

CUNNINGHAM TOWNSHIP BOARD

Monday, December 11, 2023

6 p.m.

400S. Vine Street, Urbana, IL 61801

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

3. ADDITIONS TO THE AGENDA

4. PUBLIC PARTICIPATION

5. COMMITTEE TO VERIFY BILLS

a. Town Fund

b. General Assistance Fund

6. REPORTS OF OFFICERS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

a. Ordinance No. T-2023-12-006: An Ordinance Levying Taxes for All Town Purposes for the Town of Cunningham, Champaign County, Illinois for the Tax Year 2023, Collectible in 2024 (FINAL)

b. Annual Meetings Calendar

c. Closed Session: Pursuant to the Open Meetings Act, 5 ILCS 120/2(c)(5), Purchase or Lease of Real Property

d. Resolution No. T-2023-12-015R: A Resolution Authorizing the Township Supervisor to Execute a Lease Agreement with the New Lincoln Square LLC for Use as Space for the Township Assessor (January 1, 2024 to June 30, 2024)

e. Resolution No. T-2023-12-016R: A Resolution Authorizing the Supervisor to Sign a Lease Agreement with Beckett Law Office (Supervisor's Temporary Expansion)

9. ADJOURNMENT

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://urbanaininois.us/uptv>.

10:21 PM

12/06/23

Cash Basis

Cunningham Township Income and Expenses by Division

November 4 through December 3, 2023

	Supervisor Unres...	Assessor Unrestr...	Total Town Fund	GA Fund	TOTAL
	(Town Fund)	(Town Fund)			
Ordinary Income/Expense					
Income					
4020 · GRANTS	0.00	0.00	0.00	47,000.11	47,000.11
4030 · SSI Reimbursements	0.00	0.00	0.00	10,710.00	10,710.00
4035 · DONATIONS AND GIFTS					
4036 · Solidarity Gardens	0.00	0.00	0.00	146.00	146.00
4039 · Angel Donor - Cash and Checks	0.00	0.00	0.00	3,750.00	3,750.00
Total 4035 · DONATIONS AND GIFTS	0.00	0.00	0.00	3,896.00	3,896.00
4050 · OTHER INCOME					
4041 · Interest Income	1,865.46	0.00	1,865.46	1,865.46	3,730.92
Total 4050 · OTHER INCOME	1,865.46	0.00	1,865.46	1,865.46	3,730.92
Total Income	1,865.46	0.00	1,865.46	63,471.57	65,337.03
Gross Profit	1,865.46	0.00	1,865.46	63,471.57	65,337.03
Expense					
6000 · SALARIES	11,523.96	15,909.20	27,433.16	33,059.64	60,492.80
6030 · PERSONNEL OTHER EXPENSES	3,612.57	1,922.91	5,535.48	9,582.31	15,117.79
6100 · ADMINISTRATION					
6110 · Training / Travel	0.00	0.00	0.00	75.00	75.00
6210 · Legal	658.33	681.19	1,339.52	658.33	1,997.85
6215 · Admin Services	36.77	16.76	53.53	56.77	110.30
6240 · Computer Service/Software	261.13	184.00	445.13	261.15	706.28
6283 · Janitorial	250.00	200.00	450.00	250.00	700.00
6310 · Supplies	134.07	38.00	172.07	376.39	548.46
6350 · Printing / Publishing	37.34	0.00	37.34	37.35	74.69
6411 · Equipment Purchase	43.72	0.00	43.72	792.73	836.45
6420 · Bldg Repairs/Maintenance	70.00	0.00	70.00	1,225.00	1,295.00
6430 · Utilities	454.71	1,054.20	1,508.91	500.89	2,009.80
6440 · Telephone and Internet	0.00	201.39	201.39	0.00	201.39
6520 · Vehicle Maintenance	0.00	0.00	0.00	80.02	80.02
6522 · Misc Expenses	19.90	200.00	219.90	-10.10	209.80
Total 6100 · ADMINISTRATION	1,965.97	2,575.54	4,541.51	4,303.53	8,845.04
6700 · PROGRAMS					
6720 · General Assistance	0.00	0.00	0.00	21,514.59	21,514.59
6730 · Housing Assistance	0.00	0.00	0.00	24,827.06	24,827.06
6799 · Other Assistance					
6728 · Outside Services	0.00	0.00	0.00	24.19	24.19
6729 · Transportation Assistance	0.00	0.00	0.00	60.00	60.00
6736 · Homeless Supplies	0.00	0.00	0.00	517.12	517.12
6737 · Program Supplies - Other	0.00	0.00	0.00	1,250.57	1,250.57
6738 · Food Assistance	0.00	0.00	0.00	763.88	763.88
6739 · Program Utilities	0.00	0.00	0.00	2,256.14	2,256.14
6779 · Utility Assistance	0.00	0.00	0.00	3,291.03	3,291.03
6770 · Angel Donor Expenses	0.00	0.00	0.00	300.00	300.00
6778 · Solidarity Gardens	0.00	0.00	0.00	702.64	702.64
6795 · Intern/Volunteer Program	0.00	0.00	0.00	1,050.00	1,050.00
6797 · Event Expenses	1,117.92	0.00	1,117.92	1,581.82	2,699.74
Total 6799 · Other Assistance	1,117.92	0.00	1,117.92	11,797.39	12,915.31
Total 6700 · PROGRAMS	1,117.92	0.00	1,117.92	58,139.04	59,256.96
Total Expense	18,220.42	20,407.65	38,628.07	105,084.52	143,712.59
Net Ordinary Income	-16,354.96	-20,407.65	-36,762.61	-41,612.95	-78,375.56
Net Income	-16,354.96	-20,407.65	-36,762.61	-41,612.95	-78,375.56

Cunningham Township
Bills and Payroll
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Income			
4020 · GRANTS			
11/14/2023	CITY OF URBANA.	Urbana ARPA 2023 Q3	47,000.11
Total 4020 · GRANTS			47,000.11
4030 · SSI Reimbursements			
11/14/2023	STATE OF ILLINOIS	SSI Reimbursement CR	1,020.00
11/14/2023	STATE OF ILLINOIS	SSI Reimbursement AW	6,055.00
11/20/2023	STATE OF ILLINOIS	SSI Reimbursement LK	3,635.00
Total 4030 · SSI Reimbursements			10,710.00
4035 · DONATIONS AND GIFTS			
4036 · Solidarity Gardens			
11/20/2023	CASH	Solidarity Gardens Donations	21.00
11/20/2023	URBANA PARK DISTRICT	Solidarity Gardens stickers	125.00
Total 4036 · Solidarity Gardens			146.00
4039 · Angel Donor - Cash and Checks			
11/14/2023	Anonymous Donation	Angel Fund Donations	2,500.00
12/01/2023	ANON - Whitney Street	Recurring Angel Fund Donation	50.00
12/01/2023	Barbara Kessel	Angel Fund Donation	200.00
12/01/2023	Kathleen Shannon	Angel Fund Donation	1,000.00
Total 4039 · Angel Donor - Cash and Checks			3,750.00
Total 4035 · DONATIONS AND GIFTS			3,896.00
4050 · OTHER INCOME			
4041 · Interest Income			
11/30/2023	BUSEY BANK	Interest	1,865.46
11/30/2023	BUSEY BANK	Interest	1,865.46
Total 4041 · Interest Income			3,730.92
Total 4050 · OTHER INCOME			3,730.92
Total Income			65,337.03
Gross Profit			65,337.03
Expense			
6000 · SALARIES			
6010 · SUPERVISOR'S SALARY			
11/10/2023	DANIELLE L. CHYNOWETH	Direct Deposit	2,695.00
11/24/2023	DANIELLE L. CHYNOWETH	Direct Deposit	2,695.00
Total 6010 · SUPERVISOR'S SALARY			5,390.00
6011 · ASSESSOR'S SALARY			
11/10/2023	Ivana Owona	Direct Deposit	2,695.00
11/24/2023	Ivana Owona	Direct Deposit	2,695.00
Total 6011 · ASSESSOR'S SALARY			5,390.00
6012 · CLERK'S SALARY			
11/10/2023	DARCY SANDEFUR	Direct Deposit	14.45
11/10/2023	PHYLLIS D CLARK	Direct Deposit	130.05
11/24/2023	DARCY SANDEFUR	Direct Deposit	144.46
Total 6012 · CLERK'S SALARY			288.96
6013 · SALARIES - OTHERS			
11/10/2023	Nicole Philyaw	Direct Deposit	2,106.99
11/10/2023	Nicole Philyaw	Direct Deposit	203.01
11/10/2023	Jada Harris	Direct Deposit	1,600.00
11/10/2023	TANMAYSINGH R RAJPUT	Direct Deposit	1,064.40
11/10/2023	WAYNE T WILLIAMS	Direct Deposit	1,550.00
11/10/2023	William Harris	Direct Deposit	1,125.00

