

CUNNINGHAM TOWNSHIP BOARD

Monday, April 10, 2023

6 p.m.

400S. Vine Street, Urbana, IL 61801

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

a. February 13, 2023

b. March 13, 2023

3. ADDITIONS TO THE AGENDA

4. PUBLIC PARTICIPATION

5. COMMITTEE TO VERIFY BILLS

a. Town Fund

b. General Assistance Fund

6. REPORTS OF OFFICERS

a. 3rd Quarter Financial Report

b. Fair Housing Workshop Overview

7. UNFINISHED BUSINESS

8. NEW BUSINESS

a. Presentation: Evaluation of CTSO's Education and Employment Opportunities Program (Brittany Tuten, MSW Candidate)

b. Presentation: Evaluation of CTSO's Housing Programs (Anna Hough, MSW Candidate)

c. Resolution T-2023-04-004R: A Resolution Authorizing the Supervisor to Sign and Intergovernmental Agreement with the City of Urbana for Bridge to Home, Filling Gaps in Local Homeless and Housing Services (ARPA Funds)

9. ADJOURNMENT

10:16 AM

04/05/23

Cash Basis

Cunningham Township
Income and Expenses by Division
March 4 through April 4, 2023

	Supervisor Unrestr...	Assessor Unrestric...	Total Town Fund	GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
Ordinary Income/Expense					
Income					
4009 · TAXES					
4012 · PPRT - Personal Property Tax	3,532.79	0.00	3,532.79	3,532.80	7,065.59
Total 4009 · TAXES	3,532.79	0.00	3,532.79	3,532.80	7,065.59
4020 · GRANTS AND REIMBURSEMENTS					
4023 · State of Illinois DHS	0.00	0.00	0.00	38,080.13	38,080.13
4020 · GRANTS AND REIMBURSEMENTS - Other	0.00	0.00	0.00	2,075.98	2,075.98
Total 4020 · GRANTS AND REIMBURSEMENTS	0.00	0.00	0.00	40,156.11	40,156.11
4035 · DONATIONS AND GIFTS					
4038 · Angel Donor - Paypal	0.00	0.00	0.00	1,001.61	1,001.61
4039 · Angel Donor - Cash and Checks	0.00	0.00	0.00	544.14	544.14
Total 4035 · DONATIONS AND GIFTS	0.00	0.00	0.00	1,545.75	1,545.75
4050 · EARNED AND OTHER INCOME					
4040 · Misc Income	680.00	0.00	680.00	680.00	1,360.00
4041 · Interest Income	406.70	0.00	406.70	406.70	813.40
Total 4050 · EARNED AND OTHER INCOME	1,086.70	0.00	1,086.70	1,086.70	2,173.40
Total Income	4,619.49	0.00	4,619.49	46,321.36	50,940.85
Gross Profit	4,619.49	0.00	4,619.49	46,321.36	50,940.85
Expense					
6000 · PERSONNEL					
6009 · PAYROLL EXPENSES	10.50	14.00	24.50	49.00	73.50
6010 · SUPERVISOR'S SALARY	5,390.00	0.00	5,390.00	0.00	5,390.00
6011 · ASSESSOR'S SALARY	0.00	5,390.00	5,390.00	0.00	5,390.00
6012 · CLERK'S SALARY	288.92	0.00	288.92	0.00	288.92
6013 · SALARIES - OTHERS	4,000.00	7,392.50	11,392.50	26,706.14	38,098.64
6040 · HEALTH INSURANCE	1,355.83	345.92	1,701.75	2,748.63	4,450.38
6050 · IMRF	81.70	73.70	155.40	231.54	386.94
6060 · FICA	720.53	949.34	1,669.87	2,124.54	3,794.41
6070 · UNEMPLOYMENT COMP INS	30.01	59.44	89.45	232.77	322.22
Total 6000 · PERSONNEL	11,877.49	14,224.90	26,102.39	32,092.62	58,195.01
6100 · ADMINISTRATION					
6230 · Dues and Subscriptions	70.00	100.80	170.80	30.00	200.80
6240 · Computer Service/Software	298.78	11,280.00	11,578.78	276.78	11,855.56
6283 · Janitorial	250.00	500.00	750.00	250.00	1,000.00
6310 · Supplies	407.33	0.00	407.33	418.65	825.98
6340 · Postage	0.00	28.00	28.00	0.00	28.00
6350 · Printing	46.56	260.00	306.56	64.88	371.44
6411 · Equipment Purchase (< \$5,000)	87.44	0.00	87.44	1,087.46	1,174.90
6429 · Property Acquisition/Rent	0.00	0.00	0.00	1.00	1.00
6430 · Utilities	334.82	0.00	334.82	3,247.53	3,582.35
6440 · Telephone and Internet	337.31	314.79	652.10	375.78	1,027.88
6522 · Misc Expenses	245.65	0.00	245.65	45.65	291.30
Total 6100 · ADMINISTRATION	2,077.89	12,483.59	14,561.48	5,797.73	20,359.21
6110 · Training	0.00	2,107.92	2,107.92	40.00	2,147.92
6210 · Legal	675.00	0.00	675.00	675.00	1,350.00
6215 · Admin Services	103.45	62.71	166.16	227.45	393.61
6421 · Bldg Repairs/Maintenance	15.00	0.00	15.00	504.83	519.83
6700 · PROGRAMS					
6725 · Personal Allowances (GA) Checks	0.00	0.00	0.00	18,222.50	18,222.50
6726 · Housing Allow. (GA) Vendor Pay	0.00	0.00	0.00	1,482.95	1,482.95
6729 · Transportation Assistance	0.00	0.00	0.00	120.00	120.00
6732 · Rental Assistance (RA)	0.00	0.00	0.00	1,943.00	1,943.00
6734 · Rapid Rehousing - ESG	0.00	0.00	0.00	500.00	500.00
6735 · Emergency Housing - ESG	0.00	0.00	0.00	12,308.68	12,308.68
6736 · Street Outreach - ESG	0.00	0.00	0.00	580.87	580.87
6770 · Angel Donor Expenses	0.00	0.00	0.00	949.26	949.26
6779 · UU Utility Expenses	0.00	0.00	0.00	600.00	600.00
6795 · Intern/Volunteer Program	0.00	0.00	0.00	1,500.00	1,500.00
6797 · Event Expenses	323.76	0.00	323.76	28.27	352.03
6798 · Other Grants	644.24	0.00	644.24	0.00	644.24
Total 6700 · PROGRAMS	968.00	0.00	968.00	38,235.53	39,203.53
Total Expense	15,716.83	28,879.12	44,595.95	77,573.16	122,169.11
Net Ordinary Income	-11,097.34	-28,879.12	-39,976.46	-31,251.80	-71,228.26
Net Income	-11,097.34	-28,879.12	-39,976.46	-31,251.80	-71,228.26

Cunningham Township

Bills and Payroll

March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Income			
4009 · TAXES			
4012 · PPRT - Personal Property Tax			
03/17/2023	STATE OF ILLINOIS	PPRT Jan & Feb 23 - inv# so187346	3,532.79
03/17/2023	STATE OF ILLINOIS	PPRT Jan & Feb 23 - inv# so187346	3,532.80
Total 4012 · PPRT - Personal Property Tax			7,065.59
Total 4009 · TAXES			7,065.59
4020 · GRANTS AND REIMBURSEMENTS			
4023 · State of Illinois DHS			
03/06/2023	STATE OF ILLINOIS	ESG Sep 2022 C 1	475.99
03/06/2023	STATE OF ILLINOIS	ESG Sep 2022 C 2	343.95
03/06/2023	STATE OF ILLINOIS	ESG Oct 2022 CFD 1	3,163.78
03/06/2023	STATE OF ILLINOIS	ESG Oct 2022 CFD 2	6,222.08
03/06/2023	STATE OF ILLINOIS	ESG Oct 2022 CFD 3	2,015.88
03/06/2023	STATE OF ILLINOIS	ESG Nov 2022 CF 1	2,781.86
03/06/2023	STATE OF ILLINOIS	ESG Nov 2022 CF 2	673.60
04/04/2023	STATE OF ILLINOIS	ESG Jan 2023	2,936.83
04/04/2023	STATE OF ILLINOIS	ESG Jan 2023	16,776.53
04/04/2023	STATE OF ILLINOIS	ESG Jan 2023	2,689.63
Total 4023 · State of Illinois DHS			38,080.13
4020 · GRANTS AND REIMBURSEMENTS - Other			
04/04/2023	CUPHD	CUPHD EH Grant 2022 11	2,075.98
Total 4020 · GRANTS AND REIMBURSEMENTS - Other			2,075.98
Total 4020 · GRANTS AND REIMBURSEMENTS			40,156.11
4035 · DONATIONS AND GIFTS			
4038 · Angel Donor - Paypal			
03/21/2023	Chelsey Clark	Recurring Donation	25.00
03/21/2023	Aman Aulakh	Recurring Donation	100.00
03/21/2023	Brian Dunn	Recurring Donation	5.00
03/21/2023	Lauren Quinn	Recurring Donation	10.00
03/21/2023	Tom Ackerman	Recurring Donation	40.00
03/21/2023	Robert Burger	Recurring Donation	40.00
03/21/2023	Michael Feltes	Recurring Donation	10.00
03/21/2023	Peter Christensen	Recurring Donation	100.00
03/21/2023	Susan Hopkins	Recurring Donation	100.00
03/21/2023	Megan Kuhlenschmidt	Recurring Donation	10.00
03/21/2023	Michael Folk	Recurring Donation	500.00
03/21/2023	Jennifer Roth	Recurring Donation	25.00
03/21/2023	Stacey Robinson	Recurring Donation	20.00
03/21/2023	Jon Hoekstra	Recurring Donation	4.00
03/21/2023	Katherine Mayer	Recurring Donation	50.00
03/21/2023	PAYPAL	Paypal Fees	-37.39
Total 4038 · Angel Donor - Paypal			1,001.61
4039 · Angel Donor - Cash and Checks			
03/06/2023	ANON - Whitney Street	Recurring Donation Angel Donor	100.00
03/17/2023	Sunrise Charitable Founda...	CU Sunrise Rotary Bucket Bucks Donation	200.00
03/17/2023	The United Way of Champ...	Heather Sheahan \$260 total Final payout	144.14
04/04/2023	ANON - Whitney Street	Recurring Angel Donation	100.00
Total 4039 · Angel Donor - Cash and Checks			544.14
Total 4035 · DONATIONS AND GIFTS			1,545.75
4050 · EARNED AND OTHER INCOME			
4040 · Misc Income			
03/06/2023	TOIRMA	TOIRMA Dividend	680.00
03/06/2023	TOIRMA	TOIRMA Dividend	680.00
Total 4040 · Misc Income			1,360.00

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Cash Basis

Cunningham Township
Bills and Payroll
March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
4041 · Interest Income			
03/31/2023	BUSEY BANK	Interest Income	1.26
03/31/2023	BUSEY BANK	Interest Income	1.26
03/31/2023	BUSEY BANK	Interest Income	405.44
03/31/2023	BUSEY BANK	Interest Income	405.44
Total 4041 · Interest Income			813.40
Total 4050 · EARNED AND OTHER INCOME			2,173.40
Total Income			50,940.85
Gross Profit			50,940.85
Expense			
6000 · PERSONNEL			
6009 · PAYROLL EXPENSES			
03/16/2023	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
03/16/2023	QuickBooks Payroll Service	Fee for 14 direct deposit(s) at \$1.75 each	24.50
03/16/2023	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00
03/21/2023	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.75 each	1.75
03/30/2023	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
03/30/2023	QuickBooks Payroll Service	Fee for 13 direct deposit(s) at \$1.75 each	22.75
03/30/2023	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00
Total 6009 · PAYROLL EXPENSES			73.50
6010 · SUPERVISOR'S SALARY			
03/17/2023	DANIELLE L. CHYNOWE...	Direct Deposit	2,695.00
03/31/2023	DANIELLE L. CHYNOWE...	Direct Deposit	2,695.00
Total 6010 · SUPERVISOR'S SALARY			5,390.00
6011 · ASSESSOR'S SALARY			
03/17/2023	Ivana Owona	Direct Deposit	2,695.00
03/31/2023	Ivana Owona	Direct Deposit	2,695.00
Total 6011 · ASSESSOR'S SALARY			5,390.00
6012 · CLERK'S SALARY			
03/17/2023	PHYLLIS D CLARK	Direct Deposit	144.46
03/31/2023	PHYLLIS D CLARK	Direct Deposit	144.46
Total 6012 · CLERK'S SALARY			288.92
6013 · SALARIES - OTHERS			
03/17/2023	Nicole Philyaw	Direct Deposit	1,782.51
03/17/2023	Nicole Philyaw	Direct Deposit	217.49
03/17/2023	Destiny Coffey	Direct Deposit	1,201.20
03/17/2023	Destiny Coffey	Direct Deposit	153.00
03/17/2023	Destiny Coffey	Direct Deposit	0.00
03/17/2023	Destiny Coffey	Direct Deposit	0.00
03/17/2023	Destiny Coffey	Direct Deposit	0.00
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	753.09
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	126.82
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	97.55
03/17/2023	Ioline Regibeau	Direct Deposit	930.75
03/17/2023	Ioline Regibeau	Direct Deposit	153.00
03/17/2023	Ioline Regibeau	Direct Deposit	0.00
03/17/2023	Ioline Regibeau	Direct Deposit	119.00
03/17/2023	Ioline Regibeau	Direct Deposit	0.00
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	1,685.56
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	200.10
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	114.34
03/17/2023	Jenny Goodwine	Direct Deposit	828.00
03/17/2023	Jenny Goodwine	Direct Deposit	147.20
03/17/2023	Jenny Goodwine	Direct Deposit	36.80
03/17/2023	Jessica Black	Direct Deposit	608.70
03/17/2023	Jessica Black	Direct Deposit	0.00
03/17/2023	Jessica Black	Direct Deposit	54.00
03/17/2023	Jessica Black	Direct Deposit	54.00

