

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, February 11, 2014**

Present: Scott Bennett, Bill Brown, Mary Ellen Farrell, Anh Ha Ho, Anna Merritt, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Mark Netter

Staff present: Becky Brown, Dawn Cassady, Lora Fegley, Mary Towner, Anke Voss, and Kathy Wicks

Also present: Various members of the public

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on February 11, 2014. The meeting was called to order by the president, Chris Scherer, at 7:00 p.m.

It was moved by Beth Scheid, seconded by Anna Merritt, and passed unanimously to accept the consent agenda as presented.

#### **PETITIONS AND COMMUNICATIONS**

##### ***Public comment***

None.

##### ***Presentations***

Bob Burger reported that the Search Committee has completed their part of the search for the Executive Director vacancy. One of the three candidates removed herself from the interview process because she accepted a position elsewhere. Bob gave the committee's recommendations to the Board in closed session.

#### **ITEMS FOR ACTION OR DISCUSSION**

##### ***Building and Grounds***

None.

##### ***Technology***

Kathy Wicks reported that the library's internet connection was down the morning of the Board meeting. Staff appreciated M.C. Neal coming in to get the internet reconnected.

*Finance*

None.

*Policy*

None.

*Education and Training*

None.

*Strategic Planning*

None.

**REPORTS OF LIAISON OFFICERS**

*Friends of the Library*

No report.

*The Urbana Free Library Foundation*

Chris Scherer remarked that he was impressed with Foundation member, Barbara Meyer, after the last Foundation meeting.

*Illinois Heartland Library System*

There was discussion about an opening on the IHLS Board.

**REPORTS OF ADMINISTRATIVE STAFF**

*Acting Director*

Kathy Wicks explained the timeline for the FY 2015 budget. Revisions to the current year's budget will be presented at the March meeting.

Kathy Wicks and Lora Fegley informed the Board of various activities occurring during the staff in-service. Board members were invited to attend.

Kathy Wicks reported that the library will be receiving more than anticipated from the State Library per capita grant.

*Adult Services*

Bill Brown remarked that he was pleased to see the Adult Department taking the initiative and going out into the community.

*Children's Service*

After Bill Brown asked, Lora Fegley explained how the Battle of the Books works.

*Archives*

No further report.

*Circulation Services*

Mel Farrell asked for further clarification about RFID. Dawn explained circulation's issues with RFID, Polaris, and Bibliotheca.

**UNFINISHED BUSINESS**

Dennis Roberts presented to the Board an updated version of wording for the Royer Plaque, incorporating Anne Merritt's edits. There was discussion about whether to use the Samuel T. Busey Library, which is the historical name of the library, or the current name. It was moved by Bill Brown, seconded by Anna Merritt, and approved unanimously to have the Foundation pay for the plaque with money contributed by the Board members, and to ask PACA to make up the difference from the grant Dennis Roberts received. Dennis wants to schedule the ribbon cutting for April 12 to coincide with the Boneyard Arts Festival. It was the consensus of the Board to use the library drawing with the tree in the picture.

**NEW BUSINESS**

None.

**CLOSED SESSION**

At 7:35 p.m., it was moved by Beth Scheid, seconded by Anna Merritt, and approved by roll call vote to go into closed session for matters of personnel, pursuant to 5 ILCS 120/2 (c)(1).

At 8:35 p.m., it was moved by Scott Bennett, seconded by Jane Williams, and approved by roll call vote to go into open session.

**ADJOURNMENT**

It was moved by Anna Merritt and seconded by Beth Scheid to adjourn at 8:35 p.m.

Becky Brown  
Recording Secretary

Supplementary information and department reports are available in the Board packet of February 11, 2014.