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12/06/23

Cash Basis

Cunningham Township

Bills and Payroll

November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
11/10/2023	Jenny Goodwine	Direct Deposit	1,202.60
11/10/2023	JEN STRAUB	Direct Deposit	896.13
11/10/2023	Melissa Stone		53.75
11/10/2023	Destiny Coffey	Direct Deposit	1,407.90
11/10/2023	Destiny Coffey	Direct Deposit	58.50
11/10/2023	LILYIA GARCIA	Direct Deposit	1,302.29
11/10/2023	LILYIA GARCIA	Direct Deposit	347.02
11/10/2023	JAZMINE HERNANDEZ	Direct Deposit	1,893.10
11/10/2023	JAZMINE HERNANDEZ	Direct Deposit	416.90
11/10/2023	MARTEL MILLER	Direct Deposit	1,622.13
11/10/2023	KYLE PATTERSON	Direct Deposit	908.10
11/10/2023	KYLE PATTERSON	Direct Deposit	58.39
11/10/2023	KYLE PATTERSON	Direct Deposit	58.39
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	1,274.00
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	11.38
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	159.25
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	147.88
11/10/2023	Ioline Regibeau	Direct Deposit	1,437.05
11/10/2023	SHAYA . ROBINSON	Direct Deposit	1,437.70
11/10/2023	SHAYA . ROBINSON	Direct Deposit	102.67
11/10/2023	Brittany Tuten	Direct Deposit	1,363.60
11/10/2023	Brittany Tuten	Direct Deposit	52.50
11/10/2023	Brittany Tuten	Direct Deposit	73.50
11/24/2023	Jada Harris	Direct Deposit	1,600.00
11/24/2023	TANMAYSINGH R RAJPUT	Direct Deposit	904.80
11/24/2023	WAYNE T WILLIAMS	Direct Deposit	1,550.00
11/24/2023	William Harris	Direct Deposit	1,125.00
11/24/2023	Nicole Philyaw	Direct Deposit	2,310.00
11/24/2023	Jenny Goodwine	Direct Deposit	1,147.30
11/24/2023	Jenny Goodwine	Direct Deposit	73.50
11/24/2023	JEN STRAUB	Direct Deposit	1,004.67
11/24/2023	Destiny Coffey	Direct Deposit	1,238.58
11/24/2023	Destiny Coffey	Direct Deposit	234.00
11/24/2023	LILYIA GARCIA	Direct Deposit	1,601.92
11/24/2023	LILYIA GARCIA	Direct Deposit	11.75
11/24/2023	LILYIA GARCIA	Direct Deposit	94.00
11/24/2023	JAZMINE HERNANDEZ	Direct Deposit	1,922.89
11/24/2023	JAZMINE HERNANDEZ	Direct Deposit	387.11
11/24/2023	MARTEL MILLER	Direct Deposit	1,160.13
11/24/2023	MARTEL MILLER	Direct Deposit	462.00
11/24/2023	KYLE PATTERSON	Direct Deposit	1,101.48
11/24/2023	KYLE PATTERSON	Direct Deposit	58.77
11/24/2023	KYLE PATTERSON	Direct Deposit	58.77
11/24/2023	ELIZABETH PERRACHIONE	Direct Deposit	1,320.64
11/24/2023	ELIZABETH PERRACHIONE	Direct Deposit	155.08
11/24/2023	ELIZABETH PERRACHIONE	Direct Deposit	117.16
11/24/2023	Ioline Regibeau	Direct Deposit	1,221.46
11/24/2023	Ioline Regibeau	Direct Deposit	131.20
11/24/2023	Ioline Regibeau	Direct Deposit	143.50
11/24/2023	SHAYA . ROBINSON	Direct Deposit	1,419.00
11/24/2023	SHAYA . ROBINSON	Direct Deposit	198.00
11/24/2023	Brittany Tuten	Direct Deposit	1,512.00
Total 6013 · SALARIES - OTHERS			48,198.84
6020 · BOARD'S SALARY			
11/20/2023	Chaundra Bishop	Direct Deposit	175.00
11/20/2023	Christopher Evans		175.00
11/20/2023	James Quisenberry	Direct Deposit	175.00
11/20/2023	Jaya Kolisetty	Direct Deposit	175.00
11/20/2023	Maryalice Wu	Direct Deposit	175.00
11/20/2023	Phyllis Grace Wilken	Direct Deposit	175.00
11/20/2023	Shirese Hursey		175.00
Total 6020 · BOARD'S SALARY			1,225.00
Total 6000 · SALARIES			60,492.80
6030 · PERSONNEL OTHER EXPENSES			

Cunningham Township
Bills and Payroll
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
6009 · PAYROLL EXPENSES			
11/09/2023	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$1.75 each	8.75
11/09/2023	QuickBooks Payroll Service	Fee for 15 direct deposit(s) at \$1.75 each	26.25
11/10/2023	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00
11/10/2023	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.75 each	1.75
11/17/2023	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$1.75 each	8.75
11/22/2023	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$1.75 each	8.75
11/22/2023	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.75 each	1.75
11/22/2023	QuickBooks Payroll Service	Fee for 15 direct deposit(s) at \$1.75 each	26.25
11/24/2023	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25
Total 6009 · PAYROLL EXPENSES			94.50
6040 · HEALTH INSURANCE			
11/10/2023	DANIELLE L. CHYNOWETH	Direct Deposit	721.89
11/10/2023	Nicole Philyaw	Direct Deposit	590.64
11/10/2023	Jada Harris	Direct Deposit	302.58
11/10/2023	Destiny Coffey	Direct Deposit	317.11
11/10/2023	LILYIA GARCIA	Direct Deposit	303.79
11/10/2023	JAZMINE HERNANDEZ	Direct Deposit	328.91
11/10/2023	MARTEL MILLER	Direct Deposit	850.25
11/10/2023	KYLE PATTERSON	Direct Deposit	551.23
11/10/2023	Ioline Regibeau	Direct Deposit	303.79
11/10/2023	SHAYA . ROBINSON	Direct Deposit	367.33
11/10/2023	Brittany Tuten	Direct Deposit	302.58
11/24/2023	Jada Harris	Direct Deposit	302.58
11/24/2023	DANIELLE L. CHYNOWETH	Direct Deposit	721.88
11/24/2023	Nicole Philyaw	Direct Deposit	590.63
11/24/2023	Destiny Coffey	Direct Deposit	317.10
11/24/2023	LILYIA GARCIA	Direct Deposit	303.79
11/24/2023	JAZMINE HERNANDEZ	Direct Deposit	328.90
11/24/2023	MARTEL MILLER	Direct Deposit	850.25
11/24/2023	KYLE PATTERSON	Direct Deposit	551.23
11/24/2023	Ioline Regibeau	Direct Deposit	303.79
11/24/2023	SHAYA . ROBINSON	Direct Deposit	367.33
11/24/2023	Brittany Tuten	Direct Deposit	302.58
12/01/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.66
12/01/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.67
12/01/2023	Key Benefit Administrators	Health Insurance Admin Fees	21.67
Total 6040 · HEALTH INSURANCE			9,945.16
6050 · IMRF			
11/10/2023	DANIELLE L. CHYNOWETH	Direct Deposit	23.45
11/10/2023	Nicole Philyaw	Direct Deposit	20.10
11/10/2023	Ivana Owona	Direct Deposit	23.45
11/10/2023	Jada Harris	Direct Deposit	13.92
11/10/2023	Jenny Goodwine	Direct Deposit	10.46
11/10/2023	JEN STRAUB	Direct Deposit	7.80
11/10/2023	Destiny Coffey	Direct Deposit	12.76
11/10/2023	LILYIA GARCIA	Direct Deposit	14.35
11/10/2023	JAZMINE HERNANDEZ	Direct Deposit	20.10
11/10/2023	MARTEL MILLER	Direct Deposit	14.11
11/10/2023	KYLE PATTERSON	Direct Deposit	8.92
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	13.85
11/10/2023	Ioline Regibeau	Direct Deposit	12.50
11/10/2023	SHAYA . ROBINSON	Direct Deposit	13.40
11/10/2023	Brittany Tuten	Direct Deposit	12.96
11/24/2023	Ivana Owona	Direct Deposit	23.45
11/24/2023	Jada Harris	Direct Deposit	13.92
11/24/2023	DANIELLE L. CHYNOWETH	Direct Deposit	23.45
11/24/2023	Nicole Philyaw	Direct Deposit	20.10
11/24/2023	Jenny Goodwine	Direct Deposit	10.62
11/24/2023	JEN STRAUB	Direct Deposit	8.74
11/24/2023	Destiny Coffey	Direct Deposit	12.81
11/24/2023	LILYIA GARCIA	Direct Deposit	14.86
11/24/2023	JAZMINE HERNANDEZ	Direct Deposit	20.10
11/24/2023	MARTEL MILLER	Direct Deposit	14.11
11/24/2023	KYLE PATTERSON	Direct Deposit	10.61

10:24 PM

12/06/23

Cash Basis

Cunningham Township

Bills and Payroll

November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
11/24/2023	ELIZABETH PERRACHIONE	Direct Deposit	13.86
11/24/2023	Ioline Regibeau	Direct Deposit	13.02
11/24/2023	SHAYA . ROBINSON	Direct Deposit	14.07
11/24/2023	Brittany Tuten	Direct Deposit	13.15
Total 6050 · IMRF			449.00
6060 · FICA			
11/10/2023	DANIELLE L. CHYNOWETH	Direct Deposit	160.12
11/10/2023	DANIELLE L. CHYNOWETH	Direct Deposit	37.44
11/10/2023	DARCY SANDEFUR	Direct Deposit	0.90
11/10/2023	DARCY SANDEFUR	Direct Deposit	0.21
11/10/2023	PHYLLIS D CLARK	Direct Deposit	8.07
11/10/2023	PHYLLIS D CLARK	Direct Deposit	1.89
11/10/2023	Nicole Philyaw	Direct Deposit	139.99
11/10/2023	Nicole Philyaw	Direct Deposit	32.74
11/10/2023	Ivana Owona	Direct Deposit	163.99
11/10/2023	Ivana Owona	Direct Deposit	38.35
11/10/2023	Jada Harris	Direct Deposit	99.20
11/10/2023	Jada Harris	Direct Deposit	23.20
11/10/2023	TANMAYSINGH R RAJPUT	Direct Deposit	66.00
11/10/2023	TANMAYSINGH R RAJPUT	Direct Deposit	15.43
11/10/2023	WAYNE T WILLIAMS	Direct Deposit	87.06
11/10/2023	WAYNE T WILLIAMS	Direct Deposit	20.36
11/10/2023	William Harris	Direct Deposit	69.75
11/10/2023	William Harris	Direct Deposit	16.32
11/10/2023	Caelin Marie Muniz	Direct Deposit	4.65
11/10/2023	Caelin Marie Muniz	Direct Deposit	1.09
11/10/2023	Ethan Garcia	Direct Deposit	4.65
11/10/2023	Ethan Garcia	Direct Deposit	1.09
11/10/2023	Trinity Lewis	Direct Deposit	9.30
11/10/2023	Trinity Lewis	Direct Deposit	2.18
11/10/2023	Zane Schneider	Direct Deposit	9.30
11/10/2023	Zane Schneider	Direct Deposit	2.17
11/10/2023	Jenny Goodwine	Direct Deposit	74.57
11/10/2023	Jenny Goodwine	Direct Deposit	17.43
11/10/2023	JEN STRAUB	Direct Deposit	55.56
11/10/2023	JEN STRAUB	Direct Deposit	12.99
11/10/2023	Melissa Stone		3.33
11/10/2023	Melissa Stone		0.78
11/10/2023	Destiny Coffey	Direct Deposit	90.07
11/10/2023	Destiny Coffey	Direct Deposit	21.07
11/10/2023	LILYIA GARCIA	Direct Deposit	99.86
11/10/2023	LILYIA GARCIA	Direct Deposit	23.35
11/10/2023	JAZMINE HERNANDEZ	Direct Deposit	139.99
11/10/2023	JAZMINE HERNANDEZ	Direct Deposit	32.74
11/10/2023	MARTEL MILLER	Direct Deposit	100.57
11/10/2023	MARTEL MILLER	Direct Deposit	23.52
11/10/2023	KYLE PATTERSON	Direct Deposit	58.49
11/10/2023	KYLE PATTERSON	Direct Deposit	13.68
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	98.73
11/10/2023	ELIZABETH PERRACHIONE	Direct Deposit	23.10
11/10/2023	Ioline Regibeau	Direct Deposit	83.65
11/10/2023	Ioline Regibeau	Direct Deposit	19.57
11/10/2023	SHAYA . ROBINSON	Direct Deposit	93.05
11/10/2023	SHAYA . ROBINSON	Direct Deposit	21.76
11/10/2023	Brittany Tuten	Direct Deposit	91.51
11/10/2023	Brittany Tuten	Direct Deposit	21.40
11/20/2023	Chaundra Bishop	Direct Deposit	10.85
11/20/2023	Chaundra Bishop	Direct Deposit	2.54
11/20/2023	Christopher Evans		10.85
11/20/2023	Christopher Evans		2.54
11/20/2023	James Quisenberry	Direct Deposit	10.85
11/20/2023	James Quisenberry	Direct Deposit	2.54
11/20/2023	Jaya Kolisetty	Direct Deposit	10.85
11/20/2023	Jaya Kolisetty	Direct Deposit	2.54
11/20/2023	Maryalice Wu	Direct Deposit	10.85
11/20/2023	Maryalice Wu	Direct Deposit	2.54
11/20/2023	Phyllis Grace Wilken	Direct Deposit	10.85