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04/05/23

Cash Basis

Cunningham Township

Bills and Payroll

March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
03/17/2023	Jessica Black	Direct Deposit	0.00
03/17/2023	LILYIA GARCIA	Direct Deposit	1,158.79
03/17/2023	LILYIA GARCIA	Direct Deposit	154.94
03/17/2023	LILYIA GARCIA	Direct Deposit	32.28
03/17/2023	LILYIA GARCIA	Direct Deposit	19.37
03/17/2023	SHAYA . ROBINSON	Direct Deposit	1,014.70
03/17/2023	SHAYA . ROBINSON	Direct Deposit	155.86
03/17/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/17/2023	SHAYA . ROBINSON	Direct Deposit	194.82
03/17/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/17/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/17/2023	JEN STRAUB	Direct Deposit	646.76
03/17/2023	JEN STRAUB	Direct Deposit	97.55
03/17/2023	JEN STRAUB	Direct Deposit	97.55
03/17/2023	MARTEL MILLER	Direct Deposit	1,153.04
03/17/2023	MARTEL MILLER	Direct Deposit	136.57
03/17/2023	MARTEL MILLER	Direct Deposit	78.04
03/17/2023	KYLE PATTERSON	Direct Deposit	875.92
03/17/2023	KYLE PATTERSON	Direct Deposit	31.65
03/17/2023	KYLE PATTERSON	Direct Deposit	158.24
03/17/2023	KYLE PATTERSON	Direct Deposit	97.91
03/17/2023	KYLE PATTERSON	Direct Deposit	49.45
03/17/2023	Jada Harris	Direct Deposit	1,540.00
03/17/2023	Norma K Rosson	Direct Deposit	868.75
03/17/2023	WAYNE T WILLIAMS	Direct Deposit	200.00
03/17/2023	William Harris	Direct Deposit	1,400.00
03/17/2023	Melissa Stone		49.75
03/22/2023	Jessica Black	Direct Deposit	0.00
03/22/2023	Jessica Black	Direct Deposit	0.00
03/22/2023	Jessica Black	Direct Deposit	24.30
03/22/2023	Jessica Black	Direct Deposit	48.90
03/22/2023	Jessica Black	Direct Deposit	0.00
03/31/2023	Nicole Philyaw	Direct Deposit	2,000.00
03/31/2023	Destiny Coffey	Direct Deposit	1,287.00
03/31/2023	Destiny Coffey	Direct Deposit	0.00
03/31/2023	Destiny Coffey	Direct Deposit	0.00
03/31/2023	Destiny Coffey	Direct Deposit	72.00
03/31/2023	Destiny Coffey	Direct Deposit	0.00
03/31/2023	ELIZABETH PERRACHIO...	Direct Deposit	1,010.29
03/31/2023	ELIZABETH PERRACHIO...	Direct Deposit	97.55
03/31/2023	Ioline Regibeau	Direct Deposit	1,069.02
03/31/2023	Ioline Regibeau	Direct Deposit	127.50
03/31/2023	Ioline Regibeau	Direct Deposit	0.00
03/31/2023	Ioline Regibeau	Direct Deposit	0.00
03/31/2023	Ioline Regibeau	Direct Deposit	0.00
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	1,750.71
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	249.29
03/31/2023	Jenny Goodwine	Direct Deposit	1,019.36
03/31/2023	LILYIA GARCIA	Direct Deposit	1,303.01
03/31/2023	LILYIA GARCIA	Direct Deposit	28.79
03/31/2023	LILYIA GARCIA	Direct Deposit	33.58
03/31/2023	Melissa Stone		38.00
03/31/2023	SHAYA . ROBINSON	Direct Deposit	1,228.94
03/31/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/31/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/31/2023	SHAYA . ROBINSON	Direct Deposit	136.44
03/31/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/31/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/31/2023	JEN STRAUB	Direct Deposit	663.34
03/31/2023	JEN STRAUB	Direct Deposit	97.55
03/31/2023	JEN STRAUB	Direct Deposit	195.10
03/31/2023	MARTEL MILLER	Direct Deposit	1,463.58
03/31/2023	KYLE PATTERSON	Direct Deposit	1,165.70
03/31/2023	KYLE PATTERSON	Direct Deposit	33.96
03/31/2023	KYLE PATTERSON	Direct Deposit	95.93
03/31/2023	Jada Harris	Direct Deposit	1,540.00
03/31/2023	Norma K Rosson	Direct Deposit	243.75
03/31/2023	WAYNE T WILLIAMS	Direct Deposit	200.00

10:14 AM

04/05/23

Cash Basis

Cunningham Township
Bills and Payroll
March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
03/31/2023	William Harris	Direct Deposit	1,400.00
	Total 6013 · SALARIES - OTHERS		38,098.64
	6040 · HEALTH INSURANCE		
03/15/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.66
03/15/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.67
03/15/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.67
03/17/2023	DANIELLE L. CHYNOWE...	Direct Deposit	721.88
03/17/2023	Nicole Philyaw	Direct Deposit	590.63
03/17/2023	Destiny Coffey	Direct Deposit	0.00
03/17/2023	Ioline Regibeau	Direct Deposit	303.79
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	328.90
03/17/2023	LILYIA GARCIA	Direct Deposit	303.79
03/17/2023	SHAYA . ROBINSON	Direct Deposit	367.33
03/17/2023	MARTEL MILLER	Direct Deposit	850.25
03/17/2023	MARTEL MILLER	Direct Deposit	0.00
03/17/2023	KYLE PATTERSON	Direct Deposit	551.23
03/31/2023	DANIELLE L. CHYNOWE...	Direct Deposit	0.00
03/31/2023	Nicole Philyaw	Direct Deposit	0.00
03/31/2023	Destiny Coffey	Direct Deposit	0.00
03/31/2023	Ioline Regibeau	Direct Deposit	0.00
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	0.00
03/31/2023	LILYIA GARCIA	Direct Deposit	0.00
03/31/2023	SHAYA . ROBINSON	Direct Deposit	0.00
03/31/2023	MARTEL MILLER	Direct Deposit	0.00
03/31/2023	MARTEL MILLER	Direct Deposit	0.00
03/31/2023	KYLE PATTERSON	Direct Deposit	0.00
03/31/2023	Jada Harris	Direct Deposit	302.58
04/01/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.66
04/01/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.67
04/01/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.67
	Total 6040 · HEALTH INSURANCE		4,450.38
	6050 · IMRF		
03/06/2023	IMRF	To adjust for rounding	-0.03
03/17/2023	DANIELLE L. CHYNOWE...	Direct Deposit	23.45
03/17/2023	Nicole Philyaw	Direct Deposit	17.40
03/17/2023	Destiny Coffey	Direct Deposit	11.78
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	8.50
03/17/2023	Ioline Regibeau	Direct Deposit	10.46
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	17.40
03/17/2023	Jenny Goodwine	Direct Deposit	8.80
03/17/2023	Jessica Black	Direct Deposit	6.24
03/17/2023	LILYIA GARCIA	Direct Deposit	11.88
03/17/2023	SHAYA . ROBINSON	Direct Deposit	11.88
03/17/2023	JEN STRAUB	Direct Deposit	7.32
03/17/2023	MARTEL MILLER	Direct Deposit	11.90
03/17/2023	KYLE PATTERSON	Direct Deposit	10.55
03/17/2023	Ivana Owona	Direct Deposit	23.45
03/17/2023	Jada Harris	Direct Deposit	13.40
03/22/2023	Jessica Black	Direct Deposit	0.64
03/31/2023	DANIELLE L. CHYNOWE...	Direct Deposit	23.45
03/31/2023	Nicole Philyaw	Direct Deposit	17.40
03/31/2023	Destiny Coffey	Direct Deposit	11.82
03/31/2023	ELIZABETH PERRACHIO...	Direct Deposit	9.64
03/31/2023	Ioline Regibeau	Direct Deposit	10.41
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	17.40
03/31/2023	Jenny Goodwine	Direct Deposit	8.87
03/31/2023	LILYIA GARCIA	Direct Deposit	11.88
03/31/2023	SHAYA . ROBINSON	Direct Deposit	11.88
03/31/2023	JEN STRAUB	Direct Deposit	8.32
03/31/2023	MARTEL MILLER	Direct Deposit	12.73
03/31/2023	KYLE PATTERSON	Direct Deposit	11.27
03/31/2023	Ivana Owona	Direct Deposit	23.45
03/31/2023	Jada Harris	Direct Deposit	13.40

10:14 AM

04/05/23

Cash Basis

Cunningham Township

Bills and Payroll

March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
	Total 6050 - IMRF		386.94
	6060 - FICA		
03/17/2023	DANIELLE L. CHYNOWE...	Direct Deposit	160.11
03/17/2023	DANIELLE L. CHYNOWE...	Direct Deposit	37.45
03/17/2023	Nicole Philyaw	Direct Deposit	120.77
03/17/2023	Nicole Philyaw	Direct Deposit	28.25
03/17/2023	PHYLLIS D CLARK	Direct Deposit	8.96
03/17/2023	PHYLLIS D CLARK	Direct Deposit	2.10
03/17/2023	Anna Hough	Direct Deposit	15.50
03/17/2023	Anna Hough	Direct Deposit	3.62
03/17/2023	Brittany Tuten	Direct Deposit	15.50
03/17/2023	Brittany Tuten	Direct Deposit	3.63
03/17/2023	Destiny Coffey	Direct Deposit	83.12
03/17/2023	Destiny Coffey	Direct Deposit	19.44
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	60.60
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	14.17
03/17/2023	Ioline Regibeau	Direct Deposit	69.13
03/17/2023	Ioline Regibeau	Direct Deposit	16.17
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	120.77
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	28.25
03/17/2023	Jenny Goodwine	Direct Deposit	62.75
03/17/2023	Jenny Goodwine	Direct Deposit	14.68
03/17/2023	Jessica Black	Direct Deposit	44.43
03/17/2023	Jessica Black	Direct Deposit	10.39
03/17/2023	LILYIA GARCIA	Direct Deposit	83.10
03/17/2023	LILYIA GARCIA	Direct Deposit	19.43
03/17/2023	Nia Welch	Direct Deposit	15.50
03/17/2023	Nia Welch	Direct Deposit	3.62
03/17/2023	SHAYA . ROBINSON	Direct Deposit	82.19
03/17/2023	SHAYA . ROBINSON	Direct Deposit	19.22
03/17/2023	JEN STRAUB	Direct Deposit	52.19
03/17/2023	JEN STRAUB	Direct Deposit	12.21
03/17/2023	MARTEL MILLER	Direct Deposit	84.80
03/17/2023	MARTEL MILLER	Direct Deposit	19.84
03/17/2023	KYLE PATTERSON	Direct Deposit	71.28
03/17/2023	KYLE PATTERSON	Direct Deposit	16.67
03/17/2023	Ivana Owona	Direct Deposit	163.99
03/17/2023	Ivana Owona	Direct Deposit	38.35
03/17/2023	Jada Harris	Direct Deposit	95.48
03/17/2023	Jada Harris	Direct Deposit	22.33
03/17/2023	Norma K Rosson	Direct Deposit	53.87
03/17/2023	Norma K Rosson	Direct Deposit	12.59
03/17/2023	WAYNE T WILLIAMS	Direct Deposit	3.36
03/17/2023	WAYNE T WILLIAMS	Direct Deposit	0.79
03/17/2023	William Harris	Direct Deposit	86.80
03/17/2023	William Harris	Direct Deposit	20.30
03/17/2023	Melissa Stone		3.08
03/17/2023	Melissa Stone		0.72
03/22/2023	Jessica Black	Direct Deposit	4.54
03/22/2023	Jessica Black	Direct Deposit	1.06
03/31/2023	DANIELLE L. CHYNOWE...	Direct Deposit	163.22
03/31/2023	DANIELLE L. CHYNOWE...	Direct Deposit	38.17
03/31/2023	Nicole Philyaw	Direct Deposit	121.94
03/31/2023	Nicole Philyaw	Direct Deposit	28.51
03/31/2023	PHYLLIS D CLARK	Direct Deposit	8.96
03/31/2023	PHYLLIS D CLARK	Direct Deposit	2.09
03/31/2023	Anna Hough	Direct Deposit	15.50
03/31/2023	Anna Hough	Direct Deposit	3.63
03/31/2023	Brittany Tuten	Direct Deposit	15.50
03/31/2023	Brittany Tuten	Direct Deposit	3.62
03/31/2023	Destiny Coffey	Direct Deposit	84.26
03/31/2023	Destiny Coffey	Direct Deposit	19.71
03/31/2023	ELIZABETH PERRACHIO...	Direct Deposit	68.69
03/31/2023	ELIZABETH PERRACHIO...	Direct Deposit	16.07
03/31/2023	Ioline Regibeau	Direct Deposit	69.59
03/31/2023	Ioline Regibeau	Direct Deposit	16.27
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	121.94

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Cash Basis

Cunningham Township
Bills and Payroll
March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	28.51
03/31/2023	Jenny Goodwine	Direct Deposit	63.20
03/31/2023	Jenny Goodwine	Direct Deposit	14.78
03/31/2023	LILYIA GARCIA	Direct Deposit	83.11
03/31/2023	LILYIA GARCIA	Direct Deposit	19.44
03/31/2023	Melissa Stone		2.36
03/31/2023	Melissa Stone		0.55
03/31/2023	Nia Welch	Direct Deposit	15.50
03/31/2023	Nia Welch	Direct Deposit	3.63
03/31/2023	SHAYA . ROBINSON	Direct Deposit	83.37
03/31/2023	SHAYA . ROBINSON	Direct Deposit	19.50
03/31/2023	JEN STRAUB	Direct Deposit	59.27
03/31/2023	JEN STRAUB	Direct Deposit	13.86
03/31/2023	MARTEL MILLER	Direct Deposit	90.74
03/31/2023	MARTEL MILLER	Direct Deposit	21.22
03/31/2023	KYLE PATTERSON	Direct Deposit	80.33
03/31/2023	KYLE PATTERSON	Direct Deposit	18.79
03/31/2023	Ivana Owona	Direct Deposit	163.99
03/31/2023	Ivana Owona	Direct Deposit	38.35
03/31/2023	Jada Harris	Direct Deposit	95.48
03/31/2023	Jada Harris	Direct Deposit	22.33
03/31/2023	Norma K Rosson	Direct Deposit	15.11
03/31/2023	Norma K Rosson	Direct Deposit	3.54
03/31/2023	WAYNE T WILLIAMS	Direct Deposit	4.52
03/31/2023	WAYNE T WILLIAMS	Direct Deposit	1.06
03/31/2023	William Harris	Direct Deposit	86.80
03/31/2023	William Harris	Direct Deposit	20.30
Total 6060 · FICA			3,794.41
6070 · UNEMPLOYMENT COMP INS			
03/17/2023	Nicole Philyaw	Direct Deposit	16.55
03/17/2023	Anna Hough	Direct Deposit	2.13
03/17/2023	Brittany Tuten	Direct Deposit	2.12
03/17/2023	Destiny Coffey	Direct Deposit	11.40
03/17/2023	ELIZABETH PERRACHIO...	Direct Deposit	8.31
03/17/2023	Ioline Regibeau	Direct Deposit	9.48
03/17/2023	JAZMINE HERNANDEZ	Direct Deposit	16.55
03/17/2023	Jenny Goodwine	Direct Deposit	8.60
03/17/2023	Jessica Black	Direct Deposit	6.09
03/17/2023	LILYIA GARCIA	Direct Deposit	11.39
03/17/2023	Nia Welch	Direct Deposit	2.12
03/17/2023	SHAYA . ROBINSON	Direct Deposit	11.27
03/17/2023	JEN STRAUB	Direct Deposit	7.16
03/17/2023	MARTEL MILLER	Direct Deposit	11.62
03/17/2023	KYLE PATTERSON	Direct Deposit	9.77
03/17/2023	Ivana Owona	Direct Deposit	0.00
03/17/2023	Jada Harris	Direct Deposit	13.09
03/17/2023	Norma K Rosson	Direct Deposit	7.38
03/17/2023	William Harris	Direct Deposit	11.90
03/17/2023	Melissa Stone		0.42
03/22/2023	Jessica Black	Direct Deposit	0.62
03/31/2023	Nicole Philyaw	Direct Deposit	13.46
03/31/2023	Anna Hough	Direct Deposit	2.12
03/31/2023	Brittany Tuten	Direct Deposit	2.13
03/31/2023	Destiny Coffey	Direct Deposit	11.55
03/31/2023	ELIZABETH PERRACHIO...	Direct Deposit	9.41
03/31/2023	Ioline Regibeau	Direct Deposit	9.54
03/31/2023	JAZMINE HERNANDEZ	Direct Deposit	13.46
03/31/2023	Jenny Goodwine	Direct Deposit	8.67
03/31/2023	LILYIA GARCIA	Direct Deposit	11.39
03/31/2023	Melissa Stone		0.32
03/31/2023	Nia Welch	Direct Deposit	2.13
03/31/2023	SHAYA . ROBINSON	Direct Deposit	11.43
03/31/2023	JEN STRAUB	Direct Deposit	8.12
03/31/2023	MARTEL MILLER	Direct Deposit	12.44
03/31/2023	KYLE PATTERSON	Direct Deposit	11.01
03/31/2023	Ivana Owona	Direct Deposit	0.00
03/31/2023	Jada Harris	Direct Deposit	13.09

