

CUNNINGHAM TOWNSHIP BOARD

Monday, January 9, 2023

6 p.m.

400S. Vine Street, Urbana, IL 61801

AGENDA

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
 - a. December 12, 2022**
 - b. December 12, 2022 Public Hearing**
- 3. ADDITIONS TO THE AGENDA**
- 4. PUBLIC PARTICIPATION**
- 5. COMMITTEE TO VERIFY BILLS**
 - a. Town Fund**
 - b. General Assistance Fund**
- 6. REPORTS OF OFFICERS**
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
 - a. Discussion: Process for Filling Assessor Vacancy**
- 9. ADJOURNMENT**

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://urbanaininois.us/uptv>.

Cunningham Township

Income and Expenses by Division

December 7, 2022 through January 3, 2023

	Supervisor Unrestr...	Assessor Unrestr...	Total Town Fund	GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
Ordinary Income/Expense					
Income					
4009 · TAXES					
4010 · Property Tax - Current Year	41,804.88	0.00	41,804.88	57,730.56	99,535.44
4012 · PPRT - Personal Property Tax	3,232.91	0.00	3,232.91	3,232.92	6,465.83
Total 4009 · TAXES	45,037.79	0.00	45,037.79	60,963.48	106,001.27
4035 · DONATIONS AND GIFTS					
4036 · Solidarity Gardens CU	0.00	0.00	0.00	237.45	237.45
4038 · Angel Donor - Paypal	0.00	0.00	0.00	4,401.79	4,401.79
4039 · Angel Donor - Cash and Checks	0.00	0.00	0.00	7,500.00	7,500.00
Total 4035 · DONATIONS AND GIFTS	0.00	0.00	0.00	12,139.24	12,139.24
4050 · EARNED AND OTHER INCOME					
4041 · Interest Income	515.79	0.00	515.79	515.80	1,031.59
Total 4050 · EARNED AND OTHER INCOME	515.79	0.00	515.79	515.80	1,031.59
Total Income	45,553.58	0.00	45,553.58	73,618.52	119,172.10
Gross Profit	45,553.58	0.00	45,553.58	73,618.52	119,172.10
Expense					
6000 · PERSONNEL					
6009 · PAYROLL EXPENSES	10.50	24.50	35.00	47.25	82.25
6010 · SUPERVISOR'S SALARY	5,310.00	0.00	5,310.00	0.00	5,310.00
6011 · ASSESSOR'S SALARY	0.00	5,310.00	5,310.00	0.00	5,310.00
6012 · CLERK'S SALARY	288.92	0.00	288.92	0.00	288.92
6013 · SALARIES - OTHERS	4,000.00	16,606.25	20,606.25	25,374.07	45,980.32
6040 · HEALTH INSURANCE	2,407.03	1,325.68	3,732.71	5,051.27	8,783.98
6050 · IMRF	294.20	383.94	678.14	759.73	1,437.87
6060 · FICA	723.79	1,666.07	2,389.86	2,017.29	4,407.15
6070 · UNEMPLOYMENT COMP INS	0.00	12.55	12.55	33.18	45.73
Total 6000 · PERSONNEL	13,034.44	25,328.99	38,363.43	33,282.79	71,646.22
6100 · ADMINISTRATION					
6230 · Dues and Subscriptions	0.00	100.80	100.80	0.00	100.80
6240 · Computer Service/Software	14.45	778.80	793.25	14.45	807.70
6270 · Appraisals	0.00	2,000.00	2,000.00	0.00	2,000.00
6283 · Janitorial	250.00	500.00	750.00	250.00	1,000.00
6310 · Supplies	181.66	138.11	319.77	116.24	436.01
6340 · Postage	0.00	0.00	0.00	0.96	0.96
6350 · Printing	19.20	0.00	19.20	202.91	222.11
6411 · Equipment Purchase (< \$5,000)	43.72	0.00	43.72	43.73	87.45
6430 · Utilities	167.82	0.00	167.82	1,562.31	1,730.13
6440 · Telephone and Internet	82.47	59.95	142.42	94.46	236.88
Total 6100 · ADMINISTRATION	759.32	3,577.66	4,336.98	2,285.06	6,622.04
6110 · Training	0.00	0.00	0.00	25.00	25.00
6210 · Legal	675.00	1,637.50	2,312.50	675.00	2,987.50
6215 · Admin Services	91.71	3,022.71	3,114.42	111.71	3,226.13
6421 · Bldg Repairs/Maintenance	0.00	0.00	0.00	214.95	214.95
6700 · PROGRAMS					
6725 · Personal Allowances (GA) Checks	0.00	0.00	0.00	17,339.17	17,339.17
6726 · Housing Allow. (GA) Vendor Pay	0.00	0.00	0.00	1,346.00	1,346.00
6729 · Transportation Assistance	0.00	0.00	0.00	360.00	360.00
6732 · Rental Assistance (RA)	0.00	0.00	0.00	7,722.00	7,722.00
6734 · Rapid Rehousing - ESG	0.00	0.00	0.00	2,306.95	2,306.95
6735 · Emergency Housing - ESG	0.00	0.00	0.00	4,110.96	4,110.96
6736 · Street Outreach - ESG	0.00	0.00	0.00	50.59	50.59
6770 · Angel Donor Expenses	0.00	0.00	0.00	814.37	814.37
6779 · UU Utility Expenses	0.00	0.00	0.00	132.56	132.56
6795 · Intern/Volunteer Program	0.00	0.00	0.00	1,225.00	1,225.00
6797 · Event Expenses	34.93	0.00	34.93	0.00	34.93
6798 · Other Grants	3,365.32	0.00	3,365.32	0.00	3,365.32
Total 6700 · PROGRAMS	3,400.25	0.00	3,400.25	35,407.60	38,807.85
Total Expense	17,960.72	33,566.86	51,527.58	72,002.11	123,529.69
Net Ordinary Income	27,592.86	-33,566.86	-5,974.00	1,616.41	-4,357.59
Net Income	27,592.86	-33,566.86	-5,974.00	1,616.41	-4,357.59

