SUBMITTED BY:

Ronald J. Amen, Partner
ramen@lauterbachamen.com

Jamie L. Wilkey, Partner
jwilkey@lauterbachamen.com

668 N. River Road
Naperville, Illinois 60563
Phone: 630.393.1483
Fax: 630.393.2516



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August 12, 2022

Cunningham Township
205 West Greet Street
Urbana, IL 61801

Lauterbach & Amen, LLP (L&A) is pleased to respond to your request to provide auditing services to the Cunningham Township (Township).

Enclosed in this proposal are details about our practice, our people and our reputation for quality service, as well as an outline of our audit approach and scope of the audit process. L&A is a firm nearly entirely specialized in the governmental sector, allowing us to provide an unrivaled commitment to exceeding your expectations with regards to quality service, government specific expertise, and timing and approach of the audit process. Our five partners share a combined 130+ years of exclusive government experience, with past experience in nonprofit, tax and commercial clients. Their years of experience in the governmental sector will directly benefit the Township. L&A possesses the resources and drive to continually exceed your expectations.

At L&A our mission is to provide accounting, compilation, assurance, and consulting services to governments in the spirit of excellence and altruism. As a firm, we are committed to adhering to stringent moral standards in addition to the legally imposed professional standards and guidelines, priding ourselves in our flexible attitude towards accommodating our clients, and continually striving to be an elite personal client service firm. L&A will attain the highest quality employees who share our core values and capacities in order to continue to service our clients at the level at which they are accustomed. Our staff utilizes their expertise to educate clients, with the anticipation that it will lead to accurate solutions to challenges that may arise in the daily course of financial activities. Our goal is to maintain personalized relationships with our current clients, while continuing to acquire new clients with the hopes of creating equally valuable bonds. At L&A we continually strive to distinguish ourselves from other accounting firms by emphasizing the following:

EXPERTISE

- Providing professional audit and consulting services to over 400 local governments on an annual basis, and providing compilation and benefit services to over 450 public pension funds.
- Possessing exclusive expertise in the area of local government, as evidenced by our exemplary retention rate of the Certificate of Achievement for Excellence in Financial Reporting for clients with continual submissions to the program. L&A is also in the top ten firms nationally that submit audits to the Certificate of Achievement Program.
- Striving to continually be a proven leader in the governmental accounting industry and assisting our clients on the implementation of new, complex pronouncements and issues affecting local government, including one-on-one assistance with the understanding and implementation of these new pronouncements and issues. We will provide thorough and timely answers to any of your questions or needs.
- Maintaining a highly professional staff, each of which possess extensive knowledge in the area of local government, continually broadening their knowledge of local government issues through in-house training, involvement in various local government organizations and through continuing professional education programs.
- Engaging in audit planning, preliminary work and continual communication with our clients to ensure an efficient and quality audit process. This also ensures that audit issues will be identified early and solutions will be implemented timely.



SERVICE AND QUALITY

- Allowing our clients to dictate scheduling needs related to the audit process and adhering to those needs. We continually meet or exceed the deadlines established by our clients.
- Identifying, communicating and assisting in the implementation of identified opportunities for improved and more efficient financial or procedural operations.
- Maintaining a program of continuity for multi-year engagements, including minimal rotation of the team, allowing for the establishment of efficient working relationships with the Township.
- Continually promoting communication with management from the beginning of our engagement and throughout the year. This includes a planning meeting with the Township, weekly updates with management to review the progress of the engagement, if requested, an exit conference to discuss our findings and report production issues, meetings with elected officials during the evenings to answer questions regarding the audit and any other related issues, and continual communication throughout the year. We are committed to listening to your needs and customizing the audit process to meet those needs.
- Customizing our audit approach to focus on those areas that represent significant risk to the Township and any of the Township's uniquely complex issues.

CLIENT TRAINING OPPORTUNITIES

- Providing a variety of training and educational opportunities to our clients covering topics such as: new GASB pronouncements, understanding the financial statements, identification of finance department efficiencies and best practices. This includes hosting other industry experts to assist in educating our clients using the most current information available. These opportunities are always included in our fee structure.
- Forming professional resource alliances with other businesses in the areas of human resources, tax and information technology so, if required and if permitted by current audit independence standards, we would be able to provide the Township the highest level of service.

We are very excited about the opportunity to potentially work with the Township and are committed to providing the Township with quality service and commit to perform the work within the established time period. We believe we have talented people and the appropriate experience to provide you with a quality audit at a fair and competitive price. The Partners that are signing this proposal are entitled to represent the Firm, empowered to submit the proposal and authorized to sign a contract with the Township. This proposal is a firm and irrevocable offer for 60 days. If you have any questions about this proposal or need to discuss these matters further, please contact us. We look forward to your reply.