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Cunningham Township

Bills and Payroll

March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
03/31/2023	Norma K Rosson	Direct Deposit	2.08
03/31/2023	William Harris	Direct Deposit	11.90
Total 6070 · UNEMPLOYMENT COMP INS			322.22
Total 6000 · PERSONNEL			58,195.01
6100 · ADMINISTRATION			
6230 · Dues and Subscriptions			
03/09/2023	Costco	Annual Membership Dues	30.00
03/09/2023	Costco	Annual Membership Dues	30.00
04/02/2023	GOOGLE	Gsuite	100.80
04/03/2023	TOWNSHIP SUPERVISO...	TOI Illinois Division Membership	40.00
Total 6230 · Dues and Subscriptions			200.80
6240 · Computer Service/Software			
03/07/2023	MICRO SYSTEMS INT	Monthly Support February	100.00
03/07/2023	MICRO SYSTEMS INT	Monthly Support February	100.00
03/17/2023	JRM Consulting	Web hosting 3/15/23 - 3/14/24	350.00
03/21/2023	JRM Consulting	AIMS Cloud Database 2/1/23 - 1/31/24	1,200.00
03/21/2023	JRM Consulting	IMS Annual Licensing & Maintenance X 5	6,250.00
03/21/2023	JRM Consulting	Antivirus/Malware Remote Access (11)	1,980.00
03/21/2023	JRM Consulting	AIMS Web Inquiry	1,500.00
03/24/2023	Canva	Canva Annual Subscription	60.00
03/24/2023	Canva	Canva Annual Subscription	59.99
03/24/2023	Mailchimp	Email Platform Subscription	16.78
03/24/2023	Mailchimp	Email Platform Subscription	16.79
03/28/2023	Google Domains	ctso.info purchase	22.00
04/03/2023	MICRO SYSTEMS INT	Monthly Support March	100.00
04/03/2023	MICRO SYSTEMS INT	Monthly Support March	100.00
Total 6240 · Computer Service/Software			11,855.56
6283 · Janitorial			
03/06/2023	FAUST, VERITY	Cleaning service Feb + 1	250.00
03/06/2023	FAUST, VERITY	Cleaning service Feb + 1	250.00
03/06/2023	FAUST, VERITY	Cleaning service Feb + 1	500.00
Total 6283 · Janitorial			1,000.00
6310 · Supplies			
03/08/2023	Amazon	Office Supplies	203.94
03/08/2023	Amazon	Office Supplies	74.87
03/09/2023	Amazon	Office Supplies	22.99
03/09/2023	Chemical Maintenance Inc	Office Supplies	34.34
03/11/2023	Amazon	Office Supplies	66.94
03/13/2023	Amazon	Office Supplies	4.99
03/15/2023	DOLLAR TREE	Family Housing Supplies	28.75
03/20/2023	Amazon	Office Supplies	34.87
03/22/2023	Amazon	Emergency Housing Supplies	28.02
03/23/2023	WALMART	Office Supplies	12.16
03/23/2023	WALMART	Office Supplies	30.85
03/23/2023	WALMART	Office Supplies	76.00
03/24/2023	DOLLAR TREE	Family Housing Supplies	15.00
03/28/2023	SAMS CLUB #8197	Office Supplies	130.90
04/02/2023	Amazon	Office Supplies	42.36
04/03/2023	MICRO SYSTEMS INT	Office Supplies	19.00
Total 6310 · Supplies			825.98
6340 · Postage			
04/03/2023	BREAKER PRESS CO., I...	Shipping	28.00
Total 6340 · Postage			28.00
6350 · Printing			
03/06/2023	Watts Copy Systems	Printing charges	24.23
03/06/2023	Watts Copy Systems	Printing charges	24.22
04/03/2023	Watts Copy Systems	Printing charges	22.34
04/03/2023	Watts Copy Systems	Printing charges	22.34

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Bills and Payroll

March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
04/03/2023	MINUTEMAN PRESS	Name Tags	18.31
04/03/2023	BREAKER PRESS CO., I...	Business Cards	45.00
04/03/2023	BREAKER PRESS CO., I...	Banner	215.00
Total 6350 · Printing			371.44
6411 · Equipment Purchase (< \$5,000)			
03/06/2023	Watts Copy Systems	Copier lease	43.73
03/06/2023	Watts Copy Systems	Copier lease	43.72
03/16/2023	MICRO SYSTEMS INT	Computer 125	775.00
03/20/2023	Champaign County REST...	Refrigerator Family Housing Unit	225.00
04/03/2023	Watts Copy Systems	Copier lease	43.73
04/03/2023	Watts Copy Systems	Copier lease	43.72
Total 6411 · Equipment Purchase (< \$5,000)			1,174.90
6429 · Property Acquisition/Rent			
03/21/2023	CITY OF URBANA	Wood St Property lease 2023-2024	1.00
Total 6429 · Property Acquisition/Rent			1.00
6430 · Utilities			
03/10/2023	U-C SANITARY DISTRICT	205 W Green 6219688	27.67
03/10/2023	U-C SANITARY DISTRICT	205 W Green 6219688	27.67
03/10/2023	U-C SANITARY DISTRICT	206 E California 6222271	561.54
03/10/2023	U-C SANITARY DISTRICT	208 E California 6222272	101.32
03/21/2023	IL AMERICAN WATER CO	CTSO Jan 27 - Feb 23	22.22
03/21/2023	IL AMERICAN WATER CO	CTSO Jan 27 - Feb 23	22.22
03/22/2023	GFL Environmental	Trash service California properties	75.60
03/27/2023	AMEREN ILLINOIS	205 W Green	284.93
03/27/2023	AMEREN ILLINOIS	205 W Green	284.92
03/27/2023	AMEREN ILLINOIS	206 E California #1	257.22
03/27/2023	AMEREN ILLINOIS	206 E California #2	275.70
03/27/2023	AMEREN ILLINOIS	206 E California #3	194.82
03/27/2023	AMEREN ILLINOIS	206 E California #4	240.10
03/27/2023	AMEREN ILLINOIS	208 E California #2	255.31
03/27/2023	AMEREN ILLINOIS	208 E California #4	211.75
03/27/2023	IL AMERICAN WATER CO	206 E California #1	59.47
03/27/2023	IL AMERICAN WATER CO	206 E California #2	89.16
03/27/2023	IL AMERICAN WATER CO	206 E California #3	42.72
03/27/2023	IL AMERICAN WATER CO	206 E California #4	81.55
03/27/2023	IL AMERICAN WATER CO	208 E California #1	31.30
03/27/2023	IL AMERICAN WATER CO	208 E California #2	27.50
03/27/2023	IL AMERICAN WATER CO	208 E California #3	33.57
03/27/2023	IL AMERICAN WATER CO	208 E California #4	24.44
03/31/2023	AMEREN ILLINOIS	208 E California #1	178.63
03/31/2023	AMEREN ILLINOIS	208 E California #3	171.02
Total 6430 · Utilities			3,582.35
6440 · Telephone and Internet			
03/06/2023	TING	Case manager phone	20.48
03/06/2023	OOMA INC	Phone Service	127.42
03/06/2023	OOMA INC	Phone Service	127.42
03/06/2023	OOMA INC	Phone Service	127.42
03/16/2023	I3 Broadband	Inv 2735989	82.47
03/16/2023	I3 Broadband	Inv 2735989	82.47
04/01/2023	VOLO	Internet	59.95
04/02/2023	Fax.Plus	Fax Service	17.99
04/03/2023	OOMA INC	Phone Service	127.42
04/03/2023	OOMA INC	Phone Service	127.42
04/03/2023	OOMA INC	Phone Service	127.42
Total 6440 · Telephone and Internet			1,027.88
6522 · Misc Expenses			
03/07/2023	Hinckley Springs	Water Cooler	21.90
03/07/2023	Hinckley Springs	Water Cooler	21.90
04/03/2023	Hinckley Springs	Water Cooler	23.75
04/03/2023	Hinckley Springs	Water Cooler	23.75

Cunningham Township

Bills and Payroll

March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
04/04/2023	CASH	Petty Cash on hand	200.00
	Total 6522 · Misc Expenses		291.30
	Total 6100 · ADMINISTRATION		20,359.21
	6110 · Training		
03/07/2023	LILYIA GARCIA.	Reimburse Continuing Ed class	15.00
03/21/2023	IOLINE REGIBEAU.	Reimburse for ASL Class	25.00
03/31/2023	MARRIOTT	IPAI Annual Conference Normal IL - Jada	1,022.16
04/03/2023	IVANA OWONA.	Reimburse IPAI Conference Hotel	1,085.76
	Total 6110 · Training		2,147.92
	6210 · Legal		
03/21/2023	GROSSER, FREDERIC - ...	ProService- Base Hours 2023 Feb	675.00
03/21/2023	GROSSER, FREDERIC - ...	ProService- Base Hours 2023 Feb	675.00
	Total 6210 · Legal		1,350.00
	6215 · Admin Services		
03/06/2023	Built for Teams	Time-keeping software	40.00
03/10/2023	Dropbox Sign - hellosign	signature software	20.00
03/18/2023	MSFT	MSFT 365	22.71
03/18/2023	MSFT	MSFT 365	22.71
03/18/2023	MSFT	MSFT 365	22.71
03/18/2023	MSFT	MSFT 365	70.74
03/18/2023	MSFT	MSFT 365	70.74
04/03/2023	INTUIT	Quickbooks Time	10.00
04/03/2023	INTUIT	Quickbooks Time	114.00
	Total 6215 · Admin Services		393.61
	6421 · Bldg Repairs/Maintenance		
03/06/2023	AMERICAN PEST CONT...	Pest Control Service Mar	15.00
03/06/2023	AMERICAN PEST CONT...	Pest Control Service Mar	15.00
03/09/2023	JEFF TRAINOR	Grounds maintenance	37.50
03/09/2023	JEFF TRAINOR	Reimburse ice melt	20.00
03/16/2023	Ring	Monthly Ring Subs for EH	3.99
03/21/2023	AMERICAN PEST CONT...	Pest Control Service Quarterly 206 CA	90.00
03/21/2023	AMERICAN PEST CONT...	Pest Control Service Quarterly 208 CA	90.00
04/03/2023	JEFF TRAINOR	Grounds maintenance	25.00
04/03/2023	BRIAN GOODNIGHT	Family Housing apartment inspections & repairs	216.81
04/03/2023	BRIAN GOODNIGHT	Reimburse supplies	6.53
	Total 6421 · Bldg Repairs/Maintenance		519.83
	6700 · PROGRAMS		
	6795 · Intern/Volunteer Program		
03/17/2023	Anna Hough	Direct Deposit	250.00
03/17/2023	Brittany Tuten	Direct Deposit	250.00
03/17/2023	Nia Welch	Direct Deposit	250.00
03/31/2023	Anna Hough	Direct Deposit	250.00
03/31/2023	Brittany Tuten	Direct Deposit	250.00
03/31/2023	Nia Welch	Direct Deposit	250.00
	Total 6795 · Intern/Volunteer Program		1,500.00
	6797 · Event Expenses		
03/06/2023	Gordon Food Service	Participant Supplies	28.27
03/07/2023	ROBINSON, SHAYA	Reimburse Staff Appreciation breakfast	26.36
03/10/2023	BALDAROTTAS	Staff Appreciation Lunch	275.40
03/10/2023	BALDAROTTAS	Staff Appreciation Lunch	22.00
	Total 6797 · Event Expenses		352.03
	6798 · Other Grants		
03/21/2023	SOLA GRATIA FARMS	Reimburse Munro & Barkley Wages Feb	644.24
	Total 6798 · Other Grants		644.24

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Cunningham Township
Bills and Payroll
March 4 through April 4, 2023

Date	Name	Memo	Paid Amount
	Total 6700 · PROGRAMS		2,496.27
	Total Expense		85,461.85
	Net Ordinary Income		-34,521.00
	Net Income		-34,521.00

Cash Basis

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Cash Basis

Cunningham Township
General Assistance Personal Allowances
March 4 through April 4, 2023

Date	Memo	Paid Amount
	6726 · Housing Allow. (GA) Vendor Pay	
03/28/2023	Housing First JH Apr	119.95
03/28/2023	Housing First RR May	79.00
03/28/2023	Housing First SB Apr	98.00
03/28/2023	Housing First AT Apr	106.00
03/28/2023	Housing First BS Apr	94.00
03/28/2023	Housing First GS Apr	106.00
03/28/2023	Housing First EB Apr	106.00
03/28/2023	Housing First VA Apr	92.00
03/28/2023	Housing First DH Apr	92.00
03/28/2023	Housing First WT Apr	106.00
03/28/2023	Housing First TS Apr	106.00
03/28/2023	Housing First FW Apr	92.00
03/28/2023	Housing First MZ Apr	88.00
03/28/2023	Housing First JP Apr	79.00
03/28/2023	Back Rent JP	40.00
03/28/2023	Housing First RR April	79.00
	Total 6726 · Housing Allow. (GA) Vendor Pay	1,482.95
	Total 6700 · PROGRAMS	19,705.45
	Total Expense	19,705.45
	Net Ordinary Income	-19,705.45
	Net Income	-19,705.45

Cunningham Township
Additional Assistance
March 4 through April 4, 2023

Date	Name	Paid Amount
Ordinary Income/Expense		
Expense		
6700 · PROGRAMS		
6729 · Transportation Assistance		
04/03/2023	MTD	60.00
04/03/2023	MTD	60.00
Total 6729 · Transportation Assistance		120.00
6732 · Rental Assistance (RA)		
03/10/2023	ASPEN COURT	318.00
04/01/2023	JONES PROPERTY MANAGEMENT LLC	850.00
04/01/2023	URBANA ESTATES	775.00
Total 6732 · Rental Assistance (RA)		1,943.00
6734 · Rapid Rehousing - ESG		
03/28/2023	URBANA ESTATES	500.00
Total 6734 · Rapid Rehousing - ESG		500.00
6735 · Emergency Housing - ESG		
03/10/2023	MOTEL 6 - URBANA	385.00
03/10/2023	MOTEL 6 - URBANA	385.00
03/11/2023	Amazon	13.85
03/13/2023	Red Roof Inn	455.00
03/13/2023	Red Roof Inn	65.00
03/17/2023	MOTEL 6 - URBANA	385.00
03/17/2023	MOTEL 6 - URBANA	385.00
03/19/2023	Amazon	185.49
03/20/2023	Red Roof Inn	455.00
03/21/2023	CHANNING MURRAY FOUNDATION	780.00
03/21/2023	RODEWAY INN	1,395.00
03/21/2023	RODEWAY INN	1,395.00
03/21/2023	RODEWAY INN	1,395.00
03/21/2023	RODEWAY INN	1,395.00
03/22/2023	Amazon	30.02
03/22/2023	Amazon	87.03
03/24/2023	Amazon	146.38
03/24/2023	MOTEL 6 - URBANA	385.00
03/24/2023	MOTEL 6 - URBANA	385.00
03/24/2023	SOUTH POINT COMMONS, L.L.C	50.00
03/24/2023	Golfview Village Apartments	35.00
03/24/2023	CVS Pharmacy	50.61
03/28/2023	Red Roof Inn	455.00
03/29/2023	Bristol Place Residences	32.00
03/29/2023	WALMART	56.27
03/29/2023	WALMART	47.04
03/31/2023	MOTEL 6 - URBANA	385.00
03/31/2023	MOTEL 6 - URBANA	385.00
04/03/2023	Salt and Light	249.99
04/03/2023	Red Roof Inn	455.00
Total 6735 · Emergency Housing - ESG		12,308.68
6736 · Street Outreach - ESG		
03/07/2023	SAMS CLUB #8197	26.01
03/10/2023	Amazon	184.75
03/11/2023	Amazon	25.75
03/15/2023	SAMS CLUB #8197	22.00
03/19/2023	Amazon	272.35
03/22/2023	SAMS CLUB #8197	22.00
03/30/2023	SAMS CLUB #8197	28.01
Total 6736 · Street Outreach - ESG		580.87
6770 · Angel Donor Expenses		
03/06/2023	Salt and Light	247.52
03/10/2023	ASPEN COURT	204.00
03/21/2023	Salt and Light	198.33

