

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, July 10, 2018**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, July 10, 2018. The meeting was called to order by the president, Chris Scherer, at 7:00 p.m.

**OATH OF OFFICE**

Beth Scheid administered the Oath of Office to Geoff Bant and Michael Weissman.

**ATTENDANCE**

Present: Geoff Bant, Jared Miller, Beth Scheid, Chris Scherer, John Thies, and Michael Weissman

Absent: Barb Bennett, Barbara Jones, and Jane Williams

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, and Rachel Fuller

Also present: Natalie Wickman

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

None.

**APPROVE THE AGENDA**

It was moved by John Thies, seconded by Michael Weissman, and passed unanimously to approve the agenda as presented.

**CALL FOR EXECUTIVE SESSION**

There was a call for an executive session pursuant to 5 ILCS 120/2 (c) (21) Section 2.06 and 5 ILCS 120/2.06 (c) (1)(2).

**PUBLIC COMMENT**

None.

**PRESENTATIONS**

None.

**ACTION ITEMS (CONSENT AGENDA)**

It was moved by Beth Scheid, seconded by Michael Weissman, and passed unanimously to approve the consent agenda as presented.

**ACTION ITEMS (INDIVIDUAL)**

After discussion, it was moved by Jared Miller, seconded by John Thies, and passed by five votes, with one dissenting vote, to approve the Workplace Violence Policy.

It was moved by John Thies, seconded by Beth Scheid, and passed unanimously to approve the Vacation and Leave Policy.

It was moved by Geoff Bant, seconded by John Thies, and passed unanimously to approve the appointment of Barbara Jones as the Open Meetings Act representative.

It was moved by John Thies, seconded by Geoff Bant, and passed unanimously to approve the appointments of Celeste Choate and Rebecca Brown as FOIA Officers.

It was moved by Jared Miller, seconded by Beth Scheid, and passed unanimously to approve the FY18 Budget amendments.

### **DISCUSSION ITEMS**

The Board discussed the Draft Annual Report to the City per 75 ILCS 5/4-10. There was discussion about the timing and the amounts of the Per Capita payments. Beth Scheid commented that it was a nice report.

### **REPORTS OF LIAISON OFFICERS**

#### *Friends of the Library*

The Friends are preparing for the August book sale, starting August 23, which will coincide with the Sweet Corn Festival weekend.

#### *The Urbana Free Library Foundation*

No report.

#### *Illinois Heartland Library System*

Geoff Bant reported the IHLS is having an executive meeting the end of July. They are starting to hire a few more staff.

### **ADMINISTRATIVE REPORTS**

Celeste informed the Board about the Drag Queen Storytelling and the Centennial Celebration. Both were well attended. Chris Scherer spoke at the Centennial Celebration about the Library's volunteers. Eleanore is doing a fabulous job of coordinating people.

### **BOARD PRESIDENT REPORT**

Chris Scherer appointed Barbara Bennett as the liaison to the Friends of the Library, himself as the liaison to The Urbana Free Library Foundation, and Geoff Bant as the liaison to Illinois Heartland Library System.

### **CLOSED SESSION**

At 7:40 p.m., it was moved by Beth Scheid, seconded by John Thies, and passed by roll call vote to move into closed session pursuant to 5 ILCS 120/2(c)(21) for the purpose of approval of closed session minutes, the semi-annual review of closed session minutes as mandated by Section 2.06., and the approval of the destruction of verbatim records per 5 ILCS 120/2.06 (c)(1)(2).

Yes votes: Geoff Bant, Jared Miller, Beth Scheid, Chris Scherer, John Thies, and Michael Weissman

No votes: None.

At 8:14 p.m., it was passed by roll call vote to move back into open session.

Yes votes: Geoff Bant, Jared Miller, Beth Scheid, Chris Scherer, John Thies, and Michael Weissman

No votes: None.

### NEW BUSINESS

It was moved by Beth Scheid, seconded by Jared Miller, and passed unanimously to approve the closed session minutes from January 9, 2018; February 13, 2018; April 10, 2018; and May 8, 2018.

It was moved by Beth Scheid, seconded by Michael Weissman, and passed unanimously to open the closed session minutes from September 8, 2015, January 9, 2018; February 13, 2018; April 10, 2018; and May 8, 2018.

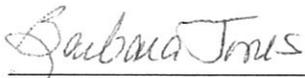
It was moved by Beth Scheid, seconded by Jared Miller, and passed unanimously to approve the destruction of the verbatim record of the closed session meetings for October 20, 2006, December 19, 2006, January 9, 2007, March 27, 2007, November 10, 2009, June 8, 2010, November 9, 2010, December 14, 2010, September 13, 2011, July 10, 2012, February 12, 2013, May 14, 2013, June 11, 2013, June 19, 2013, July 9, 2013, August 13, 2013, August 27, 2013, September 4, 2013, February 11, 2014, February 18, 2014, December 9, 2014, January 13, 2015, February 10, 2015, March 10, 2015, May 12, 2015, June 9, 2015, August 11, 2015, September 8, 2015, January 12, 2016, April 12, 2016, May 10, 2016, June 14, 2016, and July 12, 2016.

### ADJOURNMENT

The meeting was adjourned at 8:16 p.m.



Becky Brown, Recorder



Barbara Jones, Secretary *pro tem*

Date Approved: August 14, 2018

Supplementary information is available in the Board packet of July 10, 2018.  
This meeting was taped for later broadcast on cable television.