

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, September 8, 2015**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on September 8, 2015. The meeting was called to order by the president, Chris Scherer, at 7:00 p.m.

Chris Scherer called for a moment of silence in memory of Mary Ellen Farrell.

ATTENDANCE

Present: Geoff Bant, Anna Merritt, Mark Netter, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Bill Brown and Anh Ha Ho

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, Mary Towner, Anke Voss, and Kathy Wicks

Others present: Larry Jobe, Al Kagan, Kathryn La Barre, Kerry-Ann Lombola, and Carol Tilley

APPROVAL OF THE AGENDA

Mark Netter made a motion to amend the agenda by adding a second section of Petitions and Communications and placing it before the closed session. Geoff Bant seconded the amendment, and the amended agenda was unanimously approved.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

CLOSED SESSION

At 7:07 p.m., it was moved by Beth Scheid, seconded by Anna Merritt, and approved by roll call vote to move into closed session to discuss property acquisition, pursuant to 5 ILCS 120/2 (c) (5), and to consider the approval of closed session minutes pursuant to 5ILCS 120/2 (c) (21).

At 7:40 p.m. it was moved by Mark Netter, seconded by Anna Merritt, and approved by roll call vote to move back into open session.

CONSENT AGENDA

It was moved by Beth Scheid, seconded by Jane Williams, and passed unanimously to approve the consent agenda as presented.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

ITEMS FOR ACTION OR DISCUSSION

Building and Grounds

No report.

Technology

No report.

Finance

No report.

Policy

The Board discussed the draft Bylaws of the Board of Trustees, focusing primarily on 4 d. Order of Business and 4 g. Attendance.

Education and Training

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Anna Merritt reported that the Friends' August book sale was very successful with profits of \$7,230. She helped for the first time and found it to be an enjoyable experience. The Friends will not meet in October and will have their next Book Sale November 19-23rd.

The Urbana Free Library Foundation

No report.

Illinois Heartland Library System

Geoff Bant reported that IHLS committees are having troubles finding times that everyone can meet.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

No further report.

Associate Director

No further report.

Adult Services

No further report.

Children's Service

No further report.

Archives

No further report.

Circulation Services

No further report.

NEW BUSINESS

It was moved by Anna Merritt, seconded by Mark Netter, and approved unanimously to appoint Celeste Choate and Becky Brown as FOIA officers for the library.

UNFINISHED BUSINESS

None.

ADJOURNMENT

It was moved by Beth Scheid and seconded by Jane Williams to adjourn at 7:54 p.m.

Becky Brown

Recording Secretary

Supplementary information and department reports are available in the Board packet of September 8, 2015.