10:11 AM
04/05/23
Cash Basis

Cunningham Township
Additional Assistance
March 4 through April 4, 2023

Date	Name	Paid Amount
03/21/2023	Salt and Light	72.58
04/03/2023	Salt and Light	226.83
	Total 6770 · Angel Donor Expenses	949.26
	6779 · UU Utility Expenses	
03/30/2023	IL AMERICAN WATER CO	600.00
	Total 6779 · UU Utility Expenses	600.00
	6798 · Other Grants	
03/21/2023	SOLA GRATIA FARMS	644.24
	Total 6798 · Other Grants	644.24
	Total 6700 · PROGRAMS	17,646.05
	Total Expense	17,646.05
	Net Ordinary Income	-17,646.05
	Net Income	-17,646.05



Cunningham Township
Danielle Chynoweth, Supervisor
205 WEST GREEN ST • URBANA, IL 61801
(217) 384-4144 • FAX: (217) 367-7063
WWW.CUNNINGHAMTOWNSHIP.ORG

Cunningham Township Supervisor's Memo April. 10, 2023

Town Bills Report

- Town fund = \$44,595.95
- General Assistance Fund = \$77,573.16
- TOTAL in expenditures = \$122,169.11

INCOME SUPPORT

General Assistance

A monthly grant for Urbana residents who are disabled or out of work, alongside support to seek/train for work or apply for federal disability payments (SSI)

- 61 current participants (down from 62 last month)
- 10 are homeless (up from 9 last month)
- 39 identify as male, 21 as females, and 1 non-binary
- 23 applications for General Assistance were submitted during the month of March (up from 20 last month)

Education and Employment Track

- 14 current participants
 - 10 participants are currently pursuing the employment track
 - 2 currently pursuing education
 - 2 medically exempt due to illness/injury
- CTSO staff met with representatives from the Odyssey Project and Parkland College's Support for Workforce Training (SWFT). Staff shared information and brainstormed ways participants could be supported in submitting applications to those respective programs. We are grateful for our partnership with the programs and are excited for what's to come!



Disability and Wellness Track

- 41 participants
- Social Security Help
 - 6 participants were awarded SSI in FY 23 so far. (12 participants were awarded SSI/SSDI in FY22.)
 - 17 participants have been helped to date with submitted applications, appeal assistance, GA case management and intensive SOAR case management since September 1, 2020.
 - 8 SSI/SSDI reconsiderations have been submitted.
 - 4 participants assisted with filing for a hearing in front of an administrative law judge and locating lawyers (if needed).
 - Phrasing in previous memos used *“locating lawyers for SSI appeal assistance.”* The new phrasing more accurately represents the assistance being provided.
- Our General Assistance caseworkers are constantly brainstorming ideas to support participants in getting the medical care they need. Having sufficient medical evidence of their diagnoses will support participants with beginning a disability claim or adding evidence to their existing disability claim.
- There will be a statewide Illinois SOAR cohort training scheduled during the month of May, which is sponsored by the Supporting Housing Providers Association (SHPA). Our SOAR case manager has been reaching out to other organizations to gauge interest in participating. As a result of the training, she hopes there will be more SOAR-trained caseworkers in our community and throughout the state.

Transportation Assistance

- 111 annual passes at \$60 (\$6,660) – since MTD began to charge bus fare again July 2021.
- 64 DASH passes, which are free for those with disabilities who qualify (saving Township \$3,840) – since MTD began to charge bus fare again July 2021.
- 3 month passes at \$20 (\$60) for participants to use while waiting for DASH.

HOUSING SUPPORT

Rental Assistance

Rental assistance for Urbana households behind on rent or homeless moving into housing.

- 3 households were supported with CTSO Rental Assistance for the month of March.
- We received 32 applications for rental assistance in the month of March (down from 38

last month).

- Cunningham Township is working to finalize a contract for ARPA funds to support expanded Rental Assistance. Such a contract will need to support staffing and direct assistance expenses to be able to have the capacity to manage the grant.
- **We budgeted \$125,000 in rental assistance this year and have spent \$115,559 or 92.4% as of April 4, 2023.**

Housing Advocacy

Housing advocacy for participants who are homeless or at risk of homelessness to access all available subsidized housing opportunities and move in.

Subsidized Housing Advocacy

- 472 participants representing 281 households received help applying to subsidized housing since our advocacy program began July 1, 2020.

129 households have moved in!

Housing First Program

- These are direct payments to subsidized housing providers to keep CTSO participants in their homes. Participants are offered this service who have trouble paying rent regularly and must agree to direct payments and case management.
- 16 participants received the Housing First benefit last month – All are current participants.

Housewarming Gifts

- Housewarming gifts are entirely funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light and Habitat for Humanity Restore.
- 65 homeless households have been assisted with the Township Housewarming, since the program began in February, 2021.
- 1 household received housewarming support through Angel Donor Funds last month.

Bridge to Home

A continuum of services for homeless residents in Champaign County.

Street Outreach

Services include food, transportation to services, weather appropriate clothing and engagement events.

- Members of the public are encouraged to call CTSO for wellness checks on residents who may be homeless.
- CTSO served 25 households with street outreach in the month of March. This is down from the 26 served in February of 2023.

Emergency Housing - Hotel

If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- Last month 8 households (14 individuals) were sheltered in a hotel.
- All community shelters remain full, for both men and women.
- STRIDES is reporting 15-20 residents actively on their waitlist with 5-8 showing up daily.
- All shelters are reporting problems accessing drivers licenses/ID for residents at Champaign DMV. Supervisor will escalate to Secretary of State.

Rapid Rehousing

CTSO provides housing stabilization and up to 12 months of rent for literally homeless individuals and families in Champaign County, referred by Centralized Intake for the Homeless.

- 1 household –had to be exited from the program due to noncompliance.
- 1 household – a mother with two young children moved into their new home in February.
- 1 household– a mother with two young children is preparing to move into their new home later this month.
- We still have capacity to house at least one more household in this grant cycle.

Emergency Housing for Urbana families

Emergency Housing for families with children in Urbana schools of Crisis Nursery or residents with disabilities who are referred from CU at Home.

- Total served: 66 households including 75 adults and 120 children (since July 2020)
- Last month: 8 households served. 1 new family entered into our emergency housing. There were no move outs in the month of March.
- Currently 18 Urbana children are being served
- We currently have 1 family on our waitlist actively unsheltered

Housing Case Management in Urbana Schools

USD 116 funds a CTSO Housing Case Manager who works in all schools to identify families that are homeless, housing insecure, or facing issues with rent and provide services.

- Total Referrals: 71 families (since program start 4/21/22)
- USD Referrals actively in CTSO shelter: 4 families including 12 children

UTILITY SUPPORT

Utility Support

Privately funded utility bill support for Urbana residents who face shut offs.

- Dozens were referred to RPC's LIHEAP & the COVID relief Water Assistance, as well as the Salvation Army.
- 1 households received utility assistance in the month of March - power shut offs are discontinued due to low temperatures.
- 196 households (\$75,043) served since program start Nov. 2020

Digital Inclusion Campaign

A campaign to supply low income Urbana residents with smartphones, computers, tablets, and internet access.

- Distributed to date (no change from last month)
 - #Total of benefits: 457
 - # Smart Phones and Lifeline service: 401
 - # Internet benefits: 18
 - # Laptops/tablets: 38
- CTSO now referring residents to Assurance Wireless -

OTHER TANGIBLE NEEDS SUPPORT

Angel Donor Funds

Township facilitates Neighbors Helping Neighbors through tax deductible [charitable donations](#) made to our Angel Donor Fund program. 100% of all donated funds support the

unmet needs of local residents and go directly to secure food, clothing, housing, power, transportation or other tangible needs on behalf of residents.

- Over the last several months, in addition to utility and transportation support, we were able to use Angel Donor funds to purchase walking canes, diapers, planners, coats, work clothes, food, a wheel chair rental and a space heater for our neighbors in need.
- Total Angel Donor funds received to date since December 21, 2018: \$264,271
- Total Angel Donor funds received this fiscal year since July 1, 2022: \$37,231

FOOD SUPPORT

Bucket Brigade Food Delivery Service

A collaboration with the Channing Murray Foundation, United Way, and The Hope Center to provide a free weekly food pantry delivery service to low-income residents in Urbana who are unable to access walk-in food pantries.

- Food delivery is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.
- Given that the additional \$92 of SNAP benefits provided during the COVID pandemic ended February 28, 2023, more people are experiencing food insecurity.
- **In the month of March, we served 107 households (up from 94 in Feb.)**
 - 51 households served by Hope Center
 - 53 homeless households received “hotel packs” from Channing Murray
 - 3 households served by Wesley Food pantry through RIDE United
 - In total, the Bucket Brigade serviced:
 - 120 adults
 - 55 children

sincerely,
Danielle Chynoweth
Cunningham Township Supervisor

CUNNINGHAM TOWN FUND 3RD QUARTER FINANCIAL REPORT

	Total Town Fund				Notes
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense					
Income					
4009 · TAXES					
4010 · Property Tax - Current Year	383,298.61	782,325.00	-399,026.39	49.0%	
4012 · PPRT - Personal Property Tax	31,935.43	24,000.00	7,935.43	133.06%	
Total 4009 · TAXES	415,234.04	806,325.00	-391,090.96	51.5%	
4035 · DONATIONS AND GIFTS					
4039 · Angel Donor - Cash and Checks	110.50				
Total 4035 · DONATIONS AND GIFTS	110.50				
4050 · EARNED AND OTHER INCOME					
4040 · Misc Income	740.00	1,500.00	-760.00	49.33%	
4041 · Interest Income	11,606.73	600.00	11,006.73	1,934.46%	Moved investment income
Total 4050 · EARNED AND OTHER INCOME	12,346.73	2,100.00	10,246.73	587.94%	
Total Income	427,691.27	808,425.00	-380,733.73	52.9%	
Expense					
6000 · PERSONNEL					
6009 · PAYROLL EXPENSES	337.75	636.00	-298.25	53.11%	
6010 · SUPERVISOR'S SALARY	53,380.00	69,550.00	-16,170.00	76.75%	
6011 · ASSESSOR'S SALARY	53,380.00	69,550.00	-16,170.00	76.75%	
6012 · CLERK'S SALARY	2,889.20	3,756.00	-866.80	76.92%	
6013 · SALARIES - OTHERS	162,139.13	212,000.00	-49,860.87	76.48%	
6014 · PERSONNEL- OTHER	20,020.00	20,000.00	20.00	100.1%	Assessor temp hires (same as Q2)
6020 · BOARD'S SALARY	3,675.00	4,900.00	-1,225.00	75.0%	
6040 · HEALTH INSURANCE	33,639.03	80,800.00	-47,160.97	41.63%	
6050 · IMRF	4,290.19	15,800.00	-11,509.81	27.15%	
6051 · IMRF Paydown	0.00	19,091.00	-19,091.00	0.0%	
6060 · FICA	22,225.38	12,961.00	9,264.38	171.48%	Miscategorization of IMRF
6070 · UNEMPLOYMENT COMP INS	544.37	800.00	-255.63	68.05%	
Total 6000 · PERSONNEL	356,520.05	509,844.00	-153,323.95	69.93%	

CUNNINGHAM TOWN FUND 3RD QUARTER FINANCIAL REPORT

	Jul '22 - Jun 23	Total Town Fund		% of Budget	Notes
		Budget	\$ Over Budget		
6100 · ADMINISTRATION					
6230 · Dues and Subscriptions	3,991.76	8,000.00	-4,008.24	49.9%	
6240 · Computer Service/Software	22,133.11	30,300.00	-8,166.89	73.05%	
6250 · Build Urbana Tax Refund	0.00	3,000.00	-3,000.00	0.0%	
6260 · General Insurance	0.00	7,500.00	-7,500.00	0.0%	
6270 · Appraisals	8,500.00	34,000.00	-25,500.00	25.0%	
6283 · Janitorial	5,400.00	8,400.00	-3,000.00	64.29%	
6310 · Supplies	2,663.54	5,000.00	-2,336.46	53.27%	
6340 · Postage	239.52	4,750.00	-4,510.48	5.04%	
6350 · Printing	1,259.16	4,300.00	-3,040.84	29.28%	
6351 · Publishing	537.55	1,600.00	-1,062.45	33.6%	
6411 · Equipment Purchase (< \$5,000)	5,834.10	7,000.00	-1,165.90	83.34%	New Assessor computers
6429 · Property Acquisition/Rent	6,000.00	10,800.00	-4,800.00	55.56%	
6430 · Utilities	3,905.69	4,600.00	-694.31	84.91%	Lincoln Square billed assessor utilities late - paying 2 years in 1
6440 · Telephone and Internet	4,091.02	6,650.00	-2,558.98	61.52%	
6522 · Misc Expenses	925.04	6,500.00	-5,574.96	14.23%	
Total 6100 · ADMINISTRATION	65,480.49	142,400.00	-76,919.51	45.98%	
6110 · Training	16,955.02	20,500.00	-3,544.98	82.71%	Assessor reg. trainings
6120 · Travel	110.44	750.00	-639.56	14.73%	
6210 · Legal	21,472.50	33,000.00	-11,527.50	65.07%	
6215 · Admin Services	13,439.05	64,000.00	-50,560.95	21.0%	
6220 · Audit Services	9,260.00	9,000.00	260.00	102.89%	one time payment
6421 · Bldg Repairs/Maintenance	1,870.97	20,000.00	-18,129.03	9.36%	
6700 · PROGRAMS					
6797 · Event Expenses	1,074.27	2,000.00	-925.73	53.71%	
6798 · Other Grants	46,925.69	77,000.00	-30,074.31	60.94%	
Total 6700 · PROGRAMS	47,999.96	79,000.00	-31,000.04	60.76%	
Total Expense	533,108.48	878,494.00	-345,385.52	60.68%	Under budget