10:24 PM

12/06/23

Cash Basis

Cunningham Township

Bills and Payroll

November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
11/20/2023	Phyllis Grace Wilken	Direct Deposit	2.54
11/20/2023	Shirese Hursey		10.85
11/20/2023	Shirese Hursey		2.54
11/24/2023	Ivana Owona	Direct Deposit	163.99
11/24/2023	Ivana Owona	Direct Deposit	38.35
11/24/2023	Jada Harris	Direct Deposit	99.20
11/24/2023	Jada Harris	Direct Deposit	23.20
11/24/2023	TANMAYSINGH R RAJPUT	Direct Deposit	56.10
11/24/2023	TANMAYSINGH R RAJPUT	Direct Deposit	13.12
11/24/2023	WAYNE T WILLIAMS	Direct Deposit	87.06
11/24/2023	WAYNE T WILLIAMS	Direct Deposit	20.36
11/24/2023	William Harris	Direct Deposit	69.75
11/24/2023	William Harris	Direct Deposit	16.31
11/24/2023	DANIELLE L. CHYNOWETH	Direct Deposit	160.11
11/24/2023	DANIELLE L. CHYNOWETH	Direct Deposit	37.45
11/24/2023	DARCY SANDEFUR	Direct Deposit	8.95
11/24/2023	DARCY SANDEFUR	Direct Deposit	2.09
11/24/2023	Nicole Philyaw	Direct Deposit	139.99
11/24/2023	Nicole Philyaw	Direct Deposit	32.74
11/24/2023	Caelin Marie Muniz	Direct Deposit	9.30
11/24/2023	Caelin Marie Muniz	Direct Deposit	2.17
11/24/2023	Ethan Garcia	Direct Deposit	9.30
11/24/2023	Ethan Garcia	Direct Deposit	2.17
11/24/2023	Trinity Lewis	Direct Deposit	9.30
11/24/2023	Trinity Lewis	Direct Deposit	2.17
11/24/2023	Zane Schneider	Direct Deposit	9.30
11/24/2023	Zane Schneider	Direct Deposit	2.18
11/24/2023	Jenny Goodwine	Direct Deposit	75.68
11/24/2023	Jenny Goodwine	Direct Deposit	17.71
11/24/2023	JEN STRAUB	Direct Deposit	62.29
11/24/2023	JEN STRAUB	Direct Deposit	14.57
11/24/2023	Destiny Coffey	Direct Deposit	90.46
11/24/2023	Destiny Coffey	Direct Deposit	21.15
11/24/2023	LILYIA GARCIA	Direct Deposit	103.49
11/24/2023	LILYIA GARCIA	Direct Deposit	24.20
11/24/2023	JAZMINE HERNANDEZ	Direct Deposit	139.99
11/24/2023	JAZMINE HERNANDEZ	Direct Deposit	32.74
11/24/2023	MARTEL MILLER	Direct Deposit	100.58
11/24/2023	MARTEL MILLER	Direct Deposit	23.52
11/24/2023	KYLE PATTERSON	Direct Deposit	70.54
11/24/2023	KYLE PATTERSON	Direct Deposit	16.50
11/24/2023	ELIZABETH PERRACHIONE	Direct Deposit	98.76
11/24/2023	ELIZABETH PERRACHIONE	Direct Deposit	23.09
11/24/2023	Ioline Regibeau	Direct Deposit	87.33
11/24/2023	Ioline Regibeau	Direct Deposit	20.42
11/24/2023	SHAYA . ROBINSON	Direct Deposit	97.80
11/24/2023	SHAYA . ROBINSON	Direct Deposit	22.87
11/24/2023	Brittany Tuten	Direct Deposit	92.90
11/24/2023	Brittany Tuten	Direct Deposit	21.73
Total 6060 · FICA			4,602.93
6070 · UNEMPLOYMENT COMP INS			
11/10/2023	DARCY SANDEFUR	Direct Deposit	0.12
11/10/2023	TANMAYSINGH R RAJPUT	Direct Deposit	9.05
11/10/2023	Caelin Marie Muniz	Direct Deposit	0.64
11/10/2023	Ethan Garcia	Direct Deposit	0.64
11/10/2023	Zane Schneider	Direct Deposit	1.27
11/10/2023	Melissa Stone		0.46
11/24/2023	TANMAYSINGH R RAJPUT	Direct Deposit	7.69
11/24/2023	DARCY SANDEFUR	Direct Deposit	1.23
11/24/2023	Caelin Marie Muniz	Direct Deposit	1.27
11/24/2023	Ethan Garcia	Direct Deposit	1.27
11/24/2023	Trinity Lewis	Direct Deposit	1.28
11/24/2023	Zane Schneider	Direct Deposit	1.28
Total 6070 · UNEMPLOYMENT COMP INS			26.20

Cunningham Township

Bills and Payroll

November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
Total 6030 · PERSONNEL OTHER EXPENSES			15,117.79
6100 · ADMINISTRATION			
6110 · Training / Travel			
11/07/2023	Ioline Regibeau	Void ck #56413 Lost	-25.00
11/10/2023	Inreach Online	Jazmine Sexual Harrassment Prevention	25.00
11/14/2023	IOLINE REGIBEAU.	Reimburse for ASL Class Replace lost check	25.00
11/30/2023	SHPA	Jazmine Supportive Housing Prov Assoc Training	50.00
Total 6110 · Training / Travel			75.00
6210 · Legal			
11/10/2023	BARNES & THORNBURG, LLP	Legal Services re: Employee Work Visa	22.85
11/20/2023	GROSSER, FREDERIC - REG	ProService- Base Hours 2023 Oct	450.00
11/20/2023	GROSSER, FREDERIC - REG	ProService- Base Hours 2023 Oct	450.00
11/20/2023	GROSSER, FREDERIC - REG	ProService- Base Hours 2023 Oct	450.00
11/20/2023	GROSSER, FREDERIC - ADDL	ProService- Addl Hours 2023 Sept	208.34
11/20/2023	GROSSER, FREDERIC - ADDL	ProService- Addl Hours 2023 Sept	208.33
11/20/2023	GROSSER, FREDERIC - ADDL	ProService- Addl Hours 2023 Sept	208.33
Total 6210 · Legal			1,997.85
6215 · Admin Services			
11/10/2023	Dropbox Sign - hellosign	signature software	20.00
11/14/2023	IDES	Fee	16.77
11/14/2023	IDES	Fee	16.77
11/14/2023	IDES	Fee	16.76
11/30/2023	BUSEY BANK	Positive Pay Fee	20.00
11/30/2023	BUSEY BANK	Positive Pay Fee	20.00
Total 6215 · Admin Services			110.30
6240 · Computer Service/Software			
11/05/2023	Built for Teams	Time-keeping software	40.00
11/20/2023	MICRO SYSTEMS INT	Monthly Support Oct	100.00
11/20/2023	MICRO SYSTEMS INT	Monthly Support Oct	100.00
11/20/2023	MICRO SYSTEMS INT	Domain Renewal cunninghamtownship.org	19.50
11/20/2023	MICRO SYSTEMS INT	Domain Renewal cunninghamtownship.org	19.50
11/20/2023	Microsoft	MSFT 365	27.25
11/20/2023	Microsoft	MSFT 365	27.26
11/20/2023	Microsoft	MSFT 365	97.60
11/20/2023	Microsoft	MSFT 365	97.60
11/24/2023	Mailchimp	Email Platform Subscription	16.78
11/24/2023	Mailchimp	Email Platform Subscription	16.79
11/30/2023	GOOGLE	Google Workspace	144.00
Total 6240 · Computer Service/Software			706.28
6283 · Janitorial			
11/20/2023	JJB Cleaning LLC	Office Cleaning	250.00
11/20/2023	JJB Cleaning LLC	Office Cleaning	250.00
11/20/2023	JJB Cleaning LLC	Office Cleaning	200.00
Total 6283 · Janitorial			700.00
6310 · Supplies			
11/06/2023	SAMS CLUB #8197	Supplies	99.98
11/06/2023	SAMS CLUB #8197	Supplies	99.98
11/08/2023	Amazon	Office Supplies	55.76
11/09/2023	Amazon	Office Supplies	83.99
11/13/2023	Amazon	Office Supplies	84.59
11/15/2023	Amazon	Office Supplies	17.99
11/20/2023	Amazon	Office Supplies	34.08
11/20/2023	Amazon	Office Supplies	34.09
11/22/2023	Samsung	Phone case	38.00
Total 6310 · Supplies			548.46
6350 · Printing / Publishing			
12/01/2023	Watts Copy Systems	Printing charges	37.35