Respectfully Submitted,

Ronald J. Amen
Partner
ramen@lauterbachamen.com
630.393.1483

Jamie L. Wilkey
Partner
jwilkey@lauterbachamen.com
630.393.1483



FIRM PROFILE

Lauterbach & Amen, LLP (L&A) is based in Naperville, Illinois. Founded in 1997 by Sherry Lauterbach and Ron Amen, the firm provides clients with accurate, timely and personalized services that combine large-firm capabilities with small-firm values. Through the years, our services have evolved to meet the growing demands of our clients in the governmental, nonprofit and private sectors.

L&A clients can expect unparalleled service from an experienced team of knowledgeable professionals who double as valuable management resources.

OUR SERVICES



Actuarial



Audit



Financial



Payroll



Pension



Tax

OUR TEAM

5 Partners
50+ Managers
120+ Staff



OUR INDUSTRIES

Government
Private Sector
Nonprofit

CRAIN'S
CHICAGO BUSINESS®

L&A was ranked as the 17th largest accounting firm in the Chicagoland area, according to an annual survey published by Crain's Chicago Business.





FIRM PROFILE

Firm Philosophy

We have a full-time commitment to accounting and financial reporting, with extensive expertise in the governmental and nonprofit sectors. Through our experience, we are able to help clients anticipate and prepare for changes in their operating environment. The value of our services lies not only in the performance of an efficient audit, but in our detailed review of finance practices, and our extensive knowledge of key topics affecting local governments. With our extensive experience in the field of local governmental accounting and auditing, we have served a substantial number of municipalities, park districts, libraries, special districts, school districts, pension funds, joint ventures, and various other governmental organizations. We have included a partial list of such entities as references, and would encourage you to contact any or all of them for references as to our qualifications and level of service. We have also provided our current client listing as evidence of our expertise in and commitment to governmental accounting and auditing.

Close Working Relationship with Management

A close working relationship with management on a year-round basis is the best way to provide our clients with the benefit of our depth of knowledge. This approach also allows for the timely resolution of questions and problems as they arise rather than after the fact. Through understanding the client's activities and a close working relationship with management, L&A can best respond to and help initiate programs that lead to improved operations and efficiencies and ultimately result in a more efficient audit.

We consider it essential to maintain the lines of communication throughout the year. To attain this, we both formally (via meetings, newsletters, etc.) and informally (via telephone calls, emails, etc.) keep our clients advised of changes and recent developments related to governments.

An Audit is a People-Oriented Endeavor

The team at L&A recognizes that we are involved in a people-oriented endeavor. Our goals and objectives, therefore, are centered around this understanding.

We strive:

- To create an environment that encourages a high level of communication between the client and our team
- To provide clients with the highest attainable level of staff capabilities through selective recruiting and creation of a work environment that aids personal growth
- To continually improve the quality of our services
- To support our financial, business, professional and social communities

FIRM PROFILE

A Strong Commitment to the Industry

Our involvement in the local government field includes active membership, support and participation in numerous professional organizations which serve the financial and management teams of local governments, including:



“Involvement in our industry’s organizations and providing educational support to those groups is a passion of our leadership team.”

- Government Finance Officers Association (GFOA)
- Wisconsin Government Finance Officers Association (WGFOA)
- Illinois Municipal Treasurers Association (IMTA)
- American Institute of Certified Public Accountants
- Illinois CPA Society Committees on Governmental Accounting
- AICPA Government Audit Quality Center
- AICPA Nonprofit Center
- Illinois Association of Park Districts/ Illinois Parks and Recreation Association (IAPD/IPRA)
- Illinois Public Pension Fund Association (IPPFA)
- Illinois Government Finance Officers Association (IGFOA)
- Michigan Government Finance Officers Association (MGFOA)
- Illinois Association of School Business Officials (IASBO)
- Illinois Library Association
- IGFOA Technical Accounting and Review Committee (TARC)
- Township Officials of Illinois
- Illinois Department of Insurance—Task Force
- Special Review Committee - Certificate of Achievement for Excellence in Financial Reporting - GFOA



FIRM PROFILE

Additional Services and Resources

Sharing our knowledge and expertise in the governmental industry is one of the greatest values we can bring to our clients. We are committed to continually reviewing our process to ensure an efficient audit, ensuring exemplary communication with our clients, and providing education on issues affecting local governments on a year-round basis. With our strong background in government, many of our areas of expertise are complementary of one another.

Client Educational Opportunities

We offer multiple training opportunities throughout the year, on-demand webinars and important newsletter updates to our clients, at no additional cost. Our client trainings cover a variety of relevant topics such as:

- Implementation of GASB pronouncements
- State and local government updates
- Changes to auditing standards
- Understanding of financial statements
- Identification of department efficiencies and best practices
- Other statutory or hot topics affecting governments

“L&A’s value add approach to an audit includes extensive no-cost client training throughout the year.”