CUNNINGHAM TOWN FUND 3RD QUARTER FINANCIAL REPORT

	Total Town Fund				Notes
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
Net Ordinary Income	-105,417.21	-70,069.00	-35,348.21	150.45%	
Net Income	<u>-105,417.21</u>	<u>-70,069.00</u>	<u>-35,348.21</u>	<u>150.45%</u>	

CUNNINGHAM GENERAL ASSISTANCE FUND 3RD QUARTER FINANCIAL REPORT

	Total GA Fund				
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	NOTES
Ordinary Income/Expense					
Income					
4009 · TAXES					
4010 · Property Tax - Current Year	529,317.15	1,100,124.00	-570,806.85	48.11%	
4012 · PPRT - Personal Property Tax	31,935.46	24,000.00	7,935.46	133.06%	
Total 4009 · TAXES	561,252.61	1,124,124.00	-562,871.39	49.93%	
4020 · GRANTS AND REIMBURSEMENTS					
4023 · State of Illinois DHS	143,389.51	176,389.00	-32,999.49	81.29%	On track to spend down
4026 · USD116 Grant	82,217.08	69,300.00	12,917.08	118.64%	Larger than expected disbursement
4030 · SSI Reimbursements	9,422.58	20,000.00	-10,577.42	47.11%	
4020 · GRANTS AND REIMBURSEMENTS - Other	2,075.98	0.00	2,075.98	100.0%	
Total 4020 · GRANTS AND REIMBURSEMENTS	237,105.15	265,689.00	-28,583.85	89.24%	
4035 · DONATIONS AND GIFTS					
4036 · Solidarity Gardens CU	470.22	5,000.00	-4,529.78	9.4%	Spring fundraising planned
4037 · UU Utility Fund	0.00	25,000.00	-25,000.00	0.0%	
4038 · Angel Donor - Paypal	18,075.90	25,000.00	-6,924.10	72.3%	
4039 · Angel Donor - Cash and Checks	19,044.54	25,000.00	-5,955.46	76.18%	On track to raise 50K
Total 4035 · DONATIONS AND GIFTS	37,590.66	80,000.00	-42,409.34	46.99%	
4050 · EARNED AND OTHER INCOME					
4040 · Misc Income	1,243.85	1,500.00	-256.15	82.92%	
4041 · Interest Income	11,187.90	20.00	11,167.90	55,939.5%	Moved money to high interest account
Total 4050 · EARNED AND OTHER INCOME	12,431.75	1,520.00	10,911.75	817.88%	
Total Income	848,380.17	1,471,333.00	-622,952.83	57.66%	
Expense					
6000 · PERSONNEL					
6009 · PAYROLL EXPENSES	479.50	600.00	-120.50	79.92%	
6013 · SALARIES - OTHERS	267,213.53	370,000.00	-102,786.47	72.22%	
6040 · HEALTH INSURANCE	48,737.18	78,120.00	-29,382.82	62.39%	
6050 · IMRF	6,162.15	13,000.00	-6,837.85	47.4%	

CUNNINGHAM GENERAL ASSISTANCE FUND 3RD QUARTER FINANCIAL REPORT

	Total GA Fund				NOTES
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
6060 · FICA	20,831.77	28,000.00	-7,168.23	74.4%	
6070 · UNEMPLOYMENT COMP INS	1,079.11	4,800.00	-3,720.89	22.48%	
Total 6000 · PERSONNEL	344,503.24	494,520.00	-150,016.76	69.66%	
6100 · ADMINISTRATION					
6230 · Dues and Subscriptions	240.00	1,000.00	-760.00	24.0%	
6240 · Computer Service/Software	7,499.45	12,000.00	-4,500.55	62.5%	
6250 · Build Urbana Tax Refund	0.00	3,000.00	-3,000.00	0.0%	
6260 · General Insurance	0.00	5,000.00	-5,000.00	0.0%	
6283 · Janitorial	2,277.50	8,000.00	-5,722.50	28.47%	
6310 · Supplies	15,228.03	4,000.00	11,228.03	380.7%	Program Supplies are here
6340 · Postage	620.94	3,000.00	-2,379.06	20.7%	
6350 · Printing	1,663.34	8,000.00	-6,336.66	20.79%	
6411 · Equipment Purchase (< \$5,000)	16,024.25	30,000.00	-13,975.75	53.41%	
6429 · Property Acquisition/Rent	1.00	20,000.00	-19,999.00	0.01%	
6430 · Utilities	19,062.56	26,000.00	-6,937.44	73.32%	
6440 · Telephone and Internet	2,554.48	8,100.00	-5,545.52	31.54%	
6520 · Vehicle Maintenance	0.00	5,000.00	-5,000.00	0.0%	
6522 · Misc Expenses	196.66	1,000.00	-803.34	19.67%	
Total 6100 · ADMINISTRATION	65,368.21	134,100.00	-68,731.79	48.75%	
6110 · Training	1,293.99	6,000.00	-4,706.01	21.57%	
6120 · Travel	104.57	4,000.00	-3,895.43	2.61%	
6210 · Legal	7,425.00	13,000.00	-5,575.00	57.12%	
6215 · Admin Services	2,608.30	8,000.00	-5,391.70	32.6%	
6421 · Bldg Repairs/Maintenance	35,178.43	45,000.00	-9,821.57	78.17%	Boilers, insulation, minisplits
6700 · PROGRAMS					
6725 · Personal Allowances (GA) Checks	198,913.07	312,000.00	-113,086.93	63.75%	
6726 · Housing Allow. (GA) Vendor Pay	11,070.95	10,200.00	870.95	108.54%	Offset Personal Allowance underbudget
6728 · Client Employment Verification	0.00	5,000.00	-5,000.00	0.0%	
6729 · Transportation Assistance	2,716.48	13,500.00	-10,783.52	20.12%	

CUNNINGHAM GENERAL ASSISTANCE FUND 3RD QUARTER FINANCIAL REPORT

	Total GA Fund				NOTES
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
6730 · Training/Education Assistance	0.00	6,000.00	-6,000.00	0.0%	
6732 · Rental Assistance (RA)	115,558.68	125,000.00	-9,441.32	92.45%	High demand Spending from previous FY. We are on track to spend ESG funds by June 30, 2023.
6734 · Rapid Rehousing - ESG	39,545.23	36,000.00	3,545.23	109.85%	
6735 · Emergency Housing - ESG	78,240.92	56,675.00	21,565.92	138.05%	
6736 · Street Outreach - ESG	3,552.98	19,250.00	-15,697.02	18.46%	New CUPHD grant
6740 · USD School Housing	4,088.05				
6770 · Angel Donor Expenses	967.62	50,000.00	-49,032.38	1.94%	
6778 · Solidarity Gardens CU	5,251.37	5,000.00	251.37	105.03%	New category for the USD grant
6779 · UU Utility Expenses	7,483.32	35,000.00	-27,516.68	21.38%	
6795 · Intern/Volunteer Program	11,871.87	15,000.00	-3,128.13	79.15%	
6797 · Event Expenses	3,662.61	6,500.00	-2,837.39	56.35%	
Total 6700 · PROGRAMS	482,923.15	695,125.00	-212,201.85	69.47%	
Total Expense	939,404.89	1,399,745.00	-460,340.11	67.11%	Under budget
Net Ordinary Income	-91,024.72	71,588.00	-162,612.72	-127.15%	
Net Income	-91,024.72	71,588.00	-162,612.72	-127.15%	

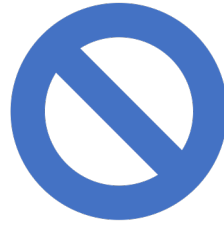


Fair Housing

DISCLAIMER



HOPE provides education, outreach, and resources to inform people about fair housing rights.



The information we are presenting today is NOT intended to be legal advice.



Please consult a lawyer for legal counsel on specific matters.

Our Mission

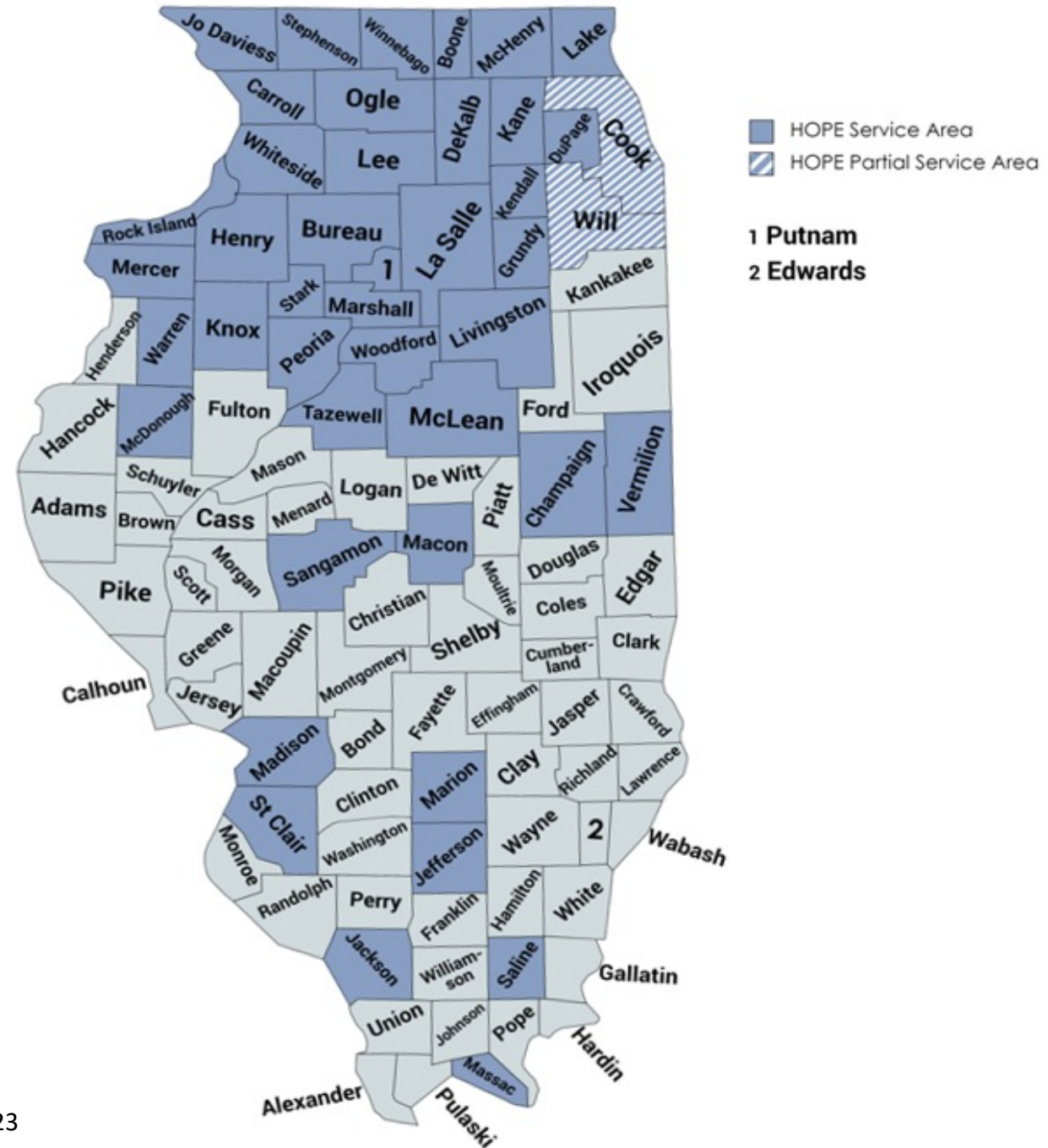
Work to create **greater housing opportunities for all.**

We want to ensure everyone has the chance to live in the place of their **choice**, free from illegal discrimination.

Our Service Area

HOPE serves over 30 counties in the Northern and North Central parts of Illinois.

HOPE is also in the process of expanding its services to areas in Southern IL!





History of Fair Housing

Discriminatory Practices

REDLINING

The refusal of loans to neighborhoods with a significant minority and foreign-born population.

RESTRICTIVE COVENANTS

Contractual agreements that prohibit the purchase, lease, or occupation of a piece of property by a particular group of people, usually Black families.

CONTRACT BUYING/ PREDATORY CONTRACTS

Contracts where the title to the property was not transferred to the buyer until the last monthly payment had been made. This meant that families could have their home taken from them at any time & without any legal recourse.

DISCRIMINATION

Treating someone unfavorably based on the group to which the person belongs to.

Fair Housing Act of 1968

Prohibits discrimination in renting, leasing, buying, selling, or occupying a dwelling because of a person's membership in a protected class.

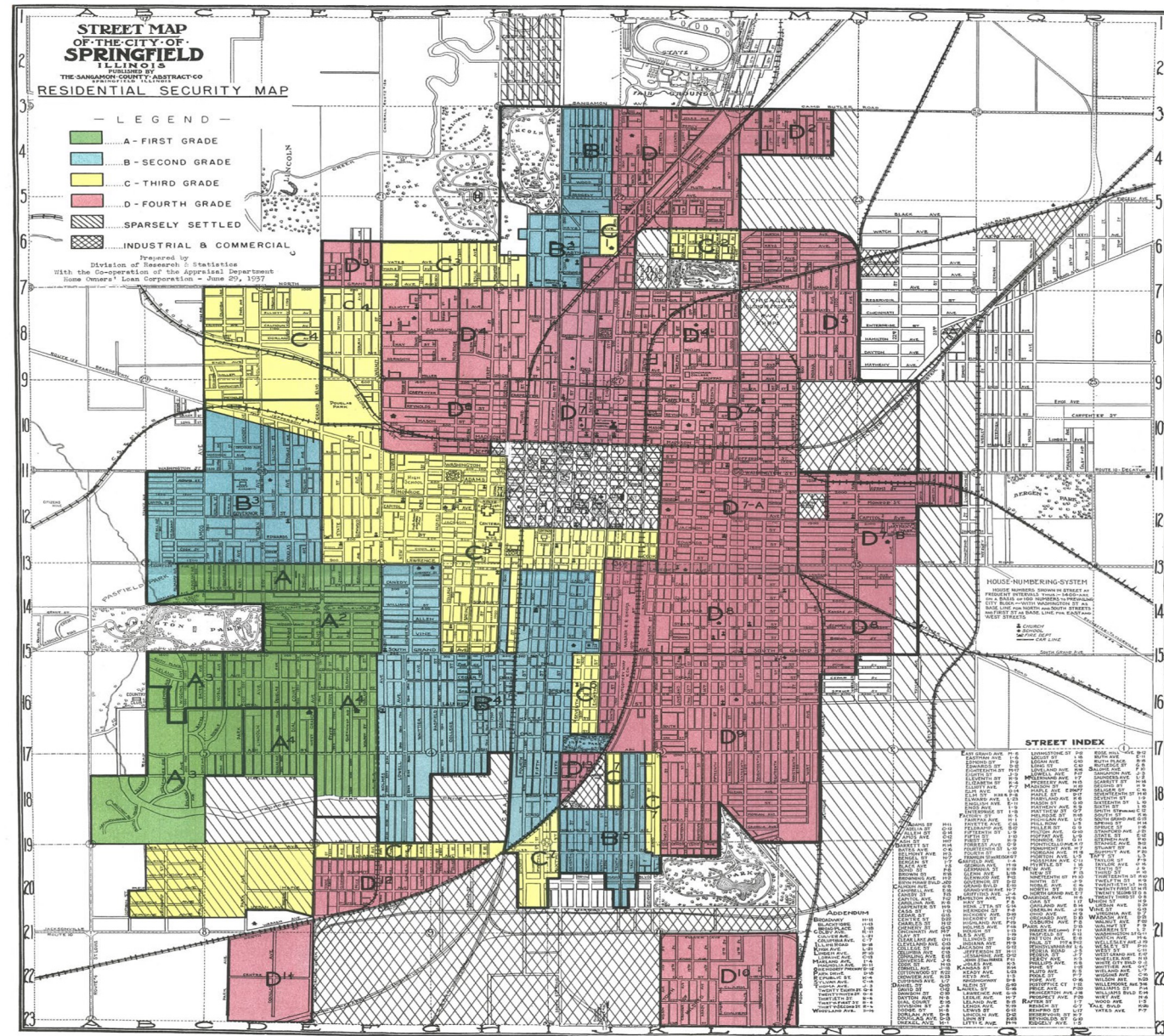


Home Owners' Loan Corporation Act (HOLC)

The HOLC maps show how loan officers, appraisers and real estate professionals evaluated mortgage lending risk.