Cunningham Township
Bills and Payroll
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
12/01/2023	Watts Copy Systems	Printing charges	37.34
	Total 6350 · Printing / Publishing		74.69
	6411 · Equipment Purchase		
12/01/2023	Watts Copy Systems	Copier lease	43.73
12/01/2023	Watts Copy Systems	Copier lease	43.72
12/01/2023	Amazon	Computer - Case Manager	749.00
	Total 6411 · Equipment Purchase		836.45
	6420 · Bldg Repairs/Maintenance		
	6421 · Bldg Repairs / Maint		
11/20/2023	ALEX LANDSCAPING	Lawn Care - EH	100.00
11/20/2023	ALEX LANDSCAPING	Lawn Care - CTSO	70.00
11/20/2023	ALEX LANDSCAPING	Lawn Care - CTSO	70.00
11/20/2023	ALEX LANDSCAPING	Lawn Care - Wood St	100.00
11/20/2023	JJB Cleaning LLC	Apartment Cleaning 206 3	100.00
12/01/2023	WATERS ELECTRICAL CONTRAC...	Install wall lighting in 206 & 208 units	855.00
	Total 6421 · Bldg Repairs / Maint		1,295.00
	Total 6420 · Bldg Repairs/Maintenance		1,295.00
	6430 · Utilities		
11/08/2023	TING	Case manager phone	28.17
11/10/2023	U-C SANITARY DISTRICT	205 W Green 6373648	34.20
11/10/2023	U-C SANITARY DISTRICT	205 W Green 6373648	34.20
11/13/2023	I3 Broadband	Internet	82.47
11/13/2023	I3 Broadband	Internet	82.47
11/13/2023	Samsung	Phone for Assessor's office	624.98
11/14/2023	Samsung	Samsung Care+ Assessor Phone	99.50
11/17/2023	IL AMERICAN WATER CO	CTSO Water	23.87
11/17/2023	IL AMERICAN WATER CO	CTSO Water	23.86
11/20/2023	AMEREN ILLINOIS	205 W Green	186.01
11/20/2023	AMEREN ILLINOIS	205 W Green	186.01
11/20/2023	The New Lincoln Square LLC	Utilities Assessor's office Sep Oct	141.59
12/01/2023	Fax.Plus	Fax Service	17.99
12/01/2023	VOLO	Internet	59.95
12/03/2023	OOMA INC	Phone Service	128.17
12/03/2023	OOMA INC	Phone Service	128.18
12/03/2023	OOMA INC	Phone Service	128.18
	Total 6430 · Utilities		2,009.80
	6440 · Telephone and Internet		
11/13/2023	Mint Mobile	Assessor phone service - 1 year	201.39
	Total 6440 · Telephone and Internet		201.39
	6520 · Vehicle Maintenance		
11/07/2023	SAMS CLUB #8197	Fuel for Street Outreach Car	23.01
11/16/2023	SAMS CLUB #8197	Fuel for Street Outreach Car	20.01
11/24/2023	SAMS CLUB #8197	Fuel for Street Outreach Car	20.00
11/30/2023	SAMS CLUB #8197	Fuel for Street Outreach Car	17.00
	Total 6520 · Vehicle Maintenance		80.02
	6522 · Misc Expenses		
11/07/2023	ILLINOIS SECRETARY OF STATE	Void ck #56386 Lost	-30.00
11/10/2023	T-Mobile	Unknown - investigating	200.00
11/11/2023	Hinckley Springs	Water Cooler	19.90
11/11/2023	Hinckley Springs	Water Cooler	19.90
	Total 6522 · Misc Expenses		209.80
	Total 6100 · ADMINISTRATION		8,845.04
	6700 · PROGRAMS		
	6799 · Other Assistance		
	6795 · Intern/Volunteer Program		

Cunningham Township
Bills and Payroll
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
11/10/2023	Caelin Marie Muniz	Direct Deposit	75.00
11/10/2023	Ethan Garcia	Direct Deposit	75.00
11/10/2023	Trinity Lewis	Direct Deposit	150.00
11/10/2023	Zane Schneider	Direct Deposit	150.00
11/24/2023	Caelin Marie Muniz	Direct Deposit	150.00
11/24/2023	Ethan Garcia	Direct Deposit	150.00
11/24/2023	Trinity Lewis	Direct Deposit	150.00
11/24/2023	Zane Schneider	Direct Deposit	150.00
Total 6795 · Intern/Volunteer Program			1,050.00
6797 · Event Expenses			
11/11/2023	Amazon	Event Supplies	780.78
11/13/2023	JESSICA BLACK.	Event Planning	141.12
11/13/2023	Costco	Appreciation Event Supplies	132.71
11/16/2023	Amazon	Event Supplies	14.84
11/16/2023	Amazon	Event Supplies	62.66
11/18/2023	Shawarma Joint	Appreciation Event Food	19.92
11/20/2023	PASTAMANIA CORPORATION	Appreciation Event 11/18 Lunch	1,030.00
11/20/2023	DOLLAR TREE	Appreciation Event Supplies	6.00
11/20/2023	SCHNUCKS URBANA	Appreciation Event Supplies	87.91
11/20/2023	Party City	Appreciation Event Supplies	13.10
11/24/2023	JESSICA BLACK.	Event Planning	310.70
11/28/2023	SIMONE GRAHAM-BICKHAM	Self Care Event - Yoga instruction	100.00
Total 6797 · Event Expenses			2,699.74
Total 6799 · Other Assistance			3,749.74
Total 6700 · PROGRAMS			3,749.74
Total Expense			88,205.37
Net Ordinary Income			-22,868.34
Net Income			-22,868.34

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12/06/23

Cash Basis

Cunningham Township
General Assistance Personal Allowances
November 4 through December 3, 2023

Date	Memo	Paid Amount
Ordinary Income/Expense		
Expense		
6700 · PROGRAMS		
6720 · General Assistance		
6725 · GA Checks Disability		
11/07/2023	Void ck #56597 Presumptively Ineligible	-325.00
11/07/2023	Void ck #56600 Presumptively Ineligible	-325.00
11/07/2023	Void ck #56601 Presumptively Ineligible	-325.00
11/07/2023	Void ck #56871 Presumptively Ineligible	-340.00
11/07/2023	Void ck #57022 Presumptively Ineligible	-340.00
11/09/2023	Interim GA 10/13/23-11/30/23	548.39
11/17/2023	Interim GA 11/6/23-11/30/23	283.33
11/17/2023	Interim GA 11/8/23-11/30/23	260.67
12/01/2023	12/1/23-12/31/23 GA	306.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	11/1/23-11/30/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA	340.00
12/01/2023	12/1/23-12/31/23 GA-Week 1	85.00
12/01/2023	12/1/23-12/31/23 GA-Week 2	85.00
12/01/2023	12/1/23-12/31/23 GA-Week 3	85.00
12/01/2023	12/1/23-12/31/23 GA-Week 4	85.00
12/01/2023	12/1/23-12/31/23 GA	234.00
12/01/2023	12/1/23-12/31/23 GA	234.00
12/01/2023	12/1/23-12/31/23 GA	234.00
12/01/2023	12/1/23-12/31/23 GA	234.00
12/01/2023	12/1/23-12/31/23 GA	234.00
12/01/2023	12/1/23-12/31/23 GA	234.00
12/01/2023	12/1/23-12/31/23 GA	241.00
12/01/2023	12/1/23-12/31/23 GA	242.00
12/01/2023	12/1/23-12/31/23 GA	261.00
12/01/2023	12/1/23-12/31/23 GA	261.00
Total 6725 · GA Checks Disability		11,672.39
6726 · Housing Allow. (GA) Vendor Pay		
11/21/2023	Housing First FW December	92.00
11/21/2023	Housing First VA December	106.00
11/21/2023	Housing First SB December	98.00
11/21/2023	Housing First TB December	79.00
11/21/2023	Housing First JH December	99.00
11/21/2023	Housing First DH December	106.00
11/21/2023	Housing First RR December	106.00
11/21/2023	Housing First GS December	106.00
11/21/2023	Housing First BS December	106.00

Cash Basis

Cunningham Township
Additional Assistance
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Expense			
6700 · PROGRAMS			
6730 · Housing Assistance			
6732 · RA Homeless Prevention			
11/16/2023	TWG Management, LLC	RA Arrears TH	2,805.00
11/16/2023	CAMPUS INVESTORS ...	RA Arrears TC	689.36
11/16/2023	URBANA ESTATES	RA Arrears MW	2,768.75
11/16/2023	HOUSING AUTHORIT...	RA Arrears TP	773.00
11/16/2023	TOWN & COUNTRY A...	RA Arrears MB	790.00
11/16/2023	STOUT RENTALS	RA Arrears KP	3,300.00
11/21/2023	JONES PROPERTY M...	RA Arrears TH	1,036.00
11/21/2023	TOWN & COUNTRY A...	RA Arrears DB	632.42
12/01/2023	HOUSING AUTHORIT...	RA Arrears JP	440.20
12/01/2023	ASPEN COURT	RA Arrears KW	968.00
12/01/2023	GREEN STREET REA...	RA Arrears AC	753.33
Total 6732 · RA Homeless Prevention			14,956.06
6733 · RA Move-in Assistance			
11/21/2023	SUNNYCREST MANO...	RA Move-In Rent SA	325.00
11/21/2023	SUNNYCREST MANO...	RA Move-In Security Deposit SA	411.00
Total 6733 · RA Move-in Assistance			736.00
6734 · Tenant Based Rent Assist			
11/21/2023	URBANA ESTATES	RRH Rent JJ December	200.00
11/21/2023	ASPEN COURT	RRH Rent MW December	700.00
11/21/2023	PRAIRIE GREEN I	RRH Rent AM December	500.00
11/21/2023	DAVID MILLER	RRH Rent PR December	300.00
Total 6734 · Tenant Based Rent Assist			1,700.00
6735 · Emergency Housing Hotels			
11/29/2023	RODEWAY INN	Emergency hotel housing EL	1,460.00
11/29/2023	RODEWAY INN	Emergency hotel housing JJ	1,460.00
11/29/2023	RODEWAY INN	Emergency hotel housing DD	1,460.00
11/29/2023	RODEWAY INN	Emergency hotel housing MS	1,460.00
11/29/2023	RODEWAY INN	Emergency hotel housing PS	1,460.00
11/29/2023	RODEWAY INN	Emergency hotel housing JN	135.00
Total 6735 · Emergency Housing Hotels			7,435.00
Total 6730 · Housing Assistance			24,827.06
6799 · Other Assistance			
6728 · Outside Services			
11/20/2023	PROPRIO LS, LLC	Translation Services	24.19
Total 6728 · Outside Services			24.19
6729 · Transportation Assistance			
11/29/2023	MTD	Annual Bus Pass for Client	60.00
Total 6729 · Transportation Assistance			60.00
6736 · Homeless Supplies			
11/24/2023	Rural King	Street Outreach Supplies	11.99
11/27/2023	Amazon	Street Outreach Supplies	68.07
11/30/2023	Rural King	Street Outreach Supplies	26.98
11/30/2023	Amazon	Street Outreach Supplies	410.08
Total 6736 · Homeless Supplies			517.12
6737 · Program Supplies - Other			
11/04/2023	Amazon	ETH Supplies	55.84
11/04/2023	Amazon	ETH School Supplies	181.90
11/08/2023	Amazon	School Supplies	289.94
11/14/2023	VILLAGE APARTMENT...	ETH application fee DC	15.00
11/14/2023	Amazon	ETHH Supplies	29.99
11/15/2023	U-Haul	Storage unit payment client GJ	114.95