We record and share all of our client trainings so that they may be accessed on-demand directly from our website. Below are some recent examples of previous training webinars that we hosted:



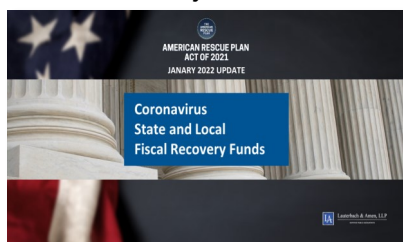
Payroll



Government Software



Audit Reports



Government Updates



GASB87



Management Software

FIRM PROFILE

Government Expertise Means Extensive Services Available

It has been our experience that questions or problems may arise during the year for which a client might call upon us for assistance. The following is a partial list of the services we can provide to our clients:

- Financial reporting-assistance in the implementation of authoritative pronouncement requirements
- Assistance in obtaining or securing the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA)
- Utility or enterprise funds-analysis, forecasting, rate structure, and consulting services
- Federal, state and local grant reporting requirements
- Budget-assistance in obtaining the Distinguished Budget Award from the GFOA, appropriation and tax levy documents
- Personnel issues-evaluation and executive search
- Policies and procedures documentation and implementation
- Temporary staffing and training
- Pension fund related issues, including benefit calculations, funding analysis, etc.
- Human resources-taxability issues, fringe benefits, policies, etc.
- Outsourced finance and accounting department functions, including all levels of finance functions
- Taxpayer compliance-specialized audits for selected revenue sources
- Capital asset services to track net book value, depreciation expense and accumulated depreciation





FIRM PROFILE

Quality Assurance

We are committed to providing the highest quality audit product to our clients during all phases of the audit. Our Quality Assurance Team is responsible for reviewing all financial statements before issuance, assisting in technical inquiries and reviewing workpapers and reports of all engagements to verify compliance with professional standards and our Firm's policies. At L&A we pride ourselves in providing a quality audit. As such, we are a member of the Private Companies Practice Section (PCPS) of the Division for CPA Firms of the AICPA, submitting our accounting and auditing practice to quality control reviews of our compliance with professional standards as established by the AICPA.

Peer Review

The firm undergoes an independent peer review of our accounting and auditing practice as a condition of membership in the American Institute of Certified Public Accountants (AICPA), the national organization of CPA's in public practice, industry, government and education. Our reports have been reviewed by numerous federal and state oversight agencies as well as other external professional agencies and organizations. Furthermore, there has never been any action taken against our Firm with any state or federal regulatory body or professional organization to which we have submitted our reports. A copy of our most recent peer review opinion is provided in the appendix section of this proposal.

Independence

We require that all personnel inform the Firm of any lack of independence with respect to all clients. Specific guidelines to be followed are those set forth in the AICPA's Code of Professional Ethics. Additionally, we are in compliance with the standards established by the General Accounting Office (GAO). More specifically, we are completely independent with respect to the Township.

License to Practice

We affirm that Lauterbach & Amen and all key personnel are duly licensed to practice in the State of Illinois.

Our State of Illinois license number is 066-003655.





FIRM PROFILE

DFK International/USA



Lauterbach and Amen is an independent member of DFK International, a worldwide association of independent accounting and management consulting firms, with locations in over 40 major markets throughout the United States and representation in over 85 countries worldwide. Our membership in DFK enhances our worldwide reach, provides us with additional resources, and expands the world of opportunity for our clients.

Other Information

L&A has not had any federal or state desk reviews of its audits during the last five years. No disciplinary action has been taken against the firm during the last five years by state regulatory bodies or professional associations.

Per our firm's quality control document, all audit staff are required to meet the AICPA's continuing professional education requirements. Because we are niched in government, the required CPE hours for all of the staff outlined in this proposal are focused on the government industry, with hours also dedicated to Uniform Guidance/Single Audit continuing professional education as required by our industry. The firm utilizes a mix of self-study, in-house training, state Society or AICPA programs, Government Audit Quality Center programs, and programs offered by various government associations, such as the IGFOA.

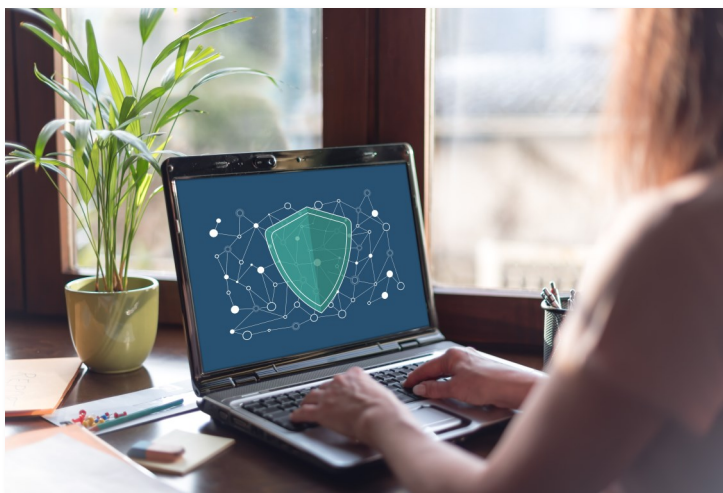
While we don't anticipate any significant issues during the course of the audit, we will certainly inform the appropriate representatives of Management depending on the nature of the issue and in accordance with our standards for communicating such matters.

