

**The Urbana Free Library  
Board of Trustees Monthly Meeting  
October 13, 2015**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on Tuesday, October 13, 2015 in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

**AGENDA**

- A. Call the Meeting to Order**
- B. Oath of Office**
- C. Roll Call/Attendance**
- D. Approve the Agenda (action item)**
- E. Consent Agenda. (action item)**
  - a. Approval of Minutes:**
    - i. Board meeting of September 8, 2015
    - ii. Closed session minutes of September 8, 2015
  - b. Approval of Payment for Bills:**
    - i. Payroll for September 4, 2015; total \$88,740.55
    - ii. Bills for September 9, 2015; total \$45,292.60
    - iii. Payroll for September 18, 2015; total \$86,856.09
    - iv. Bills for September 23, 2015; total \$26,157.83
    - v. Payroll for October 2, 2015; total \$86,463.18
    - vi. Bills for October 7, 2015; total \$39,137.80
- F. Petitions and Communications.**
  - a. Public Comment.**
  - b. Presentations.**
    - i. Technology Plan – M.C. Neal
    - ii. Per Capita Grant requirement: Educational Programs and Training Opportunities for Patrons - Anke Voss
- G. Items for Action or Discussion.**
  - a. Building and Grounds.**
  - b. Technology.**
  - c. Finance.**
  - d. Policy:**
    - i. Bylaws of the Board of Trustees (action item)
    - ii. Library Collection Management (discussion item)
    - iii. Children’s Services Collection Management (discussion item)
    - iv. Adult Services Collection Management (discussion item)
    - v. Archives Collection Management (discussion item)
  - e. Education and Training.**
- H. Reports of Liaison Officers.**
  - a. Friends of The Urbana Free Library.**
  - b. The Urbana Free Library Foundation.**
  - c. Illinois Heartland Library System.**
- I. Reports of Administrative Staff.**
  - a. Executive Director, Celeste Choate**

- b. Associate Director, Kathy Wicks
- c. Adult Services Director (interim), Mary Wilkes Towner
- d. Children's Services Director, Lora Fegley
- e. Archives Director, Anke Voss
- f. Circulation Services Director, Dawn Cassady

**J. Unfinished Business.**

**K. New Business.**

**L. Adjournment.**

The next regularly scheduled meeting of the Board of Trustees will be November 10, 2015, at 7:00 PM.