Cunningham Township
Additional Assistance
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
11/16/2023	DOLLAR TREE	Participant Supplies	1.25
11/17/2023	JACKSON COUNTY P...	Birth Certificate for participant	15.00
11/17/2023	WALMART	Family Housing Supplies	70.88
11/20/2023	PARKER GLEN	ETH application fee PS	35.00
11/21/2023	PARKER GLEN	ETH application fee DD	35.00
11/22/2023	WALMART	Emergency Housing Supplies	150.38
11/22/2023	VitalChek	Vital Document for EH Participant	54.95
11/28/2023	Salt and Light	Street Outreach Supplies	49.99
12/01/2023	FAMILY DOLLAR	Family Housing Supplies	50.50
12/01/2023	DOLLAR TREE	Family Housing Supplies	100.00
Total 6737 · Program Supplies - Other			1,250.57
6738 · Food Assistance			
11/20/2023	CHANNING MURRAY ...	ETH Meal Kits	420.00
11/24/2023	Cracker Barrel	Emergency Housing Thanksgiving M...	106.36
12/01/2023	WALMART	ETH Food Supplies	220.53
12/01/2023	WALMART	ETH Food Supplies	16.99
Total 6738 · Food Assistance			763.88
6739 · Program Utilities			
11/07/2023	IL AMERICAN WATER ...	Utility payment for RRH client	38.52
11/07/2023	AMEREN ILLINOIS	Utility payment for RRH client MW	66.60
11/08/2023	IL AMERICAN WATER ...	Utility payment for RRH client PR	38.52
11/10/2023	U-C SANITARY DISTRI...	208 E California 6376110	78.30
11/10/2023	U-C SANITARY DISTRI...	206 E California 6376109	174.67
11/11/2023	AMEREN ILLINOIS	Utility payment for RRH client PR	196.33
11/21/2023	AMEREN ILLINOIS	206 E California #1	87.50
11/21/2023	AMEREN ILLINOIS	206 E California #2	135.12
11/21/2023	AMEREN ILLINOIS	206 E California #3	204.27
11/21/2023	AMEREN ILLINOIS	206 E California #4	238.15
11/21/2023	AMEREN ILLINOIS	208 E California #2	111.21
11/21/2023	AMEREN ILLINOIS	208 E California #4	81.64
11/21/2023	GFL Environmental	Trash service California properties	118.37
11/27/2023	AMEREN ILLINOIS	208 E California #1	75.11
11/27/2023	AMEREN ILLINOIS	208 E California #3	165.74
11/27/2023	IL AMERICAN WATER ...	206 E California #2	97.33
11/27/2023	IL AMERICAN WATER ...	206 E California #3	42.74
11/27/2023	IL AMERICAN WATER ...	206 E California #4	102.24
11/27/2023	IL AMERICAN WATER ...	208 E California #1	27.28
11/27/2023	IL AMERICAN WATER ...	208 E California #2	80.11
11/27/2023	IL AMERICAN WATER ...	208 E California #3	25.66
11/27/2023	IL AMERICAN WATER ...	208 E California #4	33.28
11/28/2023	IL AMERICAN WATER ...	Utility payment for RRH client PR	37.45
Total 6739 · Program Utilities			2,256.14
6779 · Utility Assistance			
11/07/2023	AMEREN ILLINOIS	Utility payment for SW	595.00
11/07/2023	IL AMERICAN WATER ...	Utility payment for client	379.80
11/08/2023	AMEREN ILLINOIS	Utility payment for DR	248.00
11/08/2023	AMEREN ILLINOIS	Utility payment for DS	430.38
11/08/2023	IL AMERICAN WATER ...	Utility payment for client	289.49
11/16/2023	IL AMERICAN WATER ...	Utility payment for client	579.63
11/20/2023	IL AMERICAN WATER ...	Utility payment for client	308.78
11/30/2023	IL AMERICAN WATER ...	Utility payment for client	249.64
11/30/2023	IL AMERICAN WATER ...	Utility payment for client	210.31
Total 6779 · Utility Assistance			3,291.03
6770 · Angel Donor Expenses			
12/01/2023	HOUSING AUTHORIT...	Move-in Security Deposit for participant	300.00
Total 6770 · Angel Donor Expenses			300.00
6797 · Event Expenses			
11/11/2023	Amazon	Event Supplies	780.78
11/13/2023	JESSICA BLACK.	Event Planning	141.12
11/13/2023	Costco	Appreciation Event Supplies	132.71

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12/06/23

Cash Basis

Cunningham Township
Additional Assistance
November 4 through December 3, 2023

Date	Name	Memo	Paid Amount
11/16/2023	Amazon	Event Supplies	14.84
11/16/2023	Amazon	Event Supplies	62.66
11/18/2023	Shawarma Joint	Appreciation Event Food	19.92
11/20/2023	PASTAMANIA CORPO...	Appreciation Event 11/18 Lunch	1,030.00
11/20/2023	DOLLAR TREE	Appreciation Event Supplies	6.00
11/20/2023	SCHNUCKS URBANA	Appreciation Event Supplies	87.91
11/20/2023	Party City	Appreciation Event Supplies	13.10
11/24/2023	JESSICA BLACK.	Event Planning	310.70
11/28/2023	SIMONE GRAHAM-BIC...	Self Care Event - Yoga instruction	100.00
Total 6797 · Event Expenses			2,699.74
Total 6799 · Other Assistance			11,162.67
Total 6700 · PROGRAMS			35,989.73
Total Expense			35,989.73
Net Ordinary Income			-35,989.73
Net Income			-35,989.73



Cunningham Township
Danielle Chynoweth, Supervisor
205 WEST GREEN ST • URBANA, IL 61801
(217) 384-4144 • FAX: (217) 367-7063
WWW.CUNNINGHAMTOWNSHIP.ORG

Cunningham Township Supervisor's Memo December 11, 2023

Town Bills Report

- Town Fund: \$38,628.07
- General Assistance Fund: \$105,084.52
- TOTAL expenditures: \$143,712.59

INCOME SUPPORT

General Assistance

A monthly grant for Urbana residents who are disabled or out of work – with supportive services to stabilize housing & health, seek & train for work, apply for disability or TANF.

- **General Assistance cases past month:**
 - 12 new applications submitted during November
 - 69 active
 - 41 on Disability (SSI/SSDI) track
 - 16 on Education and Employment track
 - 3 on TANF track
 - 8 are temporarily exempt from work requirements
 - 1 on Housing First track
 - 9 homeless
 - 35 identify as cis-male, 33 as cis-female, 0 transgender male/female, and 1 non-binary
 - 4 cases closed
- **Social Security Support**
 - 11 assisted with SSA navigation this FY
 - Currently screening 3 individuals with SOAR application assistance.
 - 5 awarded SSI/SSDI this FY (Note: There was a typo in the November Supervisor's memo - 5 were awarded SSI/SSDI as of last month).
- **Housing Navigation & Supportive Services**

- We track the housing status of all General Assistance participants. We have assigned a Housing Case Manager to assist homeless GA participants in accessing stable housing.
 - *1 received a unit offer at an HACC property. Since being approved for General Assistance several years ago, this participant has been precariously housed. Those under 55 who are working on getting social security is one of the hardest demographics to house. Connecting this participant with permanent, stable housing, is a huge success. The participant, their support system, and CTSO staff are celebrating.*
 - *1 is first in line on a housing waitlist since being homeless for over a year, due to a sudden, medical event that immediately changed the participant's life circumstances. Helping the participant pursue the few housing options available, this waitlist is for a unit outside of our community. Part of the support the participant is receiving is assistance with getting updated paperwork to help them apply for General Assistance at the Township they are moving to.*
 - *1 has had a history of struggling with paperwork, as well as scheduling and attending appointments. This put them on a roller coaster of being on and off their food and medical benefits, reinforcing their instability. Since working with their case manager, they have been on top of all of their obligations, making weekly reports on how well they're doing. General Assistance case managers work with the client to encourage self-sufficiency and self-determination, and it is wonderful to see all of the progress that clients are making.*
- **Housing First Payments**
 - 1 former GA participants had their rent paid to keep them housed.
 - 11 current GA participants had their rent paid from their GA check directly to their landlord.

HOUSING SUPPORT

Rental Assistance

Rental assistance for Urbana households behind on rent or homeless moving into housing.

- To date since program start 1/2018 we have spent \$670,090 in rental assistance
- In November we spent \$32,780 on rental assistance to help 21 households

- \$121,388 spent this FY to date on RA out of \$178,000 budget which is 68%
- Rental Assistance Application Flow this FY:
 - July: 65
 - August: 51
 - September: 49
 - October: 32
 - November: 44

Housing Advocacy

Housing advocacy for participants who are homeless or at risk of homelessness to access all available subsidized housing opportunities and move in.

Housing Navigation

- To date served: 528 participants representing 306 households helped to apply (since program start 7/2020).

143 households have moved in!