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01/04/23

Cash Basis

Cunningham Township
Bills and Payroll
 December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Income			
4009 - TAXES			
4010 - Property Tax - Current Year			
12/19/2022	CHAMPAIGN COUNTY	Deposit	57,730.56
12/19/2022	CHAMPAIGN COUNTY	Deposit	41,804.88
Total 4010 - Property Tax - Current Year			99,535.44
4012 - PPRT - Personal Property Tax			
12/16/2022	STATE OF ILLINOIS	PPRT Oct & Nov 22 - inv# so175386	3,232.92
12/16/2022	STATE OF ILLINOIS	PPRT Oct & Nov 22 - inv# so175386	3,232.91
Total 4012 - PPRT - Personal Property Tax			6,465.83
Total 4009 - TAXES			106,001.27
4035 - DONATIONS AND GIFTS			
4036 - Solidarity Gardens CU			
12/21/2022	NationBuilder	Individual Solidarity Garden Donations	237.45
Total 4036 - Solidarity Gardens CU			237.45
4038 - Angel Donor - Paypal			
12/20/2022	Katherine Mayer	Recurring Donation	50.00
12/20/2022	Todd Rusk	Angel Donor Fund	100.00
12/20/2022	Megan Kuhlenschmidt	Recurring Donation	10.00
12/20/2022	Chelsey Clark	Recurring Donation	25.00
12/20/2022	Aman Aulakh	Recurring Donation	100.00
12/20/2022	Brian Dunn	Recurring Donation	5.00
12/20/2022	Amanda Ciafone	Angel Donor Fund	100.00
12/20/2022	Lauren Quinn	Recurring Donation	10.00
12/20/2022	Phyllis Jaworski	Angel Donor Fund	100.00
12/20/2022	Sharon Irish	Angel Donor Fund	1,000.00
12/20/2022	Robert Burger	Recurring Donation	40.00
12/20/2022	Tom Ackerman	Recurring Donation	40.00
12/20/2022	Peter Christensen	Recurring Donation	100.00
12/20/2022	Michael Feltes	Recurring Donation	10.00
12/20/2022	Donald Pakey	Angel Donor Fund	50.00
12/20/2022	Susan Hopkins	Recurring Donation	100.00
12/20/2022	Sarah Whittington	Recurring Donation	50.00
12/20/2022	Megan Kuhlenschmidt	Recurring Donation	10.00
12/20/2022	Katharine Rockett	Angel Donor Fund	100.00
12/20/2022	Michael Folk	Recurring Donation	500.00
12/20/2022	Cathy Nickelson	Angel Donor Fund	50.00
12/20/2022	Jennifer Roth	Recurring Donation	25.00
12/20/2022	Stacey Robinson	Recurring Donation	20.00
12/20/2022	Jon Hoekstra	Recurring Donation	4.00
12/20/2022	Kathleen Shannon	Angel Donor Fund	1,000.00
12/20/2022	Marya Ryan	Angel Donor Fund	200.00
12/20/2022	Juan Alvarez	Angel Donor Fund	500.00
12/20/2022	Katherine Mayer	Recurring Donation	50.00
12/20/2022	STRAUB, JENNIFER	Angel Donor Fund	200.00
12/20/2022	PAYPAL	PayPal Fees	-147.21
Total 4038 - Angel Donor - Paypal			4,401.79
4039 - Angel Donor - Cash and Checks			
12/16/2022	Carol Lichtensteiger	Angel Fund Donation	500.00
12/16/2022	Martell, Joshua and Shawna	Angel Fund Donation via Fidelity Charitable - no tax letter	5,000.00
12/21/2022	Martell, Joshua and Shawna	Angel Fund Donation + match via Benevity - no tax letter	2,000.00
Total 4039 - Angel Donor - Cash and Checks			7,500.00
Total 4035 - DONATIONS AND GIFTS			12,139.24
4050 - EARNED AND OTHER INCOME			
4041 - Interest Income			
12/31/2022	BUSEY BANK	Interest	1.58
12/31/2022	BUSEY BANK	Interest	1.57

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
12/31/2022	BUSEY BANK	Interest	514.22
12/31/2022	BUSEY BANK	Interest	514.22
Total 4041 · Interest Income			1,031.59
Total 4050 · EARNED AND OTHER INCOME			1,031.59
Total Income			119,172.10
Gross Profit			119,172.10
Expense			
6000 · PERSONNEL			
6009 · PAYROLL EXPENSES			
12/08/2022	QuickBooks Payroll Service	Fee for 14 direct deposit(s) at \$1.75 each	24.50
12/08/2022	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
12/08/2022	QuickBooks Payroll Service	Fee for 7 direct deposit(s) at \$1.75 each	12.25
12/22/2022	QuickBooks Payroll Service	Fee for 7 direct deposit(s) at \$1.75 each	12.25
12/22/2022	QuickBooks Payroll Service	Fee for 13 direct deposit(s) at \$1.75 each	22.75
12/22/2022	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
Total 6009 · PAYROLL EXPENSES			82.25
6010 · SUPERVISOR'S SALARY			
12/09/2022	DANIELLE L. CHYNOWE...	Direct Deposit	2,655.00
12/23/2022	DANIELLE L. CHYNOWE...	Direct Deposit	2,655.00
Total 6010 · SUPERVISOR'S SALARY			5,310.00
6011 · ASSESSOR'S SALARY			
12/09/2022	WAYNE T WILLIAMS	Direct Deposit	2,655.00
12/23/2022	WAYNE T WILLIAMS	Direct Deposit	2,655.00
Total 6011 · ASSESSOR'S SALARY			5,310.00
6012 · CLERK'S SALARY			
12/09/2022	PHYLLIS D CLARK	Direct Deposit	144.46
12/23/2022	PHYLLIS D CLARK	Direct Deposit	144.46
Total 6012 · CLERK'S SALARY			288.92
6013 · SALARIES - OTHERS			
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	581.72
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	214.61
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	97.55
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	195.10
12/09/2022	Ioline Regibeau	Direct Deposit	959.08
12/09/2022	Ioline Regibeau	Direct Deposit	0.00
12/09/2022	Ioline Regibeau	Direct Deposit	0.00
12/09/2022	Ioline Regibeau	Direct Deposit	238.00
12/09/2022	Ioline Regibeau	Direct Deposit	0.00
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	1,510.11
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	377.53
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	112.36
12/09/2022	Jenny Goodwine	Direct Deposit	123.06
12/09/2022	Jenny Goodwine	Direct Deposit	314.10
12/09/2022	Jenny Goodwine	Direct Deposit	544.98
12/09/2022	Jessica Black	Direct Deposit	701.70
12/09/2022	Jessica Black	Direct Deposit	252.00
12/09/2022	Jessica Black	Direct Deposit	0.00
12/09/2022	Jessica Black	Direct Deposit	126.00
12/09/2022	Jessica Black	Direct Deposit	0.00
12/09/2022	LILYIA GARCIA	Direct Deposit	695.19
12/09/2022	LILYIA GARCIA	Direct Deposit	255.56
12/09/2022	LILYIA GARCIA	Direct Deposit	209.93
12/09/2022	LILYIA GARCIA	Direct Deposit	127.78
12/09/2022	SHAYA . ROBINSON	Direct Deposit	477.88
12/09/2022	SHAYA . ROBINSON	Direct Deposit	273.08
12/09/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/09/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/09/2022	SHAYA . ROBINSON	Direct Deposit	614.42

