



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on Tuesday, January 14, 2020, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

### AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentation:** Technology Plan updates: Drew Kenton
  
- 7.0 Action Items (Consent Agenda)**
  - Board Meeting Minutes of December 10, 2019
  - Payroll for December 20, 2019; total \$102,990.63
  - Payroll for January 3, 2020; total \$97,316.80
  - Bills for December 13, 2019; total \$13,510.26
  - Bills for December 20, 2019; total \$67,209.95
  - Bills for January 3, 2020; total \$33,379.45
  - Bills for January 10, 2020; total \$33,455.58
  
- 8.0 Action Items (Individual)**
  - 8.1 FY20 Budget amendment
  - 8.2 Champaign Public Library invoice for \$38,710.46
  - 8.3 EBSCO invoice for \$13,798.14
  - 8.4 Communico invoice for \$10,000
  - 8.5 Adopt Technology Plan: January 2020 – January 2021
  - 8.6 Policy VI-E: Vacation and Leave policy revision
  - 8.7 Resolution 2020-01 to Thank Bertha Kent for her service
  - 8.8 Resolution 2020-02 to Accept gifts
  - 8.9 Resolution 2020-03 to Authorize designated persons to secure and have access to safe deposit boxes at Busey Bank
  
- 9.0 Discussion Items**
  - 9.1 Board activity planning
    - a. Presentations to the Board
    - b. Board capacity assessment
  
- 10.0 Reports of the Liaison Officer**
  - 10.1 Friends of The Urbana Free Library
  - 10.2 The Urbana Free Library Foundation
  - 10.3 Illinois Heartland Library System
  
- 11.0 Administrative, Board, and Committee Reports**
- 12.0 Board President Report**
- 13.0 Unfinished Business**
- 14.0 Closed session** for the discussion of:

14.1 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by Section 2.06, pursuant to 5 ILCS 120/2 (c) (21).

14.2 Approval of destruction of verbatim record, pursuant to 5ILCS 120/2.06 (c) (1)(2).

**15.0 Action Items (Individual)**

15.1 Approval of Closed Session Minutes of:

November 14, 2006

June 12, 2012

May 29, 2014

July 9, 2019

August 13, 2019

15.2 Vote to open or keep closed Closed Session Minutes

15.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2):

November 14, 2006

June 12, 2012

May 29, 2014

July 10, 2018

**16.0 New Business**

**17.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be February 11, 2020, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).