Housewarming Gifts

- Housewarming gifts are funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light in Urbana.
- To date served: 91 homeless households (since program start 2/2021)
- Last month served: 2 homeless households

Fair Housing Campaign

- Continued to seek survey respondents about their Fair Housing experiences, adding a link to the website.
- Respondents to housing discrimination survey: 15
- Flyer created about income protections in Illinois
- Set up meeting for 12/14/2023 to meet with HOPE Fair Housing to discuss ad campaign and other proceedings

Bridge to Home

A continuum of services for homeless residents in Champaign County.

Street Outreach

Services include food, transportation to services, weather appropriate clothing and engagement events. Members of the public are encouraged to call CTSO for wellness checks during office hours on residents who may be homeless.

- To date served: 128 households representing 170 residents (since program start 9/2021)
- Last month served: 31 households representing 36 residents actively sleeping outdoors.
- *A participant had been struggling with alcohol abuse for over 25 years, and been in rehab twice. He ended up in the hospital with a fractured skull and no memory of how he got it. Our Street Outreach Case Manager picked him up from the hospital to enter our hotel program, and after working with him in our hotel program for a while our Case Manager took him to Peoria for rehab. He stayed there for four months before moving to Chicago where he has gotten a job and remained sober.*

Last month we worked with 36 residents actively sleeping outside. Emergency Shelters remain full with a call for volunteers to staff expansion shelter space at STRIDES and Salvation Army during bitter cold nights.

School Outreach

Housing Case Manager who takes referrals from USD 116 and Crisis Nursery and screens for services (rental assistance, emergency housing, income assistance, food and other needs).

- To date served: 119 families referred (since program start 4/21/22)
- 5 families referred last month

Emergency Housing - Hotel

If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- To date served: 28 households representing 34 residents (since program start 6/2020 date)
- Last month served: 4 households were sheltered in a hotel.
- CTSO hired a new Housing Case Manager and is expanding their hotel program by 4 more units in December with EH TH Funds.
- *A participant entered a hotel who had never had his own house or apartment in his life. He had severe issues with alcohol abuse, so our Emergency Housing Case Manager ended up having him go to detox for 28 days before he reentered our program. He then*

continued to go to classes every day and was eventually able to find his own place to live, which he has maintained since.

Rapid Rehousing

CTSO provides housing stabilization and up to 12 months of rent for literally homeless individuals and families in Champaign County, referred by Centralized Intake for the Homeless.

- *A mother of two children who have special needs was awarded SSDI for one of the children after years of applying.*
- *A mother with four children, was hired at her dream job this month.*
- *A mother with three children is currently seeking full-time employment*
- *A mother with two children has been working a full-time job and feels stable enough to maintain her housing as her year in our program ends.*
- *“Thanks to you, I’m the newest employee of _____. I have a start date on Thursday and they are working on my offer letter in the meantime! Thank you so much for all your help and believing in me.”*

Emergency Housing for Urbana families

Emergency Housing for families with children in Urbana schools of Crisis Nursery or residents with disabilities who are referred from CU at Home.

- *To date served: 75 households including 85 adults and 138 children served (since program start July 2020)*
- *Last month served: 7 families.*
 - *1 move out and 1 new entry last month*
- *Last month we were able to move a mother and her 3 children into an apartment through a partnership in which we received vouchers from HACC. She is so happy to have a place to call her own that she can spend Christmas with her children in.*

UTILITY SUPPORT

Utility Support

Utility bill support for Urbana residents who face shut offs.

- *We have seen a significant increase in demand since the price jump in utility bills*
 - *June: 63 turn ons*
 - *July: 41 turn ons*

- Aug: 50 turn ons
- Sept: 58 turn ons
- Oct: 21 turn ons
- Nov: 10 turn ons
- To date served: 445 households with \$193,616 in assistance (since program start 11/2020)

Transportation Assistance

- To date served:
 - Annual: 153 total or \$9,180 (since MTD began to charge bus fare again 7/2021).
 - DASH: 73 passes, saving Township (\$4,420)
- Last month served:
 - Annual: 4 annual bus passes last month at \$60 each
 - Monthly: 2 at \$20 each
 - DASH: 2 saving Township \$60 each

Digital Inclusion Campaign

A campaign to supply low-income Urbana residents with smartphones, computers, tablets, and internet access.

- To date served: (since program start in 2020)
 - #Total of benefits: 534
 - # Smart Phones and Lifeline service: 436
 - # Internet benefits: 18
 - # Laptops/tablets: 80

OTHER TANGIBLE NEEDS SUPPORT

Angel Donor Funds

Township facilitates Neighbors Helping Neighbors through tax deductible [charitable donations](#) made to our Angel Donor Fund program. 100% of all donated funds support the unmet needs of local residents and go directly to secure food, clothing, housing, power, transportation or other tangible needs on behalf of residents.

- Over the last several months, in addition to utility and transportation support, we were able to use Angel Donor funds to purchase copies of mattresses, birth certificates,

housewarmings, grocery carts, walking canes, diapers, planners, coats, work clothes, food, a wheel chair rental and a space heater for our neighbors in need.

- Total Angel Donor funds received through July since December 21, 2018: \$284,374
- Total Angel Donor funds received in this fiscal year since July 1, 2023: \$1,2852
- Total Angel Donor funds received through August designated as LGBTQ: \$5,268

FOOD SUPPORT

Bucket Brigade Food Delivery Service

A collaboration with The Hope Center, Wesley Food Pantry, Channing Murray Foundation, and United Way to provide a free weekly food pantry delivery service to low-income residents in Urbana who are unable to access walk-in food pantries.

- Food delivery is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.
- **In the month of November, we served 71 households**
 - 31 households served by Hope Center
 - 15 homeless households served by the Channing Murray Foundation
 - 11 households served by Wesley Food Pantry through RIDE United
 - In total, the Bucket Brigade serviced:
 - 99 adults
 - 39 children
- **November stats:**
 - In addition to food delivery, we assisted 15 individuals at our door experiencing immediate food need
 - Received 6 referrals from partner organizations including PACE, Carle, CCHCC, and the NAWC.
 - Connected 6 households with our Food Access Guides and/or connected them with other food pantries.
 - *Since June 1, 2023, CTSO has served 496 households with food deliveries and door service!*

KNOW YOUR RIGHTS: ACCESS HOUSING FREE OF DISCRIMINATION



NEW PROTECTIONS FOR RENTERS

On January 1, 2023, source of income will be a protected class under the Illinois Human Rights Act. For renters, this means that any legal, verifiable source of income or housing assistance payment, must be treated the same by landlords as employment income. If you are denied housing or treated unfairly, you can seek legal help.

SOURCE OF INCOME PROTECTED:

Examples Include:

- Emergency Rental Assistance
- Housing Choice Vouchers
- Veteran's Benefits
- Homeless Prevention Programs
- Supplemental Security Income (SSI)
- Social Security Disability Insurance
- Child Support
- Alimony
- Temporary Assistance To Needy Families (TANF)

UNDER THE NEW LAW, LANDLORDS CANNOT:

- Advertise a preference for a certain type of income. For example, "must have proof of employment."
- Deny a certain type of income. "No Housing Choice Voucher or Sec. 8."
- Refuse to accept rental subsidies such as a Housing Choice Voucher program, or rental assistance.
- Refuse to complete voucher paperwork for assistance programs.
- Treat renters differently based on their source of income. For example, charging different rent amounts, security deposits, or other fees for renters who use housing subsidies.
- Impose different terms, conditions, privileges, or services because of how an individual or household pays for rent.

By Urbana law, your landlord cannot charge you more than 5% of your monthly rent in late fees.

REPORT DISCRIMINATION IF...

- Landlord requires proof of employment and refuses other sources of income.
- Your application is rejected/stalled once your source of income is known.
- Different fees/rent are required because of your source of your income.
- A landlord refuses to complete necessary paperwork or participate in an inspection for your rental subsidy to be approved.
- There is a policy requiring that voucher holders earn an income of 2-3 times the TOTAL rent, instead of 2-3 times the portion of rent that the tenant is responsible for.

DETAILS NEEDED:

Collect as much information and record as many details as possible that will help in making a complaint. Make a record of when the incident took place and keep the related ad, email or text in a safe place. Include details like:

- the first and last name of the person you spoke to,
- the time and date of when it happened,
- the address of the housing you are trying to rent,
- details about what happened or was said.

WHERE TO GET HELP:

Cunningham Township

205 W Green St, Urbana, IL 61801
217-384-4144
info@ctso.org

Land of Lincoln Legal Aid

302 N 1st St, Champaign, IL 61820
217-356-1351

Champaign-Urbana Tenant Union

44 E Main St, Champaign, IL 61820
217-333-0112
cutenantunion@gmail.com

HOPE Fair Housing Center

Actively investigating complaints
630-690-6500
info@hopefair.org

Urbana Human Relations Office

400 S Vine St. #1, Urbana, IL 61801
217-384-2466
HumanRelationsCommission@urbanailinois.us

Champaign Human Relations Commission

205 W. Park Ave. Champaign, IL 61820
217-403-8830
EquityandEngagement@champaignil.gov

ORDINANCE NO. T-2023-12-006:
AN ORDINANCE LEVYING TAXES FOR ALL TOWN PURPOSES FOR THE TOWN OF CUNNINGHAM,
CHAMPAIGN COUNTY, ILLINOIS FOR THE TAX YEAR 2023, COLLECTIBLE IN 2024 (FINAL)

BE IT ORDAINED by the Township Board of the Town of Cunningham, Champaign County, Illinois, as follows:

SECTION 1: That, pursuant to the authority granted by the Township Code, Illinois Compiled Statutes, Chapter 60, Article 235, and such other statutes as are applicable, the sum two million, three hundred thousand and no cents (\$2,570,000) is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

General Town Fund, \$1,000,000
General Assistance Fund \$1,570,000

for the tax year 2023, collectible in 2024.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

		Amount Levied
<u>GENERAL TOWN FUND</u>		
ADMINISTRATION		
	Personnel	\$200,000
	Contractual Services	\$50,000
	IMRF	\$10,000
	Commodities	\$25,000
	Capital Outlay	\$50,000
TOTAL ADMINISTRATION		\$335,000
ASSESSOR		
	Personnel	\$335,000
	IMRF	\$10,000
	Contractual Services	\$50,000
	Commodities	\$8,000

	Capital Outlay	\$12,000
TOTAL ASSESSOR		\$415,000
GRANTS (SOCIAL SERVICE)		
	Health and Human Service	\$250,000
TOTAL GRANTS		
<u>TOTAL GENERAL TOWN FUND</u>		\$1,000,000
<u>GENERAL ASSISTANCE FUND</u>		
ADMINISTRATION		
	Personnel	\$265,000
	IMRF	\$10,000
	Contractual Services	\$30,000
	Commodities	\$30,000
	Capital Outlay	\$50,000
TOTAL ADMINISTRATION		\$385,000
HOME RELIEF		
	Medical Care	\$15,000
	Personal Allowances	\$470,000
	Emergency Assistance	\$700,000
TOTAL HOME RELIEF		\$1,185,000
<u>TOTAL GENERAL ASSISTANCE FUND</u>		\$1,570,000
TAX LEVY SUMMARY		
General Town Fund Tax		\$1,000,000
General Assistance Fund Tax		\$1,570,000
<u>TOTAL TAXES LEVIED</u>		\$2,570,000

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of Champaign, on or before Tuesday, December 26, 2023 a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid, or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 11th day of December, 2023, pursuant to a roll call vote by the Township Board of the Town of Cunningham, Champaign County, Illinois.