Language in descriptions:

- "Infiltration of foreigners"
- "Colored people moving in... Area is on a downward grade rapidly."





What Is Fair Housing?

The right for all people to:

- ▣ Live where they choose
 - ▣ Have access to housing (seek, rent, or buy)
 - ▣ Enjoy the full use of their homes
-

Without:

- ▣ Unlawful discrimination
- ▣ Interference
- ▣ Coercion
- ▣ Threats
- ▣ Intimidation



A Deeper Look at Fair Housing

Different Kinds of Discrimination

Direct discrimination – treating someone less favorable than another individual based on their membership in a protected class.

Disparate Impact – a policy that is neutral on its face but when put into practice has a greater negative impact on one protected class more than another.

Federal Protected Classes

- ☐ Race
- ☐ Disability
- ☐ Sex
- ☐ National Origin
- ☐ Color
- ☐ Religion
- ☐ Familial Status

**Sexual Harassment is covered.
In 2021, HUD issued guidance
interpreting Sexual Orientation &
Gender Identity to be included.**



Illinois Protected Classes

- ☐ Sexual Orientation
- ☐ Ancestry
- ☐ Marital Status
- ☐ Gender Identity
- ☐ Age (over 40)
- ☐ Order of Protection Status
- ☐ Unfavorable Military Discharge
- ☐ Pregnancy
- ☐ Arrest Record
- ☐ Source of Income (effective 1/1/23)
- ☐ *Immigration Status Protection

The Immigrant Tenant Protection Act is a law which prohibits housing providers from harassing, threatening or evicting tenants based on any perceived immigration or citizenship status. This is separate from protected classes in the IL Human Rights Act.

What Is a Prohibited Act?

A prohibited act refers to an instance in which a person is harmed, or treated differently in a manner that denies them housing, or the ability to enjoy their housing.

Examples:

- Refusing to rent to someone, or lying about the availability of housing
- Steering – only showing units in an area where people look the same
- Denying access to certain amenities others have access to
- Charging additional or higher fees
- Requiring different application criteria
- Discriminatory ads or statements

When Is It a Fair Housing Violation?

Prohibited Act + Protected Class = Illegal Discrimination

Direct discrimination: A landlord refusing to rent to someone (Prohibited Act) because they have children (Protected Class)

Disparate Impact: A housing provider refusing to accept disability assistance to pay for rent (Prohibited Act) from tenants with a disability (Protected Class)

When Is It a Fair Housing Violation?

Prohibited Act + Protected Class = Illegal Discrimination

The following are just some kinds of discrimination people may experience.

See if you can spot where there is a prohibited act in the examples that follow.

Is it a Fair Housing Violation?

Mary is searching for affordable housing in her neighborhood. She is unable to work full-time due to her mental health disability. She receives disability benefits to cover her living expenses.

While on a scheduled tour of an apartment, Mary mentions she will be able to put down a security deposit by the end of the week, as that is when she will have the money deposited into her account. The landlord informs Mary that that he doesn't accept any "Section 8 or anything else from the government" for rent.

Is this a prohibited act?

Is it a Fair Housing Violation?

Brianna has been residing at Maple Oaks Condominium for 4 months.

Last Tuesday, a property management team member sent her a suggestive text message. Uncomfortable but not wanting to cause any problems, Brianna ignored the message. Today, while she was opening the door to her unit, the staff member appears, pressing her for a sexual favor. When she refuses, he threatens her with eviction unless she accepted his advances.

Is this a prohibited act?



Discrimination in a Protected Class

Disability as a Protected Class

The following is information related to protections for people with disabilities in the United States.

The Fair Housing Act talks about what accessibility requirements must be met so people with disabilities can access their homes in the same manner as a person without a disability.

What is A Covered Disability?

- Mental or physical diagnosis that substantially limits one or more major life activities

(i.e., breathing, walking, seeing, hearing, learning, speaking, performing manual tasks or self care)

OR

discrimination based on the perception of having a disability

What does “substantially limit” mean?

- The individual’s disability must limit their ability to use or enjoy their home, or interfere with their ability to meet requirements of the lease agreement
 - An individual who is blind may not be able to read/comply with a written notice unless provided in Braille
- Temporary disabilities are evaluated on a case-by-case basis using the same criteria.

Key Housing-Related Laws Impacting the Disability Community



FAIR HOUSING ACT



SECTION 504
1973 Rehabilitation Act

Fair Housing Act: Design and Construction Requirements

All “covered multifamily dwellings” designed and constructed for first occupancy after March 13, 1991 have the following requirements:

Requirement 1: An accessible building entrance on an accessible route.

Requirement 2: Accessible common and public use areas.

Requirement 3: Usable doors (usable by a person with a wheelchair).

Requirement 4: Accessible route into and through the dwelling unit.

Requirement 5: Light switches, electrical outlets, thermostats and other environmental controls in accessible locations.

Requirement 6: Reinforced walls in bathrooms for later installation of grab bars.

Requirement 7: Usable kitchens and bathrooms.

Impact of the 1973 Rehabilitation Act

- The Rehabilitation Act was one of the first laws extending civil rights to individuals with disabilities.
- It applies to recipients of federal financial assistance



Key Features of Section 504 of the 1973 Rehabilitation Act

COVERS

Any housing that receives federal assistance, such as Section 8 public housing, or subsidized housing.

MANDATES

At least 5% of units designed for persons with physical disabilities.

At least 2% of units designed for persons that are Deaf, Hard of Hearing, Blind or have low vision.

STANDARDIZES

As per the Architectural Barriers Act, buildings built for or leased to federal government must be physically accessible.

Reasonable Accommodations

A reasonable accommodation is a change in rules, policies, practices, or services that are necessary for a person with a disability to have an equal opportunity to “use and enjoy” housing.

Basic Principles of Reasonable Accommodation

- Both the need and request for accommodation are based on a person's disability
- Housing provider must be aware of the disability
 - If it is a visible disability, a housing provider cannot ask for confirmation.
 - If it is an invisible disability, a housing provider may ask for third party verification for the requested accommodation

Reasonable Accommodations – Examples



Allowing tenants with disability to have an assistance animal.



Accessible parking for tenants with a disability.



Allowing a tenant with a mental health disability which affects other residents to get medical treatment before deciding to evict them.

Reasonable Modifications

A requirement to permit, at the expense of the person with a disability, reasonable modifications of existing premises.

Reasonable Modifications – Examples



Installing bathroom
grab-bars



Widening doorways



Installing wheelchair ramps

Is it a Fair Housing Violation?

Shirley has a physical disability. She is looking for an accessible apartment in her neighborhood.

While inquiring about a unit, she asks the rental office if there is an accessible parking space available and what the process would be to request a reasonable accommodation for her service dog.

The property management staff state there is plenty of parking available to all residents in the back of the building and that it's first come, first serve. Additionally, there is a pet fee of \$75 that she must add to her security deposit and application fee in order to have the service animal in the unit.

Is this a prohibited act?

Associational or Perceived Protected Class

- **Protected class** = a group of people that share characteristics protected by law from discrimination
- Protection can be extended to those **perceived** or **associated** to a protected class
- Example of a **Perceived Protected** class:
 - A landlord treating a woman who they perceive to be a lesbian because she does not act or dress like a “normal straight woman”
- Example of an **Associational Protected** class:
 - A white tenant inviting their black friends to visit and a landlord banning them despite any negative issues or interactions occurring



Disparate Impact in Fair Housing

Disparate Impact

A policy that is neutral on its face but when put into practice has a greater negative impact on one protected class group more than another group.

Arrest and Conviction Records and Disparate Impact

- Arrest and Conviction Record status is **NOT** a federal protected class
- Arrest Record status **IS** a state protected class under the IL Human Rights Act
 - Under the IL Human Rights Act this protection extends to "an arrest not leading to a conviction, a juvenile record, or criminal history record information ordered expunged, sealed, or impounded."
- Arrest and Conviction screening may violate civil rights laws

Fortune Society v. Sandcastle Towers Housing Development

- Challenge to a blanket ban on renting to people with arrest and conviction records as a civil rights violation under the Fair Housing Act because such bans disproportionately and overwhelmingly impact Black and Hispanic households.
- Owner automatically denied admission to anyone with an arrest and conviction record regardless of any factors that would determine if the person would be a serious threat.

Problematic Arrest & Conviction Records Practices

Practice	Example
No time limits	"A history of arrest or conviction by any household member"
Permanent/blanket bans	" NEVER house anyone with an assault/bodily injury charge"
Unreasonably long lookback periods	7 years for bouncing a check, shoplifting, public intoxication, and other misdemeanors
Minimum lookback periods	"A minimum of 5 years"
Unclear starting point	Arrest vs. conviction vs. release

Eviction Records in the U.S

- In a study done by Eviction Lab (2020) it was found that in a typical year, landlords file **3.6 million eviction cases**.
- When looking at court records across the country, this study found that:
 - “Black individuals made up **19.9%** of all adult renters in the counties for which we had data, but **32.7%** of all eviction filing defendants.”
 - “1 in every 5 adult renters in our sample was Black, yet one in every three eviction filings was served to a Black renter.”

Eviction Records in the US

- Eviction estimate 2022: **+3,000,000** renters
- In Illinois, about **72** individuals/families lose their homes every day
- People are primarily evicted because of poverty
- Being evicted can result in emotional, social, psychological, and economic trauma to the individual and family
 - Resulting in struggles to keep a job, care for family, stay in good health, and secure future housing
- Disparate Impact and Eviction Records
 - Tenant Screening

Eviction filing \neq Eviction



Fair Housing Issues

Crime-Free Ordinances

Sometimes called anti-nuisance ordinances

Require landlords to evict tenants who place xx number of calls to emergency services within xx period of time.

Who Can Be Held Responsible for Fair Housing Violations?

- Landlords
- Property Owners
- Property Management Companies
- Housing Associations
- Municipalities

Who Can Be Held Responsible for Fair Housing Violations?

- Real Estate Brokers
- Appraisers/Lending Institutions
- Building Developers
- Insurance Companies
- Newspapers that Public Discriminatory Ads
- Agents of All the Above

Statute of Limitations For Filing a Complaint

With HUD

1 YEAR AFTER DISCRIMINATION OCCURS/CEASES



With IDHR

1 YEAR AFTER DISCRIMINATION OCCURS/CEASES



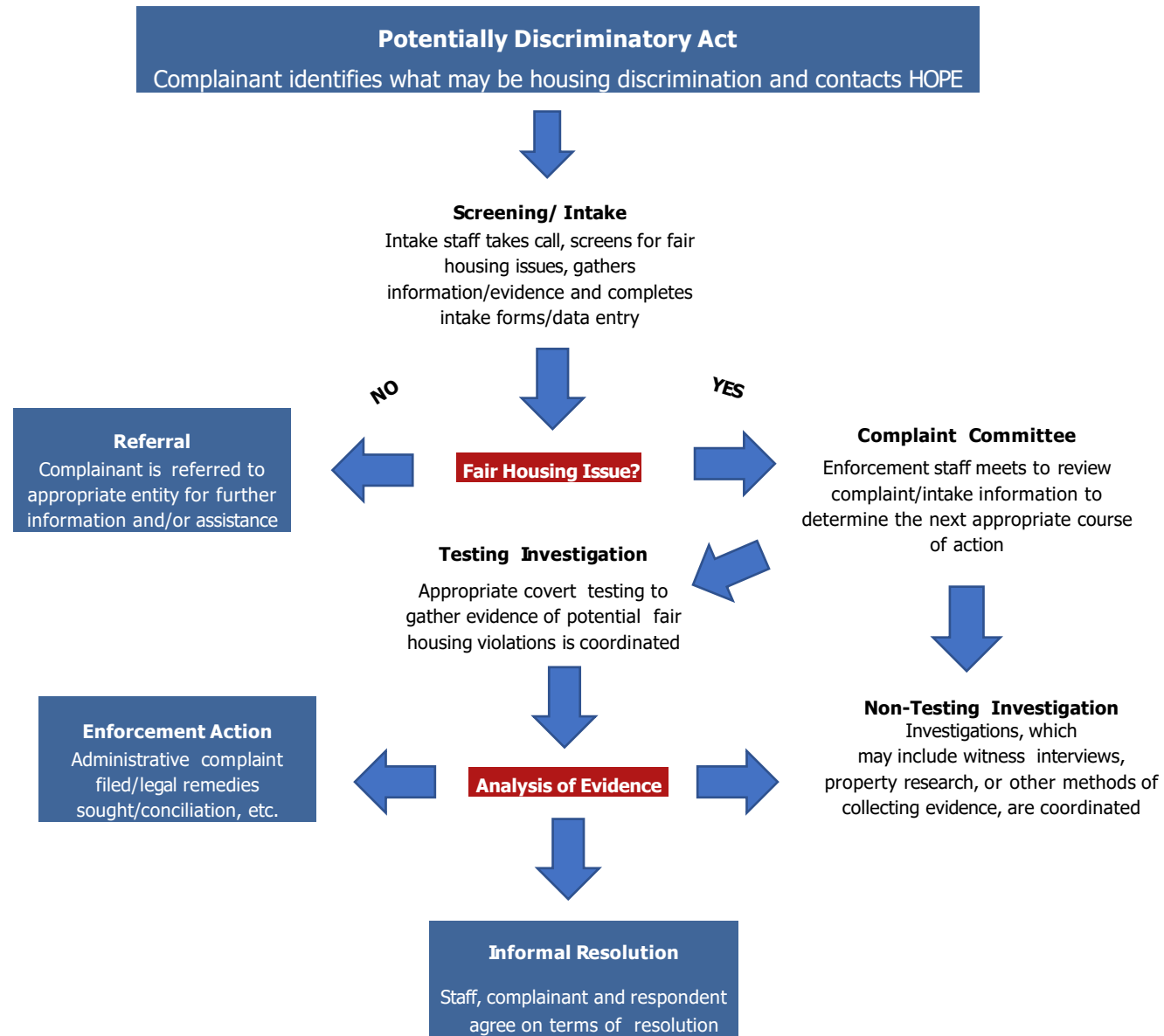
With US Federal or State Courts

2 YEARS AFTER DISCRIMINATION OCCURS/CEASES





How Hope Can Help



Connect With Us

1

HOPE Fair Housing Center
630-690-6500

2

HUD Chicago Regional Office
312-353-5680



Support Our Work

Request a Fair Housing Training

Sign Up to Volunteer/Intern online

Sign Up to Be a Tester

Sign Up for Our Newsletter

Follow Us on Socials



References

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New Source of Income Protection Law