Conclusion

We are thrilled to have the opportunity to potentially work with the Township. We have a passion for the government industry and a passion for providing a level of service well beyond just issuing you audited financial statements. Our approach to client service includes open year-round communication, a large network of resources to assist with even non-audit related questions, and a dedication to furthering education on our industry technical standards and best practices. At L&A you will be served by partners who are dedicated to the government industry and a group of over 160 L&A employees that share in that passion and spend all twelve months of the year working on government engagements.

SOFTWARE & SECURITY

L&A Software



With threats constantly evolving, becoming riskier and more consequential, we must remain proactive, continually enhancing our approach to information security. To meet our clients' unique security expectations and address today's dynamic regulatory issues, L&A has purposefully selected tools and processes necessary to protect client data and mitigate security risks over the lifecycle of a client project. Multi-Factor Authentication, limited human access, anti-virus software and firewalls are some of the protections we have in place throughout the entire firm to minimize risk and maximize the security of client data.

L&A Portal Security

The application L&A has chosen for online access to client data uses a secure portal that is hosted at some of the largest, most secure data centers in the world. It uses the industry's most advanced security and reliability measures to keep your data safe. Built-in redundancy involves multiple data locations, internet connections, and power sources that keep our secure portal up and running at all times. We utilize secure password protection and 256-bit encryption which protects your data as it travels between the data center and your computer.

Disaster Contingency Plans

L&A has developed recovery strategies for our IT systems, applications and data. This includes networks, servers, desktops, laptops, wireless devices, data and connectivity. Our recovery strategies anticipate the loss of one or more of the following system components:

- Hardware (networks, servers, laptop computers)
- Internet connectivity
- Software applications
- Data and restoration





KEY ENGAGEMENT PERSONNEL

Ronald J. Amen, CPA

Managing Partner

Ron Amen has over 33 years of experience serving clients in the governmental sector. He has participated in numerous governmental engagements, including municipalities, park districts, school districts, State and Federal government entities, universities, nonprofits and other governments.

Educational and Membership Background

- University of Nebraska
- Certified Public Accountant
- American Institute of Certified Public Accountants
- Member of Government Finance Officers Association (GFOA) and Illinois GFOA
- Member of AICPA Government Audit Quality Center
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of Park Districts/Illinois Parks and Recreation Association (IAPD/IPRA)
- GFOA Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting
- Instructor for IGFOA Training Courses
- Instructor for IMTA Training Courses

Governmental Accounting and Auditing Experience

Ron has managed numerous governmental engagements during his experience in public accounting. Assignments ranging from audits, single audits, TIF audits, performance reviews, budgeting, strategic planning, and other projects is a brief history of his background. Due to his extensive government background, he is often used as a resource for providing creative solutions to issues affecting local governments. He functions as a working partner, in that he is available and present during each phase of the audit process.

Ron has also participated in the management of some large commercial and nonprofit engagements. This experience includes audits, tax preparation, consulting and strategic planning for both commercial and nonprofit clients.



668 N. River Road

Naperville, Illinois 60563



630.393.1483



ramen@lauterbachamen.com



KEY ENGAGEMENT PERSONNEL

Jamie L. Wilkey

Technical Partner

Jamie Wilkey has over 21 years of professional accounting experience exclusively in the governmental sector. She has participated in numerous governmental engagements, including municipalities, park districts, school districts, libraries, special districts and various other units of government.

Educational and Membership Background

- Truman State University
- Northern Illinois University
- Member of Illinois Government Finance Officers Association (IGFOA)
- Member of Technical Accounting Review Committee (TARC) with IGFOA
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of Park Districts/Illinois Parks and Recreation Association (IAPD/IPRA)
- GFOA Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting
- Instructor for IGFOA Training Courses
- Instructor for IMTA Training Courses
- Instructor for IPPFA Training Courses

Governmental Accounting and Auditing Experience

Jamie's experience in the governmental sector includes management of numerous units of government. Such assignments include annual audits, single audits, TIF audits, grant specific audits, and other related projects. Jamie has been responsible for the management of numerous annual audits for government units, all of which has either received the Certificate of Achievement for Excellence in Financial Reporting Award from the GFOA in the first year of their submittal to the program or maintained their Certificate standing.