AYES:

NAYS:

ABSTENTIONS:

Town Clerk

Chair

Start Date:

45292 Monday 1/1/2024

2024 City Council / Committee of the Whole / Township Meeting Dates

City Council/COW starts 7 PM

Township Starts at 6 PM

New Years	Tuesday, January 2, 2024	
	Monday, January 08, 2024	Township
MLKJr	Tuesday, January 16, 2024	
	Monday, January 22, 2024	
	Monday, January 29, 2024	Fifth Monday
	Monday, February 05, 2024	
	Monday, February 12, 2024	Township
	Monday, February 19, 2024	
	Monday, February 26, 2024	
	Monday, March 04, 2024	
	Monday, March 11, 2024	Township
	Monday, March 18, 2024	
	Monday, March 25, 2024	
	Monday, April 01, 2024	
	Monday, April 08, 2024	Township
	Monday, April 15, 2024	
	Monday, April 22, 2024	
	Monday, April 29, 2024	Fifth Monday
	Monday, May 06, 2024	
	Monday, May 13, 2024	Township
	Monday, May 20, 2024	
Mem. Day	Tuesday, May 28, 2024	
	Monday, June 03, 2024	
	Monday, June 10, 2024	Township
	Monday, June 17, 2024	
	Monday, June 24, 2024	
	Monday, July 1, 2024	
	Monday, July 08, 2024	Township
	Monday, July 15, 2024	
	Monday, July 22, 2024	
	Monday, July 29, 2024	Fifth Monday
	Monday, August 05, 2024	
	Monday, August 12, 2024	Township
	Monday, August 19, 2024	
	Monday, August 26, 2024	
Labor Day	Tuesday, September 3, 2024	
	Monday, September 09, 2024	Township
	Monday, September 16, 2024	
	Monday, September 23, 2024	
	Monday, September 30, 2024	Fifth Monday
	Monday, October 07, 2024	Township

Monday, October 14, 2024
Monday, October 21, 2024
Monday, October 28, 2024
Monday, November 04, 2024

Veterans Day	Tuesday, November 12, 2024	Township
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Monday, November 18, 2024
Monday, November 25, 2024
Monday, December 02, 2024
Monday, December 09, 2024
Monday, December 16, 2024
Monday, December 23, 2024

Township

Monday, December 30, 2024	Fith Monday
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RESOLUTION NO. T-2023-12-015R
RESOLUTION AUTHORIZING THE TOWNSHIP SUPERVISOR TO EXECUTE A LEASE AGREEMENT
WITH THE NEW LINCOLN SQUARE LLC FOR USE AS SPACE FOR THE TOWNSHIP ASSESSOR
(January 1, 2024 to June 30, 2024)

WHEREAS, The Cunningham Township Supervisor has had to respond to unprecedented need in the community and as such has created and grown a its programs to respond to the needs of low income Township residents; and

WHEREAS, the Cunningham Township Supervisor requires more physical space than available to continue the mission of helping the neediest in the community; and

WHEREAS, the Cunningham Township Assessor has agreed to move to a different space to accommodate the growth of the Cunningham Township Supervisor's growth and will need to lease space to continue to be of service to the community; and

WHEREAS, the owner of the Lincoln Square Mall and the Township Assessor have drafted a lease agreement for use of the space; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that this Resolution Authorizing the Township Supervisor to Execute a Lease Agreement with The New Lincoln Square LLC for use of unit 152 at Lincoln Square Mall for use as the Cunningham Township Assessor's Office.

Adopted by the Township Board of The Town of Cunningham on December 11 , 2023

Darcy Sandefur, Town Clerk

Diane Wolfe Marlin, Chair

LEASE

THIS LEASE is made and entered into by and between **The New Lincoln Square, LLC** ("Lessor"), and **Cunningham Township**, ("Lessee").

WHEREAS, Lessor is the owner of certain real estate located at 152 Lincoln Square, Urbana, which real estate is improved with a commercial building, parking lot and fixtures, all or a portion of which is described in Exhibit "A" attached hereto and incorporated by reference herein (the "Premises"); and

WHEREAS, Lessee desires to lease the Premises for the operation of an assessor's office.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein set forth, Lessor hereby leases the Premises to Lessee, and Lessee hereby leases the Premises from the Lessor, for the purposes set forth.

1. TERM AND RENTAL The term of this lease shall be for a period of six months, commencing on January 1, 2024, and terminating June 30, 2024. Lessee shall pay to Lessor as rent for the Premises during such term, the sums as follows:

A. Rent for the term of the lease will be in the amount of One Thousand Dollars (\$1,000.00) per month for a total of Six Thousand Dollars (\$6,000.00) over the term of the lease.

B. The full amount of six months' rent, \$6,000.00, shall be paid in full on or before January 1, 2024.

C. The Lessee shall give notice in writing to the Lessor, as outlined in Paragraph 16, at least thirty (30) days prior to the end of the initial lease term as to their intent to vacate said leased space.

2. OTHER CHARGES Lessee is responsible for utilities, which consists of gas, electricity, each in excess of Fifty Dollars (\$50.00) per month.

3. NO ASSIGNMENT OR SUBLEASE The Premises shall not be sublet in whole or in part to any person, and Lessee shall not assign this Lease without, in each case, the consent in writing of Lessor first obtained, nor permit to take place by any act or default of Lessee or any person within Lessee's control any transfer by operation of law of Lessee's interest created hereby, nor offer for lease or sublease the Premises, nor any portion thereof, by placing notices or signs showing "To Let," or any other similar notice or sign in any place, nor by advertising the same in any newspaper or place or manner whatsoever without, in each case, the consent in writing of Lessor first obtained. If Lessee shall make an assignment for the benefit of creditors, or shall be adjudged a bankrupt, Lessor may terminate this Lease, and in such event Lessee shall

at once pay Lessor a sum of money equal to the entire amount of minimum fixed rent reserved by this Lease for the then unexpired portion of the term hereby created, as liquidated damages.

4. USE Lessee will not permit any unlawful or immoral practice, with or without Lessee's knowledge or consent, to be committed or carried on in the Premises by Lessee or by any other person. Lessee will not allow the Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that herein specified. Lessee will not keep or use, or permit to be kept or used, in or on the Premises or any place contiguous thereto any flammable fluids, explosives, or hazardous materials, without the written permission of Lessor first obtained. Lessee will not load floors beyond the floor load rating prescribed by applicable municipal ordinances. Lessee will not use or allow the use of the Premises for any purpose other than an assessor's office.

5. CONDITION Lessee has examined and knows the condition of the Premises, has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof, and no agreements or promises to decorate, alter, repair or improve the Premises, have been made by Lessor or Lessor's agent prior to or at the execution of this Lease that are not herein expressed. Lessor shall maintain the roof and exterior of the building structure in at least their present condition during the term hereof, reasonable wear and tear excepted.

6. LESSEE'S MAINTENANCE Lessee shall keep and maintain the Premises and all parts thereof and appurtenances thereto in a clean, sightly, healthy and operable condition and shall yield the same back to Lessor upon the termination of this Lease.

7. ACCESS Lessee shall allow Lessor, or any person authorized by Lessor, reasonable access to the Premises for the purpose of examining or exhibiting the same, or to make any repairs or alterations thereof which Lessor may see fit to make.

8. WAIVER OF LIABILITY Unless caused by the intentional conduct or gross negligence of Lessor or agents of Lessor, Lessor shall not be liable to Lessee for any damage or injury to Lessee or Lessee's property occasioned by the failure of Lessor to keep the Premises in repair, and shall not be liable for any injury done or occasioned by wind or by or from any defect of plumbing, electric wiring or of insulation thereof, gas pipes, water pipes, or from broken stairs, porches, railing, or walks, or from the backing up of any sewer pipe or down-spout, or from the bursting, leaking, or running of any tank, tub, washstand, water closet or waste pipe, drain, or any other pipe or tank in, upon or about the Premises of the building of which they are a part, nor from any such damage or injury occasioned by water, snow, or ice being upon or coming through the roof, skylight, trap-door, stairs, walks, or any other place upon or near the Premises or otherwise, nor for any damage or injury arising from any act, omission, or negligence of co-tenants or of other persons, occupants of the same building, or Lessor or Lessor's agents, all claims for any such damage or injury being hereby expressly waived by Lessee

9. LESSEE'S ALTERATIONS Lessee shall not attach, affix, exhibit, or permit to be attached, affixed or exhibited, except by Lessor or Lessor's agent, any articles of temporary or

permanent character or any sign, attached or detached, with any writing or printing thereon, to any window, floor, ceiling, door or wall in any place in or about the Premises, or upon any of the appurtenances thereto, without in each case the written consent of Lessor first had and obtained; and shall not commit or suffer any waste in or about said Premises; and shall make no changes or alterations in the Premises by the erection of partitions or the papering of walls, or otherwise without the consent in writing of Lessor; and in case Lessee shall affix additional locks or bolts on doors or windows, or shall place in the Premises lighting fixtures or any fixtures of any kind, such locks, bolts, and fixtures shall remain for the benefit of the Lessor; and without expense of removal or maintenance to Lessor, Lessor shall have the privilege of retaining the same if Lessor desires. If Lessor does not desire to retain the same, Lessor may remove and store the same, and Lessee agrees to pay the expenses of removal and storage thereof.

10. UNTENANTABILITY In case the Premises shall be rendered totally untenable by fire, explosion, or other casualty, this Lease shall be terminated automatically and rent shall abate as to the unexpired portion of the term. If only a portion of the Premises is so affected, or if the damage can be repaired within 90 days, then this Lease shall continue with a percentage of the rent abated so as to fairly and reasonably reflect the damage.

11. TERMINATION At the termination of the term of this Lease, by lapse of time or otherwise, Lessee will yield up immediate possession of the Premises to Lessor in good condition and repair, loss by fire and ordinary wear and tear excepted, and will return the keys therefor to Lessor at the place of payment of rent or such other place as Lessor directs. If Lessee retains possession of the Premises or any part thereof after the termination of the term by lapse of time or otherwise, then Lessee shall pay to Lessor rent at twice the most recent monthly rent, payable monthly in advance. Lessee shall pay to Lessor all damages and attorney fees sustained by Lessor resulting from retention of possession by Lessee. The provisions of this paragraph shall not constitute a waiver by Lessor of any right of re-entry as hereafter set forth; nor shall receipt of any rent or any other act in apparent affirmances of such tenancy operate as a waiver of the right to terminate this Lease for a breach of any of the covenants herein.

12. NO WAIVER The acceptance of rent, whether in a single instance or repeatedly, after it falls due, or after knowledge of any breach thereof by Lessee, or the giving or making of any notice or demand, whether according to any statutory provision or not, or any act or series of acts except an express written waiver, shall not be construed as a waiver of Lessor's right to act without notice or demand or of any other right hereby given Lessor, or as an election not to proceed under the provisions of this Lease.

13. DEFAULTS AND REMEDIES

A. The occurrence of any one or more of the following shall constitute a default by Tenant:

(1) Failure by Lessee to pay the rent or to make any other payment required to be made by Lessee hereunder when due and such failure continues for 10 days after written notice thereof by Lessor to Lessee;

(2) The making by Lessee of an assignment for the benefit of its creditors;

(3) The operation or supervision of the business conducted in the leased Premises by a creditor's committee, or by anyone other than Lessee, to a subtenant approved by Lessor;

(4) The levying of a writ of execution or attachment on or against the property of Lessee located on the leased Premises;

(5) Failure by Lessee to timely pay for any and all services or materials provided to the leased Premises at Lessee's request and which creates a mechanic's lien or claim therefor against any part of the leased Premises which remains a lien for more than 30 days;

(6) If proceedings are instituted in a court of competent jurisdiction for the reorganization, liquidation or involuntary dissolution of Lessee, or for its adjudication as a bankrupt or insolvent, or for the appointment of a receiver of the property of Lessee, and said proceedings are not dismissed and any receiver, trustee or liquidator appointed therein discharged within 30 days after the institution of said proceedings;

(7) The failure of the Lessee to perform any other of its covenants under this Lease for 30 days after written notice thereof by Lessor to Lessee; provided, however, that if the cause for giving such notice involves a matter reasonably requiring a period longer than 30 days in which to comply with such notice, Lessee shall not be in default hereunder, if Lessee has commenced to comply with such notice within such 30 day period and diligently proceeds to comply with such notice; and

B. In the event of any default by Lessee hereunder, Lessee hereby authorizes and empowers Lessor to:

(1) Cancel and terminate this Lease and immediately reenter and take possession of the leased Premises without the requirements of any previous notice of intention to reenter, and remove all persons and their property therefrom using such force and assistance in effecting and protecting such removal as Lessor may deem reasonably necessary to recover full and exclusive possession of the leased Premises; or

(2) Reenter and take possession of the leased Premises in the manner provided in subparagraph (1) above without such reentry constituting a cancellation or termination of this Lease or a forfeiture of any rental, taxes, or other monies to be paid hereunder or of the covenants, agreements, and conditions to be kept and performed by Lessee for and during the remainder of the term thereof.

(3) Declare that all amounts due under this Lease are accelerated and due at the term of any cure period when a default by Lessee is not cured.

C. In the event Lessor reenters and takes possession of the leased Premises as set forth in subparagraph B (2) above:

(1) Lessor shall have the right but not the obligation to divide or subdivide the leased Premises in any manner it may reasonably determine and to lease or let the same or portions thereof for such periods of time, at such rentals, for such use and upon such terms, covenants and conditions as it may reasonably elect, applying the net rentals from such letting first to the payment of its expenses incurred in dispossessing the Lessee, the costs and expenses of making such improvements in the leased Premises as may be reasonably necessary to enable it to relet the same, and to the payment of any brokerage commission or other balance, if any, that shall be applied by Lessor, from time to time, but in any event no less than once each month, on account of the payments due or payable by Lessee hereunder.

(2) Lessor may, from time to time, bring such actions or proceedings from the recovery of any deficits remaining unpaid or to enforce any other covenant or condition herein contained as it may deem advisable without being obligated to await the end of the term hereof for a final determination of Lessee's account.

(3) Any balance remaining after full payment and liquidation of all payments due Lessor as aforesaid shall be paid to Lessee at the end of the term hereof, with the right reserved to Lessor at any time to give notice in writing to Lessee of its election to cancel and terminate this Lease and all of Lessee's rights and obligations hereunder, and, upon the giving of such notice and the simultaneous payment by Lessor to Lessee of any credit balances in Lessee's favor that may at the time be owing to it shall constitute a final and effective cancellation and termination hereof and the obligations hereunder on the part of either party to the other.

(4) Lessee will, at the expiration of this Lease, yield up possession to Lessor, and failing so to do, at Lessor's option, will pay liquidated damages for each day possession is withheld, in an amount equal to double the amount of the daily minimum rent, computed on a thirty-day month basis; provided, however, that Lessor's right to recover such liquidated damages shall not preclude Lessor from recovering any greater amount of damages sustained by it or as otherwise allowed by law.

(5) Nothing contained in this Section 13 shall exclude any other right or remedy allowed by law to Lessor, nor shall the invalidity or unenforceability of any one right or remedy affect or impair the validity or enforceability of any other right or remedy

14. ACCELERATION If Lessee's right to the possession of the Premises shall be terminated in any way, all rent due hereunder shall be accelerated and the Premises, or any part thereof, may be relet by Lessor, for the account and benefit of Lessee, for such rent and upon such terms and to such person or persons and for such period or periods as may seem fit to Lessor, but Lessor shall not be required to accept or receive any tenant offered by Lessee. Sums received from such reletting to satisfy the rent hereby reserved shall be refunded to Lessee if Lessee has paid all amounts properly due under the acceleration, after paying the expenses of reletting and collection, including commissions to agents, reasonable attorney's fees, and also including expenses of redecorating. The acceptance of a tenant by Lessor, in place of Lessee, shall not operate as a cancellation hereof, nor to release Lessee from the performance of any covenant, promise, or agreement herein contained, and performance by any substituted tenant by the payment of rent, or otherwise, shall allow a reimbursement of amounts paid if all accelerated

amounts have been paid to Lessor.

15. COSTS OF ENFORCEMENT Lessee shall pay upon demand all Lessor's costs, charges, and expenses, including reasonable fees of attorneys, agents, and others retained by Lessor, incurred in enforcing any of the obligations of Lessee under this Lease or in any litigation, negotiation or transaction in which Lessor shall become involved through or on account of this Lease.

16. NOTICE Notices may be served on either party, at the following addresses, either (a) by hand delivering or causing to be hand delivered a written copy thereof, or (b) by sending a written copy thereof by U.S. Certified or Registered Mail, postage prepaid, addressed to Lessor or Lessee at said respective addresses, in which event notice shall be deemed to have been served at the time the copy is mailed:

Lessor: The New Lincoln Square, LLC
104 W. University Ave. Suite B
Urbana, IL 61801

Lessee: Cunningham Township
205 W. Green St.
Urbana, IL 61801

17. CONTINUATION OF RESPONSIBILITY All covenants, promises, representations and agreements herein contained shall be binding upon, apply and insure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors, and assigns.

18. CUMULATIVE RIGHTS The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to exclude or waive the right to the use of another.

19. INSURANCE Lessee hereby covenants and agrees to carry and maintain public liability insurance for the protection of Lessor and Lessee as additional insured against liability for or on account of any injury to one person in an amount of not less than \$500,000.00, and for or on account of any injury to more than one person in any occurrence in an amount of not less than \$1,000,000.00, arising out of or resulting from the operation of Lessee's business on the Premises. Lessee hereby agrees to indemnify Lessor and save Lessor harmless from and against any and all claims, actions, damages, liability, and expense (including without limitation court costs and reasonable attorney's fees) caused by any injury to person or property arising from or out of any occurrence in, upon or at the building or occasioned wholly or in part by any act or omission of Lessee, its agents or employees.

20. PURPOSE Lessee shall use the Premises during the full term of this Lease solely for the following purposes and no other: assessor's office.

21. MISCELLANEOUS The headings are for convenience only. All actions shall be brought in Champaign County, Illinois under Illinois law. Time is of the essence.

IN WITNESS WHEREOF, the parties have caused this Lease to be executed as of the ____ day of December 2023.

LESSOR:

LESSEE:

The New Lincoln Square, LLC

Cunningham Township

Signed on: _____
Date

Signed on: _____
Date

EXHIBIT A

Description of portion of building:

Unit 152

Consisting of approximately: 858 Sq. Ft

Parking:

Parking is provided at no charge. Employees can obtain a parking permit from the City of Urbana while attendees can park wherever they choose.

RESOLUTION NO. T-2023-12-016R:
**A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN A LEASE AGREEMENT WITH BECKETT
LAW OFFICE FOR USE AS SPACE FOR THE TOWNSHIP SUPERVISOR'S OFFICE**

WHEREAS, The Cunningham Township Supervisor's Office has had to respond to unprecedented need in the community and as such has created and grown a its programs to respond to the needs of low income Township residents; and

WHEREAS, the Cunningham Township Supervisor's Office requires more physical space than available to continue the mission of helping the neediest in the community; and

WHEREAS, Steve Beckett Law Office LLC and the Cunningham Township Supervisor have drafted the attached lease agreement for use of the space; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that this Resolution Authorizing the Township Supervisor to Execute the attached Lease Agreement with Steve Beckett Law Office LLC.

Adopted by the Township Board of The Town of Cunningham on December 11 , 2023

Darcy Sandefur, Town Clerk

Diane Wolfe Marlin, Chair