



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on April 14, 2020.

### REMOTE MEETING VIA ZOOM

**MEETING VIDEO LINK:** <https://zoom.us/j/413618155>

**MEETING PHONE NUMBER:** 1-312-626-6799

**MEETING ID:** 413 618 155

### AGENDA

#### 1.0 Call to Order

**Remote Attendance.** Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is suspending the usual [“Electronic Attendance and Voting” section of the Board Bylaws](#), and will allow all Board members to attend this meeting remotely and fully participate remotely.

#### 2.0 Roll Call/Attendance

#### 3.0 Additions, Corrections, Modifications of the Agenda

#### 4.0 Approve the Agenda

#### 5.0 Public Comment

#### 6.0 Presentations: TUFL’s Response to COVID-19: Celeste Choate

#### 7.0 Action Items (Consent Agenda):

Board Meeting Minutes of March 10, 2020  
Payroll for March 13, 2020; total \$102,563.18  
Payroll for March 27, 2020; total \$102,654.82  
Payroll for April 10, 2020; total \$101,791.12  
Bills for March 19, 2020; total \$13,375.28  
Bills for March 26, 2020; total \$12,603.02  
Bills for April 3, 2020; total \$12,803.54  
Bills for April 10, 2020; total 13,729.41\$

#### 8.0 Action Items (Individual)

8.1 FY21 Budget  
8.2 Leave Policy  
8.3 Emergency Closings Policy  
8.4 General Benefits Policy  
8.5 Hours of Service Policy  
8.6 Resolution 2020-05 to Accept Urbana-Champaign Big Broadband (UC2B) Grant  
8.7 FY20 Budget amendment

#### 9.0 Discussion Items

#### 10.0 Reports of the Liaison Officer

11.1 Friends of The Urbana Free Library  
11.2 The Urbana Free Library Foundation  
11.3 Illinois Heartland Library System

**11.0 Administrative Reports**

**12.0 Board President Report – Appoint Nominating Committee**

**13.0 Adjournment**

\*Due to the Governor's stay-at-home order, The Urbana Free Library's auditorium will be not be open to the public during this Library Board Meeting. For those wishing to provide public input, please email your statement to [Administration@urbanafree.org](mailto:Administration@urbanafree.org) by 6:30 pm Tuesday evening April 14, 2020. Your statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom. Additional instructions are attached.

Join Zoom Meeting <https://zoom.us/j/413618155>

Meeting ID: 413 618 155

One tap mobile

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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Find your local number: <https://zoom.us/j/413618155>

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be May 12, 2020, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).