

**The Urbana Free Library Board of Trustees  
Minutes of a Special Meeting  
Held on Tuesday, August 29, 2019**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Thursday, August 29, 2019. The meeting was called to order by the president, Chris Scherer, at 6:00 p.m.

**ATTENDANCE**

Present: Barb Bennett, Shirese Hursey, Barbara Jones, Lupe Mejia, Beth Scheid, Chris Scherer, John Thies, and Michael Weissman

Absent: Jane Williams

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, Rachel Fuller, Amanda Standerfer and Anke Voss

Also present: Jason Liggett

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

None.

**APPROVE THE AGENDA**

It was moved by John Thies, seconded by Shirese Hursey, and passed unanimously to approve the agenda.

**PUBLIC COMMENT**

None.

**LIBRARY BOARD STRATEGIC PLANNING**

Barbara Jones gave an update for the Process Team. They had a great meeting on August 15. Barbara appreciated the staff's efforts on the Learning Report. The Report was reorganized in response to suggestions from the Process Team.

Amanda Standerfer reviewed the Strategic Planning time line with the Board, reminding them of accomplishments at past meetings and informing them of future plans. She gave them a brief overview of the many components that went into the Learning Report, which will be incorporated into the Strategic Plan. She explained to the Board that the ultimately the Strategic Plan needs to be strategic and not just a to-do list.


The Board separated into three groups to discuss the Learning Report. When they came back together, Amanda asked each group to remark on what they had found interesting; what was missing; what aspects of the Learning Report were significant when considering the Strategic Plan; and which three strategic directions need more exploration. There was consensus that

Embrace, Enrich, and Empower were the three strategic directions, with a fourth on capacity building to be considered. These strategic directions will be used during the Board Retreat.

**ADJOURNMENT**

The meeting was adjourned at 7:30 p.m.

  
Becky Brown, Recorder

  
Barb Bennett, Secretary/Treasurer

Date Approved: Sept 10, 2019

Supplementary information is available in the Board packet of August 29, 2019.  
This meeting was taped for later broadcast on cable television.