Jamie also has extensive government consulting experience, which includes the responsibility for all financial operations of the government unit, including, but not limited to, the maintaining of the general ledger, trial balance, balance sheet and consolidated financials. Jamie has also assisted numerous clients with payroll processing, budget preparation, supervision of accounts receivable, accounts payable and utilities billing processing, tax levies and related documents, and the recommendation and implementation of various finance/accounting department procedures and policies.



668 N. River Road

Naperville, Illinois 60563



630.393.1483 ext. 227



jwilkey@lauterbachamen.com



KEY ENGAGEMENT PERSONNEL

Matt R. Beran, CPA

Operations Partner

Matt Beran has over 19 years of professional accounting experience, 13 of those are exclusively in the governmental sector. Prior to working in government, Mr. Beran was a supervisor at one of the Big 4 accounting firms. He has participated in numerous governmental engagements, including municipalities, park districts, school districts, libraries, special districts, nonprofits and various other units of government.

Educational and Membership Background

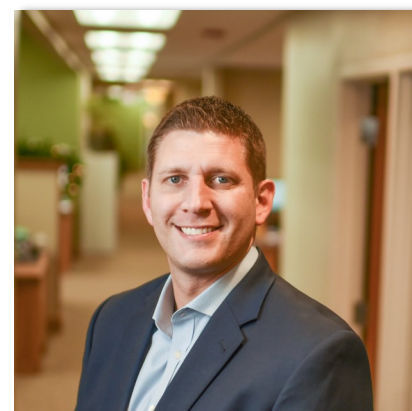
- Truman State University
- Certified Public Accountant
- American Institute of Certified Public Accountants
- Member of Illinois Government Finance Officers Association (IGFOA)
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of School Board Officials (IASBO)
- Instructor for IMTA Training Courses
- Instructor for IASBO Training Courses

Governmental Accounting and Auditing Experience

Matt's experience in the government sector includes managing numerous governmental engagements. Assignments ranging from audits, single audits, TIF audits, performance reviews, budgeting, strategic planning, and other projects is a brief history of his background.

Matt has been responsible for the training of staff at Lauterbach and Amen. The training includes audit methodology and the specifics of governmental accounting, such as property taxes, debt, and full accrual versus modified accrual accounting. He researches new GASB pronouncements and gains an understanding of the change and how it will affect clients, audit staff, and the audit process. Then Matt passes along this knowledge to clients to ensure they understand what is changing.

Matt has also been responsible for various agreed-upon procedures including forensic audits. He has been able to observe various municipalities, park districts and libraries and prepare an extensive report on their current internal controls and procedures. Matt will also then give various suggestions on how to improve internal controls and procedures to improve efficiency and accuracy while still having proper segregation of duties.



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KEY ENGAGEMENT PERSONNEL

Audit Team Key Personnel

Monika Adamski



Monika has 13 years of professional accounting experience exclusively in the governmental sector. She is a graduate of DePaul University. Monika is specialized in municipal and state agency audits as well as school districts and nonprofit entities and also specializes in internal control assessment for all governmental clients.

Courtney Clement



Courtney has over 5 years of public accounting experience serving various types of clients. She is a graduate of North Central College and a Certified Public Accountant. She has participated as the lead in both auditing and financial services roles where she has been the direct contact for the clients and has managed L&A teams.

Jennifer Martinson



Jen has 10 years of professional accounting experience exclusively in the governmental sector. She is a graduate of the University of Miami and a Certified Public Accountant. Jen specializes in municipal audits, staff training and new hire training. The training includes audit methodology and the specifics of governmental accounting.

Brad Porter



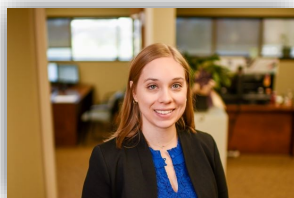
Brad has 8 years of professional accounting experience exclusively in the governmental sector. He is a graduate of University of Saint Francis and a Certified Public Accountant. Brad specializes in staff development and the training and auditing of local governments and park districts.

Don Shaw



Don has 13 years of professional accounting experience, 8 of those years are exclusively in the governmental sector. He is a graduate of Northern Illinois University and is a Certified Public Accountant. Don specializes in municipalities, school districts and Uniform Grant Guidance single audit testing, reporting and submission.

Ann Scales



Ann has 13 years of professional accounting experience exclusively in the governmental sector. She is a graduate of Marquette University and is a Certified Public Accountant. Ann specializes in finalizing Comprehensive Annual Financial Reports for our clients - meeting the requirements established by the GFOA. Ann has completed the AICPA's Nonprofit Level I and Level II Certificate Program. She specializes in auditing and performing consulting services for municipalities and nonprofits.