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Cash Basis

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
12/09/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/09/2022	JEN STRAUB	Direct Deposit	136.57
12/09/2022	JEN STRAUB	Direct Deposit	510.84
12/09/2022	JEN STRAUB	Direct Deposit	136.57
12/09/2022	MARTEL MILLER	Direct Deposit	273.14
12/09/2022	MARTEL MILLER	Direct Deposit	1,047.69
12/09/2022	MARTEL MILLER	Direct Deposit	58.53
12/09/2022	KYLE PATTERSON	Direct Deposit	276.92
12/09/2022	KYLE PATTERSON	Direct Deposit	690.32
12/09/2022	KYLE PATTERSON	Direct Deposit	64.61
12/09/2022	KYLE PATTERSON	Direct Deposit	104.50
12/09/2022	Nicole Philyaw	Direct Deposit	1,612.19
12/09/2022	Nicole Philyaw	Direct Deposit	387.81
12/09/2022	Akelia Risper	Direct Deposit	1,600.00
12/09/2022	Akelia Risper	Direct Deposit	585.00
12/09/2022	Ivana Owona	Direct Deposit	1,660.00
12/09/2022	Jada Harris	Direct Deposit	1,540.00
12/09/2022	Norma K Rosson	Direct Deposit	306.25
12/09/2022	TANMAYSINGH R RAJPUT	Direct Deposit	395.00
12/09/2022	William Harris	Direct Deposit	1,400.00
12/09/2022	Kelsey McClurg		1,246.00
12/09/2022	Kelsey McClurg		29.37
12/09/2022	Kelsey McClurg		57.55
12/23/2022	Akelia Risper	Direct Deposit	1,600.00
12/23/2022	Akelia Risper	Direct Deposit	750.00
12/23/2022	Ivana Owona	Direct Deposit	2,100.00
12/23/2022	Jada Harris	Direct Deposit	1,540.00
12/23/2022	Norma K Rosson	Direct Deposit	1,050.00
12/23/2022	TANMAYSINGH R RAJPUT	Direct Deposit	680.00
12/23/2022	William Harris	Direct Deposit	1,400.00
12/23/2022	ELIZABETH PERRACHIO...	Direct Deposit	1,098.41
12/23/2022	Ioline Regibeau	Direct Deposit	1,168.47
12/23/2022	Ioline Regibeau	Direct Deposit	25.50
12/23/2022	Ioline Regibeau	Direct Deposit	0.00
12/23/2022	Ioline Regibeau	Direct Deposit	0.00
12/23/2022	Ioline Regibeau	Direct Deposit	0.00
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	1,249.83
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	750.17
12/23/2022	Jenny Goodwine	Direct Deposit	985.65
12/23/2022	Jessica Black	Direct Deposit	835.50
12/23/2022	Jessica Black	Direct Deposit	0.00
12/23/2022	Jessica Black	Direct Deposit	125.10
12/23/2022	Jessica Black	Direct Deposit	49.50
12/23/2022	Jessica Black	Direct Deposit	0.00
12/23/2022	LILYIA GARCIA	Direct Deposit	1,188.06
12/23/2022	LILYIA GARCIA	Direct Deposit	36.51
12/23/2022	LILYIA GARCIA	Direct Deposit	63.89
12/23/2022	SHAYA . ROBINSON	Direct Deposit	1,316.14
12/23/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/23/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/23/2022	SHAYA . ROBINSON	Direct Deposit	49.24
12/23/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/23/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/23/2022	JEN STRAUB	Direct Deposit	516.04
12/23/2022	MARTEL MILLER	Direct Deposit	1,422.93
12/23/2022	KYLE PATTERSON	Direct Deposit	782.96
12/23/2022	KYLE PATTERSON	Direct Deposit	29.67
12/23/2022	KYLE PATTERSON	Direct Deposit	46.15
12/23/2022	Nicole Philyaw	Direct Deposit	1,964.30
12/23/2022	Nicole Philyaw	Direct Deposit	35.70
Total 6013 · SALARIES - OTHERS			45,980.32
6040 · HEALTH INSURANCE			
12/09/2022	Ioline Regibeau	Direct Deposit	288.13
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	300.76
12/09/2022	LILYIA GARCIA	Direct Deposit	286.98
12/09/2022	SHAYA . ROBINSON	Direct Deposit	343.80
12/09/2022	MARTEL MILLER	Direct Deposit	778.87

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Cash Basis

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
12/09/2022	MARTEL MILLER	Direct Deposit	0.00
12/09/2022	KYLE PATTERSON	Direct Deposit	517.94
12/09/2022	DANIELLE L. CHYNOWE...	Direct Deposit	659.13
12/09/2022	Nicole Philyaw	Direct Deposit	535.22
12/09/2022	WAYNE T WILLIAMS	Direct Deposit	653.68
12/09/2022	Kelsey McClurg		0.00
12/15/2022	Key Benefit Administrators	Health Insurance Admin Fees	18.33
12/15/2022	Key Benefit Administrators	Health Insurance Admin Fees	18.33
12/15/2022	Key Benefit Administrators	Health Insurance Admin Fees	18.34
12/23/2022	WAYNE T WILLIAMS	Direct Deposit	653.67
12/23/2022	Ioline Regibeau	Direct Deposit	288.13
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	300.75
12/23/2022	LILYIA GARCIA	Direct Deposit	286.98
12/23/2022	SHAYA . ROBINSON	Direct Deposit	343.80
12/23/2022	MARTEL MILLER	Direct Deposit	778.86
12/23/2022	MARTEL MILLER	Direct Deposit	0.00
12/23/2022	KYLE PATTERSON	Direct Deposit	517.93
12/23/2022	DANIELLE L. CHYNOWE...	Direct Deposit	659.13
12/23/2022	Nicole Philyaw	Direct Deposit	535.22
Total 6040 · HEALTH INSURANCE			8,783.98
6050 · IMRF			
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	34.41
12/09/2022	Ioline Regibeau	Direct Deposit	37.83
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	63.20
12/09/2022	Jenny Goodwine	Direct Deposit	31.04
12/09/2022	Jessica Black	Direct Deposit	34.12
12/09/2022	LILYIA GARCIA	Direct Deposit	40.72
12/09/2022	SHAYA . ROBINSON	Direct Deposit	43.15
12/09/2022	JEN STRAUB	Direct Deposit	24.77
12/09/2022	MARTEL MILLER	Direct Deposit	43.59
12/09/2022	KYLE PATTERSON	Direct Deposit	35.91
12/09/2022	DANIELLE L. CHYNOWE...	Direct Deposit	83.90
12/09/2022	Nicole Philyaw	Direct Deposit	63.20
12/09/2022	Ivana Owona	Direct Deposit	52.46
12/09/2022	Jada Harris	Direct Deposit	48.66
12/09/2022	WAYNE T WILLIAMS	Direct Deposit	83.90
12/09/2022	Kelsey McClurg		0.00
12/23/2022	Ivana Owona	Direct Deposit	66.36
12/23/2022	Jada Harris	Direct Deposit	48.66
12/23/2022	WAYNE T WILLIAMS	Direct Deposit	83.90
12/23/2022	ELIZABETH PERRACHIO...	Direct Deposit	34.71
12/23/2022	Ioline Regibeau	Direct Deposit	37.73
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	63.20
12/23/2022	Jenny Goodwine	Direct Deposit	31.15
12/23/2022	Jessica Black	Direct Deposit	31.92
12/23/2022	LILYIA GARCIA	Direct Deposit	40.72
12/23/2022	SHAYA . ROBINSON	Direct Deposit	43.15
12/23/2022	JEN STRAUB	Direct Deposit	16.31
12/23/2022	MARTEL MILLER	Direct Deposit	44.96
12/23/2022	KYLE PATTERSON	Direct Deposit	27.14
12/23/2022	DANIELLE L. CHYNOWE...	Direct Deposit	83.90
12/23/2022	Nicole Philyaw	Direct Deposit	63.20
Total 6050 · IMRF			1,437.87
6060 · FICA			
12/09/2022	Anna Hough	Direct Deposit	15.50
12/09/2022	Anna Hough	Direct Deposit	3.62
12/09/2022	Brittany Tuten	Direct Deposit	15.50
12/09/2022	Brittany Tuten	Direct Deposit	3.62
12/09/2022	Daniel Kaufman	Direct Deposit	3.87
12/09/2022	Daniel Kaufman	Direct Deposit	0.91
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	67.51
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	15.79
12/09/2022	Fiona Garcia Byrne	Direct Deposit	6.20
12/09/2022	Fiona Garcia Byrne	Direct Deposit	1.45
12/09/2022	Ioline Regibeau	Direct Deposit	73.47

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Cash Basis

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
12/09/2022	Ioline Regibeau	Direct Deposit	17.18
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	122.96
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	28.76
12/09/2022	Jenny Goodwine	Direct Deposit	60.89
12/09/2022	Jenny Goodwine	Direct Deposit	14.24
12/09/2022	Jessica Black	Direct Deposit	66.94
12/09/2022	Jessica Black	Direct Deposit	15.66
12/09/2022	LILYIA GARCIA	Direct Deposit	79.88
12/09/2022	LILYIA GARCIA	Direct Deposit	18.68
12/09/2022	SHAYA . ROBINSON	Direct Deposit	83.60
12/09/2022	SHAYA . ROBINSON	Direct Deposit	19.56
12/09/2022	JEN STRAUB	Direct Deposit	48.61
12/09/2022	JEN STRAUB	Direct Deposit	11.37
12/09/2022	MARTEL MILLER	Direct Deposit	85.52
12/09/2022	MARTEL MILLER	Direct Deposit	20.00
12/09/2022	KYLE PATTERSON	Direct Deposit	66.60
12/09/2022	KYLE PATTERSON	Direct Deposit	15.58
12/09/2022	DANIELLE L. CHYNOWE...	Direct Deposit	161.51
12/09/2022	DANIELLE L. CHYNOWE...	Direct Deposit	37.77
12/09/2022	Nicole Philyaw	Direct Deposit	122.96
12/09/2022	Nicole Philyaw	Direct Deposit	28.76
12/09/2022	PHYLLIS D CLARK	Direct Deposit	8.95
12/09/2022	PHYLLIS D CLARK	Direct Deposit	2.10
12/09/2022	Akelia Risper	Direct Deposit	135.47
12/09/2022	Akelia Risper	Direct Deposit	31.68
12/09/2022	Ivana Owona	Direct Deposit	102.92
12/09/2022	Ivana Owona	Direct Deposit	24.07
12/09/2022	Jada Harris	Direct Deposit	95.48
12/09/2022	Jada Harris	Direct Deposit	22.33
12/09/2022	Norma K Rosson	Direct Deposit	18.99
12/09/2022	Norma K Rosson	Direct Deposit	4.44
12/09/2022	TANMAYSINGH R RAJPUT	Direct Deposit	24.49
12/09/2022	TANMAYSINGH R RAJPUT	Direct Deposit	5.73
12/09/2022	WAYNE T WILLIAMS	Direct Deposit	160.46
12/09/2022	WAYNE T WILLIAMS	Direct Deposit	37.53
12/09/2022	William Harris	Direct Deposit	86.80
12/09/2022	William Harris	Direct Deposit	20.30
12/09/2022	Kelsey McClurg		82.64
12/09/2022	Kelsey McClurg		19.33
12/23/2022	Akelia Risper	Direct Deposit	145.70
12/23/2022	Akelia Risper	Direct Deposit	34.08
12/23/2022	Ivana Owona	Direct Deposit	130.20
12/23/2022	Ivana Owona	Direct Deposit	30.45
12/23/2022	Jada Harris	Direct Deposit	95.48
12/23/2022	Jada Harris	Direct Deposit	22.33
12/23/2022	Norma K Rosson	Direct Deposit	65.10
12/23/2022	Norma K Rosson	Direct Deposit	15.22
12/23/2022	TANMAYSINGH R RAJPUT	Direct Deposit	42.16
12/23/2022	TANMAYSINGH R RAJPUT	Direct Deposit	9.86
12/23/2022	WAYNE T WILLIAMS	Direct Deposit	160.23
12/23/2022	WAYNE T WILLIAMS	Direct Deposit	37.47
12/23/2022	William Harris	Direct Deposit	86.80
12/23/2022	William Harris	Direct Deposit	20.30
12/23/2022	Anna Hough	Direct Deposit	15.50
12/23/2022	Anna Hough	Direct Deposit	3.63
12/23/2022	Brittany Tuten	Direct Deposit	15.50
12/23/2022	Brittany Tuten	Direct Deposit	3.63
12/23/2022	ELIZABETH PERRACHIO...	Direct Deposit	68.11
12/23/2022	ELIZABETH PERRACHIO...	Direct Deposit	15.93
12/23/2022	Fiona Garcia Byrne	Direct Deposit	3.87
12/23/2022	Fiona Garcia Byrne	Direct Deposit	0.91
12/23/2022	Ioline Regibeau	Direct Deposit	73.10
12/23/2022	Ioline Regibeau	Direct Deposit	17.09
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	122.72
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	28.70
12/23/2022	Jenny Goodwine	Direct Deposit	61.11
12/23/2022	Jenny Goodwine	Direct Deposit	14.29
12/23/2022	Jessica Black	Direct Deposit	62.63

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Cash Basis

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
12/23/2022	Jessica Black	Direct Deposit	14.65
12/23/2022	LILYIA GARCIA	Direct Deposit	79.89
12/23/2022	LILYIA GARCIA	Direct Deposit	18.68
12/23/2022	SHAYA . ROBINSON	Direct Deposit	83.37
12/23/2022	SHAYA . ROBINSON	Direct Deposit	19.49
12/23/2022	JEN STRAUB	Direct Deposit	31.99
12/23/2022	JEN STRAUB	Direct Deposit	7.48
12/23/2022	MARTEL MILLER	Direct Deposit	88.22
12/23/2022	MARTEL MILLER	Direct Deposit	20.63
12/23/2022	KYLE PATTERSON	Direct Deposit	49.22
12/23/2022	KYLE PATTERSON	Direct Deposit	11.51
12/23/2022	DANIELLE L. CHYNOWE...	Direct Deposit	161.51
12/23/2022	DANIELLE L. CHYNOWE...	Direct Deposit	37.77
12/23/2022	Nicole Philyaw	Direct Deposit	122.72
12/23/2022	Nicole Philyaw	Direct Deposit	28.69
12/23/2022	PHYLLIS D CLARK	Direct Deposit	8.96
12/23/2022	PHYLLIS D CLARK	Direct Deposit	2.09
Total 6060 · FICA			4,407.15
6070 · UNEMPLOYMENT COMP INS			
12/09/2022	Anna Hough	Direct Deposit	2.31
12/09/2022	Brittany Tuten	Direct Deposit	2.31
12/09/2022	Daniel Kaufman	Direct Deposit	0.58
12/09/2022	ELIZABETH PERRACHIO...	Direct Deposit	0.00
12/09/2022	Fiona Garcia Byrne	Direct Deposit	0.93
12/09/2022	Ioline Regibeau	Direct Deposit	10.96
12/09/2022	JAZMINE HERNANDEZ	Direct Deposit	0.00
12/09/2022	Jenny Goodwine	Direct Deposit	0.00
12/09/2022	Jessica Black	Direct Deposit	0.00
12/09/2022	LILYIA GARCIA	Direct Deposit	0.00
12/09/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/09/2022	JEN STRAUB	Direct Deposit	0.00
12/09/2022	MARTEL MILLER	Direct Deposit	0.00
12/09/2022	KYLE PATTERSON	Direct Deposit	0.00
12/09/2022	Nicole Philyaw	Direct Deposit	0.00
12/09/2022	Akelia Risper	Direct Deposit	0.00
12/09/2022	Ivana Owona	Direct Deposit	0.00
12/09/2022	Jada Harris	Direct Deposit	0.00
12/09/2022	Norma K Rosson	Direct Deposit	2.83
12/09/2022	TANMAYSINGH R RAJPUT	Direct Deposit	0.00
12/09/2022	William Harris	Direct Deposit	0.00
12/09/2022	Kelsey McClurg	Direct Deposit	0.00
12/23/2022	Akelia Risper	Direct Deposit	0.00
12/23/2022	Ivana Owona	Direct Deposit	0.00
12/23/2022	Jada Harris	Direct Deposit	0.00
12/23/2022	Norma K Rosson	Direct Deposit	9.72
12/23/2022	TANMAYSINGH R RAJPUT	Direct Deposit	0.00
12/23/2022	William Harris	Direct Deposit	0.00
12/23/2022	Anna Hough	Direct Deposit	2.31
12/23/2022	Brittany Tuten	Direct Deposit	2.31
12/23/2022	ELIZABETH PERRACHIO...	Direct Deposit	0.00
12/23/2022	Fiona Garcia Byrne	Direct Deposit	0.57
12/23/2022	Ioline Regibeau	Direct Deposit	10.90
12/23/2022	JAZMINE HERNANDEZ	Direct Deposit	0.00
12/23/2022	Jenny Goodwine	Direct Deposit	0.00
12/23/2022	Jessica Black	Direct Deposit	0.00
12/23/2022	LILYIA GARCIA	Direct Deposit	0.00
12/23/2022	SHAYA . ROBINSON	Direct Deposit	0.00
12/23/2022	JEN STRAUB	Direct Deposit	0.00
12/23/2022	MARTEL MILLER	Direct Deposit	0.00
12/23/2022	KYLE PATTERSON	Direct Deposit	0.00
12/23/2022	Nicole Philyaw	Direct Deposit	0.00
Total 6070 · UNEMPLOYMENT COMP INS			45.73
Total 6000 · PERSONNEL			71,646.22

6100 · ADMINISTRATION

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name		Memo	Paid Amount
6230 · Dues and Subscriptions				
12/31/2022	GOOGLE	Gsuite		100.80
	Total 6230 · Dues and Subscriptions			100.80
6240 · Computer Service/Software				
12/08/2022	Adobe	Adobe Subscription Cancellation fee		106.20
12/20/2022	Champaign County Recor...	Property Deed Access		75.00
12/20/2022	JRM Consulting	Office 365 x 6		597.60
12/27/2022	Mailchimp	Email Platform Subscription		14.45
12/27/2022	Mailchimp	Email Platform Subscription		14.45
	Total 6240 · Computer Service/Software			807.70
6270 · Appraisals				
12/20/2022	WEBSTER & ASSOCIAT...	Appraisal		2,000.00
	Total 6270 · Appraisals			2,000.00
6283 · Janitorial				
01/03/2023	FAUST, VERITY	Cleaning service Dec		250.00
01/03/2023	FAUST, VERITY	Cleaning service Dec		250.00
01/03/2023	FAUST, VERITY	Cleaning service Dec		500.00
	Total 6283 · Janitorial			1,000.00
6310 · Supplies				
12/12/2022	DOLLAR TREE	Family Housing Supplies		17.50
12/12/2022	HP	Office Supplies		138.11
12/14/2022	WALMART	Family housing supplies		67.78
12/15/2022	WALMART	Family housing supplies		30.96
12/15/2022	WALMART	Supplies		5.74
12/20/2022	CHYNOWETH, DANIELLE	Reimburse Supplies		146.81
12/20/2022	Amazon	Office Supplies		6.63
12/23/2022	SAMS CLUB #8197	Supplies		22.48
	Total 6310 · Supplies			436.01
6340 · Postage				
12/16/2022	USPS	postage		0.96
	Total 6340 · Postage			0.96
6350 · Printing				
12/20/2022	MINUTEMAN PRESS	Logo Envelopes		183.70
01/03/2023	Watts Copy Systems	Printing charges		19.21
01/03/2023	Watts Copy Systems	Printing charges		19.20
	Total 6350 · Printing			222.11
6411 · Equipment Purchase (< \$5,000)				
01/03/2023	Watts Copy Systems	Copier lease		43.73
01/03/2023	Watts Copy Systems	Copier lease		43.72
	Total 6411 · Equipment Purchase (< \$5,000)			87.45
6430 · Utilities				
12/19/2022	GFL Environmental	Trash service California properties		79.41
12/20/2022	AMEREN ILLINOIS	205 W Green		146.72
12/20/2022	AMEREN ILLINOIS	205 W Green		146.71
12/21/2022	IL AMERICAN WATER CO	CTSO Oct 26 - Nov 23		21.10
12/21/2022	IL AMERICAN WATER CO	CTSO Oct 26 - Nov 23		21.10
12/27/2022	AMEREN ILLINOIS	206 E California #1		93.83
12/27/2022	AMEREN ILLINOIS	206 E California #2		134.39
12/27/2022	AMEREN ILLINOIS	206 E California #3		126.77
12/27/2022	AMEREN ILLINOIS	206 E California #4		115.12
12/27/2022	AMEREN ILLINOIS	208 E California #1		36.83
12/27/2022	AMEREN ILLINOIS	208 E California #2		196.78
12/27/2022	AMEREN ILLINOIS	208 E California #3		175.20
12/27/2022	AMEREN ILLINOIS	208 E California #4		85.21
12/29/2022	IL AMERICAN WATER CO	206 E California #1		29.90

