

**The Urbana Free Library  
Board of Trustees Monthly Meeting  
August 9, 2016**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on August 9, 2016 in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

**AGENDA**

- 1.0 Call to Order**
- 2.0 Oath of Office: Beth Scheid by Anna Merritt**
- 3.0 Roll Call/Attendance**
- 4.0 Additions, Corrections, Modifications of the Agenda**
- 5.0 Approve the Agenda**
- 6.0 Call for Executive Session**
- 7.0 Public Comment**
- 8.0 Presentations**
  - 8.1 Report on HVAC evaluation by Henneman Construction: Paul Boland
  
- 9.0 Action Items (Consent Agenda)**
  - Board meeting minutes of July 12, 2016
  - Bills for July 13, 2016; total \$44,681.95
  - Payroll for July 22, 2016, total \$91,981.95
  - Bills for July 27, 2016; total \$21,722.01
  - Payrolls for August 5, 2016; totals \$88,122.11 & \$3,422.91
  
- 10.0 Action Items (Individual)**
  - 10.1 Annual Report to City Council per 75 ILCS 5/4-10
  - 10.2 Hours of Service Policy
  - 10.3 Memorandum of Understanding with the Friends of The Urbana Free Library
  - 10.4 Libraries First invoice for MyMediaMall for \$10,351
  - 10.5 OCLC / IHLS invoice for \$13,297.82
  - 10.6 Cincinnati Insurance invoice for \$30,086.00
  
- 11.0 Discussion Items**

11.1 Board education: Advocacy in the *Trustee Facts File*: Bill Brown

**12.0 Reports of the Liaison Officer**

12.1 Friends of The Urbana Free Library

12.2 The Urbana Free Library Foundation

12.3 Illinois Heartland Library System

**13.0 Administrative Reports**

**14.0 Board President Report**

**15.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees  
will be September 13, 2016, at 7:00 PM.