AUDIT APPROACH

Overview

We are prepared to meet or exceed all requirements and expectations of the Township. The partners of L&A will be involved in all phases of the audit of the Township as outlined below. L&A does not use statistical sampling in any phase of the audit process. Sample sizes used for testing are in accordance with standards established by the profession and will be determined in the planning phase.

Throughout the audit process we will inform management of audit issues as they arise and maintain the highest level of professionalism in the identification and communication of these issues. Discussion of the issues will take place immediately following their discovery and will allow management ample time to rectify any issues.

GFOA Certificate of Achievement

L&A fully supports the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program. We have assisted many clients in obtaining their certificates and have submitted over a thousand award applications to GFOA over the years. We also work with our clients in subsequent years on the implementation of any recommendations provided by the GFOA.

We will respond to GFOA comments for improvement and take care of the filing of the necessary documents each year. We currently submit in excess of one hundred reports to the GFOA on an annual basis and are in the top ten firms nationally that submit to the program.



Audit Scope and Standards

L&A will issue an opinion on the governmental activities, each major fund and the aggregate remaining fund information, including the notes to the financial statements, which collectively comprise the Township's financial statements, with "in-relation-to" coverage provided on the combining and individual fund financial statements and on any supplementary information. We will not provide an opinion on the Management Discussion and Analysis, but will provide customary review of this information. Introductory and Statistical sections of the Annual Financial Report, if applicable, will not be audited by us.

The audit will be conducted in accordance with generally accepted auditing standards, and, if a single audit becomes necessary, the standards for financial audits contained in Governmental Auditing Standards (2004), issued by the Comptroller General of the United States, and the Single Audit Act of 1996; and the provisions of Uniform Grant Guidance 2CFR-2000/OMB Circular A-133, Audits of State and Local Governments and Nonprofit Organizations.

AUDIT APPROACH

Below is our proposed schedule for your audit phases in accordance with your requested timeframe:

PHASE			TIMING	TOTAL HOURS (EST)
	Phase 1	Planning	September	8 Hours
	Phase 2	Preliminary Fieldwork	October	12 Hours
	Phase 3	Fieldwork	November	48 Hours
	Phase 4	Drafts	Early December	12 Hours
	Phase 5	Audit Completion	Late December	8 Hours

Phase 1: Planning



September

The purpose of the planning phase is to provide the foundation for the direction that the audit will take. During the planning phase of the audit, we will hold a planning meeting with the Township to discuss the audit approach, develop a schedule for completing the audit, and review the areas that we will be focusing on during our fieldwork procedures and testing.

The following is an outline of the key steps performed during the planning phase of the audit:

- Discussing and agreeing upon report formats to provide information which complies with generally accepted accounting principles. The format should be agreed upon during the planning phase of the audit to ensure timely issuance of the report. Our plan is to adopt a format similar to the previous year.
- Discussing availability of accounting records and source documents and developing a detailed list of schedules to be prepared by the Township.
- Developing a schedule for completing the subsequent phase of the audit.

AUDIT APPROACH

Phase 2: Preliminary Fieldwork



October

Preliminary fieldwork is the next phase of the audit process and involves expanding our understanding of the Township and its operations through a review of various documents and through discussions with key Township personnel. During this phase, we will begin the required study and evaluation of internal accounting controls as part of the financial and compliance audit.

The purpose of our study and evaluation will be to obtain sufficient knowledge and understanding of the internal accounting and administrative control systems used by the Township for reliance on the system of internal control and the degree of such reliance; or to aid us in designing substantive tests in the absence of such reliance. We will hold progress meetings with key management, as necessary, to keep you apprised of the results of our preliminary review and to discuss the key internal controls to be tested.

Our approach to the study and evaluation of the internal accounting and administrative controls will be accomplished through the following techniques:

- We will perform an in-depth review of internal control documentation and working papers made available by the prior audit firm and the Township.
- We will use internal control questionnaires, narratives and/or flowcharting techniques to document key flows of information. Because of our extensive commitment to government, the questionnaires utilized are designed specifically for use on governmental. We will utilize this information and identify key internal control procedures which will be tested in order to warrant reliance on the identified controls. The objectives of such reliance will be to reduce the extent of substantive work performed, resulting in a more cost-efficient audit approach.
- We will evaluate audit risk for all key financial statement assertions and compliance determinations using the procedures outlined above. Audit risk is the risk that material financial statement misstatements or material noncompliance will not be prevented or will not be detected and corrected in a timely manner.





AUDIT APPROACH

Phase 3: Fieldwork



November

This phase of the audit will consist primarily of substantive testing of year-end balances. If any audit issues come to our attention during the course of our work, we will immediately inform you so that action can be taken before the completion of our fieldwork.

We will design our detailed testing procedures to provide both compliance and financial audit coverage where applicable. We utilize custom designed audit programs that are specifically designed for government clients and therefore, provide for the most efficient and effective approach.

At a minimum, management is to provide supporting schedules for the following areas once we return for fieldwork:

Cash	Accounts Payable
Investments	Payroll
Governmental Revenues/Receivables	Debt Service
Inventories	Fund Balance/Net Position
Interfunds	Grants
Capital Assets	Risk Management

For financial audit purposes, we will assess the risk of material misstatement associated with a given objective, and perform substantive and compliance procedures. Our substantive procedures will gather evidence as to the completeness, accuracy, or validity of the information contained in the financial statements. These procedures will include confirmation of year-end balances, vouching documents and analytic reviews. Through our compliance procedures, we will gather evidence related to the existence and effectiveness of specific internal controls. These procedures includes examinations of documents for proper approval and review of procedures for compliance with rules, regulations and Township policies.

At the conclusion of fieldwork, workpapers will be reviewed by the engagement partner and we will prepare the Annual Financial Report in accordance with generally accepted accounting principles for government entities. In addition, we will prepare a management letter and other required communication letters that we will review and discuss with the Township during the draft phase of the audit.

AUDIT APPROACH

Phase 4: Drafts



Early December

The final completion and quality review of the initial draft of the Annual Financial Report will be completed at our office and a draft of the Annual Financial Report and related communication letters will be provided to the Township no later than the date agreed to during the planning meeting. The Township will then have a sufficient amount of time to review the draft for questions and/or changes. L&A will then coordinate with the Township a final draft where we will review the Township's questions and/or changes to the Annual Financial Report as well as the client communication letters and submit a final draft of the Annual Financial Report to the Township.

Phase 5: Audit Completion



Late December

Upon approval of the drafts by the Township, we will deliver final, bound financial Annual Financial Reports. At the completion of our audit, we will also provide a the final management letter addressing reportable conditions, if any, and other comments and observations for improvements. The management letter will be provided as a separate document. The management letter will contain, as warranted and appropriate:

- Specific recommendations for improvement of the accounting practice and procedures and the internal accounting and administrative controls.
- Comments on the design, controls and audit trails of new and redesigned automated systems, along with suggestions to improve processing methods and procedures.
- Suggestions for operational improvements or cost efficiencies noted during the course of our work.
- Findings relative to compliance with the applicable rules and regulations.
- Comments regarding compliance with laws.
- Other comments or recommendations and best practices that we believe may be relevant.
- Upcoming GASB Pronouncements or auditing standards that may affect the Township's financial statements in the future.

L&A strives for continual communication with Township staff and management as well as the Board. As such, the engagement partner will be available for meetings and/or formal presentations of the Annual Financial Report and communication letters with representatives of the Township.



PRICE AND BILLING

AUDIT SERVICES RFP RESPONSE FORM

Firm: Lauterbach & Amen, LLP

Firm Contact/Project Manager: Ronald J. Amen, Partner

Email Address: ramen@lauterbachamen.com

Address: 668 N. River Road
Naperville, IL 60563

Telephone and Fax Numbers: Phone: 630.393.1483 | Fax: 630.393.2516

Signature of Authorized Agent:  , Partner

Date of Proposal Submission: August 12, 2022

PRICE STRUCTURE

	June 30, 2022	June 30, 2023	June 30, 2024
Audit and all Associated Work (Modified Cash Basis)	\$9,260	\$9,540	\$9,820



PRICE AND BILLING

HOURS SCHEDULE

	Hours	Standard Rate	Quoted Rate	Total
Partner	14	\$160	\$150	\$2,100
Manager	31	\$130	\$120	\$3,720
In-Charge	43	\$90	\$80	\$3,440
	88			\$9,260

In 25 years of providing auditing services, Lauterbach & Amen, LLP has never increased an audit price from what was proposed in the RFP. This includes implementation of all future GASB and FASB pronouncements.

Our firm stresses that we are available throughout the year to provide technical accounting and financial reporting assistance to the Township. We encourage clients to contact us with questions that may arise. In addition, we provide no cost client training to introduce new GASB pronouncements and auditing standards that may affect the Township, as well as providing other training topics based on client requests and needs.

Schedules Requested

The proposed annual prices are based upon staff support at all levels from Township personnel and that the Township will provide adjusted trial balances and support (detailed schedules that reconcile to the trial balance) for all balance sheet accounts. At a minimum, management is to provide supporting schedules for the areas outlined in the Fieldwork Phase of the Audit Approach section of this proposal.

Additional Services

Should it become necessary for the Township to request us to render additional services to either supplement the services requested in the RFP or to perform additional work as a result of the specific recommendations included in any report issued on this engagement or new accounting standards, then such additional work will be performed only after discussing with management the level of effort and estimated costs prior to performing any such work.