A stronger Illinois begins at home

Disclaimer

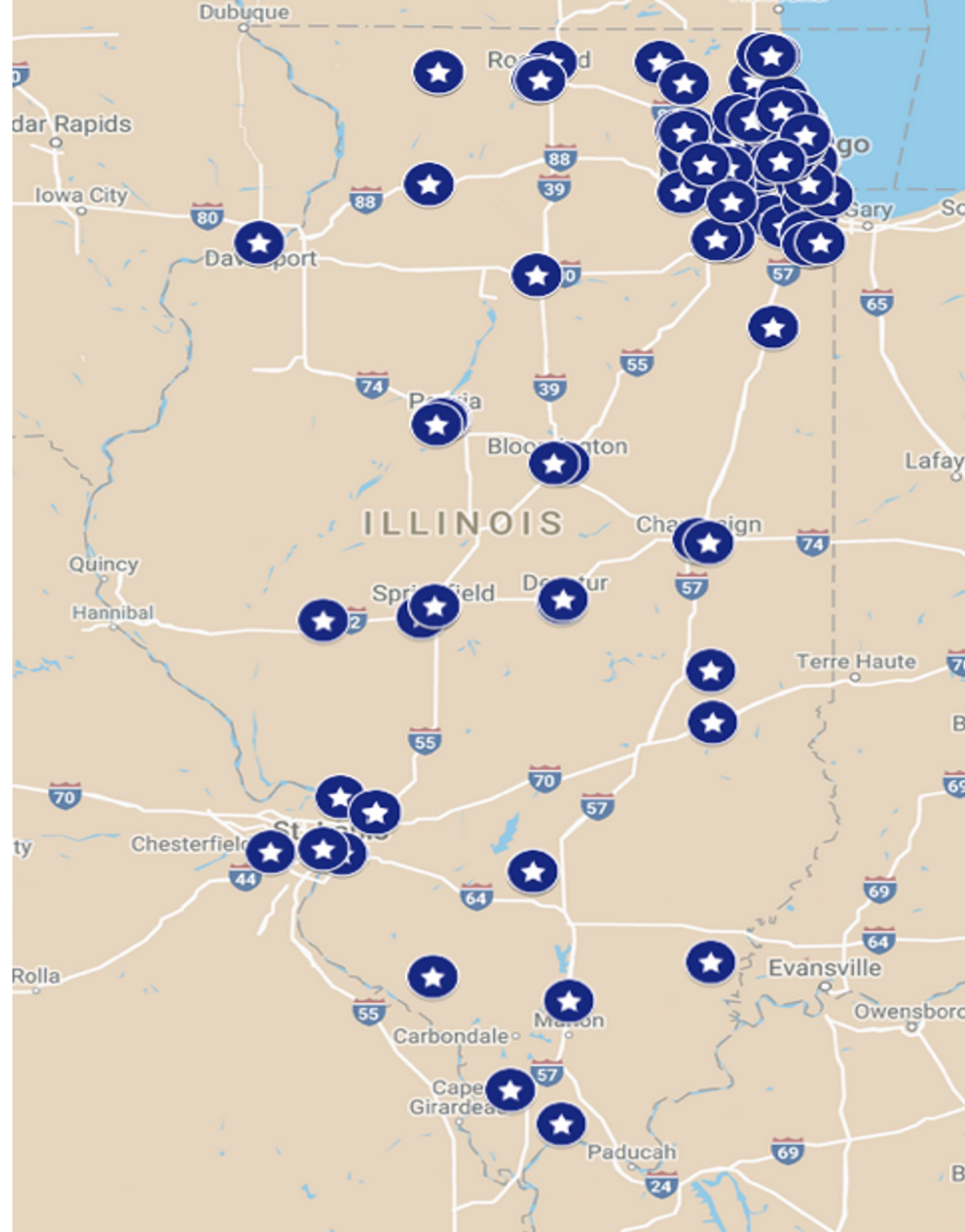
This presentation does not constitute legal advice. This is for informational purposes only.



Housing Action Illinois

Leading the movement **to expand affordable housing & end homelessness** in Illinois for 35+ years

We bring together
160+ member
organizations that
believe in **an Illinois
where everyone
has a stable,
affordable place to
call home**



Public Policy Advocacy

Capacity Building

Education & Organizing

We mobilize members & allies to **advocate for investments & policies** to:

- **Help end homelessness**
- **Create affordable rental housing**
- **Promote sustainable homeownership**

By providing **training, consulting, & resources**, we help housing organizations better serve our communities

- **HUD Housing Counseling Intermediary**
- **AmeriCorps VISTA Network**

We **build awareness & activate change** by sharing information & stories with policymakers, nonprofits, & media

- **Annual conference**
- **Working groups & publications**

Source of Income Campaign

Advocates have been fighting to pass source of income protection for almost 20 years

House Bill 2775 adds protection to the Illinois Human Rights Act

The bill was signed into law on May 24, 2022 and will be now effective January 1st 2023

What is Source of Income Discrimination?

When a landlord, mortgage lender, or other actors treat households unfairly because of their subsidy, non-wage income, or forms of home financing.

Put simply, this occurs because real estate actors **want to refuse** the household's legal source of income. The decision can be arbitrary and often serve as a proxy for other forms of discrimination.

Who is Impacted

- **Nearly 3,000 veterans** who utilize Veterans Affairs Supportive Housing vouchers (VASH) in order to avoid homelessness and help pay their rent
- **Nearly 95,000** households who use Housing Choice Voucher to help pay rent
- **More than 214,000** individuals who receive survivor benefits
- **More than 264,000** individuals receiving Social Security Insurance (SSI)
- **About half of all Illinois Households** receive income coming from non-wage source

How this impacts people

Clients, neighbors, friends, and family who. . .

. . .are homeless despite having the means to afford their rent

. . .have Housing Choice Vouchers but no *choice* in where they can live

. . .have waited years to get a voucher but lose it because it expires before they find a LL

. . .can only find already affordable housing options that accept their voucher, reducing the affordable stock for those in need but without a subsidy

. . .experience rampant disrespect

How this impacts people

Clients, neighbors, friends, and family who. . .

. . .are being discriminated against because of their race

. . .are being discriminated against because of their gender

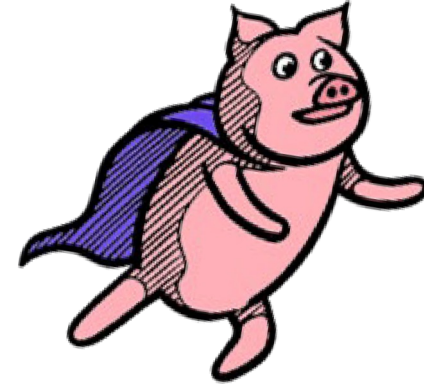
. . .are being discriminated against because they have children

. . .are being discriminated against because they have a disability

BUT Landlords previously had a *get out of jail free* card. Because they could say “it’s not you it’s your voucher”, “it’s because you receive SSI”, or “I can’t rely on your child support.”

Who supported this

- Access Living - Disability Rights Action Coalition for Housing (DRACH)
- Chicago Area Fair Housing Alliance - HCV Leader Board
- Chicago Coalition for the Homeless
- Chicago Lawyers' Committee for Civil Rights Under Law
- HOPE Fair Housing Center
- Housing Action Illinois
- Housing Choice Partners - Suburban HCV Working Group
- Lawyers' Committee for Better Housing
- Northside Community Resources
- Shriver Center on Poverty Law
- Working Family Solidarity
- Illinois Religious Action Center of Reform Judaism (RAC-IL)



A Safe Place
AARP - Illinois
Above and Beyond Family Recovery Center
Access Living - Disability Rights Action Coalition for Housing(DRACH)
Action Ridge
Adullam Faith Ministries
AIDS Foundation Chicago & Center for Housing and Health
Alice Cottingham and Associates
All Chicago
Alliance to End Homelessness in Suburban Cook County
American Legion Post 589
Apna Ghar
Arab American Family Services
Association for Independent Development (AID)
BEDS Plus Care
Black Chicago Tomorrow
Business and Professional People for the Public Interest (BPI)
CEDA of Cook County, Inc.
Center for Changing Lives
Champaign County Board
Chicago Alliance Against Sexual Exploitation
Chicago Area Fair Housing Alliance - HCV Working Group: City Tenant
Leader Board
Chicago Coalition for the Homeless
Chicago Housing Initiative
Chicago Housing Justice League
Chicago Lawyers Committee for Civil Rights Under Law
Chicago Urban League
Chicagoland Habitat for Humanity
Children's Home & Aid
Citizens in Action Serving All (CASA) Blue Island
Community Partners for Affordable Housing
Connections for the Homeless
Cook County Commission on Human Rights
Corporation for Supportive Housing
Dela Cerdas House, Inc.
DuPage County Housing Authority
DuPage Pads
Enterprise Community Partners
Equity and Transformation
Establishing Firm Foundations Waterproofing
Family Bridges
Family Rescue
GC Housing Development LLC
Grass Roots Organizing Grows
H.O.M.E.
Habitat for Humanity of Illinois ASO
Heartland Alliance
HOPE Fair Housing Center
Housing Action Illinois
Housing Authority of Champaign County
Housing Authority of Cook County
Housing Authority of McDonough County
Housing Choice Partners - Suburban HCV Working Group

Housing Forward
Illinois Association of Community Action Agencies
Illinois Chapter, American Academy of Pediatrics
Illinois Coalition Against Domestic Violence
Illinois National Organization for Women
Illinois Religious Action Center of Reform Judaism (IRACIL)
IMPACT CIL
IPADDUnite - Illinois Parents of Adults with Developmental Disabilities
Jane Addams Senior Caucus
Jewish Council on Urban Affairs
KAN-WIN
LakeView Lutheran Church
Latino Policy forum
Lawyers' Committee for Better Housing
League of Women Voters of Illinois
Legal Action Chicago
Legal Aid Society of Metropolitan Family Services
LIFE Center for Independent Living (LIFE CIL)
LINC, Inc.
Lord's Helpers
Manufactured Home Owners Association of Illinois
Mental Health America of Illinois
Metropolitan Family Services
Metropolitan St. Louis Equal Housing and
Metropolitan Tenants Organization (MTO)
Moraine Township
MorningStar Mission Ministries, Inc.
National Association of Hispanic Real Estate Professionals – Chicago
North Chapter (NAHREP)
National Coalition for Latinxs with Disabilities (CNLD)
National Council of Jewish Women
National Immigrant Justice Center
Neighbors for Affordable Housing
North Suburban Legal Aid Clinic
Northside Community Resources
Northwest Center
Northwest Compass
Northwest Side Community Development Corporation
Northwest Side Housing Center
Oak Park Housing Authority
Oak Park Regional Housing Center
Open Communities
Opportunity Council
PASO - West Suburban Action Project
Progress Center for Independent Living
Project Oz
RAMP Center for Independent Living
Respond Now
Rockford Public Schools
Ronald J. Clewer (Affordable Housing Developer)
SEIU Healthcare
Shriver Center on Poverty Law
Soule, Bradtke, and Lambert
South Suburban Housing Center

South Suburban PADS
Southsiders For Peace
St. John's Episcopal Church
StreetWise, Inc.
Supportive Housing Providers Association
The Burton Foundation
The Law Offices of Marques A. Eason LLC
The Network: Advocating Against Domestic Violence
Town Board of Cunningham Township
Unite Here Local 1
United African Organization
United Way of Metro Chicago
Veterans of Foreign Wars
Veterans Path to Hope
Voice of the People in Uptown, Inc
Western Egyptian Economic Opportunity Council
Westside Health Authority
Winnebago County Housing Authority
Zillow



How we got here

Protected Class	Federal Fair Housing Act	Illinois Human Rights Act	Cook County Human Rights Ordinance	Chicago Fair Housing Ordinance
Race	x	x	x	x
Color	x	x	x	x
Religion	x	x	x	x
National Origin	x	x	x	x
Sex (incl. sexual harassment)	x	x	x	x
Familial Status (children)	x	x	x	x
Disability	x	x	x	x
Ancestry		x	x	x
Age		x	x	x
Marital Status		x	x	x
Military/Veteran Status		x	x	x
Sexual Orientation		x	x	x
Unfavorable Military Discharge		x	x	x
Order of Protection Status		x		
Source of Income		x	x	x
Gender Identity			x	
Housing Status			x	
Covered Criminal history		Partially	x	
Immigration Status		X- Under ITPA		

What the law says

(775 ILCS 5/1-103)

(O-5) Source of income. "Source of income" means the lawful manner by which an individual supports himself or herself and his or her dependents.

SOURCE OF INCOME – THE BASICS

Effective January 1, 2023

- SOI is added to the Illinois Human Rights Act
- SOI examples:
 - ❑ Housing Choice Vouchers
 - ❑ Veterans' Benefits
 - ❑ Supplemental Security Income (SSI)
 - ❑ Retirement Income
 - ❑ Temporary Assistance to Needy Families (TANF)
 - ❑ Emergency rental assistance
 - ❑ Healthcare Benefits
 - ❑ Social Security
 - ❑ Disability Insurance (SSDI)
 - ❑ Inheritance
 - ❑ Child Support
 - ❑ Homelessness prevention funds

Examples Source of Income Discrimination



A stronger Illinois begins at home

Examples of Discrimination

- Newspaper ad: “No Section 8, thanks.”
- Telephone call: “We don’t take Section 8.”
- “You have to have a job to rent here.”
- “We do not accept Township rental assistance.”
- Blanket policy to refuse emergency rent assistance
- Landlord will not fill out regular paperwork, sign contract, or allow property inspection required by subsidy program
- LIHTC properties who refuse to accept voucher holders

Examples of Discrimination

- Landlord only discusses background checks for voucher holders
- Landlord charges voucher holders extra for the application
- Landlord insists that tenant buy extra insurance if she rents through a DV agency
- Landlord requires a SSA participant to prove that they will receive income for duration of the lease
- Landlord tells applicant that her credit score is too low but doesn't even run credit checks for people w/o child support income

Is renting to HCV Holders Now Mandatory ?

- No. It's not mandatory.
- The law does require a landlord to consider the funding from the voucher in the same way they consider other sources of income the tenant uses to pay rent.
- A landlord may reject a tenant with a Voucher for reasons, such as the Voucher doesn't pay enough or if the particular tenant has bad references from a past landlord.
- To comply with the proposed law, housing providers just have to treat each applicant the same during the evaluation and screening process when deciding to whom to rent or sell.

Existing Guidance



TONI PRECKWINKLE

PRESIDENT
Cook County Board
of Commissioners

BRANDON JOHNSON
1st District

DENNIS DEER
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

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9th District

BRIDGET GAINER
10th District

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12th District

LARRY SUFFREDIN
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15th District

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SEAN M. MORRISON
17th District

DEPARTMENT OF HUMAN RIGHTS AND ETHICS
SISAVANH BAKER
DIRECTOR
69 W. Washington Street, Suite 1130 • Chicago, Illinois 60602 • (312) 603-1100

MEMORANDUM

Date: February 3, 2022, As amended July 21, 2022
To: Cook County Landlords and Rental Housing Providers
From: Cook County Commission on Human Rights Commissioners
Re: Source of Income Protections Under Cook County Human Rights Ordinance

Source of income means the lawful manner by which an individual supports themselves or their dependents. See County Code, § 42-31. It is illegal for any person to discriminate in a real estate transaction against an individual based on their participation in the Housing Choice Voucher ("HCV") Program (sometimes called "Section 8").¹ See County Code, §§ 42-30 et seq. and 42-38. Doing so will allow an injured HCV holder to file a complaint with the Cook County Commission on Human Rights. The Commission can impose significant fines for substantiated violations as well as award damages and impose injunctive relief to the injured party. *Id.* at § 42.34(c).