Cunningham Township

Bills and Payroll

December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
12/29/2022	IL AMERICAN WATER CO	206 E California #2	80.73
12/29/2022	IL AMERICAN WATER CO	206 E California #3	38.91
12/29/2022	IL AMERICAN WATER CO	206 E California #4	53.72
12/29/2022	IL AMERICAN WATER CO	208 E California #1	30.43
12/29/2022	IL AMERICAN WATER CO	208 E California #2	36.99
12/29/2022	IL AMERICAN WATER CO	208 E California #3	42.59
12/29/2022	IL AMERICAN WATER CO	208 E California #4	37.69
Total 6430 · Utilities			1,730.13
6440 · Telephone and Internet			
12/14/2022	I3 Broadband	Inv 2628645	82.47
12/14/2022	I3 Broadband	Inv 2628645	82.47
01/01/2023	Fax.Plus	Fax Service	11.99
01/01/2023	VOLO	Internet	59.95
Total 6440 · Telephone and Internet			236.88
Total 6100 · ADMINISTRATION			6,622.04
6110 · Training			
12/20/2022	LILYIA GARCIA.	Reimburse for ASL Class	25.00
Total 6110 · Training			25.00
6210 · Legal			
12/22/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 Nov	675.00
12/22/2022	GROSSER, FREDERIC - ...	ProService- Base Hours 2022 Nov	675.00
12/22/2022	GROSSER, FREDERIC - ...	ProService- Addl Hours 2022 Nov	1,637.50
Total 6210 · Legal			2,987.50
6215 · Admin Services			
12/10/2022	hellosign	signature software	20.00
12/18/2022	MSFT	MSFT 365	22.71
12/18/2022	MSFT	MSFT 365	22.71
12/18/2022	MSFT	MSFT 365	22.71
12/18/2022	MSFT	MSFT 365	69.00
12/18/2022	MSFT	MSFT 365	69.00
12/20/2022	SCOTT G. WINTER	Consulting Services	3,000.00
Total 6215 · Admin Services			3,226.13
6421 · Bldg Repairs/Maintenance			
12/16/2022	Ring	Monthly Ring Subs for EH	3.99
12/20/2022	AMERICAN PEST CONT...	Pest Control Service Quarterly 206 CA	90.00
12/20/2022	AMERICAN PEST CONT...	Pest Control Service Quarterly 208 CA	90.00
12/21/2022	Home Depot	Family Housing Supplies	30.96
Total 6421 · Bldg Repairs/Maintenance			214.95
6700 · PROGRAMS			
6795 · Intern/Volunteer Program			
12/09/2022	Anna Hough	Direct Deposit	250.00
12/09/2022	Brittany Tuten	Direct Deposit	250.00
12/09/2022	Daniel Kaufman	Direct Deposit	62.50
12/09/2022	Fiona Garcia Byrne	Direct Deposit	100.00
12/23/2022	Anna Hough	Direct Deposit	250.00
12/23/2022	Brittany Tuten	Direct Deposit	250.00
12/23/2022	Fiona Garcia Byrne	Direct Deposit	62.50
Total 6795 · Intern/Volunteer Program			1,225.00
6797 · Event Expenses			
12/20/2022	CHYNOWETH, DANIELLE	Reimburse Events	34.93
Total 6797 · Event Expenses			34.93
6798 · Other Grants			
12/20/2022	CHANNING MURRAY FO...	Bucket Brigade & deliveries - Nov	1,037.80
12/28/2022	TRAUMA & RESILIENCE ...	Reimburse Participant Hotel Stay	2,327.52

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01/04/23

Cash Basis

Cunningham Township
Bills and Payroll
December 7, 2022 through January 3, 2023

Date	Name	Memo	Paid Amount
	Total 6798 · Other Grants		3,365.32
	Total 6700 · PROGRAMS		4,625.25
	Total Expense		89,347.09
	Net Ordinary Income		29,825.01
	Net Income		29,825.01

Cash Basis

Cunningham Township
General Assistance Personal Allowances
December 7, 2022 through January 3, 2023

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01/04/23

Cash Basis

Cunningham Township
General Assistance Personal Allowances
December 7, 2022 through January 3, 2023

<u>Date</u>	<u>Memo</u>	<u>Paid Amount</u>
01/01/2023	Housing First EB	106.00
01/01/2023	Housing First AT	92.00
01/01/2023	Housing First DH	92.00
01/01/2023	Housing First WT	94.00
01/01/2023	Housing First JH	79.00
01/01/2023	Housing First BS	94.00
01/01/2023	Housing First MZ	88.00
01/01/2023	Housing First FW	92.00
01/01/2023	Housing First TS	92.00
01/01/2023	Housing First SB	98.00
01/01/2023	Housing First Back Rent TS	50.00
Total 6726 · Housing Allow. (GA) Vendor Pay		1,346.00
Total 6700 · PROGRAMS		18,685.17
Total Expense		18,685.17
Net Ordinary Income		-18,685.17
Net Income		-18,685.17

Cunningham Township
Additional Assistance
December 7, 2022 through January 3, 2023