As independence standards have recently become more stringent related to the types of additional services auditors can perform, L&A would review these independence standards and the types of services requested prior to proposing on any additional services.



REFERENCES

We know that our best endorsement comes from satisfied clients. We invite you to contact the following clients who have been serviced by our firm to inquire about their experience and how our services continue to bring value to our clients. Additional references can be provided upon request.

	Client	Contact
	City of Urbana*	Shaennon Clark 217.384.2346 saclark@urbanailinois.us
	City of Champaign* (Includes Champaign Township)	Kay Nees 217.403.8700 kay.nees@champaignil.gov
	Cuba Township	Susan Segota 847.381.1924 ssegota@cubatwpil.gov

* Indicates governments who currently hold the GFOA Certificate of Achievement.



Municipalities
110+



Park Districts
65+



School Districts
35+



Libraries
45+



Pension Funds
450+



Other
110+



REFERENCES

L&A stands by our quality and service. As such, we encourage you to reach out to any of the clients listed below that we serve to learn more about their experience with our firm.

Municipalities, Townships and Counties

MUNICIPALITIES	Dolton	Homewood	Morton Grove*	Rolling Meadows*	Wheaton*
Algonquin	East Dundee*	Inverness	Mount Prospect*	Rosemont	Willow Springs
Antioch*	East Hazel Crest	Johnsburg*	Naperville*	Sandwich	Willowbrook
Barrington	East Moline*	Justice	New Milford	Schaumburg	Wilmette*
Barrington Hills	Elburn	Kenilworth	Normal*	Shabbona	Winnetka*
Bartlett*	Elk Grove Village*	Kildeer*	North Aurora*	Silvis	Winthrop Harbor
Beach Park*	Elmhurst	Lake Barrington	North Barrington	Skokie*	Woodridge*
Berkeley	Elwood*	Lake Bluff	North Riverside*	South Barrington	Yorkville*
Bloomington*	Evanston	Lake in the Hills	Northbrook*	South Elgin*	TOWNSHIPS
Bonfield	Farmer City	Lake Villa	Northfield*	Springfield	Addison Township
Bradley	Forest Park	Lakewood	Orland Park	Stickney	Blackberry Township
Buffalo Grove*	Fox River Grove*	Libertyville*	Palos Park*	Stone Park	Champaign Township
Burlington	Frankfort*	Lincolnshire	Park Forest*	Streamwood*	Cuba Township
Burnham	Georgetown	Lincolnwood*	Park Ridge*	Streator	Milton Township
Burr Ridge*	Gilberts*	Lindenhurst	Peotone	Sugar Grove*	Naperville Township
Campton Hills	Glen Ellyn*	Lombard*	Pingree Grove*	Summit	Northfield Township
Carpentersville*	Glencoe*	Lyndon	Plano	Sycamore*	Sugar Grove Township
Cary	Glenview*	Machesney Park	Poplar Grove	Thornton*	Winfield Township
Champaign	Golf	Manhattan*	Princeton	Timberlane	Zion Township
Channahon	Grayslake	Maple Park	Prophetstown	Tower Lakes	Maine Township
Cherry Valley	Gurnee*	Markham	Prospect Heights	Vernon Hills*	COUNTIES
Collinsville	Hampshire	Melrose Park	Reddick	Volo	Henry County
Cortland	Hanover Park	Mendota	Riverside*	Warrenville*	LaSalle County
Country Club Hills	Harvard	Midlothian	Riverwoods	Waukegan	
Crystal Lake	Hinckley	Monee	Rock Island*	West Chicago*	
Cuba	Hinsdale	Montgomery*	Rockford*	Western Springs	

* Indicates governments who currently hold the GFOA Certificate of Achievement.



Municipalities
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Other
110+



APPENDIX

ELLIN & TUCKER

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of
Lauterbach & Amen, LLP and the Peer Review Alliance Report Acceptance Committee

We have reviewed the system of quality control for the accounting and auditing practice of Lauterbach & Amen, LLP (Firm) in effect for the year ended June 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

FIRM'S RESPONSIBILITY

The Firm is responsible for designing a system of quality control and complying with it to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The Firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and remediating weaknesses in its system of quality control, if any.

PEER REVIEWER'S RESPONSIBILITY

Our responsibility is to express an opinion on the design of the system of quality control and the Firm's compliance therewith based on our review.

REQUIRED SELECTIONS AND CONSIDERATIONS

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.



APPENDIX

ELLIN & TUCKER

OPINION

In our opinion, the system of quality control for the accounting and auditing practice of Lauterbach & Amen, LLP in effect for the year ended June 30, 2019 has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Lauterbach & Amen, LLP has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads 'Ellin & Tucker' in a cursive script.

ELLIN & TUCKER
Certified Public Accountants

Baltimore, Maryland
December 27, 2019