

**The Urbana Free Library Board of Trustees**  
**Minutes of a Regular Meeting**  
**Held on Tuesday, August 8, 2017**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on August 8, 2017. The meeting was called to order by the president, Chris Scherer, at 7:05 p.m.

**ATTENDANCE**

Present: Geoff Bant, Barbara Jones, Anna Merritt, Jared Miller, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Mark Netter and Michael Weissman

Staff present: Becky Brown, Celeste Choate, Rachel Fuller, M.C. Neal, Anke Voss, and Kathy Wicks

Also present: Simon Rosenzweig

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

None.

**APPROVE THE AGENDA**

It was moved by Anna Merritt, seconded by Jane Williams, and passed unanimously to approve the agenda as presented.

**CALL FOR EXECUTIVE SESSION**

There was no call for an executive session.

**PUBLIC COMMENT**

None.

**PRESENTATIONS**

Celeste Choate explained the FY18 Illinois State Library Per Capita grant requirements. The Library is anticipating receiving approximately \$32,000 for FY18. The FY17 grant has not yet been received. Part of the criteria for this year's grant is making staff and Board members aware of literacy resources that are available through the State Library. Celeste gave the Board web sites to explore and highlighted a few things from them. She was a grant reviewer for adult literacy grants the State offers. Reviewing the applications gave her a greater appreciation for the literacy needs across the state. There was discussion of ways that the Library can apply for grants and partner with community groups to provide literacy outreach. Barbara Jones mentioned the Early Intervention Research Center was very appreciative of the programs that the Library is offering and may be a good partner.

### **ACTION ITEMS (CONSENT AGENDA)**

It was moved by Beth Scheid, seconded by Anna Merritt, and passed unanimously to approve the consent agenda as presented.

### **ACTION ITEMS (INDIVIDUAL)**

There was discussion about the Polaris feature which allows the suspension of holds, and it was the consensus of the Board that the Library should inform patrons about how the system works. After discussion, it was moved by Jared Miller, seconded by Jane Williams, and passed unanimously to approve the Circulation and Interlibrary Loan Policy as amended.

Celeste told the Board that Jim Simon, from the City of Urbana, updated the 3-D Printer Policy language slightly after the Board saw it last month. After discussion, it was moved by Barbara Jones, seconded by Anna Merritt, and passed unanimously to approve the 3-D Printer Policy.

It was moved by Beth Scheid, seconded by Jane Williams, and passed unanimously to accept Resolution 2017-07 approving the annual report to the City of Urbana per 75 ILCS 5/4-10.

It was moved by Anna Merritt, seconded by Geoff Bant, and passed unanimously to accept Resolution 2017-08 approving the intergovernmental agreement for between Champaign County, the City of Urbana, and The Urbana Free Library for broadband service.

It was moved by Anna Merritt, seconded by Jared Miller, and passed unanimously to accept Resolution 2017-09 approving the revised memorandum of understanding regarding the Library's participation in the Labor/Management Insured Benefits Committee meetings.

### **DISCUSSION ITEMS**

None.

### **REPORTS OF LIAISON OFFICERS**

#### *Friends of the Library*

Anna Merritt reported that the next book sale will be at the end of August and will coincide with the Sweet Corn Festival.

#### *The Urbana Free Library Foundation*

None.

#### *Illinois Heartland Library System*

Geoff Bant brought a suggestion to the Board involving the way IHLS handles closed session minutes. They have one person review them and then bring suggestions to the Board as to which minutes should remain closed or could be opened. Anna Merritt reminded the Board that they had decided in the beginning that the whole Board should review minutes to become familiar with the process, but that the thought was to possibly change the process at a future date, and maybe it was time to revisit the way closed session minutes are reviewed. The Board will discuss this at a future meeting.

Geoff reported that the IHLS sessions with Laura Huth went well. He reported that he has been elected vice-president. Geoff mentioned that the IHLS advocacy group is exploring ways to use social media and asked for suggestions and resources.

#### **ADMINISTRATIVE REPORTS**

Celeste showed the Board trend cards from the Center for the Future of Libraries. She will send the link for those that prefer to view them electronically. These will be helpful for strategic planning. Staff compiled information gathered by community organizations about what is important to the community, which will also be useful for planning.

Celeste also spoke to the Board about net neutrality.

Celeste encouraged Board members to attend the Illinois Library Association Day on October 12. It will be held in Tinley Park, and Barbara Jones offered to drive Board members who are interested in carpooling.

Beth Scheid asked about this year's Comic Con. Rachel Fuller said that 574 people enjoyed the event, which included a speed drawing contest, a cosplay parade, a workshop with a professional graphic artist, and the ability to make masks with the help of the Champaign-Urbana Community Fab Lab. Future events may showcase other local talents and include events geared more towards adults.

Rachel Fuller told the Board about the Library programs leading up to the solar eclipse. The Library will create a viewing area in Cherry Alley for interested patrons on August 21.

September is National Library Card Sign-up Month. To celebrate, Kathy Wicks took a picture of all the present Board members with an oversized library card.

#### **UNFINISHED BUSINESS**


None.


#### **NEW BUSINESS**

None.

#### **ADJOURNMENT**

The meeting was adjourned at 8:18 p.m.

  
Becky Brown, Recorder

  
Beth Scheid, Secretary/Treasurer

Date Approved: Sept 12, 2017

This meeting was taped for later broadcast on cable television.

Supplementary information is available in the Board packet of August 8, 2017.