Date	Name	Paid Amount
Ordinary Income/Expense		
Expense		
6700 · PROGRAMS		
6729 · Transportation Assistance		
12/20/2022	MTD	360.00
	Total 6729 · Transportation Assistance	360.00
6732 · Rental Assistance (RA)		
12/13/2022	CHAMPAIGN COUNTY REALTY	950.00
12/13/2022	FLORIDA HOUSE APARTMENTS	271.00
12/15/2022	SUNNYCREST MANOR APARTMENT	217.00
12/15/2022	THOMAS RENTALS, LLC	800.00
12/15/2022	HOUSING AUTHORITY OF CHAMPAIGN...	259.00
12/15/2022	THOMAS RENTALS, LLC	900.00
12/15/2022	GREEN STREET REALTY	725.00
12/22/2022	GREEN STREET REALTY	312.50
01/01/2023	GREEN STREET REALTY	440.00
01/01/2023	ASPEN COURT	245.00
01/01/2023	NEVES GROUP	799.00
01/01/2023	ANDREA MARTINEZ	600.00
01/01/2023	RAMSHAW REAL ESTATE	603.50
01/01/2023	BZ MANAGEMENT	600.00
	Total 6732 · Rental Assistance (RA)	7,722.00
6734 · Rapid Rehousing - ESG		
12/20/2022	ASPEN COURT	1,816.00
12/27/2022	AMEREN ILLINOIS	429.95
01/01/2023	BZ MANAGEMENT	36.00
01/03/2023	URBANA ESTATES	25.00
	Total 6734 · Rapid Rehousing - ESG	2,306.95
6735 · Emergency Housing - ESG		
12/07/2022	MOTEL 6 - URBANA	380.66
12/08/2022	LOUISIANA VITAL RECORDS	15.50
12/08/2022	WALMART	51.96
12/08/2022	Goodwill	11.98
12/14/2022	MOTEL 6 - URBANA	334.04
12/15/2022	Salt and Light	15.72
12/15/2022	RODEWAY INN	101.70
12/16/2022	KENTUCKY STATE TREASURER	10.00
12/19/2022	RODEWAY INN	152.55
12/20/2022	CHANNING MURRAY FOUNDATION	600.00
12/21/2022	RODEWAY INN	50.85
12/21/2022	MOTEL 6 - URBANA	334.04
12/22/2022	MOTEL 6 - URBANA	381.76
12/23/2022	MOTEL 6 - URBANA	334.04
12/28/2022	MOTEL 6 - URBANA	334.04
12/30/2022	MOTEL 6 - URBANA	334.04
12/30/2022	MOTEL 6 - URBANA	334.04
12/30/2022	MOTEL 6 - URBANA	334.04
	Total 6735 · Emergency Housing - ESG	4,110.96
6736 · Street Outreach - ESG		
12/12/2022	CIRCLE K	26.00
12/20/2022	SAMS CLUB #8197	24.59
	Total 6736 · Street Outreach - ESG	50.59
6770 · Angel Donor Expenses		
12/13/2022	FLORIDA HOUSE APARTMENTS	182.00
12/15/2022	WALMART	13.97
12/20/2022	Salt and Light	369.23
12/20/2022	Salt and Light	249.17
	Total 6770 · Angel Donor Expenses	814.37

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Cash Basis

Cunningham Township
Additional Assistance
December 7, 2022 through January 3, 2023

Date	Name	Paid Amount
6779 · UU Utility Expenses		
12/19/2022	IL AMERICAN WATER CO	132.56
	Total 6779 · UU Utility Expenses	132.56
6798 · Other Grants		
12/20/2022	CHANNING MURRAY FOUNDATION	1,037.80
12/28/2022	TRAUMA & RESILIENCE INITIATIVE INC	2,327.52
	Total 6798 · Other Grants	3,365.32
	Total 6700 · PROGRAMS	18,862.75
	Total Expense	18,862.75
	Net Ordinary Income	-18,862.75
	Net Income	-18,862.75



Cunningham Township

Danielle Chynoweth, Supervisor

205 WEST GREEN ST • URBANA, IL 61801

(217) 384-4144 • FAX: (217) 367-7063

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Cunningham Township Supervisor's Memo Jan. 9, 2023

Town Bills Report

- Town fund = \$51,527.58
- General Assistance Fund = \$72,002.11
- TOTAL in expenditures = \$123,529.69

INCOME SUPPORT

General Assistance

A monthly grant for Urbana residents who are disabled or out of work, alongside support to seek/train for work or apply for federal disability payments (SSI)

- 53 current participants (down from 58 last month)
- 6 are homeless (up from 5 last month)
- 32 identify as male, 20 as females, and 1 non-binary
- 36 applications for General Assistance were submitted during the month of December (up from 29 last month)

Education and Employment Track

- 12 current participants
 - 6 participants are currently pursuing the employment track
 - 2 currently pursuing education
 - 4 medically exempt due to illness/injury



Disability and Wellness Track

- 39 participants
- Social Security Help
 - 5 participants were awarded SSI in FY 23 so far. (12 participants were awarded SSI/SSDI in FY22.)
 - 15 residents have been helped to date with submitted applications and

intensive SOAR case management since our program started September 1, 2020.

- 1 resident is about to begin SOAR case management.
- 6 SSI/SSDI reconsiderations have been submitted.
- 1 participant assisted with locating lawyers for SSI appeal assistance.
- Health Care Navigation
 - 2 participants given medical advocacy for issues with medication
 - 2 participants and 2 GA applicants referred to Rosecrance's The Living Room.
 - 3 participants, who require deeper case management than Township provides, referred to Rosecrance for case management.
 - 1 participant, who needed to obtain prescriptions for needed medical supplies, referred to Carle Social Worker.
- Other referrals
 - 2 participants referred to Department of Rehabilitation Services (DRS). The organization assists those with disabilities find jobs that can accommodate their physical and/or mental health needs.
 - 1 participant referred to LifeLinks for employment search assistance.
 - 12 participants received benefit confirmation letters to recertify for food stamps, medical care, or housing assistance.

Transportation Assistance

- 91 annual passes at \$60 (\$5,560)
- 61 DASH passes, which are free for those with disabilities who qualify (saving Township \$3,660) – since MTD began to charge bus fare again July 2021.
- After a hiatus in our being able to get DASH passes for our participants approved, we have partnerships with two organizations to assist us with this: PACE and DRS.
- DASH passes take time to process. In two cases we purchased a monthly pass to ensure someone had transportation while waiting on their DASH pass.

HOUSING SUPPORT

Rental Assistance

Rental assistance for Urbana households behind on rent or homeless moving into housing.

- 8 households were supported with CTSO Rental Assistance for the month of December.
- We continue to receive a record number of rental assistance cases - about 80 applications per month, about double the typical submission.

- We budgeted \$125,000 in rental assistance this year and have spent \$104,666 or 83.7% as of January 1, 2023.
- Cunningham Township is submitting a proposal for Urbana ARPA funds for Rental Assistance in light of the increase in demand due to pandemic recovery and the need to expand Rental Assistance to help Homelessness Families.



Housing Advocacy

Housing advocacy for participants who are homeless or at risk of homelessness to access all available subsidized housing opportunities and move in.

Subsidized Housing Advocacy

- 448 participants representing 269 households received help applying to subsidized housing since our advocacy program began July 1, 2020.

124 households have moved in!



Housing First Program

- These are direct payments to subsidized housing providers to keep CTSO participants in their homes. Participants are offered this service who have trouble paying rent regularly and must agree to direct payments and case management.
- 15 participants received the Housing First benefit last month – 2 are former GA participants and 13 are current participants.

Housewarming Gifts

- Housewarming gifts are entirely funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light and Habitat for Humanity Restore.
- 60 homeless households have been assisted with the Township Housewarming, since the program began in February, 2021.
- 2 households received housewarming support through Angel Donor Funds last month.