A landlord or property manager may not refuse to rent to a tenant because they are using an HCV. Landlords and property managers shall not:

- Advertise that they are not renting to HCV or Section 8 tenants;
- Refuse to process, or delay processing, a potential tenant's application (including but not limited to paperwork and inspections) because of use of an HCV;
- Treat HCV holders less favorably than other potential tenants by inflating rents or screening HCV holders more stringently; or
- Utilize a screening, selection, or application tool that: (a) is specifically designed to exclude an HCV holder, or (b) in practice automatically excludes an HCV holder.

HCV is a source of income. Accordingly, a landlord or property manager must include the value of an HCV in any screening or rental application calculation of "income." To calculate the rent-to-income ratio of a prospective HCV tenant, a landlord should only consider the portion of the rent that the HCV applicant would be directly responsible for.

For example, a two-bedroom unit is advertised at a rent of \$1,500 per month. The property manager has a policy that all households must have an income of at least three times the rent to qualify for a unit. A household with an HCV applies for the apartment. The tenant's portion of the rent is \$500, and the housing authority will pay the additional \$1000. The housing provider is permitted to require that the tenant have an income of at least \$1500 a month (the tenant portion X 3). The housing provider cannot require that the tenant make three times the total rent for the unit (\$4500) as this would include the portion that will be paid by the housing authority.²

	Without HCV	With HCV
Rent Due by Tenant:	\$1,500	\$500
Income Minimum:	\$4,500	\$1,500

The Commission would rather help landlords and property managers comply with the law than prosecute anyone. Please contact the Commission at the phone number above with questions.

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Rent Due by Tenant:	\$1,500	\$500
Income Minimum:	\$4,500	\$1,500

The Commission would rather help landlords and property managers comply with the law than prosecute anyone. Please contact the Commission at the phone number above with questions.

¹ HCV is one example of rental assistance covered under this protection. Other examples include emergency rental assistance and homelessness prevention program funds.

² The example and chart used are based on information included here: https://www.dhch.ca.gov/wp-content/uploads/sites/12/2020/03/SourceofIncomeFAQ_ENG.pdf. Final rent amounts are set per discussions between the government entity that issues the voucher and the housing provider. An HCV holder with no income would not be responsible for any rent per HCV program rules but can still qualify for a unit because the government entity in that instance covers all the rent. Such an HCV holder has an infinite rent-to-income ratio when compared to a market tenant.

What this changes for renters

- Can no longer treat types of income preferentially
 - E.g. preferring wages over child support and alimony
- Can no longer refuse to rent to someone because of their occupation
 - E.g. healthcare worker or service industry worker
- Can no longer refuse to accept or consider Emergency Rental Assistance
 - E.g. refusing to complete a application for COVID related rent relief
- Can no longer refuse to rent to someone because they have a Housing Choice Voucher
 - Incl. cannot refuse to complete paperwork or allow inspections
- Allows victims of illegal SOI discrimination to seek justice in court for the first time in Illinois

What to do if you or a client has been discriminated against

- Document it as close to the event as possible.
 - Who you spoke to
 - The address
 - What was said
 - When it happened
 - Save any digital communications or voicemails
 - Save any ads or listings
- Connect with your local fair housing agency

Tenant Resources

There are several organizations (outside of Cook County) that can help a potential victim of source of income discrimination:

HOPE Fair Housing Center

South Suburban Housing Center

Open Communities

Prairie State Legal Services

Metropolitan St. Louis Equal Housing & Opportunity Council

Importance of taking actions

There are many remedies possible:

- Injunctions and temporary restraining orders
- Obtaining or keeping the housing
- Policy changes (i.e. set asides for HCVs)
- Monetary damages (emotional distress, lost housing opportunity costs, and expenses)
- Complainant's attorneys fees and costs
- Punitive damages to deter future conduct

THANK YOU QUESTIONS?



Resolution T-2023-04-004R: A Resolution Authorizing the Supervisor to Sign and Intergovernmental Agreement with the City of Urbana for Bridge to Home, Filling Gaps in Local Homeless and Housing Services (ARPA Funds)

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the City of Urbana is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the City of Urbana is authorized by Section 603(c)(1)(A) of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; and

WHEREAS, Cunningham Township Supervisor’s Office (CTSO) has a commitment to ending homelessness, in partnership with the Continuum of Service Providers to the Homeless and to that end operates Bridge to Home, a continuum of services for the homeless in Champaign County; and

WHEREAS, CTSO submitted a competitive application on November 16, 2023 for \$1,199,452 in ARPA funds; and

WHEREAS, On February 27th, 2023, The Urbana City Council approved Resolution No. 2023-02-013R: A Resolution Adopting the City of Urbana American Rescue Plan Act (ARPA) Concept Plan Project List which includes a grant of \$658,838 to Cunningham Township Supervisor’s Office for Bridge to Home: Filling Gaps in Local Homeless and Housing Services; and

WHEREAS, CTSO is proposes the revised scope of work in the attached agreement to match the proposed grant amount with the need;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements and execute Intergovernmental Agreement with the City of Urbana for \$658,838 to support Bridge to Home, Filling Gaps in Local Homeless and Housing Services.

Approved this April 10, 2023 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

Phyllis Clark, Town Clerk

Diane Wolfe Marlin, Chair

Attachment A

Scope of Services

Section 1. Summary

Project Summary

The Cunningham Township Supervisor's Office (CTSO) is seeking partial support for a multi-year project to build infrastructure for its nascent program: Bridge to Home. Bridge to Home meets the council goal of reducing housing costs for those that need it most by providing a continuum of housing and services for local residents experiencing homelessness and housing insecurity so they may access and maintain permanent housing.

Bridge to Home threads together Street and School Outreach, Emergency and Transitional Housing, Rapid Rehousing/Rental assistance, while providing Supportive Case Management throughout from literal homelessness to stabilization in permanent housing.

Key Objectives and Measurable Outcomes

- Number of individuals served through Emergency Housing
 - Percent of Emergency Housing participants who move into more stable housing situations at the end of the program term.
- Number of individuals served through Homeless Prevention Through Rental Assistance
 - Percent of participants who remain in housing one year after support as evidenced by phone surveys at 12 months.

Project Start Date: 4/1/2023

Project Completion Date: 12/31/2026

ARPA Funding

\$658,838

Changes from submitted application, and project specific conditions, if Any

The award provided is approximately 55% of the amount requested in the application. This difference from the application will be accounted for by narrowing scope in the following ways:

Grant expenditures are narrowed to support Emergency Housing and Rental Assistance components of Bridge to Home. Funds are planned to be augmented by HOME ARP, CTSO, and State of Illinois ESG funds.

1. PERSONNEL - \$210,131
 - a. Personnel costs for rental assistance application processing.
 - b. Personnel costs for emergency housing case management.
2. FACILITIES - \$148,707

Attachment A Scope of Services

- a. Renovations to 206 and 208 E. California (e.g. vinyl flooring, security systems, digital locks, energy efficiency appliances and improvements)
 - b. Utility costs for emergency housing provision
 - c. Accessibility renovations to serve homeless residents
3. DIRECT FINANCIAL ASSISTANCE - \$300,000
- Rental Assistance with a focus on McKinney Vento homelessness households needing short term rental subsidies to access stable, permanent housing.

Project Budget and Anticipated Timeline

Time Period	Project Expenses	ARPA Eligible Expenses	Quarterly Funding Amount	Funding Type (Upfront vs Reimbursement)	Cumulative Reimbursement
2023 Q2 (April, May, June)					
2023 Q3				Reimbursement	
2023 Q4				Reimbursement	
2024 Q1				Reimbursement	
2024 Q2				Reimbursement	
2024 Q3				Reimbursement	
2024 Q4				Reimbursement	
2025 Q1				Reimbursement	
2025 Q2				Reimbursement	
2025 Q3				Reimbursement	
2025 Q4				Reimbursement	
2026 Q1				Reimbursement	
2026 Q2				Reimbursement	
2026 Q3				Reimbursement	
2026 Q4				Reimbursement	

Section 2. Additional Project Information

1. Executive Summary, attached hitherto
2. Submitted Application, attached hitherto
3. City Council Presentation, 12/13/22 #4 [[Link](#)] and slides, attached hitherto

**INTERGOVERNMENTAL AGREEMENT FOR BRIDGE TO HOME: FILLING GAPS
IN LOCAL HOMELESS AND HOUSING SERVICES BETWEEN THE CITY OF
URBANA AND CUNNINGHAM TOWNSHIP SUPERVISOR'S OFFICE**

THIS AGREEMENT is made and entered by and among the City of Urbana, Illinois (“City”) and the Cunningham Township Supervisor’s Office (herein after collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the City is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the City is authorized by Section 603(c)(1)(A) of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; and

WHEREAS, Cunningham Township Supervisor’s Office is a municipal body in Urbana, Illinois; and

WHEREAS, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in providing homeless and housing services.

NOW, THEREFORE, the Parties agree as follows:

Section 1. Purpose and Scope: The Parties agree that reducing housing costs for those that need it most. are important. The purpose of this Agreement is for the City to provide ARPA Funds to Cunningham Township Supervisor’s Office for Bridge to Home: Filling Gaps in Local Homeless and Housing Services.

Section 2. Funding Amount: The City, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$658,838 to Cunningham Township Supervisor's Office for Bridge to Home: Filling Gaps in Local Homeless and Housing Services.

Section 3. Funding Requirements: Each of the following requirements must be met to utilize ARPA Funds for the purpose specified in this Agreement:

- A. Cunningham Township Supervisor's Office will conduct activities for Bridge to Home: Filling Gaps in Local Homeless and Housing Services, as detailed in Attachment A.
- B. The project must occur between April 1, 2023 and December 31, 2026.
- C. The maximum amount of assistance from this Agreement shall be \$658,838.
- D. Cunningham Township Supervisor's Office must provide reporting information to the City as required in Section 4.
- E. The City will transfer ARPA Funds to Cunningham Township Supervisor's Office in an amount up to \$658,838 in support of this assistance, available beginning in City fiscal year 2023. The transferred funds shall be provided to Cunningham Township Supervisor's Office on a quarterly reimbursement basis, based on invoice(s) for costs associated with personnel, facilities, construction, and direct financial assistance. A Risk Assessment Form, copy of the invoicing and documentation for costs associated with personnel, facilities, construction, and direct financial assistance, and Reporting Form shall be submitted by Cunningham Township Supervisor's Office to the City prior to the first payment; followed by invoicing, documentation, and Reporting Form for all subsequent payments. For all subsequent payments, Cunningham Township Supervisor's Office shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by Cunningham Township Supervisor's Office to the City for each additional payment, with a maximum total amount of \$658,838. The City shall provide the Risk Assessment Form and Reporting Form templates to Cunningham Township Supervisor's Office.
- F. Cunningham Township Supervisor's Office shall work towards and report on all *Key Objectives and Measurable Outcomes* provided in Attachment A.

Section 4. Roles and Responsibilities of Cunningham Township Supervisor's Office:

Cunningham Township Supervisor's Office agrees to adhere to funding requirements and provide information needed that include the following:

- A. Cunningham Township Supervisor's Office will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).
- B. Cunningham Township Supervisor's Office will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.
- C. Cunningham Township Supervisor's Office will complete Bridge to Home: Filling Gaps in Local Homeless and Housing Services with ARPA Funds in accordance with Section 3.
- D. Cunningham Township Supervisor's Office will submit reporting information to the City as required by the Department of Treasury, upon request of the City. Information will include but is not limited to: ARPA SLFRF funds spent and obligated (along with documentation of expenses), project status, number of households served, and Impacted or Disproportionately Impacted Populations served by the project
- E. Cunningham Township Supervisor's Office will provide to the City, upon reasonable notice, access to and the right to examine such books and records of Cunningham Township Supervisor's Office. Cunningham Township Supervisor's Office will make reports to the City as the City may reasonably require so that the City may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the City is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. Cunningham Township Supervisor's Office understands that Executive Order 13985, Advancing Racial Equity and Support for

Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.

- G. Cunningham Township Supervisor's Office will comply with all applicable statutes, ordinances, and regulations. Cunningham Township Supervisor's Office will not use any of these ARPA Funds for lobbying purposes. If it is determined by the City that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, Cunningham Township Supervisor's Office will reimburse the City any amount that is determined to have been spent in violation.

Section 5. Roles and Responsibilities of the City:

- G. The City shall provide ARPA Funds to Cunningham Township Supervisor's Office in an amount up to \$658,838 in support of this assistance. The transferred funds shall be provided to Cunningham Township Supervisor's Office in quarterly reimbursements. A Risk Assessment Form, copy of the invoicing and documentation for Bridge to Home: Filling Gaps in Local Homeless and Housing Services, and Reporting Form shall be submitted by Cunningham Township Supervisor's Office to the City prior to the first payment; followed by invoicing, documentation, and Reporting Form for all subsequent payments. The City shall provide the Risk Assessment Form and Reporting Form templates to Cunningham Township Supervisor's Office. Funds shall be made available in a reasonable period of time after required reports, forms, and receipts are submitted and reviewed by the City.
- H. The City shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose and outcomes of the funds and project as set forth in this Agreement.

Section 6. Primary Contact: The City has contracted with the Champaign County Regional Planning Commission, who shall supervise and monitor compliance with ARPA Reports and regulations. The RPC shall also serve as the City's primary contact with the Cunningham Township Supervisor's Office unless the City directs otherwise in a writing.

Section 7. Term and Termination: This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, Cunningham Township Supervisor's Office shall provide to the City an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the City. Additionally, if Cunningham Township Supervisor's Office does not spend the ARPA Funds in accordance with the regulations and requirements specified in this Agreement, Cunningham Township Supervisor's Office will be required to repay the City in the amount of ARPA funds that were utilized incorrectly.

Section 8. Timeliness. Time is essential to the performance of this project. Funds not spent during their anticipated period, as shown in Attachment A, due to a delay in the project, or component thereof, inclusive of unavoidable delays, may be subject to forfeiture. Any and all discrepancies between anticipated timeline of expenditures and actual expenses shall be explained in submitted quarterly report materials. A variance of more than +/- 25 percent between estimated and actual eligible expenditures to date shall mandate an amended timeline, agreed upon by both the City and Cunningham Township Supervisor's Office. Beginning with the 2nd quarterly report in 2026, any variance greater than 5% shall mandate an amended timeline. The City shall not provide any reimbursement until the timeline is amended. Notwithstanding anything herein to the contrary, all expenditures and completion of the terms of this Agreement shall be on or before December 31, 2026 and such deadline shall not be subject to amendment.

Section 9. Amendments: This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

Section 10. Limitation of Liability: Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

THE CITY OF URBANA,
Office
ILLINOIS

Cunningham Township Supervisor's

By: _____

By: _____

Date: _____

Date: _____

ATTEST: _____

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:
