



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on November 10, 2020.

### REMOTE MEETING VIA ZOOM

**MEETING VIDEO LINK:** <https://zoom.us/j/93109432145>

**MEETING PHONE NUMBER:** 1-312-626-6799

**Meeting ID:** 931 0943 2145

### AGENDA

- 1.0 **Call to Order**
- 2.0 **Remote Attendance.** Pursuant to State Executive Orders which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is suspending the usual [“Electronic Attendance and Voting” section of the Board Bylaws](#), and will allow all Board members to attend this meeting remotely and fully participate remotely.
- 3.0 **Swear in new Library Board Trustees**
- 4.0 **Roll Call/Attendance**
- 5.0 **Election of Board President:** John Thies
- 6.0 **Swear in Board President**
- 7.0 **Additions, Corrections, Modifications of the Agenda**
- 8.0 **Approve the Agenda**
- 9.0 **Action Item (Individual)** Resolution 2020-13 to Thank Barbara Jones for her Service to the Library Board of Trustees
- 10.0 **Public Comment**
- 11.0 **Presentations: FY21 Per Capita Grant Requirements.** Presentations and discussions from *Serving Our Public 4.0 Standards for Illinois Public Libraries* chapters on Personnel, System Member Responsibilities and Resource Sharing, and Technology by Dawn Cassady and Drew Kenton
- 12.0 **Action Items (Consent Agenda)**
  - Board Meeting Minutes of October 13, 2020
  - Payroll for October 23, 2020; total \$95,779.94
  - Payroll for November 6, 2020; total \$96,651.88
  - Bills for October 15, 2020; total \$13,924.40
  - Bills for October 22, 2020; total \$15,141.17
  - Bills for October 29, 2020; total \$10,426.05
  - Bills for November 6, 2020; total \$29,164.22
- 13.0 **Action Items (Individual)**
  - 13.1 Resolution 2020-14 to Accept Gift of Service from Fred Schlipf
  - 13.2 Second Cooperative Agreement of December 2004: Notice of two years for possession of the Marro Building
  - 13.3 Resolution 2020-15 to Accept Gifts
  - 13.4 FY21 Budget Amendment
- 14.0 **Reports of the Liaison Officer**
  - 14.1 Friends of The Urbana Free Library
  - 14.2 The Urbana Free Library Foundation
  - 14.3 Illinois Heartland Library System
- 15.0 **Administrative Report**
- 16.0 **Board and Committee Reports**

## **17.0 Board President Report**

17.1 Appoint Nominating Committee member

17.2 Charge the Nominating Committee to develop a slate for Secretary *pro tempore*

## **18.0 Unfinished Business**

## **19.0 New Business**

## **20.0 Closed session** for the discussion of:

20.1 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by Section 2.06, pursuant to 5 ILCS 120/2 (c) (21).

20.2 Approval of destruction of verbatim record, pursuant to 5ILCS 120/2.06 (c) (1)(2).

## **21.0 Action items (Individual)**

21.1 Approval of Closed Session Minutes of:

June 10, 2014; August 12, 2014; October 14, 2014; January 14, 2020; February 11, 2020; March 10, 2020

21.2 Vote to open or keep closed Closed Session Minutes

21.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2):

June 10, 2014; August 12, 2014; October 14, 2014; January 9, 2018; February 13, 2018; April 10, 2018; May 8, 2018; September 11, 2018; January 8, 2019

## **22.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be December 8, 2020 at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).

\*Due to the Governor's stay-at-home order, The Urbana Free Library's auditorium will be not be open to the public during this Library Board Meeting. For those wishing to provide public input, please email your statement to [administration@urbanafree.org](mailto:administration@urbanafree.org) by 6:30 pm Tuesday evening November 10, 2020. Your statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom.

Join Zoom Meeting: <https://zoom.us/j/93109432145>

Meeting ID: 931 0943 2145

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Find your local number: <https://zoom.us/u/ar9CQQE2G>

Join by Skype for Business

<https://zoom.us/skype/93109432145>