Bridge to Home

A continuum of services for homeless residents in Champaign County.

Street Outreach

Services include food, transportation to services, weather appropriate clothing and engagement events.

- Members of the public are encouraged to call CTSO for wellness checks on residents who may be homeless.
- CTSO served 35 households with street outreach in the month of December. This is down from 40 served in November of 2022.

Christmas Storm

In preparation for the storm that plunged CU into sub zero temperatures, CTSO:

- Conducted multiple outreach attempts to all 35 street outreach participants and everyone on STRIDES waitlist offering support to move into CTSO's or other emergency shelters.
- Coordinated with area shelters to ensure all available beds were used. Thank you to STRIDES and MTD for expanding capacity
- Lined up 12 CTSO volunteers and staff for an overflow shelter run by Canteen Run at Salvation Army - huge thanks to our volunteers.
- Continued outreach over the holiday weekend December 24, 25, 26, 27 - thank you Martel Miller!
- Monitored a temporary loss of heat at Steer Place, conducting wellness checks with participants living at Steer.
- Supervisor took numerous calls for help over the weekend to help direct homeless residents.
- As a result, no residents were turned away from shelter during the storm.

Emergency Housing - Hotel

If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- Last month 8 households were sheltered in a hotel.
- All community shelters remain full or close to full.

Rapid Rehousing

CTSO provides housing stabilization and up to 12 months of rent for literally homeless individuals and families in Champaign County, referred by Centralized Intake for the

Homeless.

- 1 household – a married couple with a young child; they are ramping up their contribution to household expenses and are slated to successfully exit the program early Spring 2023.
- 1 household – a mother with two young children was able to move into housing right before the holidays.
- 1 household – a mother with two young children working on income stability and looking for housing.
- 2 additional openings in the program awaiting a referral from CIH.

Emergency Housing for Urbana families

Emergency Housing for families with children in Urbana schools of Crisis Nursery or residents with disabilities who are referred from CU at Home.

- Total served: 60 households including 68 adults and 106 children (since July 2020)
- Last month: 8 households served. 1 new family entered the property to start case management. We had 1 family find stable housing with a Permanent Supportive Housing voucher.
- Currently 9 Urbana children are being served, 7 of those are school aged.
- **We currently have no actively unsheltered families on our waitlist.**

Housing Case Management in Urbana Schools

USD 116 funds a CTSO Housing Case Manager who works in all schools to identify families that are homeless, housing insecure, or facing issues with rent and provide services.

- Total Referrals: 55 families (since program start 4/21/22)
- USD Referrals actively in CTSO shelter: 6 families

UTILITY SUPPORT

Utility Support

Privately funded utility bill support for Urbana residents who face shut offs.

- Dozens were referred to RPC's LIHEAP & the COVID relief Water Assistance.
- 1 household received water assistance in the month of December - power shut off are discontinued due to weather.
- 187 households (\$72,814) served since program start Nov. 2020

Digital Inclusion Campaign

A campaign to supply low income Urbana residents with smartphones, computers, tablets, and internet access.

- Distributed to date:
 - #Total of benefits: 456
 - # Smart Phones and Lifeline service: 400
 - # Internet benefits: 18
 - # Laptops/tablets: 38
- We have partnered with Cricket Wireless who attend our events and provide tech support and activations. In addition they screen and provide e free phones and service through the ACP benefit to qualifying residents at their Urbana location.

FOOD SUPPORT

Bucket Brigade Food Delivery Service

A collaboration with the Channing Murray Foundation to provide a free weekly food pantry delivery service to low-income residents in Urbana who are unable to access walk-in food pantries. It is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.

- In the month of December, we served:
 - 48 households with Bucket Brigade Deliveries
 - 37 adults serviced
 - 16 children
 - Plus 22 “hotel pack” recipients
- The United Way has also started a similar program through RIDE United. This program allows for deliveries from food pantries within 10 miles of the pantry, with no limit on the amount of deliveries are possible, or how often someone can use this program.
 - Over the last month, we have been able to sign up 8 households for the RIDE United Program.

Solidarity Gardens

A collaboration with the Urbana Park District, Urbana Free Library, Sola Gratia, the Channing Murray Foundation, and area community gardens to reduce local food insecurity by supporting existing and new gardens to produce and distribute produce to those in need.

- Solidarity Gardens will be holding a planning retreat with all SG members in late January to plan our next season.

sincerely, Danielle Chynoweth, Cunningham Township Supervisor

MEMORANDUM

TO: Cunningham Township Board
FROM: Diane Wolfe Marlin, Mayor
DATE: January 4, 2023
SUBJECT: Process for Filling Township Assessor Vacancy

Introduction

Cunningham Township Assessor Wayne Williams has submitted his resignation effective February 13, 2023.

Proposed Process

The Cunningham Township Board seeks to fill a vacancy in the office of Township Assessor effective February 13, 2023. Per the Township Code/Property Tax Code, qualifications to hold this office include:

1. Applicant must be a legally registered voter.
2. Applicant must have been a resident of Cunningham Township (co-terminus with the City of Urbana) for one year prior to February 13, 2022.
3. Applicant must have successfully completed a course of study or designation by an approved professional assessing or appraisal association. The applicant must possess at least one of the following qualifications:
 - a. A currently active Certified Illinois Assessing Officer designation from the Illinois Property Assessment Institute;
 - b. A currently active AAS, CAE, or MAS designation from the International Association of Assessing Officers;
 - c. A currently active MAI, SREA, SRPA, SRA, or RM designation from the Appraisal Institute; or
 - d. A currently active professional designation by any other appraisal or assessing association approved by the Department.
4. Applicant must be affiliated with the same political party (Democratic) as the person vacating the office. Party affiliation may be established by their record of voting in party primary elections or by holding/having held an office in the party organization before the appointment. If the applicant has done neither of the above, affiliation is established based on their record of participating in a political party's nomination or election caucus.
5. Applicant is NOT eligible to hold a township office if that person at the time of taking the oath of office has been convicted in any court in the United States of any infamous crime, bribery, perjury, or other felony. (60 ILCS1/55-6.)

Individuals who wish to apply for this position should submit a cover letter, proof of at least one of the above-referenced certifications, proof of party affiliation, and resume by 5 pm on January 31,

2023 to: **Urbana City Clerk, 400 S Vine St, Urbana, IL 61801** OR materials may be emailed to: CityClerk@urbanailinois.us Subject Line: Township Assessor.

Copies of application documents from all applicants will be provided to Cunningham Town Board members, Cunningham Township Supervisor, Cunningham Township Assessor, and Cunningham Township Attorney in advance of the February 13 Town Board Meeting.

The Cunningham Town Board will nominate and vote on the appointment of a qualified individual to fill the vacancy in the office of Township Assessor at the February 13, 2023 Town Board Meeting.